

August 20, 2018

**SWITZERLAND COUNTY SCHOOL CORPORATION**

**MINUTES OF THE AUGUST 20, 2018**

**EXECUTIVE SESSION BOARD MEETING**

**5:30 P.M.**

**REGULAR PUBLIC SCHOOL BOARD MEETING**

**6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana to discuss a job performance evaluation of an individual employee, in compliance with Indiana Code IC 5-14-1.5-6.1(b)(9); and for the discussion of strategy with respect to litigation that is either pending or has been threatened specifically in writing, in compliance with Indiana Code IC 5-14-1.5-6.1(b)(2)(B).

Those in attendance: Board Members: Collier, Deck, Cord, Bennett, Bosaw, Combs and Sullivan. Others in attendance: Superintendent Hite, and Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

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Following the Executive Session, the Board of School Trustees met for a regular public meeting beginning at 6:00 P.M.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

Board President, Collier, called the meeting to order and asked for the silencing of all communication devices. Superintendent Hite led those in attendance in the pledge to the flag followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Cord, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Hite, Superintendent:</i>	<u>Present</u>

Others in attendance: Mona Crabtree, Wilma Rosenberger, Matthew Hocker, John Sieglitz, John Druba, Sean McGarvey, Tony Spoores, David Todd and Greg Curlin.

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## **OVERALL AGENDA:**

The overall agenda was presented to the Board for approval as amended with the addition of additional personnel items. Amendments to the 5/21/18 Minutes were also provided to the Board prior to the start of the meeting. Motion to approve the amended agenda as presented: Sullivan / Second: Bosaw / Vote: Unanimous.

**PUBLIC COMMENTS:** *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised to withhold specific names from comments without that person's written consent.*

The floor was opened for comments from the public. Hearing none, the floor was closed.

## **CONSENT AGENDA ITEMS:**

The Minutes, Financial Report and Payroll & Vendor Claims were presented and approved by the Board as follows: Motion: Bennett / Second: Cord / Vote: Unanimous:

- MINUTES: 7/21/18, (Reg. Monthly Board Mtg.; 7/25/18 (Facilities. & Grounds Committee Mtg.)
- MONTHLY FINANCIAL REPORT: May, 2018
- PAYROLL/VENDOR CLAIMS:
  - Prewritten Voucher #'s: 54672 –54703; 54704 (Transfer to Payroll)  
54705-54716; 54717 - 54750
  - New Voucher #'s: 54751 – 54834
  - Payroll: 07/20/18; 08/03/18; 08/17/18

Grants, ECA Fundraisers and Overnight Staff Professional Leaves and Field Trips were presented and approved by the Board as follows: Motion: Sullivan /Second: Deck / Vote: Unanimous:

- APPROVAL OF GRANTS/DONATIONS:
  - a. \$ 419 - Vera Sue Keith Family Fund for Special Education through the Community Foundation of Switzerland County, Inc.
  - b. \$2,700 – Middle School Relationship Building Day through the Vevay Switzerland County Foundation, Inc.
  - c. \$7,500 - PBIS Program (Positive Behavioral Incentive System) for Incentive trips through the Vevay Switzerland County Foundation, Inc.
  - d. \$17,530.92 - 2018-2019 Formative Assessment Grant through the IDOE
  - e. \$ 1,000 - (HS) School Grants for Healthy Kids through Action for Healthy Kids
  - f. \$ 50,000 - FY 19 Secured School Safety Grant (matching grant through State of Indiana) for School Resource officer
  - g. \$145,900 - Lilly Comprehensive Counseling Grant (4-Year Grant)

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- ECA FUNDRAISERS: (2018-2019)
  - a. Adm. & Office - MS St. Patrick's Day Dance for Neediest Kids Fund, March, 2019
  - b. HS Track – Fan Cloth clothing sales for uniforms and equipment, 2/1/19 to 2/21/19
  - c. HS National Honor Society – Lunch services for club dues, inductions, etc., 10/31/18
  - d. HS Boys Basketball – Basketball Camp dues for program expenses, September, 2018
  - e. SCES Tech Lab - Recycling of ink & toner cartridges for technology supplies, 9/3/18 – 5/31/19
  - f. SCES Library – Fall Book Fair for library improvement, 9/24 - 9/28/18
  
