

August 19, 2019

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE AUGUST 19, 2019**

REGULAR PUBLIC SCHOOL BOARD MEETING

6:00 P.M.

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at located at 1040 W. Main Street, Vevay, Indiana, beginning at 6:00PM.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Cole, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Hite, Superintendent:</i>	<u>Present</u>

Others in attendance: Dana Keith, Matthew Hocker, Wilma Rosenberger, John Sieglitz, , Tony Spoores, David Todd, Connie Ingels, Pam Yates, Michelle Fox, Mellindy Gregory (Choices, Inc.), Todd Yates, Ashley Wehner, Roy Leap, and Greg Curlin.

OVERALL AGENDA:

The overall agenda was presented to the Board for approval. Motion to approve: Sullivan / Second: Bosaw / Vote: Unanimous.

CELEBRATING SUCCESS RECOGNITION:

HS Principal Mr. David Todd nominated HS Agriscience Teacher Ashley Wehner for her successful completion of the National Agriscience Teacher Ambassador Academy.

Jefferson-Craig Elementary Principal Mr. Tony Spoores nominated Elementary Computer Instructor Connie Ingels for being selected as the 2018-2019 American Legion, Department of Indiana, Educator of the Year in the K-6 grade category.

MS Principal Mr. Sean McGarvey nominated Retired MS Teacher Pam Yates for being selected as the 2018-2019 American Legion, Department of Indiana, Educator of the Year in the 7th-8th grade category.

HS Principal Mr. David Todd nominated HS English/Special Ed Teacher Michelle Fox for being selected as the 2018-2019 High School District Teacher of the Year through our local American Legion post.

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Each nominee was recognized by the Board with a presentation of medallions and certificates for their achievements.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments, hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented.

Motion: Bosaw / Second: Bennett / Vote: Unanimous Approved items are as follows:

- Meeting Minutes: Regular Board Meeting 07/15/19;
- Monthly Financial Report: June, 2019
- Payroll/Vendor Claims:
 - Prewritten Voucher #'s: 56490 -56527; 56582-56535;
 - 56536 - Start up book sales;
 - 56537 - Transfer; 56538 - 56562
 - New Vouchers: 56563 - 56649
 - Payroll: 7/19/19, 8/2/19, 8/16/19
- Approval of Grants/Donations:
 - \$192,500.00 - IDOE for 2019-2020 21st Century Grant
 - \$ 18,582.12 - IDOE for 2019-2020 Formative Assessment Grant
 - \$ 13,900.00 - Community Mental Health PBIS Grant for SCES
 - \$ 7,000.00 - VSCF Grant for Middle School Incentive Trips (PBIS Program)
 - \$ 5,201.10 - VSCF Grant for FFA to 2019 National Convention
 - \$ 2,700.00 - VSCF Grant for Middle School Rachel's Challenge
- ECA Fundraisers: 2019/2020:
 - SCHS, Cheerleading, Gift Basket Silent Auction @ Alumni Night, 9/27, 2019
 - JC Staff, Jean Day for Staff, Fridays, 8/7, 2019 - 5/21, 2020
 - SCES Library, Book Fair/Book Fair Family Night, 9/23-9/27, 2019
 - SCHS, Band Boosters, Car Wash/Shaved Ice, 9/7, 2019
 - SCHS, Boys Basketball, Basketball Camp, Thursdays in September, 2019.
 - SCES, Great American Fundraiser On-Line Sales, 9/4-9/20, 2019.
 - SCHS, Girls Golf, Cookout @ Football Game, 9/6, 2019
- Overnight Field Trips/Staff Professional Leaves:
 - Field Trips: NONE
 - Professional Leaves:

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- Kitts to Safety Specialist Academy, Indianapolis, IN 11/11-11/12, 2019 & 2/17, 2020
- T. Spoore, S. McGarvey, D. Todd and A. Kitts to IASP Fall Principals Conference, Indianapolis, IN, 11/25-11/26, 2019
- S. McGarvey & R. Leap to School Safety Specialist Academy Advanced Training, Indianapolis, IN 9/30-10/1, 2019
- D. Byrd to Indiana School Safety Academy Basic Training, Indianapolis, IN, 11/11-11/12, 2019 & 2/17, 2020

