

**SWITZERLAND COUNTY SCHOOL CORPORATION**  
**MINUTES OF THE APRIL 20, 2020**  
**REGULAR SCHOOL BOARD MEETING** **6:00 P.M.**

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana, beginning at 6:00P.M.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

Katie Collier called the meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag, followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mr. Deck, Vice President:	<u>Webex</u>
Mr. Bennett, Secretary:	<u>Webex</u>	Mr. Bosaw, Member:	<u>Webex</u>
Mr. Cole, Member:	<u>Webex</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Sullivan, Member:	<u>Webex</u>	Mr. Hite, Superintendent:	<u>Present</u>

Others in attendance: Matthew Hocker, Patti Kappes, Wilma Rosenberger, Ashley Kitts, Tony Spoores, Sean McGarvey, David Todd (Webex); Dana Keith and John Sieglitz.

**OVERALL AGENDA:**

The overall agenda was presented to the Board for approval with additional vouchers 57861-57864 and the recommendation to replace the MS boilers. Motion: Bennett / Second: Sullivan / Vote: Unanimous.

**PUBLIC COMMENTS:** *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

**CONSENT AGENDA ITEMS:**

It was recommended the Board approve the following Consent Agenda items as presented. Motion: Cole / Second: Bennett / Vote: Unanimous Approved items are as follows:

- Meeting Minutes: Regular Board Meeting 03/12/20; Special Board Meeting 03/23/20; Facilities & Grounds Committee Meeting 03/12/20
- Monthly Financial Report: February, 2020
- Payroll/Vendor Claims:
 

<u>Prewritten Vouchers#’s:</u>	57710-57766
	57767-57789
<u>New Vouchers:</u>	57790-57859
	57861-57864
<u>Payroll:</u>	3/27/20
	4/10/20

**REPORTS**

Board Committee Reports:

Facilities & Grounds: (Bennett/Cole): Mr. Hite stated that there is an agenda item to replace the MS boilers as one boiler has reached the end of life. An inspection found that the remaining two are the same age as the one needing to be replaced and would need to be replaced soon. Based on quotes received, it is more cost effective to replace all three at the same time.

Endowment: (Superintendent Hite): Endowment meeting was held March 17, 2020. Mr. Hite reported that Bob Kasper, the investment advisor, was scheduled to present but was not on-site. Updated information has been requested and should be received next week showing what short and long-term investing will look like after Covid-19. The next meeting is Tuesday, April 28, 2020 @ 5:00 P.M.

Negotiations / Discussion: (Collier/Deck): Mr. Hite reported there are no negotiations or discussion taking place until Fall 2020.

Athletic Council: (Sullivan/Bosaw): Next meeting July 20, 2020.

**PERSONNEL:**

It was recommended that the Board approve the following Extra Curricular Activity resignations/assignments as presented: Motion: Bennett / Second: Sullivan / Vote: Unanimous

## Resignations:

- Emily Schroeder as HS Cheerleader Sponsor Varsity #1 position effective March 13, 2020.
- Abby Fox as HS Cheerleader Sponsor Varsity #2 position
- Adam Dennis as Basketball Boys Varsity HS coach.
- Kyle Green as Boys Basketball Assistant #1 position.
- Anthony Dennis as Boys Basketball Assistance #2 position.

## Assignments:

- Carrie Barwick as HS Bowling Coach for the 2019-2020 school year.
- Shane and Dana Griffin as MS Baseball Co-Head Coaches for the 2019-2020 school year.
- Meghan Kaczmarek for the SCES Assistant High Ability Coordinator for the 2019-2020 school year.
- Megan Griffin for the JC Assistant High Ability Coordinator for the 2019-2020 school year.
- Olivia Hewitt for Volleyball Girls Varsity Coach for the 2020-2021 school year.
- Travis Wrightsman for Basketball Boys Varsity HS Coach for the 2020-2021 school year.

