

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE MAY 12, 2021**

**EXECUTIVE MEETING
REGULAR SCHOOL BOARD MEETING**

**5:30 P.M.
6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Board Room of the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana With respect to any individual over whom the governing body has jurisdiction, to receive information concerning the individual’s alleged misconduct and to discuss, before a determination, the individual's status with the following Indiana Code: I.C. 5-14-1.5-6.1(b)(6).

Those in attendance: Board Members: Collier, Deck, Bennett; Bosaw, Cole, Combs and Meyer. Others in attendance: Superintendent Hite and Board Attorney, Matthew Hocker.

CERTIFICATION STATEMENT: The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana beginning at 6:03 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

President Collier called the meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President	<u>Present</u>	Mr. Deck, Vice President:	<u>Present</u>
Mr. Cole, Secretary:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	Mrs. Combs, Member:	<u>Unable to attend</u>
Mr. Meyer, Member:	<u>Present</u>	Mr. Hite, Superintendent:	<u>Present</u>

Others in attendance: Matthew Hocker, John Sieglitz, Scott Helton, Gloria Day, Patti Kappes, Ashley Kitts, Sean McGarvey, Greg Curlin, Mike Wilcox, Melody Minger, Amy Linkel, Tony Spoores, Mark Boggs, Kodi McAlister and Dana Keith.

OVERALL AGENDA:

It was recommended that the Board approve the overall agenda as presented with additional voucher 59666. Motion: Bennett / Second: Deck / Vote: Unanimous.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented. Motion: Meyer / Second: Bosaw / Vote: Unanimous

- Meeting Minutes: Regular Board Meeting 04/19/21; Facilities & Grounds Meeting 04/19/21
- Monthly Financial Report: March, 2021
- Payroll/Vendor Claims:
 - Vouchers #'s Prewritten: 59550-59600;
 - New: 59601-59655
 - Payroll: 4/23/21, 5/7/21
- ECA Fundraisers: 2020/2021:
 - SCHS Jr. Class - Pacer Card Sales, April - May, 2021 (G. Curlin)
 - SCHS Baseball Team - Alumni Baseball, 6/5, 2021 (M. Turner)
 - SCHS Football Team - Football Gear, 2021-2022 school year (R. Jesop)
 - SCHS Football Team - Swiss Wine Festival Gate, 8/26-29, 2021 (R. Jesop)
- OVERNIGHT STAFF PROFESSIONAL LEAVES/FIELD TRIPS:
 - Field Trips:
 - FFA, Dairy Teams, Laporte County, IN, 6/8-9, 2021 (G. Curlin)
 - FFA, State FFA Convention, Indianapolis, IN, 6/14-6/17, 2021 (G. Curlin)

- SCHS, Football Team Camp, Whitewater Christian Camp, Vevay, IN, 7/27-7/29, 2021 (R. Jesop)
- Professional Leaves:
 - Ashley Kitts to Indianapolis, IN for Focus on Inclusion Conference, 6/8-6/10, 2021.
 - Amber Dunlop to Indianapolis, IN for Focus on Inclusion Conference, 6/8-6/10, 2021.
 - Kristie Cheek to Indianapolis, IN for Focus on Inclusion Conference, 6/8-6/10, 2021.
 - Shellie Spillman to Indianapolis, IN for Focus on Inclusion Conference, 6/8-6/10, 2021.
 - Jenna Homola to Indianapolis, IN for Focus on Inclusion Conference, 6/8-6/10, 2021.
 - Greg Curlin to Trafalgar, IN for Indiana Agriculture Association Conference, 6/6-6/8, 2021.

BOARD COMMITTEE REPORTS

Facilities & Grounds: (Bennett/Cole) Mr. Hite reported that there will be a Facilities and Grounds committee long range meeting on 6/21, 2021 following the regular board meetings for architect presentations on the HVAC project and building connector between the MS and HS. Mr. Hite reported that after the Board discussion, he will meet with the Endowment Committee and County Council and determination of how to move forward will be made. .

Endowment: (Hite) Mr. Hite reported that he has begun conversations of long-range planning with the Endowment Committee.

