

**SWITZERLAND COUNTY SCHOOL CORPORATION
DRAFT - MINUTES OF THE DECEMBER 13, 2021
EXECUTIVE SESSION BOARD MEETING 5:30 P.M.**

The Board of School Trustees met before a regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana for discussion of strategy with respect to collective bargaining; initiation of litigation or litigation that is either pending or has been threatened specifically in writing; the implementation of security systems; the purchase or lease of real property by the governing body up to the time a contract or option to purchase or lease is executed by the parties; or school consolidation; and for discussion of school safety and security measures, plans and systems; and to discuss a job performance evaluation of individual employees. This is in compliance with the following Indiana Code: I.C. 5-14-1.5-6.1(b)(2)(3)(9)

Those in attendance: Board Members: Collier, Bennett; Deck, Bosaw, Cole, Combs and Meyer. Others in attendance: Superintendent Hite and Board Attorney, Matthew Hocker..

CERTIFICATION STATEMENT: The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

REGULAR SCHOOL BOARD MEETING 6:10 P.M.

The Board of School Trustees met for a re-organization of the Board and regular public meeting in the Board Room of the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana, beginning at 6:00P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Vice-President Deck called the meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President: Present Mr. Deck, Vice President: Present
Mr. Bennett, Secretary: Present Mr. Bosaw, Member: Present
Mr. Cole, Member: Present Mrs. Combs, Member: Present
Mr. Meyer, Member: Present *Mr. Hite, Superintendent: Present*
Others in attendance: Matthew Hocker, Mark Boggs, Jason Cheek, David Todd, Amy Linkel, Greg Curlin, Ashley Kitts, Antonio Spoores, Patti Kappes, Angela Grubbs and Dana Keith.

OVERALL AGENDA:

The overall agenda was presented to the Board for approval with the removal of Celebrating Success Recognition; the addition of prewritten vendor claim 60738, the addition of ECA Fundraiser E.5.(g) and the addition of Personnel G.2.(b) and G.4.(g).

Motion: Bennett / Second: Meyer / Vote: Unanimous.

Mr. Hite stated that the Celebrating Success Recognition will take place in January.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented. Motion: Deck / Second: Bosaw / Vote: Unanimous

- MEETING MINUTES: Regular Board Meeting 11/15/21;
Executive Session 11/15/21
- MONTHLY FINANCIAL REPORT: October, 2021
- PAYROLL/VENDOR CLAIMS: Voucher #'s:

Prewritten:	60591-60634 60635-60665 60738
New:	60666-60737
<u>Payroll:</u>	November 26, 2021 December 12, 2021
- APPROVAL OF GRANTS/DONATIONS:
 - \$ 19,745.07- IDOE - American Rescue Plan - Homeless Children and Youth
 - \$ 8,790.00 - CFSCI for Bookworm Vending Machines; one each for Jefferson-Craig Elementary and Switzerland County Elementary.
 - \$ 1,500.00 - CFSCI for Registration and Hotel accommodations for the Principal Leadership Conference.
 - \$ 1,249.00 - CFSCI for the Switzerland County High School Art Department for the purchase of a pottery wheel. This is

- awarded from the Carolyn Ann Turner Memorial Fund.
 - \$ 400.00 - Switzerland County Tourism for Jefferson Craig Elementary for Art Class/Ornaments Storefront Window.
 - \$ 400.00 - Switzerland County Tourism for Switzerland County Elementary for Art Class/Ornaments Storefront Window.
- ECA FUNDRAISERS: 2021/2022:
 - SCHS, BPA, First Friday Cookout, 4/1, 2022.
 - SCHS, BPA, Popcorn Sales, 1/24-2/2, 2022
 - SCHS, Student Council, Homecoming Dance/Court, 1/14, 2022
 - SCHS, Student Council, Candy/Flower Grams (Valentine's Day), 2/7-2/14, 2022
 - SCHS, Office Staff, Positive Referral Donation Solicitation, 1/1-1/31, 2022
 - SCHS, Baseball Team, Alumni Game, 6/1, 2022.
 - SCES, JC, MS/HS, Tornado Relief Donations, 12/21-1/22.
- OVERNIGHT FIELD TRIPS
 - Field Trips
 - BPA, State Leadership Conference, Indianapolis, IN, 3/13-3/15, 2022

Board Committee Reports:

Facilities & Grounds: (Bennett/Cole): Mr. Hite reported that on December 8th, the committee interviewed three firms that responded to the CMC RFP: Hagerman, Skanska USA and Megen Construction Mr. Hite added that all three firms did a really good job and the committee will be sending a set of follow-up questions to each of the firms. The committee will visit projects that the firms have completed in order to narrow their list. the committee plans to present a recommendation during the regular Board meeting in January.

Endowment: (Superintendent Hite): Cash balance as of 10/31/21 is \$476,774.47. Long Term Balance as of 6/30/21 is \$1,585,098.

Negotiations / Discussion: (Collier/Deck): None at this time.

