

Switzerland County School Corporation

Switzerland Co. High School
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Vevay, IN 47043

Office of Superintendent
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Jefferson-Craig Elementary School
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Switzerland Co. Middle School
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Switzerland Co. Elem. School
P.O. Box 87
East Enterprise, IN 47019

Dear Parents and Guardians,

3/12/2020

We have spent the last few weeks learning about the coronavirus (COVID-19) and its possible impact on our school community. The situation is very fluid and not only changes by the day but by the hour. Today Governor Holcomb released a press statement waving up to 20 school days from the required 180 day school calendar which can be used if there is an extended interruption of in-person learning. I've worked closely with our local Health Officer, Dr. Frede, and met with our local Board of Health last night. I met with the Indiana Superintendent of Public Instruction today and our school board. We are all monitoring, as best we can, the situation within our region. No matter what the future brings, we will continue to work hard to deliver an education that is rooted in the care for and relationship with each individual student. The well-being and health of our students, faculty and staff remain our top priority.

We will continue to take guidance from the CDC, the Indiana State Department of Health, and our Local Health Department, and we will continue to work to ensure that we are planning appropriate precautionary steps. During this time of monitoring our local situation, **I'm asking parents to be prepared for alternative school plans.**

IF alternative education plans are implemented, we will have students remain home. If students do not have their device at home, parents will be provided the opportunity to pick up their device. Our faculty and staff will be on campus in a contained area while the remainder of the buildings are thoroughly cleaned with hospital grade and CDC approved cleaners in preparation of students returning to school. During this time period, we will create breakfast and lunch packages for families. Buses will run their routes, on a delayed schedule, to deliver meals to our students at their home each day. If your child is a drop off or drives to school we will be communicating with you to ensure meals are available. Our teachers will be available on campus to receive calls and emails to assist with assignments. All students, K-12, will have the option of hard copies of any assignment and also have the ability to complete the assignments on their device. These assignments will be delivered with meal packets. Teachers have been advised to ensure these assignments are not overwhelming and to be available to help from the hours of 9-3. The teachers will be unavailable from 11:30-12:30 for lunch. The offices will have secretaries and principals available for questions throughout the day. If it is necessary that we close for an extended period of time, we will reassess the situation.

We are working with travel agencies and trying to create alternative plans for field trips when and where possible. As this is ever evolving, we may not be able to guarantee a full refund from agencies outside our control but we will help support you in your efforts of dealing with the travel companies. If we are closed or on E-Learning there will be no extra or co-curricular events, field trips, or team practices/games.

Our goal is to keep our community safe. Each one of us has a responsibility to protect those most vulnerable. Please continue to wash your hands as often as possible especially after using the bathroom, blowing your nose, coughing, or sneezing and always wash your hands before eating. Avoid touching your eyes, nose, and mouth. Be conscious about 'high touch surfaces' like table tops, door knobs, faucet handles and handrails, washing hands often after contact. Cover your coughs and sneezes. And, most of all, **stay home if you are sick.** All student absences are excused with a parent call in. If you feel ill please call your health provider to make an appointment over a walk-in visit to help reduce possible exposure. Stay informed, as knowledge about COVID-19 changes on a daily basis. More information can be found at the [Centers for Disease Control's \(CDC\)](#) website.

Thank you,

Mr. Rod Hite, Superintendent
Switzerland County School Corporation