

October 22, 2018

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE OCTOBER 22, 2018**

EXECUTIVE SESSION BOARD MEETING
REGULAR PUBLIC SCHOOL BOARD MEETING

5:30 P.M.

6:00 P.M.

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana to discuss a job performance evaluation of individual employees in compliance with Indiana Code: I.C.5-14-1.5-6.1(b)(9); and for the discussion of strategy with respect to litigation that is either pending or has been threatened specifically in writing in compliance with Indiana Code: IC 5-14-1.5-6.1(b)(2)(B).

Those in attendance: Board Members: Collier, Deck, Cord, Bennett, Bosaw, Combs and Sullivan. Others in attendance: Superintendent Hite, and Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Cord, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Hite, Superintendent:</i>	<u>Present</u>

Others in attendance: Mona Crabtree, Wilma Rosenberger, Matthew Hocker, John Sieglitz, Sean McGarvey, David Todd, Megan Hall, Caleb Hall, Grant Hall, Greg Curlin, John Druba, Tony Spoores, and Shannon Wheeler.

OVERALL AGENDA:

The overall agenda was presented to the Board for approval with the addition of a vendor claim and the consideration of additional surplus items. Motion: Sullivan / Second: Bennett/ Vote: Unanimous.

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CELEBRATING SUCCESS:

The Board recognized Jefferson Craig Elementary student, Grant Hall, for his academic achievements. He was nominated by Principal Spoores. Grant is an A/B Honor Roll student who loves soccer and is an elementary school Robotics Engineer. Grant competed in and won a local and state writing contest for a story called “The Big Trip”. Grant was congratulated by Superintendent Hite, and President Collier and presented with a medallion.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised to withhold specific names from comments without that person's written consent.*

The floor was opened for public comments. Hearing none, public comments were closed.

CONSENT AGENDA ITEMS:

It was recommended that the Board approve consent agenda items including Minutes, Monthly Financial Report and Payroll Vendor Claims. Motion: Deck / Second: Bennett / Vote: Unanimous. Approved items are as follows:

- AMENDED MINUTES: Regular Board Meeting, 9/17/18 (date correction on pg. 462)
- MONTHLY FINANCIAL REPORT: August, 2018
- PAYROLL/VENDOR CLAIMS:
 - Prewritten Voucher #'s: 54973-54995; 54996 (transfer to payroll);
54997 – 55005; 55006-55020; 55021-55047;
Kinsinger's Custom Windows: \$23,276.43
 - New Voucher #'s: 55048– 55144
 - Payroll: 09/28/18 & 10/12/18

APPROVAL OF GRANTS/DONATIONS:

It was recommended that three grants and two donations be approved by the Board. Motion: Cord / Second: Sullivan / Vote: Unanimous. They are as follows:

- \$2,400 – Non-English Speaking Program Grant
- \$31,116 – High Ability Grant (2017-2018 Grant Report Attached)
- \$6,278 – FFA's National Convention Grant through Vevay Switzerland Co. Found., Inc.
- \$100– HS Art Club donation from Community Studio Gallery
- \$250 – Pacer Club donation from Lancer + Beebee, LLC

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ECA FUNDRAISERS: (2018-2019)

The following Extra-Curricular Activity Fundraisers were presented and approved by the Board as follows: Motion: Bosaw / Second: Deck / Vote: Unanimous

- HS Girls Basketball – old shirt/jersey sales at home games throughout school year
- MS Gr. 7 – MS Winter Dance item collections for Animal Shelter donations, 12/7/18
- HS Girls Basketball – Elementary Camp fees for program expenses, March, 2019
- MS Student Council – Halloween Dance fee for club expenses, 10/26/18 (tentative date)
- HS BPA – Snack Sales for Regional Leadership Conference expenses, 12/1/18
- HS Band – Chocolate bar sales for trip expenses, date(s) to be determined
- HS Boys Basketball – Gate/Concession sales from Youth League Games for program expenses, 11/11/18; 12/9/18; 12/16/18; 1/20/19
- HS Student Council – \$1 Costume Day fees for Riley Hospital donation, 10/18
- HS Sophomore Class – Catalog Sales for prom and graduation expenses, 11/18 or 02/19
- HS Student Council - \$1 Hat Day fees for Riley Hospital donations, 11/18
- HS Student Council – Christmas Candy Cane Gram sales for club expenses, 12/18
- HS Student Council – Homecoming Game and Dance fees for club expenses, 01/19
- HS Student Council – Flower Gram sales for club expenses, 02/19
- HS Student Council – Talent Show entry fees for club expenses, 03/19
- HS Student Council – Male Pageant Show entry fees for club expenses, possible donations to Riley Hospital / Give Kids the World, 05/19

