

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE AUGUST 16, 2021**

**EXECUTIVE MEETING
REGULAR SCHOOL BOARD MEETING**

**5:30 P.M.
6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Middle School Cafeteria located at 1004 W. Main Street, Vevay, IN for discussion of school safety and security measures, plans, and systems; to receive information about and interview prospective employees and with respect to any individual over whom the governing body has jurisdiction, to receive information concerning the individual’s alleged misconduct and to discuss, before a determination, the individual's status with the following Indiana Code: I.C. 5-14-1.5-6.1(b)(3)(5).

Those in attendance: Board Members: Collier, Deck, Bennett; Bosaw, Cole, Combs and Meyer. Others in attendance: Superintendent Hite and Board Attorney, Matthew Hocker.

CERTIFICATION STATEMENT: The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

The Board of School Trustees met for a regular public meeting in the Switzerland County Middle School Cafeteria located at 1004 W. Main Street, Vevay, IN beginning at 6:03 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

President Collier called the meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President	<u>Present</u>	Mr. Deck, Vice President:	<u>Present</u>
Mr. Cole, Secretary:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Meyer, Member:	<u>Present</u>	Mr. Hite, Superintendent:	<u>Present</u>

Others in attendance: John Sieglitz, Jason Cheek, Mark Boggs, Tony Spoores, Suzanne Dashzeveg, Greg Curlin, Patti Kappes, Mathew Hocker and Dana Keith.

OVERALL AGENDA:

It was recommended that the Board approve the overall agenda as presented. Motion: Bosaw / Second: Bennett / Vote: Unanimous.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented. Motion: Cole / Second: Bosaw / Vote: Unanimous

- Meeting Minutes: Regular Board Meeting 07/19/21; Facilities and Grounds Meeting: 07/19/21
- Monthly Financial Report: June, 2021
- Payroll/Vendor Claims:
 - Voucher #'s: Prewritten: 59966-60022
New: 60023-60080
 - Payroll: 7/23/21, 8/6/21
- Grants/Donations: 2021/2022
 - \$7,200.00 - CFSCI Grant for Six Daktronics Touchpads for the Swim Team
 - \$ 6,318.00 - CFSCI Grant for HS and MS Halo Detectors
 - \$ 5,000.00 – CFSCI Grant for the MS Pacer Prizes Project.
- ECA Fundraisers: 2021/2022
 - SCMS, Girls Volleyball Team, Sponsorships, 8/11 -8/20, 2021
 - SCHS, Swim Team, Grape Stomp, 8/26 - 8/29, 2021
 - SCHS, Boys Basketball, Belterra Golf Outing, 10/24, 2021
 - SCMS, Cheerleading Squad, Community Donor Letters, 8/23-9/3, 2021
 - SCMS, Cheerleading Squad, Double Good Popcorn Sales, 9/13-9/17, 2021
 - SCMS, Cheerleading Squad, Yipes! Spirit Store, 10/18-10-29, 2021

BOARD COMMITTEE REPORTS

Facilities & Grounds: (Bennett/Cole) Mr. Hite reported that there will be a long range planning meeting this evening immediately following the regular board meeting for updates regarding developing a Request for Proposal for the Switzerland County Elementary School HVAC project and the Middle School/High School connector wing, amortization schedules and working with the bond counsel.

Endowment: (Hite) Mr. Hite reported that the long term balance as of June 30, 2021, is \$1,585,099. Mr. Hite also reported that during the last meeting, Bob Kasper, from Windsor Group, presented the investment report and Christine Datillo from Sherman, Barber, and Mullikin presented the audit report to the board.

Negotiations / Discussion: (Collier/Deck): Mr. Hite reported that a pre-bargaining hearing is scheduled for August 18, 2021 and the tentative agreement meeting is scheduled for September 15th, 2021.

Athletic Council: (Bosaw/Cole): No meeting scheduled at this time.

PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity resignations/assignments as presented: Motion: Bosaw / Second: Bennett / Vote: Unanimous

Resignations:

- Lora Cole as Varsity Assistant Swim Coach effective August 9, 2021.
- John Scott as MS Assistant football coach effective August 10, 2021.

