

October 21, 2019

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE OCTOBER 21, 2019**

REGULAR PUBLIC SCHOOL BOARD MEETING

6:00 P.M.

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at located at 1040 W. Main Street, Vevay, Indiana, beginning at 6:00PM.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Cole, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	Mr. Hite, Superintendent:	<u>Present</u>

Others in attendance: Dana Keith, Matthew Hocker, Wilma Rosenberger, John Sieglitz, Ashley Kitts, Tony Spoores, David Todd, Sean McGarvey, Matt Levell, and Greg Curlin.

OVERALL AGENDA:

The overall agenda was presented to the Board for approval with the addition of two Overnight Field Trips and the removal of H.1. on the agenda under Old Business. Motion to approve: Cole / Second: Combs / Vote: Unanimous.

CELEBRATING SUCCESS RECOGNITION: None

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented. Motion: Sullivan / Second: Bennett / Vote: Unanimous Approved items are as follows:

- Meeting Minutes: Regular Board Meeting 09/16/19;
- Meeting Minutes: Special Board Meeting 09/23/19;

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- Monthly Financial Report: August, 2019
- Payroll/Vendor Claims:
 - Prewritten Voucher #'s: 56811-56832
56833-56840 - VOID
56841-56890
56891
56982-56995
 - New Vouchers: 56902-56981
 - Payroll: 9/27/19, 10/11/19
- Approval of Grants/Donations:
 - \$ 88,194.31 - IDOE Title II, Part A: Supporting Effective Instruction for 2019-2020
 - \$ 30,328.00 - IDOE High Ability Program for 2019-2020
 - \$ 5,561.55 - IDOE Early Intervention Grant (EIG) for 2019-2020
 - \$ 3,074.00 - IDOE Non-English Speaking Program (NESP) for 2019-2020
 - \$ 28,908.77 - IDOE Rural Low-Income School (RLIS) Grant Program for 2019-2020
- ECA Fundraisers: 2019/2020:
 - SCHS, BPA, Pacer Apparel, End of October - November, 2019
 - SCHS, BPA, Cookout, 4/3, 2020
 - SCHS, Student Council, Flower Grams/Candy Grams, 2/3 - 2/14, 2020
 - SCHS, Student Council, Christmas Candy Cane Grams, 12/16 -12/23, 2019
 - SCHS, Student Council, Homecoming Game and Dance, 1/31, 2020
 - SCHS, Sophomore Class, Catalog Sale (Great American Opportunities) 1/27 - 2/7, 2020
 - SCHS, Junior Class, Pacer Card, November 2019 - March 2020
 - SCMS, Student Council, Halloween Dance, 11/1, 2019 (Depending on Football Sectional)
 - SCMS, National Honor Society, Daffodil Sales March 2020 (two weeks)
 - SCMS, Student Council, Dodgeball Tournament, Last Day of School 2020
 - JC, Student Council, Love Lights for "Keeping Pace" Cancer Awareness, 12/2 - 12/18, 2019
 - SCES, 6th Grade, Candles, Wax Melts, Diffusers, Scent Spray, 11/4 - 12/2, 2019
 - SCHS, Volleyball, Subway Day, 1st Tuesday of the Month, November 2019 - February, 2020
- Overnight Field Trips/Staff Professional Leaves:
 - Field Trips:
 - HS Student Council: Student Council State Convention, Ft. Branch, IN, 11/2-11/3, 2019 (S. Holliday)

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- FFA: SOAR Camp, Trafalgar, IN 10/18-10/20, 2019 (A. Wehner/G. Curlin)
- FFA, FIRE Camp, Trafalgar, IN 11/15-11/17, 2019 (A. Wehner/G. Curlin)
- Professional Leaves:
 - Shaun Holliday to Indiana Association for the Gifted Conference, Indianapolis, IN 12/8-12/9, 2019
 - Stacy Streett to Indiana Association for the Gifted Conference, Indianapolis, IN 12/9-12/10, 2019
 - Amanda Alford to HECC Conference, Indianapolis, IN, 11/6-11/8, 2019
 - Lori Singer, Kim Reed and Elizabeth Warrix to CEYD Leadership Development Retreat Series, Spencer, IN 11/6-11/8, 2019

REPORTS:

Board Committee Reports:

Facilities & Grounds: (Bennett/Cole): Superintendent Hite: Received a quote from Todd Chase, Grassman Lawncare, for snow removal for 2019-2020 school year. Bids were received for the old gym drainage. During excavation, there may be one week that parking will be impacted for games and practices. For any home games that are scheduled that week, there is a possibility of switching a home/away game with another school.

