

November 18, 2019

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE NOVEMBER 18, 2019**

EXECUTIVE SESSION BOARD MEETING **5:00 P.M.**
REGULAR PUBLIC SCHOOL BOARD MEETING **6:05 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:00 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana to discuss a job performance evaluation of individual employees in compliance with Indiana Code: I.C.5-14-1.5-6.1(b)(9).

Those in attendance: Board Members: Collier, Deck, Bennett, Bosaw, Cole, Combs and Sullivan. Others in attendance: Superintendent Hite, and Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Cole, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Hite, Superintendent:</i>	<u>Present</u>

Others in attendance: Dana Keith, Matthew Hocker, Wilma Rosenberger, John Sieglitz, David Todd, Sean McGarvey, RaheJean Griffin, Phyllis Weaver, Roy Leap, Greg Curlin, Gloria Day and Amanda Cappel.

OVERALL AGENDA:

The overall agenda was presented to the Board for approval with the addition of one Use of Facilities Request and the removal of E.5.(e) on the agenda under ECA Fundraisers Motion to approve: Sullivan / Second: Bennett / Vote: Unanimous.

CELEBRATING SUCCESS RECOGNITION:

Celebrating Success Nomination by Superintendent Hite: Shaun Holliday, RaheJean Griffin and Phyllis Weaver were recognized for their leadership in fundraising for the Riley’s Children Foundation. Through their efforts, Switzerland County School Corporation achieved 2018-19 Riley Corporation Status. Since 2002, Switzerland County

November 18, 2019

School Corporation has raised \$29,825.39 for Riley Children's Foundation. Shaun was unable to attend.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented.

Motion: Bosaw / Second: Cole / Vote: Unanimous Approved items are as follows:

- Meeting Minutes: Regular Board Meeting 10/21/19;
- Monthly Financial Report: September, 2019
- Payroll/Vendor Claims:

<u>Prewritten Voucher #'s:</u>	56996-57023
	57024-57046
	57047 - Attached Transfer
	57048-57066
 <u>New Vouchers:</u>	 57067-57140
 <u>Payroll:</u>	 10/25/19, 11/08/19
- Approval of Grants/Donations:
 - \$ 53,290.94 - IDOE TAG Grant for 2019-2020
 - \$ 38,383.60 - IDOE Title IV, Part A: Student Support and Academic Enrichment for 2019-2020
 - \$ 2,000.00 - VSCF Grant for US History Nashville, TN Trip
 - \$ 583.00 - Indiana Youth Institute: Professional Development Grant
- ECA Fundraisers: 2019/2020:
 - SCMS, BPA, Flower Grams - Valentine's Day, 2/6-2/13, 2020
 - SCMS, BPA, Cookout at First Friday, 4/3, 2020
 - SCMS, BPA, Bake Sale during 2019-20 HS Basketball home games (12/06, 12/13, 1/7, 1/17, 1/18, 2/1, 2/6, 2/17)
 - SCHS, BPA, Regional Leadership Conference Concessions, 12/7, 2019
 - SCHS, Boys Varsity Soccer, Pasta Dinner and Silent Auction, 12/13, 2019
- Overnight Field Trips/Staff Professional Leaves:
 - Field Trips:
 - HS Band: Ball State University Honor Band, Muncie, IN, 12/6-12/7, 2019 (C. Everage)
 - Professional Leaves:

November 18, 2019

- Fred Ross and Tony Spoores to Title Con 20/20 Creating a Vision for the Future Conference, Plainfield, IN 4/14 - 4/16, 2020
- Ashley Kitts to Title Con 20/20 Creating a Vision for the Future Conference, Plainfield, IN 4/14 - 4/16, 2020
- Rebecca Curlin to Title Con 20/20 Creating a Vision for the Future Conference, Plainfield, IN 4/14 - 4/16, 2020
- Melissa Morris to Title Con 20/20 Creating a Vision for the Future Conference, Plainfield, IN 4/14 - 4/16, 2020
- Megan Griffin to Indiana Assoc of the Gifted Conference, Indianapolis, IN 12/9. 2019.
- Ashley Wehner to National Ag Teachers Workshop, Anaheim, CA 12/3-12/7.

