

June 17, 2019

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE JUNE 17, 2019**

EXECUTIVE SESSION BOARD MEETING

5:30 P.M.

REGULAR PUBLIC SCHOOL BOARD MEETING

6:00 P.M.

The Board of School Trustees met before a regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana to discuss a job performance evaluation of individual employees. This is in compliance with the following Indiana Code: I.C.5-14-1.5-6.1(b)(9).

Those in attendance: Board Members: Collier, Deck, Bennett, Bosaw, Cole, Combs and Sullivan. Others in attendance: Superintendent Rod Hite, Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

Following the Executive Session, the Board of School Trustees met for a regular public meeting beginning at 6:00 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Cole, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Hite, Superintendent:</i>	<u>Present</u>

Others in attendance: Dana Keith, Matthew Hocker, Wilma Rosenberger, John Sieglitz, Ashley Kitts, Tony Spoore, David Todd, Heather Bolton, Connie Thies, Samantha Taylor, Brad Taylor, Barbara Cavanaugh, Linda S. Jones, Angela Grubbs, Cindy Welch, Kenneth Byars, Sylvia Byars, Sean McGarvey, Pam Yates, Brian Ford, Beverly Curlin, Gayla Bulluck, Gloria Day, Kendra Johnson, Rita Works, Kathy Keith, Dale Keith, Mona Crabtree, and Ken Byars.

OVERALL AGENDA:

The overall agenda was presented to the Board for approval with the updated Highpoint Health and OrthoCincy Memorandum of Understanding, Teacher Evaluation Plan and 2019-2020 Courses and Fees. Motion to approve: Sullivan / Second: Bennett / Vote: Unanimous.

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RECOGNITION:

The Board recognized the following retirees by presenting them with service awards for their years of dedication to the children of Switzerland County: Teacher, Kathy Keith; Instructional Aid, Mona Crabtree; Paraprofessional Connie Thies, Teacher, Brian Ford; Teacher, Pam Yates; Library Assistant, Linda Jones; Head Cook, Rita Works; Head Cook, Bev Curlin; Bus Driver, Ken Byars. Bus Driver Donna Brubaker-Cole was unable to attend but her service award was received by Adam Cole on her behalf.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names should be withheld from comments without that person's written consent.*

The floor was opened for public comments. Hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended the Board approve the following Consent Agenda items as presented. Motion: Bosaw / Second: Desk / Vote: Unanimous Approved items are as follows:

- MEETING MINUTES: 05/20/19 (Regular Monthly Meeting);
- MONTHLY FINANCIAL REPORT: April, 2019
- PAYROLL/VENDOR CLAIMS:
 - Prewritten Voucher #'s: 56206-56236;
56237 (transfer to payroll)
56238-56251; 56252-56262
 - New Voucher #'s: 56263-56344; 56361
 - Payroll: 5/24/19; 6/7/19
- APPROVAL OF GRANTS/DONATIONS:
 - \$ 1,500.00 – VSCF Grant for 8th Grade Job Shadowing for 4/4 – 7/30, 2019
 - \$ 250.00 – INSPIRE Grant for Key Club for Baby Bags for 2019-20 school year
- ECA Fundraisers: 2019/2020:
 - SCHS, Freshman Class: Dodgeball Tournament, 5/22, 2019
 - SCHS, National Honor Society: Temporary Tattoos (school logo) Football Homecoming Week, September 2019
 - JC, 3rd Grade Class: Box Tops for Education, 2019-20 school year
 - JC, 3rd Grade Class: Easter Bunny Pictures, 4/2-9, 2020
 - JC 4th Grade Class: Candy Grams, 2/3-14, 2020
 - JC Recycling Club – 5th Grade: Recycling, 2019-20 school year
 - JC, Office: Yearbook Sales, w/Life Touch Pictures, April – May, 2020