Endowment: (Superintendent Hite): The 2018 audit results were shared with during the September 30, 2019 Endowment meeting. For the first time, investments were included at fair value in the financial statements. No issues were found, endowment records are a fair presentation of the financial reports. Current cash balance is \$243,673.47. Long term investment balance and short term balance remain unchanged at \$1,531,558 and \$43,169 respectively. In Old Business, Mark signed the annual letter authorizing the Endowment to pay Debt Service on behalf of the school corporation (excluding unfunded textbook rental state claims). There was some discussion on Duke Energy and also Belterra. The next Endowment meeting will be held October 22, 2019 at Switzerland County Elementary School with a tour of the building and dinner.

Negotiations/Discussion Group: (Collier/Deck): Superintendent Hite: The master teacher agreement will be presented tonight during New Business.

Athletic Council: (Sullivan/Bosaw):Sullivan: Mr. Sullivan: Next meeting is scheduled for Monday, November 18, 2019 after the Regular Monthly Board Meeting.

PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity resignations as presented: Motion: Sullivan / Second: Bosaw / Vote: Unanimous

- Resignation of Hannah Cook as HS Head Softball Coach.
- Resignation of Amanda Alford as MS Boys' Track Coach

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It was recommended that the Board approve the following Extra Curricular Activity assignments as presented: Motion: Combs / Second: Bennett / Vote: Unanimous

- Sam Taylor as MS Assistant Swim for the 2019-2020 school year.
- Misty Robbins as MS Assistant Soccer (50%) for the 2019-2020 school year.
- Cameron Everage Fall MS Concessions (44%) for the 2019-2020 school year.
- Harold Scranton, Lisa Scranton and Lura Scudder as HS/MS Archery Coach for the 2019-2020 school year.
- Ryan Peters as MS Boys Basketball (Volunteer)
- Clari Fugal and Lora Cole as SCES Little Hoosier Club Sponsors for the 2019-2020 school year.
- Michael Otter as MS Boys Basketball (Volunteer) for the 2019-2020 school year.

The following employment resignations were presented and accepted by the Board as follows: Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

- Karen Goerler as SCES Part-time Instructional Assistant effective October 4, 2019.
- Sarah Robinson as MS Cafeteria Cook/Server (4 hour position) effective October 11, 2019.

The following employment retirements were presented and accepted by the Board as follows: Motion: Cole / Second: Bosaw / Vote: Unanimous.

- Retirement of Pamela Ely as HS Secretary, effective December 31, 2019.
- Retirement of David Galusha as HS Custodian, effective May 31, 2020.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Sullivan / Second: Combs / Vote: Unanimous

- Thera South for the HS Special Education, Algebra and Reading position for the 2019-2020 school year effective September 25, 2019.
- Amy Zerhusen for the SCES Speech Language Pathologist position for the 2019-2020 school year effective October 16, 2019.
- Carrie Johns for the HS Long Term Substitute Teacher position effective October 14, 2019 - December 21, 2019.
- Lori Singer for the 21 Century Program Director position for the 2019-2020 school year.
- Pete Brubaker for the Grounds Position for the 2019-2020 school year retroactive to September 3, 2019.

OLD BUSINESS: None

NEW BUSINESS:

It was recommended that the Board approve the 2019-2020 Master Contract agreement between the Switzerland County School Corporation and the Switzerland County Classroom Teachers Association as submitted. Motion: Sullivan / Second: Bennett Vote: Unanimous Superintendent Hite thanked Greg Curlin, Wilma Rosenberger and Matt Hocker for all of their work on the Agreement. Superintendent Hite stated that they were able to reach an agreement in one night which set a record. Superintendent Hite recapped that base salaries of teachers currently employed shall be set at \$1,000 increase. Also,

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Health Insurance increased by 3% and to help offset the increase, Employer contribution will increase by 2%.