Assignments:

- Gloria Day as MS Volleyball Coach #2 for the 2021-2022 school year.
- Bonnie Baur as MS Football Assistant Coach #2. She was previously approved as a MS Football Volunteer .
- Joe Green as MS Cross County Volunteer Coach for the 2021-2022 school year.
- Joe Green as MS Girls Basketball Volunteer Coach for the 2021-2022 school year.
- Elyssa Haskell as MS Soccer Volunteer Coach for the 2021-2022 school year.

It was recommended that the Board accept the resignations of the following personnel: Motion: Meyer / Second: Deck / Vote: Unanimous

- Courtney Scott as SCES 1st Grade Teacher effective July 22, 2021.
- John Scott as SCES 4th Grade Teacher effective July 22, 2021.
- Kaylei Steiner as SCES 2th Grade Teacher effective July 20, 2021.
- Jessica Kilborn as SCES Instructional Assistant effective July 19, 2021.
- Christie Stucker as JC Elementary Teacher effective August 2, 2021.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Deck / Second: Combs/ Vote: Unanimous

- Rob Lafary for a Teacher position at SCES for the 2021-2022 school year.
- Carly Adams for a Teacher position at SCES for the 2021-2022 school year.
- Mitchell Morris for a Teacher position at SCES for the 2021-2022 school year.
- Madison McCreary for a Teacher position at SCES for the 2021-2022 school year.
- Summer Dickerson for a Teacher position at SCES for the 2021-2022 school year.
- Kathy Keith for a Teacher position at SCES for the 2021-2022 school year.
- Ashley Shelton for a Full-time Instructional Aide position at SCES for the 2021-2022 school year. (pending expanded criminal background check)
- Tiffany Claypool for a Full-time Instructional Aide position at SCES for the 2021-2022 school year.
- Kyle Green for a long-term MS substitute teacher position for a maternity leave through October 8, 2021.
- Theodore Raymond for a JC 2nd Shift Custodian position for the 2021-2022 school year (pending expanded criminal background check).
- Dianna Harrell for a JC 2nd Shift Custodian position for the 2021-2022 school year.

NEW BUSINESS:

It was recommended that the Board approve an Endowment Request for the payment of school building debt for 2022 in the amount of \$663,924.79. The breakdown for the total debt is as follows:

Common School Fund of 1999 – Middle School:	\$442,603.54
Qualified Zone Academy Bonds, 2009 – Jeff Craig:	\$111,361.25
General Obligations Bonds, 2015, Jeff Craig:	\$109,960.00

Motion: Cole / Second: Deck / Vote: Unanimous

It was recommended that the Board approve the ESSER retention stipends as presented: Motion: Deck / Second: Bosaw / Vote: Unanimous Mr. Hite explained that federal money awarded to the state came in the form of ESSER grant monies. These monies can be used for student learning loss, mitigation or safety procedures/supplies, technology, retention of critical employees during COVID-19 who display additional duties, and some other school related expenses. Mr. Hite thanked all employees from bus drivers, custodians, cafeteria, instructional assistants, the office staff, the nurses and teachers acknowledging the difficult situation they have been put into the past 19 months and the additional duties that have been put on everyone. Mr. Hite further explained that each employee in the corporation, who returned this year and was employed last year during the COVID-19 protocol changes and put effort in maintaining in school operations and/or instruction, has been awarded an essential employee retention bonus. The bonus varies by job duty and days employed last year. For those employees hired this year or returned this year who continue to go above and beyond and return next year, will have a second

retention bonus paid for your efforts throughout this year. Mr. Hite stated that the retention bonus paid next year will be less than this year due to our main transition (learning curve) having already taken place.