Athletic Council: (Bennett/Bosaw) The Spring Alumni Pacer Club Dinner will be held March 31, 2022.

PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity assignments as presented: Motion: Cole / Second: Bosaw / Vote: Unanimous

- Joshua Rose as Volunteer HS Wrestling coach for the 2021-2022 school year.
- Mark Jackson as Volunteer HS Wrestling coach for the 2021-2022 school year.
Pending completion of expanded background check.

It was recommended that the Board approve the resignation of the following personnel:

Motion: Combs / Second: Bennett / Vote: Unanimous

- Michelle Hicks as Switzerland County Teacher effective December 17, 2021
- Cliff Meyer as Board of Trustee Member effective January 12, 2022.
Mr. Hite thanked Mr. Meyer for his service and noted that Mr. Meyer is resigning because he is moving out of his district.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Meyer / Second: Cole / Vote: Unanimous

- Haley Vanderbur for the Jefferson-Craig 2nd Shift Custodian position.
- Anthony Henderson as a long-term HS substitute teacher position for a maternity leave beginning after Christmas break.
- Taylor Napier for the open elementary Title 1 Teacher position effective January, 3, 2022. Pending completion of expanded background check.
- Christina Phelps for the open SCES Instructional Aide Technology position effective January 3, 2022.
- Melissa Davis for the open SCES Part-time Instructional Aide position effective January 3, 2022.
- Jeffery Yocum for the HS 2nd Shift Custodian position.
- Dean Morehead for the open HS Social Studies teaching position effective January 3, 2022.

NEW BUSINESS:

It was recommended that the Board approve a Transfer Resolution as presented to pay claims and transfer appropriations for December 2021. Motion: Bennett / Second: Deck / Vote: Unanimous

It was recommended that the Corporation keep Hummel Insurance Agency for its Commercial Insurance package and Workman's Compensation for 2022. Motion: Bosaw / Second: Combs / Vote: Unanimous Mr. Hite thanked Hummel Insurance for their services in 2021 and is looking forward to working with them in 2022. Mr. Hite stated that Hummel has been able to bid vendors for us and has lower our rates.

It was recommended that the Board approve the 2022-2023 School Year Calendar as presented. Motion: Bosaw / Second: Deck / Vote: Unanimous

Mr. Hite stated that once approved, the calendar will be posted on the corporation ap and website. Mr. Hite also noted the following dates on the calendar: the first student day is Wednesday, August 10th; Fall Break will be second full week in October (October 10-14); there will again be one-full week off for Thanksgiving (November 21-25); Presidents Day (February 20) as potential Snow Make-up Day; Spring Break March 20-24; last student day May 31 and Graduation June 3rd.

It was recommended that the Board approve the non-certified staff pay raise as submitted:
Motion: Deck / Second: Bosaw / Vote: Unanimous

Mr. Hite recommended the Board round wage scales up and move certain positions up a wage scale. Mr. Hite explained that the non-certified employees are paid from several different funds including the Operational Fund, ESSER Grants, Education Fund, Cafeteria Fund and Title 1. Mr. Hite stated that the increase in pay wages is \$169,336.75. In addition, there is an automatic pay raise of \$.25 in July which will be approximately \$40k of additional recurring cost for a total of \$209,421.91. Once approved, the recommended pay raise would be effective January 3, 2022.

INFORMATIONAL ITEMS:

Patricia Renyer is being transferred from a four-hour High School cafeteria position to a full-time High School cafeteria position..

USE OF FACILITIES REQUESTS:

The Board approved an applicant for use of school facilities as follows: Motion: Meyer / Second: Cole / Vote: Unanimous

- SCHS Gymnasium - Community Basketball, Sundays, December, 2021 - May 2022, 6:00pm - 9:00pm, with Waiver of Fee–Y & Waiver of Certificate of Liability - Y since staff members will be on site.
- SCHS Cafeteria/Kitchen - Band Boosters, Spaghetti Dinner/Silent Auction, Sunday, February 13, 2022, Noon- 8pm, with Waiver of Fee–Y & Waiver of Certificate of Liability - Y.
- SCHS Lobby - Band Boosters, Walking Tacos/Cotton Candy/Pacer Gear Sales, January 14th, 25th, 27th and February 28, 2022 during basketball games, 6pm-9pm, Waiver of Fee–Y & Waiver of Certificate of Liability - Y.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT):

Superintendent Hite made the following announcements:

- Winter Break: December 20-31, 2021
- Next Endowment Mtg.: Tuesday, December 21, 2021 @ 5:00 P.M
- Re-Organizational Board Meeting & Regular Board Meeting: Monday, Tuesday, January 11, 2022 @ 6:00 P.M

ADJOURNMENT: 6:25 P.M.

Motion to adjourn: Combs / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Joseph Bennett, Member

Greg Bosaw, Member

Adam Cole, Member

Amy Combs, Member

Cliff Meyer, Member

(Scheduled for Board Approval: 1/11/22)