

December 04, 2018

SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE DECEMBER 04, 2018
FACILITIES & GROUNDS COMMITTEE MEETING **5:30 P.M.**

The Facilities and Grounds Committee of the Board of School Trustees met for discussion of current issues and future plans for the Corporation during a Special Open Session held on Tuesday, December 4, 2018, beginning at 5:30 P.M. at the Switzerland County Administration Building, located at 1040 W. Main Street, Vevay, Indiana.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Superintendent Hite called the meeting to order and asked for the silencing of all communication devices, followed by the pledge to the flag and a moment of silence.

ATTENDANCE:

Committee Members Present: Tye Sullivan and Joe Bennett.

Others in attendance: Superintendent Rod Hite, Mona Crabtree, Wilma Rosenberger, Katie Collier, John Druba, Jill Cord, David Todd, Sean McGarvey, and Tony Spoores.

DISCUSSION:

Discussion was held on the following topics:

Old Gym -

- Water drain issue update : Water issues at this building are not new. In the last 5 to 10 years, the situation has gotten worse and has been discussed numerous times. When the culvert is half full, the ditch fills up and the backup overflows into the parking lot. It needs to be decided whether the building is used enough to warrant spending the money it will ultimately take for corrective action.
- Community Safety Use: Potentially, the gym could be used to house members of the community during emergency situations. This way, it will not interrupt educational programs at other schools.
- Food Pantry: Besides the obvious use for games and practices, another possible option for the building's use is for the distribution of food to the community by the Food Bank. A grant is in the works for proper shelving for the stage area used for storage. The old Kindergarten room on the North side is currently being used for concession sales.

Jeff Craig – Photographs were provided.

- Tiles
- Stage Curtain
- Security Entrance/Window Screens: Mr. Druba confirmed that these were ordered two months ago for Switzerland County Elementary. The screens are being looked at for all of the schools. At the High School, the interior doors will be treated first.
- Courtyard: This area is being considered for an update.

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SCES - Pictures will be available hard copy

- Heat pumps
- Mulch: Matting has been applied underneath of the added mulch.
- Intercom System: The system is 99% complete. Funds are being withheld until the project is complete. It is not operational in one hallway and one pod.
- Safety Officer (funded in 2019 budget): The position will be considered for approval at the December meeting. Personnel for the position will be considered substitutes with the pay set at \$125 per day without benefits. There is an interest there for the position. Roy Leap will be the scheduler. The position will result in a savings of \$700 from Hummel Insurance.
- Sign

Middle School - Pictures will be available hard copy

- Water Leak: It has been five years since the addition. If there are no more leaks after a drenching rain, the dry wall will be worked on.
- Small Roof replacement: The inspector reported that the roof is good for another two years before needing to be replaced.
- Large Roof Estimate
- Heater/AC Controls: Some rooms are running cooler than others. A safety ladder grant has been approved for the building.

High School - Pictures will be available hard copy

- East Side windows: They are now complete.
- Tile in Ag Classroom area
- Front Doors: They have been painted, but need to be replaced due to rust and wear and tear.
- Secure entrance screen print: This project is in the works.
- Sidewalk on the other side of the road is being discussed. The owner of the plaza would need to agree to tie on. The next step would be to approach the town for appeal for flashing lights, and a crosswalk area. Approval for the project from the State of Indiana would need to be acquired.
- Archery Building
- Locker Area: There is locker room space for every sport except wrestling. Storage is an issue. There is no cage area. Use of the “mudroom” for a storage area needs to be considered.
- Portable Classrooms: Center one used for football storage only. The others are vacated. June would be a good time to get rid of them.
- High School Transformer room: The cost to relocate would be \$70,000 to \$80,000.
- Community Garden: If this is a consideration, the location may be an issue. One possibility would be behind the softball field, but cross country runs through there. Another idea would be west of the YMCA.

Corporation Parking Lots Being Seal coated

- Bids being collected: Pickup/Drop off at Jefferson Craig is an issue with parents moving into street traffic. A longer sidewalk area is being considered.

Copier Lease

- Actual Savings: \$1283 per month without overages

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Pre School Costs

- Breakdown attached
- Overall impact to general fund: 5,986.40
- Overall impact to transportation: 24,346.39
- Possible collaboration with SIEOC for a preschool is a possibility. Headstart does not provide transportation. Local daycare providers have been contacted. A possible solution is for parents to turn in a voucher to the Corporation for reimbursement once ours is received from the state.

Move of 6th grade to Middle School

- Reason for move consideration
- Findings: Not feasible for 2019-2020 school year.
 - Academic: There is no immediate impact.
 - Transportation
 - Financial Cost/Savings/Impact: No savings could be found.
 - Space: There is no additional space.
 - Upcoming Grade Levels/Class Size: The schools are losing enrollment. The student count went down 20 students in three weeks. In considering future plans, the Corporation needs to look 3 to 5 years ahead.

Bed Bugs

- Current Actions: Spray is used in classrooms and buses. Pest control services are called in during breaks.

Bus Updates

- Cameras and Stop Arm Violation Update: There is one bus with a non-working camera at present. One bus does not have an interior camera system and is being added. Future bus specifications for contract drivers may need to be changed to include this.

ANNOUNCEMENTS:

Possible Changes in the AV/Casino repayment figures provided by the County Auditor were distributed to the committee members.

ADJOURNMENT: 6:35 P.M.

Tye Sullivan, Committee Member

Joe Bennett, Committee Member