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- JC, Office: Student Pictures w/Life Touch Pictures, Fall, Spring 2019-20 school year
 - JC, Office: Science Boards, March – May, 2020
 - JC, 6th Grade Class: Pictures with Santa, December 2019
 - JC, 6th Grade Class: Candle Sales, February 2020
 - JC, Student Council: Donations to Homeless Vets, 10/28-11/11, 2019
 - JC, Student Council: Hat Day, 2019-20 school year
 - JC, Riverbotics: Sponsorship Requests, 2019-2020 school year
 - JC, Library: Scholastic Book Fair, 11/4-8, 2019
 - JC, Library: All For Books, March, 2020
 - JC, Library: Scholastic Book Fair, 4/6-10, 2020
 - JC, Drama Club Grades 3-6: Drama Club Performance, February 2020
 - SCHS, Wrestling: Night Golf at the Vineyard, September 2019
- **OVERNIGHT STAFF PROFESSIONAL LEAVES/FIELD TRIPS:**
 - **Field Trips:**
 - Archery Team, World Archery Competition, Nashville, TN, 7/24 – 7/27, 2019 (H. Scranton)
 - **Professional Leaves:**
 - G. Curlin to Michigan State, for Michigan Region IV National Association of Agriculture Education, 6/25-6/27, 2019
 - S.Streett to University of Buffalo, for Rural Engagement to Advance Learning in STEM Digitally training, 8/5-8/8, 2019

REPORTS:

Board Committee Reports:

Facilities & Grounds: (Bennett/Cole): Superintendent Hite: Special Working Session and Board meeting is scheduled for Thursday, June 20th regarding the waste utility easement for the Town of Vevay. Basketballs goals at the elementary schools and middle school are being replaced as part of summer maintenance. Phase 2 of the HS track resurfacing has started. Engineers were on site last Friday, June 14th regarding the water problem at the old gym and should have a report to us soon. Foodbank is awaiting approval.

Endowment: Superintendent Hite: Meeting was held on Tuesday, June 4, 2019. Transferred \$74,000 from short-term investments to cover the debt service payment. New business for the next meeting include the YMCA agreement and request to pay \$100,000 for textbook rental for 2019-20 school year. The next meeting will be held on Tuesday, June 18, 2019 at the Administration Office at 5:00 P.M.

Negotiations/Discussion Group: (Collier/Deck): Nothing to report at this time.

Athletic Council: (Sullivan/Bosaw): Nothing to report at this time.

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PERSONNEL:

It was recommended that the Board approve the following Extra Curricular Activity resignations as presented: Motion: Bennett / Second: Combs / Vote: Unanimous

- Resignation of Brandon Griffith as MS Assistant Soccer Coach.
- Resignation of Alan Konkle as HS Golf Coach
- Resignation of Wade Hughes as HS Golf Coach
- Resignation of Mark Jackson as MS Wrestling Coach
- Resignation of Denny Roark as MS Baseball Coach
- Resignation of Racheal Ballard as MS Softball Coach
- Resignation of Brian Covington as MS Girls Basketball Coach
- Resignation of Rebecca Meyerhoff as co-sponsor of the MS 8th Grade class and drama club sponsor
- Resignation of Martin Kristopher Sandlin as HS Boys & Girls Cross Country Coach
- Resignation of Martin Kristopher Sandlin as Head Wrestling Coach
- Resignation of Martin Kristopher Sandlin as Assistant Track Coach

It was recommended that the Board approve the following Extra Curricular Activity assignments as presented: Motion: Sullivan / Second: Bosaw / Vote: Unanimous

- Adam Pietrykowski as HS Varsity Track and Field coach retroactive for the 2018-2019 school year.
- Martin Kristopher Sandlin as HS Varsity Track and Field coach retroactive for the 2018-2019 school year.
- Angela Grubbs as HS Varsity Track and Field assistant coach retroactive for the 2018-2019 school year.
- Summer ECA's/Stipends:
 - Elyssa Haskell - HS Girls Jr. Varsity Basketball Coach, \$200.00
 - Josh Harrell - HS Girls Jr. Varsity Basketball Coach, \$100.00
 - Spencer Cains – Music Band Camp (Brass), \$450 (Woodwinds), \$450
 - Ian Stokes – Music Band Camp (Percussions) \$450
 - Savannah Russell as Volunteer Band
 - Meganmarie Dennis as HS Cross County Coach, \$500

