SWITZERLAND COUNTY SCHOOL CORPORATION
NON CERTIFIED TIME SHEET

PAY PERIOD: _____ *DUE BY NOON
TIMESHEET DUE DATE: _____

EMPLOYEE NAME: _____ EMPLOYEE # _____

DAY	DATE	IN TIME	OUT TIME	LUNCH	TOTAL
SUN					
MON					
TUES					
WED					
THURS					
FRI					
SAT					

DAY	DATE	IN TIME	OUT TIME	LUNCH	TOTAL
SUN					
MON					
TUES					
WED					
THURS					
FRI					
SAT					

TOTAL HOURS FOR WEEK #1 _____ TOTAL HOURS FOR WEEK #2 _____

TOTAL HOURS THIS PAY PERIOD _____

_____ _____
EMPLOYEE SIGNATURE PRINCIPAL SIGNATURE

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