Negotiations / Discussion: (Collier/Deck) Mr. Hite reported that he and Mrs. Collier met last month with the pre-bargaining team. We will advertise for bargaining once the window opens.

Athletic Council: (Bosaw/Cole) Next meeting scheduled for Wednesday, 6/2, 21 @ 6:00 pm.

PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity resignations/assignments as presented: Motion: Bosaw / Second: Cole / Vote: Unanimous

Resignations:

- Mark Boggs as Girls Varsity Basketball Coach.

Assignments:

- Lura Lay from MS Archery Coach 50% stipend to 100% stipend for the 2020-2021 school year.
- David Todd as the Soccer Boys Varsity Coach for the 2021-2022 school year.
- Creation of Trainer stipend for licensed trainer for all ECA activities for one (1) full year with a rate of \$6,300.00
- Creation of ECA Event Supervisor stipend paid by seasons with a rate of \$525.00 per season.

It was recommended that the Board accept the resignation of the following personnel:

Motion: Bennett / Second: Bosaw / Vote: Unanimous

- Patrick Bear as HS Chemistry teacher effective 5/28/2021.
- James Upchurch as JC 2nd Shift Custodian effective 4/27/21.
- Angela Swanson as Part-time Transportation Secretary effective 5/12/21.
- Jennifer Biddinger as SCES Instructional Assistant effective 5/20/21.

It was recommended that the Board accept the retirements of the following personnel:

Motion: Deck / Second: Bosaw / Vote: Unanimous

- Kim Temple, JC Elementary Teacher, effective 5/28/2021.

Mr. Hite wished Kim well in her retirement and thanked her for her years of service.

The following employment termination was presented and accepted by the Board as follows: Motion: Bennett / Second: Bosaw / Vote: Unanimous.

- Darren Byrd, SCMS Teacher, effective 4/23/2021.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Cole / Second: Bosaw / Vote: Unanimous

- Amanda Scudder for the open SCES Full-time Instructional Assistant.
- Rita Keith for the open JC/MS 5-hour cafeteria position for the 2021-2022 school year.
- Amy Linkel for the Director of Learning position.
- Katie Hughes for the open SCES Attendance Secretary position.
- Hadassah Harris as JC Elementary Teacher for the 2021-2022 school year.
- Kodi McAlister for the open SCHS Secretary to the Principal/ECA Treasurer position.
- Dr. Mike Wilcox for the open SCMS 8th Grade Social Studies teacher position for the 2021-2022 school year.
- Amanda Kitts for the JC Counseling position for the 2021-2022 school year (pending expanded background check).
- Mark Boggs to MS Principal position for the 2021-2022 school year.

OLD BUSINESS:

It was recommended that the Board discontinue a virtual learning option for students for 2021-2022 school year with exceptions to be made for students with 504 or IEP. Motion: Meyer / Second: Bosaw / Vote: Unanimous

NEW BUSINESS:

It was recommended that the Board approve SAVVAS as the vendor of HS and MS Social Studies courses on six (6) year adoption pricing. Motion: Meyer / Second: Bosaw / Vote: Unanimous

It was approved for Superintendent Hite to fill any certified and non-certified positions for the start of the 2021-2022 school year, and bring the recommendations to the Board retroactively no later than the August board meeting. Motion: Bosaw / Second: Deck / Vote: Unanimous

It is recommended that the Board approve the Letter of Understanding with SIEOC Headstart for the 2021-2022 school year as presented. Motion: Deck / Second: Cole / Vote: Unanimous Melody Minger, SIEOC Headstart Director, was present to answer any questions. Ms. Minger stated that the first year was very successful and she considers it a privilege to be in the Switzerland County schools.

