

November 13, 2018

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE NOVEMBER 13, 2018**

**REGULAR PUBLIC SCHOOL BOARD MEETING**

**6:00 P.M.**

The Board of School Trustees met for a regular public meeting beginning at 6:00 P.M. at the Switzerland County Administration Building, located at 1040 W. Main Street, Vevay, Indiana on Tuesday, November 13, 2018.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Collier led those in attendance in the pledge to the flag, followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Cord, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Hite, Superintendent:</i>	<u>Present</u>

Others in attendance: Mona Crabtree, Wilma Rosenberger, Matthew Hocker, John Sieglitz, Sean McGarvey, David Todd, , Greg Curlin, John Druba, Tony Spoores, Roy Leap, LeeAnn Boggs, Eva Hicks, Michelle Hicks, Ben Hicks, Missy Stow, Tom Stow, Shannon White, Michelle Detmer, Macy Collier, Courtney Higgins, Claire Rogers, Kaulene Green, Carlee Boggs, Molly Hicks, Bri Stow, Amber Detmer, Gracie White, and Rachael Gasser.

**OVERALL AGENDA:**

The overall agenda was presented to the Board for approval with the addition of an informational item under Old Business and the removal of item I.6. on the agenda under New Business. Motion: Sullivan / Second: Combs / Vote: Unanimous.

**CELEBRATING SUCCESS:**

The Board recognized members of the Middle School Cross Country Team, nominated by Coach Kaulene Green: The team members include Grace White, Claire Rodgers, Amber Detmer, Bre Stow, Carlee Boggs, Molly Hicks, Courtney Higgins, and Macy Collier. Each member present was congratulated by Superintendent Hite, and President Collier and presented with a medallion.

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**PUBLIC COMMENTS:** *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised to withhold specific names from comments without that person's written consent.*

The floor was opened for public comments. Hearing none, public comments were closed.

### **CONSENT AGENDA ITEMS:**

It was recommended that the Board approve consent agenda items including Minutes, Monthly Financial Report and Payroll Vendor Claims. Motion: Bosaw / Second: Cord / Vote: Unanimous. Approved items are as follows:

- **AMENDED MINUTES:** Regular Board Meeting, 10/22/18
- **MONTHLY FINANCIAL REPORT:** September, 2018
- **PAYROLL/VENDOR CLAIMS:**
  - Prewritten Voucher #'s: 55145-55174; 55175 - 55198
  - New Voucher #'s: 55199– 55270
  - Payroll: 10/26/18 & 11/09/18
- **APPROVAL OF GRANTS/DONATIONS:**
  - \$75,120.20 – D.O.E. Title II, Part A Grant
  - \$ 6,390.80 – Indiana Early Literacy Grant (2018-2019 )
  - \$43,441.81 – 2018-2019 Teacher Appreciation Grant
  - \$ 1,741.00– CFSCI (Community Foundation) Grant for MS rescue hammers/ emergency ladders
  - \$ 700.00 – CFSCI Grant for Bowling Team (\$600:meet fees/practices; \$100: equipment)
  - \$ 100.00 – CFSCI Grant for Archery Team Expenses
  - \$ 500.00 – Vevay Switz. Co. Found. Grant for HS College & Career Fair
  - \$ 500.00 – Vevay Switz. Co. Found. Donation to Pacer Varsity Club
- **ECA FUNDRAISERS: (2018-2019):**
  - HS Wrestling – Soup and Sandwich sales for wrestling gear, 12/11/18
  - MS Library –Sale of button pins & magnets for library supplies, etc., 2018/2019
  - MS BPA – Student crafted Valentine's Day Flowers sales for competition expenses, 2/1-2/14, 2019
  - MS BPA – Bake Sales for competition expenses, during various home games, 2018-2019
  - MS BPA – Game Night Competition entry fees for competition expenses, January, 2019
- **OVERNIGHT STAFF PROFESSIONAL LEAVES / FIELD TRIPS :**
  - Professional Leaves:
    - R. Hite: 2018 IN Assoc. of Public School Superintendents Annual Meeting, Indianapolis, IN, 11/28 – 11/30, 2018
  - Field Trips:
    - None

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**PERS ONNEL:**

The Board approved two resignations as follows: Motion: Deck / Second: Bennett / Vote: Unanimous:

- Donna Chambers as part-time cafeteria worker, effective 11/02/18
- Terry Scudder as part-time mower, effective 10/26/18

The Board approved the following employee termination as presented: Motion: Sullivan / Second: Bennett / Vote: Unanimous.

- Lindsay Platt as Jefferson Craig School Nurse

The Board approved the following Leave of Absence Request as submitted: Motion: Combs / Second: Bennett / Vote: Unanimous.

- Samantha Taylor, I.A., effective 1/7/19 – 4/5/19 (for student teaching)

It was recommended that the Board approve the following positions with corresponding individuals as submitted. Motion: Sullivan / Second: Deck / Vote: Unanimous.