REPORTS:

Board Committee Reports:

Facilities & Grounds: (Bennett/Cole): Superintendent Hite: There will be a Facilities & Grounds meeting on Monday, November 25, 2019 at 5:00P.M. at the Administration Office. Movers are scheduled to begin moving the mobile classrooms this week. A contract with Todd Chase, for snow removal should be signed this week.

Endowment: (Superintendent Hite): Current cash balance is \$43,696.91. \$200,000 has been transferred from checking into short term investments. Long term investment balance and short term balance remain unchanged at \$1,531,558 and \$43,169. The last meeting was held at Switzerland County Elementary with dinner and a tour. A previous meeting was held at Jefferson Criag Elementary and the meeting this month will at the Middle School library.

Negotiations/Discussion Group: (Collier/Deck): Superintendent Hite: Negotiations have been closed and submitted to IEERB. On tonight's agenda, there is a recommendation for non-certified pay raises.

Athletic Council: (Sullivan/Bosaw): Mr. Sullivan: Next meeting is scheduled for Monday, November 18, 2019 after the Regular Monthly Board Meeting.

PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity resignations as presented: Motion: Bennett / Second: Bosaw / Vote: AYES: Bennett, Collier, Deck, Sullivan, Cole, Bosaw, Sullivan; ABSTAIN: Combs

- Tully Anderson as Girls Varsity Soccer Coach.
- Chad Combs as Varsity Baseball Head Coach.

It was recommended that the Board approve the following Extra Curricular Activity assignments as presented: Motion: Sullivan / Second: Deck / Vote: AYES: Bennett, Collier, Deck, Cole, Bosaw, Sullivan; ABSTAIN: Combs

November 18, 2019

- David Wolf as Boys' Varsity Golf Coach for the 2019-2020 school year.
- Scott Baatz as Boys' Varsity Golf Volunteer Assistant Coach for the 2019-2020 school year.
- Shaun Holliday as Travel Club Sponsor for the 2019-2020 school year.
- Patrick Wooley as MS Boys' Basketball Volunteer Coach for the 2019-2020 school year.
- Bryan Sparks as Girls' Varsity Softball Coach for the 2019-2020 spring season.

The following employment resignations were presented and accepted by the Board as follows: Motion: Cole / Second: Bosaw / Vote: Unanimous.

- Rachael Ballard as SCMS 5-hour Cook effective November 22, 2019.
- Brandi Bear as JCES Art Instructor effective November 29, 2019.
- Brody Splain as SCHS Part-time Custodian effective November 30, 2019.

Mr. Hite congratulated Brandi Bear on her recent election win.

The following employment retirements were presented and accepted by the Board as follows: Motion: Sullivan / Second: Bennett / Vote: Unanimous.

- Retirement of Wilma Rosenberger as Treasurer, effective September 30, 2020.

Mr. Hite and Board members congratulated Wilma on her upcoming retirement.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Combs / Second Cole / Vote: AYES: Combs, Collier, Deck, Sullivan, Cole, Bosaw; ABSTAIN: Bennett

- Sarah Offinger for the SCMS 5 Hour Cafeteria Position for the 2019-2020 school year retroactive to October 14, 2019

OLD BUSINESS: None

NEW BUSINESS:

It was recommended that the Board approve the Endowment Request of \$20,358.00 for transportation expenses for 8th grade trip to Gettysburg/Washington, DC as submitted. Motion: Deck / Second: Sullivan / Vote: Unanimous. Mr. McGarvey reported that the trip is scheduled for April 16 - 20, 2020 and the number is up from last year with approximately 70-80 people. They are raising money through fundraisers which have been more successful than previous years.