It was recommended that the Board approve the resignations of the following personnel as presented: Motion: Sullivan / Second: Deck / Vote: Unanimous

- Peter Brubaker Part-time Seasonal Mower, effective March 13, 2020.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Cole / Second: Sullivan / Vote: AYES: Collier, Deck, Bosaw, Sullivan, Cole, Combs; ABSTAIN: Bennett

- Gayle Wrightsman as HS Special Education and English Teacher for the 2020-2021 school year.
- Travis Wrightsman as HS Physical Education and Health Teacher for the 2020-2021 school year.
- Patrick Bear as HS Science Teacher for 2020-2021 school year.
- Dawn Ransdell as JC Elementary Teacher for the 2020-2021 school year; withdrawing her retirement request that was to be effective May 30, 2020.
- Christie Stucker as JC Elementary Teacher for the 2020-2021 school year.
- Taiylor Howard as JC Elementary Teacher for the 2020-2021 school year.
- Carol Conner for the SCE Janitorial position.
- Sarah Oeffinger for the JC/MS Cafeteria Secretary for the 2020-2021 school year.

It is recommended that the Board approve the following requests for the extension of medical leaves as presented: Motion: Sullivan / Second: Bennett / Vote: AYES: Collier, Bennett, Bosaw, Sullivan, Cole, Combs; ABSTAIN: Deck

- Extension of Sharon Deck's medical leave to the end of the 2019-2020 school year as submitted.
- Extension of Bill Hoskin's medical leave to June 1, 2020 as submitted.

#### **OLD BUSINESS:**

Updates to the 2020-2021 Parent-Student Handbooks for Jefferson-Craig Elementary School, Switzerland County Elementary School, Switzerland County Middle School and Switzerland County High School were presented for first reading at the regular meeting of March 12, 2020. It was recommended that the Board approve the Jefferson-Craig Elementary and Switzerland County Elementary School handbooks as presented. Motion: Combs / Second: Deck / Vote: Unanimous It was recommended that the Board approve the Switzerland County Middle School and Switzerland County High School handbooks Motion: Sullivan / Second: Bosaw / Vote: Unanimous Mr. Sullivan asked if the vision and mission statements had been incorporated into the handbooks? Mr. Hite responded that the vision and mission statements will be incorporated into the handbooks when they are published next year.

#### **NEW BUSINESS:**

It was recommended that the Board approve the easements for the Town of Vevay's new Force Main as presented. Motion: Bennett / Second: Sullivan Vote: Unanimous

It was recommended that the Board approve SIEOC Headstart agreement for 2020-2021 as presented. Motion: Cole / Second: Bosaw Vote: Unanimous

It was recommended that the Board approve the lease of 350 Dell 3100 Education Chrome-books for the 2020-2021 school year as presented replacing those used by students in Grades 1, 5 and 9.

Motion: Sullivan / Second: Cole Vote: Unanimous

It is recommended that the Board approve the 36 Month Spectrum Enterprise Service Agreement as presented. Motion: Bosaw / Second: Deck Vote: Unanimous

It was recommended that the Board approve the purchase of three (3) replacement boilers from Nading Mechanical, Inc. for Switzerland County Middle School as presented.

Motion: Sullivan / Second: Cole Vote: Unanimous

Quotes were received as follow:

Nading Mechanical, Inc.	\$53,017.00
Johnson Controls	\$72,105.00
Koch Mechanical, Inc.	\$84,300.00