The Board approved the following Budget Resolutions as follows:

- Resolution to Adopt the 2020 Capital Projects Fund Plan as revised.
Motion: Bosaw / Second: Cole Vote: Unanimous
- Resolution to Adopt the Year 2020 Bus Replacement Plan
Motion: Deck / Second: Bennett Vote: Unanimous
- Ordinance or Resolution for Appropriations and Tax Rates
Motion: Sullivan / Second: Bosaw Vote: Unanimous

The following information reflects details of the sealed bids received September 21, 2019 at 1:00 P.M. for the Old Gym Drainage Project:

Company Name	Bid Amount
Poole Group	\$126,900.00
Calhoun	\$249,000.00

It was recommended that the Board award the bid for the Old Gym Drainage Project to the lowest bidder, Poole Group. (All bids received have met the Responsible Bid Requirements). Motion: Bennett / Second: Bosaw Vote: Unanimous

It was recommended that the Board approve the 2020-2021 School Year Calendar as presented. Motion: Cole / Second: Deck Vote: Unanimous Mr. Sullivan requested a brief summary of Late Arrival days and the benefit. Superintendent Hite explained that there are a couple of Late Arrival days built into the calendar that used to be Early Dismissals. The Late Arrival days are spread throughout the calendar to help the corporation with additional teacher training that we are not able to build into the calendar as well as a Professional Learning Community, or PLC, where teachers share expertise and collaborate on ways to help students excel in the classroom. Superintendent Hite further explained the benefit of a Late Arrival day in the case of inclement weather. If there is an Early Release scheduled on a day where there is also a delay in the start time due to inclement weather, we are not able to count the day. Late Arrival days also allow any students that attend the Career Center to attend that day, where as an Early Release day causes them to miss a day. Superintendent Hite also explained that one of the Late Arrival days is scheduled for August 28, 2020, which is the day after the Swiss Wine Festival family night and the Edelweiss Pageants. Historically, attendance has been lower on this day. Mrs. Collier asked Superintendent Hite to explain how Fall Break was chosen. Superintendent Hite responded that the date was chosen to align with the Career Center calendar for Fall Break. Mr. Cole asked about the Final Testing for Seniors. Superintendent Hite responded that final testing would be completed by May 27, 2021 which allows three full days of testing during the last week of school. Mr. Sullivan asked if there was a deciding factor to move high school graduation back to a Sunday? Mr. Hite referred to Mr. Todd and Mr. Curlin. Mr. Todd explained that a Sunday graduation allows

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more time for teachers to enter grades and for graduation preparation after final testing is completed on Thursday. However, a Saturday graduation is preferred if final testing had been completed by Wednesday. In addition, Baseball sectionals are scheduled for Saturday, May 29, 2021 and we did not want to push graduation out a week.

It was recommended that the Board approve the updated Support Staff Employee Handbook as presented. Motion: Sullivan / Second: Bennett Vote: Unanimous Superintendent Hite stated that the handbook had not been updated since 2012 and he thanked Patti Kappas, Wilma Rosenberger and Dana Keith for their work on the Handbook.

It was recommended that the Board accept the quote for the HS black top project from Dave O'Mara Contractor, Inc., the preferred vendor. Motion: Bosaw / Second: Deck / Vote: Unanimous

INFORMATIONAL ITEMS

Mr. Hite stated that a quote was received from Todd Chase, Grassman Lawncare, and an agreement was reached for snow removal.

USE OF FACILITIES REQUESTS:

The Board approved several applications for use of school facilities as follows: Motion: Sullivan / Second: Bosaw Vote: Unanimous

- HS Cafeteria - Youth Pacers Athletic Corporation Football End of Season Banquet, Tuesday, 10/29, 2019 from 6:00pm to 8:30pm (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability - **N**).
- HS Gym - Switzerland County Girls Basketball Teams, Sunday, 12/8, 2019 11:00am - 7:00pm with (Waiver of Fee –**Y**) & (Waiver of Certificate of Liability - **Y**).

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Rod Hite, made the following announcements:

- Next Endowment Mtg.: Tuesday, October 22, 2019 @ 5:00 P.M. at SCES
- Next Regular Board Mtg.: Monday, November 18, 2019 @ 6:00 P.M; Executive Session @ 5:00P.M.
- Parent/Teacher conferences will be held on Thursday, October 24, 2019; e-Learning Day from 8a.m. to 7p.m. It is recommended that Parents call ahead to make and appointment
- Athletic Council Mtg: Monday, November 18, 2019 after Regular Board Mtg.
- SCHS will host Football Sectional on Friday, October 25, 2019 @ 7:00 P.M.

ADJOURNMENT: 6:32 P.M.

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Motion to adjourn: Combs / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Joseph Bennett, Secretary

Greg Bosaw, Member

Adam Cole, Member

Amy Combs, Member

Tye Sullivan, Member

(Board approved: 11/18/19)