- Part-time, two hour cafeteria worker at HS: Sara Anderson
- Part-time custodian position at HS (28 hrs. per week): Brody Splain
- Part-time custodian position at Admin. Building (same hrs., no benefits): Sue Bruce, (wage scale 5, with 2 years experience)
- Part-Time Groundskeeper/Maintenance Assistant: additional duties for Billy Hoskins with 6 years of experience and placement on wage scale 5
- Driver for the Blind/Deaf route on Fridays and Sundays at \$96.99 per day: Brenda Riley

It was recommended that the Board approve the following Extra Curricular position assignments and resignations: Motion: Bosaw / Second: Bennett / Vote: Unanimous.

- ECA Resignation:
  - Cindy Anderson - Assistant Girls Soccer Coach
- ECA Assignments:
  - Angela Grubbs – HS Robotics Coach and MS Robotics Coach
  - Anthony Wilkes – Grade 6 Boys Basketball Coach
  - Kyle Stout – Volunteer Gr. 6 Boys Basketball Coach
  - Sean Cook (\$1,034) /John Schroer (\$800) - Gr. 7 Boys Basketball Coaches
  - Dana Griffin – Volunteer Gr. 8 Boys Basketball Coach
  - Levi Smith – Volunteer Gr. 6 Girls Basketball Coach
  - Jonathan Lemasters – Volunteer HS Wrestling Coach
  - Andrew Garland – Volunteer HS Wrestling Coach

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## **REPORTS:**

### Superintendent & Board Committee Reports:

Facilities & Grounds: (Sullivan / Bennett): Hite: Not much more to report since the last meeting.

Negotiations/Discussion Group: (Collier / Deck): Superintendent Hite was happy to report an agreement has been reached. He thanked Greg Curlin, Wilma Rosenberger, Matt Hocker and Board Committee Members for their work.

Internal Controls: (Bosaw/Combs): Report: Superintendent Hite announced an INPRS audit is coming up and a report will follow. Few errors are expected.

Endowment: Superintendent Hite reported that the previous meeting was held here at the Administration Office on Tuesday, October 23, 2018. Current Financial Report: Cash Balance: \$249,584.07 / Long Term Investments: \$1,484,181 / Short Term Investments: \$119,594. There were no new projects or business presented for discussion. The next meeting will be held Tuesday, November 27, 2018 at the Administration Building beginning at 5:00 P.M.

## **OLD BUSINESS:**

It was recommended that the Board approve an MOU between the Corporation and South Ripley Community School Corporation to share an Elementary Counselor/Social Worker. Motion: Bosaw / Second: Sullivan / Vote: Unanimous.

## **NEW BUSINESS:**

It was recommended that the Board approve an agreement with American Fidelity to provide Section 125 Plan services to the Corporation as submitted. Motion: Bennett / Second: Cord / Vote: Unanimous

It was recommended that the Board approve a customer marketing agreement with Coca Cola Bottling Company Operations, LLC as presented. Serious discussions were held with Pepsi, but the agreement with Coca Cola will bring in \$15,000 additional dollars. Motion: Deck / Second: Combs / Vote: Unanimous.

It was recommended that the Board approve the following Endowment Requests as presented. Motion: Cord / Second: Bosaw / Vote: Unanimous:

- \$18,410 for Gr. 8 Class Trip transportation costs to Washington, D.C.
- \$180,000 for Textbook Rental Plan: 2018-2019 (60%); 2019-2020 (40%); and 2020-2021 (20%)

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It is recommended that the Board approve a bus route modification as follows: Motion: Bosaw / Second: Bennett / Vote: Unanimous.

- Bus Route #29 (M. James/R. Christman): \$79.19 (for 2.8 fewer miles of route extension)

It was recommended that the Board approve the licensing agreement to provide templates and updates for Administrative Guidelines and Forms and the electronic publication of those Neola materials. Motion: Bosaw / Second: Combs / Vote: Unanimous.

The Board approved the following Budget Resolutions as follows:

- Resolution to Adopt the 2019 Capital Projects Fund Plan  
Motion: Sullivan / Second: Bennett / Vote: Unanimous
- Resolution to Adopt the Year 2019 Bus Replacement Plan  
Motion: Deck / Second: Cord / Vote:
- Resolution to Establish Education Fund and Operations Fund  
Motion: Cord / Second: / Bosaw / Vote: Unanimous
- Ordinance or Resolution for Appropriations and Tax Rates  
Motion: Sullivan / Second: Combs / Vote: Unanimous

It was recommended that the Board approve the 2018-2019 Master Contract agreement between the Switzerland County School Corporation and the Switzerland County Classroom Teachers Association as submitted. Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

#### **USE OF FACILITIES REQUESTS:**

None.

#### **ANNOUNCEMENTS: (SUPERINTENDENT)**

Superintendent, Rod Hite, made the following announcements:

- Next Endowment Meeting: Tuesday, November 27, 2018 @ 5:00 P.M. at the Admin. Office
- Next Regular Public Board Meeting: Monday, Dec. 17, 2018 @ 6:00 P.M.

#### **ADJOURNMENT: 6:24 P.M.**

Motion to adjourn: Combs / Second: Bennett / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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Joseph Bennett, Secretary

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Greg Bosaw, Member

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Amy Combs, Member

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S. Jill Cord, Member

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Tye Sullivan, Member

(Board approved: 12/17/2018)