OVERNIGHT STAFF FIELD TRIPS/ PROFESSIONAL LEAVES :

The following overnight professional leave requests were presented and approved by the Board as follows: Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

Professional Leaves:

- A. Alford: HECC Conf., Indianapolis, IN, 11/8-9, 2018
- C. Bougher: HECC Conf., Indianapolis, IN, 11/8-9, 2018
- M. Kaczmarek: High Ability Conf., Indianapolis, IN, 12/10-11, 2018
- S. Street: Indiana Library Federation Workshop, Indianapolis, IN, 11/13-14, 2018
- S. Holliday: IN Assoc. for the Gifted Conf., Indianapolis, IN, 12/10-11, 2018

PERS ONNEL:

The Board approved several employment recommendations as follows:

Motion: Combs / Second: Sullivan / Vote: Unanimous.

- Resignation of Lamoine Sanders as part-time HS Science teacher, effective 10/22/18
- Employment of Elizabeth Smith as part-time HS Science teacher
- Employment of Karen Downing as Title 1 paraprofessional
- Employment of Misty Robbins as HS Alternative School paraprofessional
- Employment of Renee Gregg as part-time Transportation Assistant

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Informational personnel items presented by Superintendent Hite:

- Tanya Brown will teach sign language one day per week, 4:30-6:00 pm to interested students of the Excel After the Bell program at Jefferson Craig for 6-8 weeks
- Matthew Drake will be transferred from the HS Alternative School Program Coordinator position to the Elementary School Physical Education Instructor paraprofessional position for both elementary schools.

It was recommended that the Board approve the following Extra Curricular assignments:

- a. Kylie Carfield – Grade 6 Cheerleading Sponsor (MS)
- b. Stephanie Hall – Volunteer Cheerleading Coach (MS)

Motion: Bosaw / Second: Bennett / Vote: Unanimous.

REPORTS:

Superintendent & Board Committee Reports:

Facilities & Grounds: (Sullivan / Bennett): Hite: Mulch is done at Switzerland County Elementary School. Door frames on the west end hall of the High School are being painted. High School shower columns are being replaced. A sidewalk extension is being installed at the back of the High School for easier bus loading. Sullivan: After cameras were run and a dye test performed, it was decided the drains at the Old Gym were clear. It was suggested that a second opinion be obtained prior to sealing the building.

Negotiations/Discussion Group: (Collier / Deck): Discussions are currently ongoing and there is hope for a settlement soon.

Internal Controls: (Bosaw/Combs): Report: Superintendent Hite announced an INPRS audit is coming up and a report will follow.

Endowment: Superintendent Hite reported that the previous meeting was held here at the Administration Office on Tuesday, August 28, 2018. Current Financial Report: Cash Balance: \$183,613.58 / Long Term Investments: \$1,480,283 / Short Term Investments: \$249,680. The request for payment of the 2019 debt service for the Common School Fund of 1999 for the Middle School, Qualified Zone Academy Bonds of 2009 for Jefferson Craig, and General Obligation Bonds of 2015 for Jefferson-Craig in the amount of \$658,205 was approved and will be paid in June and December, 2019. The next meeting will be held Tuesday, October 23, 2018 at the Administration Building beginning at 5:00 P.M.

OLD BUSINESS: None.

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NEW BUSINESS:

It was recommended that the Board approve a four year agreement with Choices, Inc., to provide care coordination and therapeutic services to identified students within the Corporation as submitted. Shannon Wheeler is heading up the program. Motion: Sullivan / Second: Combs / Vote: Unanimous

It is recommended that the Board approve two bus route modifications as follows:

- Bus Route #20 (J. Crabtree/R. Christman): additional \$17.98 per day (46 days of back pay, beginning Aug. 9, 2018)
- Bus Route #25 (Doug McNeely): additional \$4.65 to begin 10/22/2018

It was recommended that the Southern Indiana Pre-Employment Transition Services MOU to provide transition services to eligible students with disabilities to ensure students have access to meaningful career planning be approved by the Board as submitted. Motion: Bosaw / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve an agreement with Vector Solutions, LLC to provide SafeSchools Training videos to the Corporation. Motion: Sullivan / Second: Cord / Vote: Unanimous.

It was recommended that the Board approve the licensing agreement to provide templates and updates for Administrative Guidelines and Forms and the electronic publication of those Neola materials. Motion: Bosaw / Second: Combs / Vote: Unanimous.