- OVERNIGHT STAFF FIELD TRIPS/ PROFESSIONAL LEAVES :
  - Field Trips:
    - Football: Whitewater Christian Service Camp for Football Camp, 8/1-8/3, 2018 (retroactive approval)
    - FFA: Indianapolis for National FFA/Ag. Science Team competitions & district officers, 10/24-10/27, 2018
    - FFA: Trafalgar for competitions, 10/12-10/14, 2018
  
  - Professional Leaves:
    - T. O'Collins: Cincinnati, OH, for conf. on understanding interdisciplinary teaching approaches, 11/8-9, 2018
    - S. McGarvey/R. Leap: School Safety Specialist Academy, Indianapolis, IN, 9/9-11, 2018

## **PERSONNEL:**

The Board approved the following Extra Curricular Activity personnel as presented:

Motion: Bosaw / Second: Bennett / Vote: AYES: Bennett, Bosaw, Collier, Cord, Deck, Sullivan; ABSTAIN: Combs.

- a. SCES: 1). Eckerty's Little Hoosiers – Clari Fugal & Lora Cole to split stipend  
2). Volleyball – Erin Lamkin
- b. HS: Summer 2018 Baseball - Chad Combs (retroactive approval)
- c. HS: JV Volleyball 2018/2019 – Chad Combs
- d. HS: Volunteer Assistant Coach for Boys Soccer – Sam Smith
- e. HS: Volunteer Volleyball Assistant Coaches – Kali & Kinley Morton

Superintendent Hite informed the Board of the following employee transfers:

- Missy Morris - moving to a Title 1 teaching position at SCES
- Chad Combs - moving to Middle School P.E. teacher position

The following employment resignations were presented and accepted by the Board as follows: Motion: Bosaw / Second: Sullivan / Vote: Unanimous:

- Spring Knue – SCES Title 1 Teacher
- Amanda Cappel – JC Site Coordinator for After School Program
- Tyson Skinner – Systems Administrator Assistant
- Donna Raisor – Cafeteria Worker (a part-time, 4-hour approved position)

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The Board approved the employment of recommended personnel as follows:

Motion: Deck / Second: Cord / Vote: Unanimous:

- Amanda Davis – with ratification of contract for elementary classroom teacher to be effective at the beginning of the 2018-2019 school year (SCE)
- MaKenzie Deamron – with ratification of contract for elementary classroom teacher, to be effective at the beginning of the 2018-2019 school year (JC)
- Amanda Cappel – Title 1 Paraprofessional, retroactive to the beginning of the 2018-2019 school year (SCE)
- Anthony Dennis – Phys. Ed. Paraprofessional, 2018-2019 (JC/SCES)
- Elizabeth Warrix – 21st Century Excel After the Bell Site Coordinator, 2018-2019 (JC)

## **REPORTS:**

Superintendent & Board Committee Reports:

Superintendent's Legislative Report – Nothing to report at this time.

Facilities & Grounds: (Sullivan / Bennett): Sullivan: A meeting was held on the 25th. Mr. Hite presented a list of about 15 top priorities of concern for the Corporation. Water runoff at the Old Gym and Football lockers were highlighted as being of most concern at the present time. Mr. Hite reported that lockers should be completed sometime in September and mulch should be done in September as well. We are still trying to get an estimate as to the total cost will be to fix the water problem at the Old Gym.

Negotiations/Discussion Group: (Collier / Deck): Superintendent Hite reported that formal bargaining cannot officially begin until September 15, but there has been informal discussions regarding ECA's and pay scales.

Internal Controls: (Bosaw/Combs): Report: None at this time.

Endowment: Superintendent Hite Reported: The previous meeting was held here at the Administration Office on Tuesday, July 24, 2018. Current Financial Report: Cash Balance: \$9,999.05 / Short Term Investments: \$119,680 / Long Term Investments: \$1,480,233. Casino revenues of \$190,848 and \$121,156.55 have been deposited. The annual YMCA agreement for \$32,500 was presented for a second reading and approved. Payments will be made in August and January. Updated information regarding Belterra property tax dispute was presented. The assessed valuation is correct. The school share of repayment is \$580,715.05 with a five-year payment plan of \$116,412.01 each year. The next meeting will be held Tuesday, August 28, 2018 at the Administration Building beginning at 5:00 P.M.