REPORTS:

Board Committee Reports:

Facilities & Grounds: (Bennett/Cole): Superintendent Hite reported that the check that was collected for Mobile classroom #2, which was sold at auction to Mr. Holzer, will be refunded. Two different movers have looked at the mobile classroom and determined it is immobile. Due to the condition of the classroom, it cannot be insured to move. The buildings are approximately 35 years old and the life expectancy is only 20-25 years. The other two buildings have been donated to the Career Center. The Career Center has found a moving company that is to inspect the units and hopefully move within the next three weeks. After units #1 and #3 are moved, unit #2 will be disposed of. The site should be cleared out by October.

Endowment: Superintendent Hite: Cash balance of \$2,149.76; Long Term Investments balance of \$1,531,557 and Short Term Investments balance of \$43,169.

Negotiations/Discussion Group: (Collier/Deck): Superintendent Hite reported that he and Greg Curlin met earlier that day for a public meeting for the purpose of opening the bargaining process. This meeting must take place after the 2018-2019 contract has expired but formal bargaining cannot begin until September 15, 2019. Now that bargaining has opened, we will officially begin bargaining on September 15, 2019. The plan is to have a recommendation to the Board by October and must be settled by the November deadline.

Athletic Council: (Sullivan/Bosaw):Sullivan: The athletic council met on July 30, 2019. Discussion items included: the Parent Code of Conduct that is being implemented for the HS and MS. This will be given to coaches for distribution to parents and athletes. Other topics included use of Social Media by coaches and the Drug and Alcohol Policy. The next Athletic Council meeting is scheduled for the November 18, 2019 at the conclusion of the November Board Meeting.

PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity resignations as presented: Motion: Sullivan / Second: Cole / Vote: Unanimous

- Resignation of Kyle Green as Football Varsity Assistant/JV Coach #2
- Resignation of Ronnie Harris as HS/MS Archery Coach

It was recommended that the Board approve the following Extra Curricular Activity assignments as presented: Motion: Deck / Second: Bennett / Vote: Unanimous

- Cody Wilson as Football Varsity Assistant/JV Coach #2 for the 2019-2020 school year (\$1,550.00 Stipend).

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- David Gee as MS Football Assistant #2 for the 2019-2020 school year (\$700.00 Stipend)
- Elyssa Haskell as Fellowship of Christian Students Co-Sponsor for the 2019-2020 school year (\$262.50 Stipend).

The following employment resignations were presented and accepted by the Board as follows: Motion: Bosaw / Second: Bennett / Vote: Unanimous.

- Rita Ross as Title 1 Instructional Assistant at SCES effective July 18, 2019.
- Britney Laker as Elementary Speech-Language Pathologist position at SCES effective July 22, 2019.
- Courtney Browning as MS Cook (full-time) effective July 16, 2019.
- Dustin Higgins as Part-time Seasonal Mower effective July 19, 2019.

The following employment retirement was presented and accepted by the Board as follows: Motion: Sullivan / Second: Bennett / Vote: Unanimous.

- Lawrence Brown as Bus Driver effective August 12, 2019.

It was recommended that the Board approve the employment of the following personnel as presented: Motion Deck / Second: Sullivan / vote Unanimous

- Denise Crawford for the Elementary Teacher position at SCES for the 2019-2020 school year.
- Kierstan Hemberger for the Elementary Teacher position at SCES for the 2019-2020 school year.
- David Gee for the HS Physical Education Teacher and MS Health Teacher for HS credit for the 2019-2020 school year
- Kristen Rose for an Elementary Instructional Aide position at SCES for the 2019-20
- Kim Reed for the JC Excel After the Bell Coordinator for the 2019-2020 school year.
- Alexis Braun for the JC Excel After the Bell Assistant Coordinator for the 2019-2020 school year.
- Tristan Bullock for the SCES Excel After the Bell Assistant Coordinator for the 2019-2020 school year.
- Kathy Smith for the MS full-time cook position for the 2019-2020 school year.
- Sarah Thurman for the Bus Driver position, Route #21.
- Renee Gregg for the Bus Driver position, Route #31.