It is recommended that the Board approve the Teacher Evaluation Plan for 2021-2022 as presented. Motion: Cole / Second: Bosaw / Vote: Unanimous

It was recommended that the Board approve the Collaborative agreements with SIEOC Head Start for coordination of transition services with Jefferson Craig Elementary and Switzerland County Elementary. Motion: Bosaw / Second: Comb / Vote: Unanimous

It was recommended that the Board approve the Addendum to Master Service Agreement with Safe Hiring Solutions for Assessment Zone software license as presented. Mr. Hite stated that Assessment Zone allows organizations to manage vulnerability and threat assessments by tracking SRO activity. Motion: Bennett / Second: Cole / Vote: Unanimous

It was recommended that the Board approve the Adtec Emergency Connectivity Fund Consulting Agreement for preparation and submission of filings related to the reimbursements of hotspots and chromebooks provided through the American Rescue Plan Act of 2021. Mr. Hite reported that SCSC is receiving between \$80k - \$100k to be used to provide hotspots and chromebooks for home use to students and teachers that do not have access at home. Motion: Cole / Second: Bosaw / Vote: Unanimous

It is recommended that the Board approve the Letter of Engagement with Kroger Gardis & Regas, LLP to assist with development of a Request for Proposal for SCES HVAC and MS/HS Connector. Motion: Cole / Second: Bosaw / Vote: Unanimous Mr. Hite stated there is no obligation to move forward after the Request for Proposal.

It was recommended that the Board approve the Letter of Engagement with Baker Tilly US, LLP to assist with municipal advisory services. Motion: Combs / Second: Deck / Vote: Unanimous

It was recommended that the Board approve the Letter of Engagement with Barnes & Thornburg LLP for bond counsel services. Motion: Cole / Second: Deck / Vote: Unanimous

It was recommended that the Board approve an Elementary/Middle School/High School Math, Science, Social Studies and English Teacher position. Mr. Hite stated that it is becoming increasingly difficult to hire qualified teachers so he would like to post the positions now for future openings and ESSER funds will be used. Motion: Deck / Second: Meyer / Vote: Unanimous

INFORMATIONAL ITEMS:

1. Employee Transfers
 - i. Kim Parker is being transferred from a SCES Title 1 position to a JC 1st teacher position for the 2021-2022 school year..
 - ii. Russell Wiggins is being transferred from a High School Science teacher position to a Middle School Science teacher position for the 2021-2022 school year.

USE OF FACILITIES REQUESTS:

The Board approved an application for use of school facilities as follows: Motion: Meyer / Second: Cole Vote: Unanimous

- o HS Student Parking Lot - Swiss Wine Parade Committee - Senior Float, Saturday, 8/28, 2021, from 9am to 12pm with Waiver of Fee–Y & Waiver of Certificate of Liability - N.
- o MS Parking Lot - Holy Smokin Pork & More Food Trailer, Friday, 8/6, 2021 from 10am to 1:30 pm with Waiver of Fee–Y & Waiver of Certificate of Liability - N.
- o Old Gym - Rise Elite Wrestling Club - Wrestling Cradle Camp, Saturday, 8/21, 2021 - Sunday, 8/22, 2021 from 7am to 4pm Waiver of Fee–Y & Waiver of Certificate of Liability - N.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT):

Superintendent Hite made the following announcements:

- Facilities and Grounds Working Session: Tonight, August 16, 2021 immediately following the Regular Board Meeting.
- Next Endowment Mtg.: Tuesday, August 24, 2021 @ 5:00 P.M. at the Administration Office
- Next Regular Board Mtg: Wednesday, September 8, 2021 @ 6:00 P.M. This is a change from our previous meeting schedule of Monday, September 20, 2021.
- The Extra-Curricular Account (SA-5) Reports are on the presentation table and are available for inspection by the Board
- Overview of the 2022 Budget, Bus Replacement Plan and Capital Projects Plan Mr Hite reported that there will be a detailed overview provided next month. There will be a public hearing on Monday, September 27, 2021 and the adoption date of Monday, October 18, 2021. The advertised and actual tax rates are as follows:

Year 2021	Advertised Rate	Actual Rate
Debt Service	0.1962	0.0000 *
Operations	0.9357	0.7946
Total	1.1319	0.7946

*Covered by Endowment

<u>Year 2022</u>	<u>Advertised Rate</u>	<u>Projected Rate</u>
Debt Service	0.1609	0.0000 *
Operations	0.9435	0.7946
Total:	1.1044	0.7946

* If Endowment provides letter to guarantee funding

ADJOURNMENT: 6:33 P.M.

Motion to adjourn: Combs / Second: Meyer / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Adam Cole, Secretary

Greg Bosaw, Member

Joseph Bennett, Member

Amy Combs, Member

Cliff Meyer, Member

 (Board Approved: 9/8/21)