It was recommended that the Board approve the Summer Feeding Program as presented with the following individuals: Motion: Combs / Second: Cole / Vote: AYES – Bennett, Bosaw, Combs, Cord, Deck, Collier / ABSTAIN: Sullivan

- Jennifer Canfield
- Crystal Higgins
- Joan Hickman
- Lisa Scranton
- Brooke Sullivan
- Jeanette Knaus
- Substitutes: Hailey Gerster, Kim Rosen and Kathy Hunt

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It was recommended that the Board approve the 2019 Summer STEM Camp as presented with the following individuals: Motion: Bennett / Second: Bosaw / Vote: Unanimous

- Kim Temple – Jefferson-Craig Elementary
- Meghan Kaczmarek – Switzerland County Elementary School

The following employment resignation was presented and accepted by the Board as follows: Motion: Deck / Second: Bennett / Vote: Unanimous.

- Martin Kristopher Sandlin as HS Physical Education/Health Teacher effective at the end of the 2018-2019 school year.

It was recommended that the Board approve the employment of the following personnel as presented: Motion: Sullivan / Second: Bennett / Vote: Unanimous

- Samantha Taylor for the Elementary Teacher position at SCES for the 2019-2020 school year
- Jennifer Canfield for the HS Cook/Cashier (full-time) position at for the 2019-2020 school year
- Crystal Higgins for the MS Head Cook (full-time) position for the 2019-2020 school year
- Courtney Browning for the MS Cook (full-time) position for the 2019-2020 school year
- Brenda Peelman for the SCES Head Cook (full-time) position for the 2019-2020 school year
- Kathy Hunt for the SCES Cook (full-time) position for the 2019-2020 school year
- Betty Hayes for the SCES Cook/Server (4-hr) position for the 2019-2020 school year
- Rita Ross for the SCES Paraprofessional position for the 2019-2020 school year
- Melanie Simpson for the SCES Paraprofessional position for the 2019-2020 school year
- Karen Goerler for the SCES Paraprofessional position for the 2019-2020 school year
- Tamela Rogers for the JC 2nd shift custodial position for the 2019-2020 school year retroactive to official start date of May 28, 2019

OLD BUSINESS:

The Board approved the addition of the Family Educational Rights and Privacy Act (FERPA) to the Jefferson-Craig Elementary School 2019-2020 Parent-Student Handbook. Motion: Cole / Second: Bosaw / Vote: Unanimous

The Board approved the addition of the Family Educational Rights and Privacy Act (FERPA) to the Switzerland County Elementary School 2019-2020 Parent-Student Handbook. Motion: Cole / Second: Deck / Vote: Unanimous

The Board approved the revision to After School Activities and Athletics for the Switzerland County Middle School 2019-2020 Parent-Student Handbook. Motion: Bosaw / Second: Cole / Vote: Unanimous

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NEW BUSINESS:

It was recommended that the Board approve the YMCA Agreement and submit to the Endowment Board for approval requesting \$32,500. Motion: Cole / Second: Bosaw / Vote: Unanimous

The Board approved to submit an Endowment request for \$100,000 for Textbook Rental for the 2019-2020 school year . Motion: Bennett / Second: Sullivan / Vote: Unanimous

It was recommended that the Board approve the Highpoint Health and OrthoCincy Memorandum of Understanding for Athletic Trainer and Medical Services as presented. Motion: Sullivan / Second: Combs / Vote: Unanimous

It was recommended that the Board approve the Community Mental Health Center, Inc. Memorandum of Understanding for mental health services as presented. Motion: Bennett / Second: Bosaw / Vote: Unanimous