The Board approved the following Budget Resolutions as follows:

- Resolution to Adopt the 2019 Capital Projects Fund Plan
Motion: Sullivan / Second: Bennett / Vote: Unanimous
- Resolution to Adopt the Year 2019 Bus Replacement Plan
Motion: Deck / Second: Cord / Vote:
- Resolution to Establish Education Fund and Operations Fund
Motion: Cord / Second: / Bosaw / Vote: Unanimous
- Ordinance or Resolution for Appropriations and Tax Rates
Motion: Sullivan / Second: Combs / Vote: Unanimous

It was recommended that the Board declare the following items as surplus items and dispersed as follows: Motion: Bosaw / Second: Deck / Vote: Unanimous.

- Adm. Office/HS – Wood desk from Transportation office (dumpster) and two shower columns from HS (for scrap metal)
- JC/MS Gym– Old Curtains for destruction
- Technology – old ipads, chromebooks, keyboards, monitors, printers, work stations and computer desks for sale at auctions on E-Bay sites or to bulk buyers.

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USE OF FACILITIES REQUESTS:

The Board approved several applications for use of school facilities as follows:

- Admin. Road / Sidewalk: YMCA (Amy Rathje) for Larry Tolbert Run, Saturday, 10/20/18, 7:A.M.– 11:00 A.M (Waiver of fee – Yes) & (Waiver of Certif. of Liability – No)
Motion: Bosaw / Second: Bennett / Vote: Unanimous
- Jefferson Craig Elem. Gym: N. Williams for Switz. Co. Prob. Offc.’s Drug Free Carnival (Outreach for Red Ribbon Wk), Thursday, 10/25/18, 3:30 A.M.– 6:30 P.M.,with (Waiver of fee – Yes) & (Waiver of Certif. of Liability-No)
Motion: Bosaw/ Second: Bennett / Vote: Unanimous
- Gyms: A. Dennis for Youth Basketball, 11/11/18; 12/9/18; 12/16/18; 1/20/19; 1:00 P.M. – 6:00 P.M. with: (Waiver of fee – Yes) & (Waiver of Certif. of Liability – No)
Motion: Deck / Second: Bennett Vote: Unanimous
- JCES/SCES & Old Gyms: A. Dennis for Boys & Girls Youth Basketball Practices, M-Thurs, Oct., No., Dec., Jan., times to be determined, w/(Waiver of fee – Yes) & (Waiver of Certif. of Liability? – No)
Motion: Sullivan / Second: Combs Vote: Unanimous
- SCHS Cafeteria: M. Oatman for Youth Pacers Athletic Corp.’s end of season banquet, Thursday, Nov. 8, 2018, 6:30 P.M. to 8:30 P.M. with (Waiver of fee – Yes) & (Waiver of Certif. of Liability? – No)
Motion: Bennett / Second: Deck / Vote: Unanimous
- SCHS Mat Room: M. Jackson for Lynx Wrestling Club, varying dates from Nov., 2018 to June, 219, 6:30 P.M. to 8:00 P.M., with /(Waiver of fee – Yes) & (Waiver of Certif. of Liability – No)
Motion: Bosaw / Second: Bennett / Vote: Unanimous

ANNOUNCEMENTS: (SUPERINTENDENT)

Superintendent, Rod Hite, made the following announcements:

- Next Endowment Meeting: Tues., Oct. 23, 2018 @ 5:00 P.M. at the Admin. Office
- Next Regular Public Board Meeting: Monday, Nov. 19, 2018 @ 6:00 P.M.
- Ed Brush of Highpoint Health has announced a Vision Possible Program which offers free eyeglasses for those students meeting eligibility requirements.
- Cliff Willoughby is serving as an Athletic Trainer for Highpoint Health

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- Hopefully, by the end of the week, 95% of the buses will have working cameras installed. The goal is to have 100% done by the end of next week.
- Red Ribbon week is coming up and Deputy Probation Officer, Natalie Williams, has requested to hold a Drug Free Carnival at Jefferson-Craig Elementary on Thursday from 3:30 to 6:30.
- Parent/Teacher conferences will be held during the next couple of weeks
- An ISBA meeting will be held at the Pines in Seymour on Oct. 30, 2018

ADJOURNMENT: 6:35 P.M.

Motion to adjourn: Combs / Second: Bennett / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

Joseph Bennett, Secretary

Greg Bosaw, Member

Amy Combs, Member

S. Jill Cord, Member

Tye Sullivan, Member

(Board approved: 11/13/ 2018)