## INFORMATIONAL ITEMS

The 2019-2020 School Calendar was updated to use the approved waiver days in conjunction with E-Learning days to meet the 160 day minimum requirement under the Pandemic guidelines. Therefore, the last day for students will be April 30th. Mr. Hite stated that he recognizes there are a lot of questions regarding activities scheduled for April and May such as Graduation, Prom and Field Trips. Mr. Hite stated we are waiting for further guidance from the Governor and State and Local Health officials and in the meantime, we are looking at options that might be possible for Prom and Graduation keeping the students' safety in mind. Mr. Hite stated that the goal is to have as normal of a Graduation ceremony as possible but waiting for further guidance from the Governor and State and Local Health officials before anything can be decided. Mr. Hite also stated that since the 8th Grade Class trip to Washington DC was cancelled, he has had discussions with Mr. McGarvey and Mr. Todd regarding the possibility of a trip for the 9th Grade class during Fall Break, depending upon sponsorships and the travel ban being lifted. These are decisions that will be made as time progresses. Mr. Hite further stated that information regarding any decisions regarding Graduation, Proms and trips will be announced as soon as possible. Mr. Hite also shared that Seniors will be recognized on Social Media beginning with the Spring athletes. We want to recognize the athletes for all of the accomplishments over the last three years and recognize that they were not able to participate in Spring sports during their Senior year or have a Spring Banquet. Beginning in May, all other Seniors will be recognized through various platforms such as the School website or Social Media. Mr. Hite also stated that he is receiving questions regarding the start of the 2020-2021 school year and again we will be relying upon the advice and guidance of the Governor and State and Local Health officials before making any decisions. He further stated that he recognizes that parents would like to have information more quickly regarding further plans but stated that he does not want to commit to something that one, we might not be able to deliver or two, something that we can do better based upon more time. We want to be responsible in bringing students back together and want to do so safely. In everything we do, we put the students first. Mr. Hite also stated that even though the school calendar was updated to 160 days, the teachers are still under contract for 183 days. Mr. Hite stated that those days will be utilized to assist in any way such as device collection, cleaning out lockers, etc. Mr. Hite thanked the Board for their support and the Administrative staff for their input. He further commented that meetings are taking place via electronic means and information is being communicated as best we can.

Kelley Hansche is being transferred from her MS Instructional Aide position to the position of MS Secretary/Treasurer for the 2020-2021 school year. Mr. Hite congratulated Kelley on her new position.

### **USE OF FACILITIES REQUESTS:**

The Board approved several applications for use of school facilities as follows: Motion: Sullivan / Second: Bosaw Vote: Unanimous

- SCES Parking Lot - House of Brisket food for Employees and Community, Tuesday, 3/17, 2020 from 10:30am - 1:00pm, with Waiver of Fee–Y & Waiver of Certificate of Liability - N.
- MS Parking Lot - House of Brisket food for Employees and Community, Wednesday, 3/18, 2020 from 10:30am - 1:00pm, with Waiver of Fee–Y & Waiver of Certificate of Liability - N.

Mr. Hite thanked the House of Brisket for coming to the school parking lots to help provide lunch for our teachers.

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT):**

Superintendent Hite made the following announcements:

- Executive Session: this evening immediately following Regular Board Meeting
- Next Endowment Mtg.: Tuesday, April 28, 2020 @ 5:00 P.M. via Webex
- Next Regular Board Mtg.: Monday, May 20, 2020 @ 6:00 P.M.
- Food Pantry Distribution: Thursday, April 23, 2020 and Thursday, May 14, 2020, 3 P.M. to 5P.M.
- 600 Family Meal Boxes will be provided on April, 30, 2020 at 4 locations. The only requirement is to be a Switzerland County resident. Meals were provided by the Cincinnati Freestore/Foodbank.
- HS Graduation: Saturday, May 30, 2020 (Dependent on direction from Governor and Health Officials regarding shelter in place orders.)
- Prom is postponed at this time.
- The 2019-2020 school budget is being reviewed and making preparations for the 2020-2021 budget due to possible COVID-19 impact. More information in the May Board meeting.

**ADJOURNMENT: 6:28 P.M.**

Motion to adjourn: Combs / Second: Sullivan / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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Joseph Bennett, Member

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Greg Bosaw, Member

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Adam Cole, Member

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Amy Combs, Member

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Tye Sullivan, Member

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The Board of School Trustees met immediately following the regular public meeting for an Executive Session beginning at 6:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana for the discussion of the assessment, design, and implementation of school safety and security measures, plans and systems. This is in compliance with the following Indiana Code: I.C. 5-14-1.5-6.1(e)(3).

Those in attendance: Board Members: Collier; Webex: Deck, Bennett, Bosaw, Cole, Combs and Sullivan. Others in attendance: Superintendent Hite, Webex: Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matters specified in the public notice. The Executive Session adjourned.

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*(Board Approved: 5/18/20)*