The Board approved bonds for the following school personnel as follows: Motion: Deck / Second: Bennett / Vote: Unanimous

- Kim Stout, Sec/ECA Treasurer, SCHS \$ 10,000
- Donita Cole, Sec/ECA Treasurer, SCMS: \$ 5,000
- Sheila Gault, Sec/ECA Treasurer, JCES: \$ 5,000
- LeeJaye Lohide, Sec/ECA Treasurer, SCE: \$ 5,000
- Wilma Rosenberger, Treasurer: \$100,000
- Cindy Haskell, Dep. Treasurer: \$ 75,000
- Blanket Bond for positions: \$5,000 each: Food Service Dir.
Cafeteria Secretaries (2)
Athletic Directors (2)
Concessions Sponsors (2)
Business Office Assistant
Guidance Secretary

It was recommended that the Board approve the Resolution electing to offer the My Choice Plan in addition to the PERF Hybrid plan for the Public Employees' Retirement Fund as administered by the Indiana Public Retirement System as presented. Motion: Bosaw / Second: Bennett / Vote: Unanimous

It was recommended that the Board approve the Community Eligibility Provision (CEP) program for the Middle School if approved by the DOE. Motion: Sullivan / Second: Bosaw / Vote: Unanimous

The Board approved the Teacher Evaluation Plan for 2019-2020 as presented. Motion: Cole / Second: Bennett / Vote: Unanimous

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The Board approved rolling over the Administrative Contracts making two years contracts for the following as presented: Motion: Sullivan / Second: Bosaw / Vote: Unanimous

- Elementary School Principal Tony Spoores
- Middle School Principal Sean McGarvey
- High School Athletic Director/Assistant Principal Mark Boggs
- High School Principal David Todd

The Board approved rolling over Superintendent Rod Hite's contract in accordance with the initial contract issued to be followed as written. Motion: Deck / Second: Sullivan / Vote: Unanimous

It was recommended that the Board approve the Courses and Fees for the 2019-2020 school year for Jefferson-Craig Elementary School, Switzerland County Elementary School, Switzerland County Middle School and Switzerland County High School. Motion: Bosaw / Second: Bennett / Vote: Unanimous

It was recommended that the Board approve the Adtec Administrative & Technical Consulting, one-year Agreement for E-rate services and the Letter of Agency for E-rate Funding Year 2020 as presented. Motion: Cole / Second: Bennett / Vote: Unanimous

INFORMATIONAL ITEMS

Gloria Day is being transferred from her instructional aide position at SCES to fill the open Media Center/Library Assistant position at the High School for the 2019-2020 school year.

Amanda Cappal is being transferred from her elementary paraprofessional (Title) position at SCES to a special educational paraprofessional position at SCES.

USE OF FACILITIES REQUESTS:

The Board approved an application for use of school facilities as follows: Motion: Sullivan / Second: Bosaw / Vote: Unanimous

- HS Cafeteria – Youth Pacers Athletic Corporation Fastpitch Softball end of season banquet, Saturday, 6/29, 2019, from 5pm to 7pm (Waiver of Fee–Y) & (Waiver of Certificate of Liability - N)

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Rod Hite, made the following announcements:

- Special Working Session and Board Meeting: Thursday, June 20, 2019 @ 6:00PM
- Next Endowment Meeting: Tuesday, June 18, 2019 @ 5:00 PM
- Next Regular Board Meeting: Monday, July 15, 2019 @ 6:00 PM
- Congratulations to Mr. Curlin who was named the Executive Director of the Indiana Association of Agricultural Educators.

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ADJOURNMENT: 6:32 P.M.

Motion to adjourn: Combs / Second: Bennett / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Joseph Bennett, Secretary

Greg Bosaw, Member

Adam Cole, Member

Amy Combs, Member

Tye Sullivan, Member

(Board approval: 7/15/19)