OLD BUSINESS: None

NEW BUSINESS:

Updates and Revisions to NEOLA Policies and Guidelines for Volume 31, No.2 were presented to the Board for a First Reading. They will be presented for final approval at the September 16, 2019 Board Meeting.

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It was recommended that the Board approve the Southeastern Career Center Memorandum of Understanding for Emergency Use of School Corporation Transportation. Motion: Cole / Second: Combs Vote: Unanimous

It was recommended that the Board approve an Endowment Request for the payment of school building debt for 2020 in the amount of \$665,239.00. The breakdown for the total debt is as follows:

Common School Fund of 1999 – Middle School:	\$442,604.00
Qualified Zone Academy Bonds, 2009 – Jeff Craig:	\$107,695.00
General Obligations Bonds, 2015, Jeff Craig:	

\$114,940.00

Motion: Bennett / Second: Bosaw Vote: Unanimous Mr. Hite thanked the Endowment.

It was recommended that the Board review and re-adopt the Policy on Teacher Appreciation Grants #3220.01 as presented. Motion: Sullivan / Second: Bosaw Vote: Unanimous

It was recommended that the Board approve the West Clark Community Schools' School for the Blind and School for the Deaf Transportation Agreement as presented. Motion: Deck / Second: Bosaw Vote: Unanimous

It was recommended that the Board approve the Memorandum of Understanding with the Town of Vevay, Indiana for the School Resource Officer Program at Switzerland County School Corporation as submitted. Motion: Deck / Second: Bosaw Vote: Unanimous

It was recommended that the Board approve the Agreement to Defend, Indemnify and Hold Harmless with the Sheriff of Ohio County, Indiana to provide a Security Officer position for the Corporation as submitted. Motion: Sullivan / Second: Bennett Vote: Unanimous

It was recommended that the Board approve the Agreement to Defend, Indemnify and Hold Harmless with the Rising Sun Police Chief of Ohio County, Indiana to provide a Security Officer position for the Corporation as submitted. Motion: Sullivan / Second: Cole Vote: Unanimous

It is recommended that the Board approve the Choices, Inc. agreement to provide care coordination and therapeutic services to identified students within the Corporation and the confidential information access agreement as submitted: Motion: Bosaw / Second: Deck Vote: Unanimous Mr. Hite introduced Mellindy Gregory from Choice, Inc. who is serving at both Jefferson Craig and Switzerland County Elementary Schools.

As a result of right-side pickup requirements, route extensions and/or road closures, ten bus route modifications were recommended and approved by the Board as follows:

- Bus route #25 for an additional 3.0 miles each day, for an additional daily amount of \$13.95.
- Bus route #41 for an additional 1.2 miles each day, for an additional daily amount of \$6.19.

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- Bus route #10 for an additional 10.9 miles each day, for an additional daily amount of \$56.84.
- Bus route #26 for an additional 6.7 miles each day, for an additional daily amount of \$46.03.
- Bus route #1 for an additional 14.8 miles each day, for an additional daily amount of \$151.85
- Bus route #14 for an additional 6.5 miles each day, for an additional daily amount of \$36.92.
- Bus route #32 for an additional 4.6 miles each day, for an additional daily amount of \$29.35.
- Bus route #63 for an additional 3.45 miles each day, for an additional daily amount of \$21.56.
- Bus route #4 for an additional 3.0 miles each day, for an additional daily amount of \$18.54.
- Bus route #29 for a subtraction of -2.0 miles each day, for a subtraction of a daily amount of -\$10.42.

Motion: Sullivan / Second / Cole / Vote: Unanimous

INFORMATIONAL ITEMS

Elizabeth Warrix is transferring as Excel After the Bell Site Coordinator at Jefferson-Craig to Site Coordinator at SCES.

Jean Little, Bus Driver, is transferring to Bus Route #30.

Janet Scott, Bus Driver, is transferring to Bus Route #12.