It was recommended that the Board approve the feeding program 6/6 - 7/30, 2021 as presented with the following individuals:

High School

Jennifer Canfield - 5 hours per day, 5 days a week @ \$11.00 per hour

Crystal Higgins - 5hours per day, 5 days per week @ \$11.00 per hour

Switzerland County Elementary

Joan Hickman - 4 hours per day, 5 days per week @ \$11.00 per hour

Lisa Scranton - 4 hours per day, 5 days per week @ \$11.00 per hour

Jefferson Craig, Jump Start Kindergarten

Jeanette Knaus - 3 hours per day, 5 days per week, @ \$11.00 per hour

Sarah Oeffinger - 3 hours per day, 5 days per week @ \$11.00 per hour

Subs -

Kathy Hunt

Brenda Peelman

Motion: Cole / Second: Bosaw / Vote: Unanimous

It was recommended that the Board approve the agreement with St. Elizabeth Healthcare for athletic training services as presented. Motion: Deck / Second: Meyern / Vote: Unanimous Scott Helton, Director Sports Medicine/Athletic Training Services at St. Elizabeth was

present to answer any questions. Mr. Helton stated that the transition should be seamless.

It was recommended that the Board approve the MOU with TRECS for collection of unpaid debt as presented. Motion: Bosaw / Second: Bennett / Vote: Unanimous

The Board approved advertising and entering a purchase agreement for property at 310 W. Pike Street as presented. Motion: Meyer / Second: Cole / Vote: Unanimous

It was recommended that the Board approve changes to the high school curriculum guide as presented. Motion: Bennett / Second: Bosaw / Vote: Unanimous

It was recommended that the board acknowledge the one-year leave of absence for Stephanie Whaley as I.C. 20-28-10-5 allows for a long term substitute or teacher will be hired to fill the leave of absence. Motion: Bennett / Second: Bosaw / Vote: Unanimous

It was recommended that the Board approve two (2) full-time substitute teacher positions filled with a licensed teacher to receive teacher pay and benefits (K-6 and 7-12). Motion: Bosaw / Second: Bennett / Vote: Unanimous

It was approved to restructure the High School Assistant Principal/Athletic Director position to 7-12 athletics and 9-12 discipline to be filled by administrative license or dean of students. Motion: Cole / Second: Bosaw / Vote: Unanimous

The Board approved an additional full-time corporation Instructional Assistant position for the MS to help fill a rotational schedule. Motion: Bosaw / Second: Bennett / Vote: Unanimous

INFORMATIONAL ITEMS:

1. A GPS report was presented to the Board that reflected speed and idle time for school vehicles. A new Speed Guideline is to be included in the Bus Driver Employee Handbook.
2. Sean McGarvey is being transferred to 7th Grade Social Studies Teacher position for the 2021-2022 school year.

USE OF FACILITIES REQUESTS:

The Board approved an application for use of school facilities as follows: Motion: Meyer / Second: Bosaw / Vote: AYES: Bennett, Bosaw, Combs, Cole, Deck, Meyer; ABSTAIN: Collier

- SCHS Cafeteria - 4H Queen Contest - Sunday, 6/27, 2021 4pm - 7pm Waiver of Fee–Y & Waiver of Certificate of Liability N.
- SCMS Parking Lot - Holy Smokin Pork & More, Laps for Logan Food Sales - Sunday, 5/16, 2021 9am - 5pm Waiver of Fee–Y & Waiver of Certificate of Liability N. Portion of proceeds to Laps for Logan

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT):

Superintendent Hite made the following announcements:

- Next Endowment Mtg.: Tuesday, May 25, 2021 @ 5:00 P.M. at the Administration Building
- Next Regular Board Mtg.: Monday, June 21, 2021 @ 6:00 P.M at the MS Cafeteria. Mr. Hite announced that we will be recognizing our retirees from the 2020-2021 school year and those we were unable to recognize from the 2019-2020 school year due to COVID restrictions during the July Board meeting.
- Next Facilities and Grounds Working Session: Monday, June 21, 2021 following Regular Board Meeting.
- ESSER Grants - Working on creation of budget and working with the State on approved usage.
- District American Legion Educator of the Year:
 - Valerie Smith - HS
 - Casey Jesop - MS
 - Marlene Jones - Elementary
 Entered in State Contest June 6th

ADJOURNMENT: 6:27 P.M.

Motion to adjourn: Deck / Second: Bennett / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Adam Cole, Secretary

Greg Bosaw, Member

Joseph Bennett, Member

Unable to attend

Amy Combs, Member

Cliff Meyer, Member

 (Board Approved: : (6/22/21)