**OLD BUSINESS:** None.

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**NEW BUSINESS:**

It was recommended that the Board approve an Endowment Request for the payment of school debt in the amount of \$658,205.00. The breakdown for the total debt is as follows:

Common School Fund of 1999 – Middle School:	\$442,604.00
Qualified Zone Academy Bonds, 2009 – Jeff Craig:	\$103,233.00
General Obligations Bonds, 2015 - Jeff Craig:	\$112,368.00

Motion: Sullivan / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve an M.A. Rooney Foundation Data Sharing Agreement as submitted. Motion: Bennett / Second: Bosaw / Vote: Unanimous. The Foundation will conduct a study and perform services on the Corporation's behalf to assist in improving instruction and student achievement.

It was recommended that the Board approve an agreement with Highpoint Health and Beacon Orthopaedics to provide services for the period July 1, 2018 through June 30, 2019. Motion: Deck / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve the West Clark Community Schools' School for the Blind and School for the Deaf Joint Transportation Agreement as presented.

Motion: Deck / Second: Bosaw. Cord asked how many students were being transported at the present time and what the cost for that student was. Mr. Hite reported that even though that number varies as students move in and out of the district, at the current time, one student was being transported and he would need to get back with her regarding the actual cost. Vote to approve as submitted: Unanimous.

It was recommended that the Board approve the creation of a High School Bowling Team beginning with the 2018/19 school year. There will be no stipend relegated to the team until after negotiations. Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

It was recommended that the Board approve a modification of bus route #26 for an additional mile each day for an additional daily amount of \$6.869. Motion: Bosaw / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve the creation of a part-time position for a Transportation Assistant to be paid \$11.20 per hour (from wage scale 8) not to exceed 24 hours per week. Motion: Sullivan / Second: Bennett / Vote: Unanimous.

NEOLA Policy Updates, (Volume 30, No. 2, excluding #7530.02), were presented for first reading by the Board. The policies will be presented for approval at a subsequent meeting.

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### **USE OF FACILITIES REQUESTS:**

The Board approved two applications for use of school facilities as follows: Motion: Bennett / Second: Sullivan / Vote: Unanimous

- Switzerland Co. H.S. Practice Fields: M. Oatman for Youth Pacers Athletic Corporation Youth Football practice, M-F, 6:00 P.M.– 7:30 P.M., Sun., 2:00 P.M.-3:30 P.M.  
(Waiver of fee – Yes) & (Waiver of Certif. of Liability – No )
- Switzerland Co. H.S. Game Field/Stadium & Concession Stand: M. Oatman for Youth Pacers Athletic Corporation Youth Football Home Games & Superbowl from 10:30 A.M.– 8:30 P.M.,  
(Waiver of fee – Yes) & (Waiver of Certif. of Liability – No )

The Board gave retroactive approval for an application for use of school facilities as follows: Motion: Sullivan / Second: Bennett / Vote: Unanimous:

- SCHS Athletic Field (Soccer): A. Van of Tiki Treats, LLC for SAY Soccer Concession sales: for Saturday, September 8, 15 & 22, 2018, 9:00 A.M. – 4:00 P.M. with: (Waiver of fee– Yes) & (Waiver of Certif. of Liability – No )

### **ANNOUNCEMENTS: (SUPERINTENDENT)**

Superintendent Hite made the following announcements:

- Next Endowment Meeting: Tues., August 28, 2018 @ 5:00 P.M. at the Admin. Office
- Special Board Meeting: Wed., Aug. 29, 2018 @ 6:00 P.M. (Budget Workshop)
- Next Regular Public Board Meeting: Monday, September 17, 2018 @ 6:00 P.M.
- The October 15th Board meeting will need to be changed due to Fall Break. The preferred date for the meeting is October 22nd.

Superintendent Hite commented that fall sports have kicked off and encouraged all to pop out and catch them in action.

### **ADJOURNMENT: 6:21 P.M.**

Motion to adjourn: Bennett / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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Joseph Bennett, Secretary

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Greg Bosaw, Member

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Amy Combs, Member

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S. Jill Cord, Member

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Tye Sullivan, Member

(Board Approved: 9/17/18)