It was recommended that the Board approve the Corporation Mission Vision and Values statement as presented. Motion: Sullivan / Second: Bosaw / Vote: Unanimous. Mr. Hite thanked everyone for their hard work on the Mission, Vision and Value statements.

It was recommended that the Board approve the following transfers and salary increases as presented.

- Patti Kappes to the treasurer position with a salary increase to \$55,000 annually as a salaried position. This will begin with the approval of the transfer and increased duties are being performed. Motion: Bennett / Second: Deck / Vote: Unanimous.
- Cindy Haskell to the payroll/deputy treasurer position with a salary increase to \$45,000 annually as a salaried position. This will begin with the approval of the

November 18, 2019

transfer and increased duties are being performed. Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

- Wilma Rosenberger, Treasurer, salary increase to \$70,000 retroactive to July 1, 2019. Motion: Deck / Second: Bennett / Vote: Unanimous.
- Dana Keith, Executive Secretary, salary increase to \$43,500 annually as a salaried position. This will begin with the approval of the transfer and increased duties are being performed. Motion: Sullivan / Second: Bosaw / Vote: Unanimous.
- Gayla Bullock, Food Services/Cafeteria Director, salary increase to \$43,500.00 annually retroactive to July 1, 2019. Motion: Bennett / Second: Deck / Vote: Unanimous.
- Cindy Welch, Transportation Director, salary increase to \$43,500.00 annually retroactive to July 1, 2019. Motion: Sullivan / Second: Cole / Vote: Unanimous.
- Myron Browning, Maintenance Director, salary increase to \$43,500.00 annually as a salaried position retroactive to July 1, 2019 any overtime earned from that point until now will be paid at the previously established hourly rate and no overtime from approval date forward. Motion: Bennett / Second: Combs / Vote: Unanimous.
- A one-time pay raise to non-cert employees of an additional \$.25 to those with less than 20 years experience and additional \$.50 to non-cert employees with more than 20 years experience. This would be retroactive to the rollover date from 2019. Motion: Bosaw / Second: Cole / Vote: Unanimous. Mr. Hite stated that in addition to the one-time pay raise, that Health Insurance increased by 3% and to help offset the increase, Employer contribution increased by 2% for non-certified employees same as for certified employees.

INFORMATIONAL ITEMS

- Dawn Powell is being transferred from her HS Guidance Secretary position to the HS Receptionist/Athletic Secretary position for the 2019-2020 school year.
- Amanda Cappel is being transferred from her IA position at SCES to the JCES Art Instructor position for the 2019-2020 school year.
- Effective with the retirement of Wilma Rosenberger, there will be one position eliminated in the Central office.

USE OF FACILITIES REQUESTS:

The Board approved several applications for use of school facilities as follows: Motion: Sullivan / Second: Deck Vote: Unanimous

- Outside of HS Gym - Band Boosters, Walking Taco & Pacer Gear Sales, during 2019-20 Basketball games when Pep Band is playing (12/3,12/13, 1/23, 1/28, 1/30, 1/31, 2/14 & 2/27) Waiver of Fee–Y & Waiver of Certificate of Liability Y.

November 18, 2019

Mr. Hite added that the Veteran's Day programs went very well in addition to the Band doing a phenomenal job.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Rod Hite, made the following announcements:

- Athletic Council Mtg: Monday, November 18, 2019 after the Regular Monthly Board Meeting.
- Next Endowment Mtg.: Tuesday, November 19, 2019 @ 5:00 P.M. at SCMS
- Facilities & Grounds Mtg: Monday, November 25, 2019 @ 5:00 P.M.
- Next Regular Board Mtg.: Monday, December 16, 2019 @ 6:00 P.M; Executive Session @ 5:30 P.M.

ADJOURNMENT: 6:32 P.M.

Motion to adjourn: Combs / Second: Sullivan / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Joseph Bennett, Secretary

Greg Bosaw, Member

Adam Cole, Member

Amy Combs, Member

Tye Sullivan, Member

(Board approved: 12/16/19)