USE OF FACILITIES REQUESTS:

The Board approved several applications for use of school facilities as follows: Motion: Combs / Second: Sullivan / Vote: AYES: Bennett, Bosaw, Cole, Combs, Deck, Sullivan; ABSTAIN: Collier

- HS Cafeteria – Switzerland Co. Democratic Party – Annual Birch Bayh Dinner, Saturday, 10/19, 2019 from 5pm to 8:30pm (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability-**Y**)
- Administration Board Room - Swiss Wine Festival Edelweiss Princess Interviews, Thursday, 8/22, 2019 from 6:30pm to 7:30pm with (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability-**N**)
- SCES Cafeteria - Girl Scouts Daisy Troop 04667 Meeting, 3rd Thursday of each month 9/19, 2019 - 5/28, 2020 from 6:00pm to 7:30pm (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability-**N**)
- HS Cafeteria - Switzerland County Farm Bureau Insurance - Annual Dinner, Tuesday, 10/8, 2019 from 4:00pm to 9:00pm (Waiver of Fee–**N**) & (Waiver of Certificate of Liability- **N**)

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- HS Soccer Field Parking Lot - Tiki Treats - Shave Ice Sales benefiting YPAC Football, Tuesdays and Thursdays, August and September, 2019 from 7:00pm to 9:00pm (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability-**N**)
- HS Soccer Field Parking Lot - Tiki Treats - Shave Ice/Concession Sales benefiting SAY Soccer, Saturday, 9/21, 2019 from 9:00am to 4:00pm (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability-**N**)
- HS Parking Lot - Tiki Treats - Shave Ice/Concession Sales benefiting Marching Band, Saturday, 9/7, 2019 from 9:00am to 1:00pm (Waiver of Fee–**Y**) & (Waiver of Certificate of Liability-**N**)

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Rod Hite, made the following announcements:

- Next Endowment Mtg.: Tuesday, August 27, 2019 @ 5:00 P.M.
- Next Regular Board Mtg.: Monday, September 16, 2019 @ 6:00 P.M
- The Extra-Curricular Account (SA-5) Reports are on the Board Room Desk and are available for inspection by the Board
- Board Training/Work Session: @ the Tech Center; Wednesday, August 28, 2019 6pm – 9pm for Administrators & Thursday 8/29, 2019 6pm – 9pm for School Board Members
- Overview of 2020 Budget, Bus Replacement Plan and Capital Projects Plan were provided to the Board Members for review. Mr. Hite reported that there will be a full budget review in September and the annual budget was advertised in the newspaper. The advertised and actual tax rates are as follows:

<u>Year</u>	<u>Advertised Rate</u>	<u>Actual Rate</u>
2015	\$.71	\$.63
2016	\$.98	\$.65
2017	\$.81	\$.67
2018	\$.94	\$.69
2019	\$1.04	\$.72
2020	\$1.10	\$.75 (Anticipated)

Mr. Hite stated that the Endowment is picking up the Debt Service Payments which eliminates a tax rate in the Debt Fund.

Mr. Hite also stated that the Bus Replacement Plan reflects a minimum of two (2) buses being replaced per year for the next five (5) years to keep our fleet current.

- Other questions/comments: Mr. Sullivan inquired about the CEP program. Mr. Hite responded that it is going fantastic. Last year our serve rate average was just under 50% for all of the buildings and now we are averaging over 80% serve

rate. Mr. Hite added that he is very impressed with Gayla Bullock and her team posting pictures of the breakfast and lunch meals and allowing everyone to see the quality of the food. Mr. Hite stated that it was previously reported that there would need to be an increase of eight (8) students per grade level for the program to breakeven. And if our numbers maintain, the program will not hurt our financials. Mr. Hite also reported that there is currently a proposal to change how

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SNAP benefits are collected. Mr. Hite added that we do not know at this time how many people will fall under the proposed requirements.

ADJOURNMENT: 6:31 P.M.

Motion to adjourn: Combs / Second: Sullivan / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Joseph Bennett, Secretary

Greg Bosaw, Member

Adam Cole, Member

Amy Combs, Member

Tye Sullivan, Member

(Board approved: 9/16/19)