

June 18, 2018

**SWITZERLAND COUNTY SCHOOL CORPORATION**

**"DRAFT" MINUTES OF THE JUNE 18, 2018**

**EXECUTIVE SESSION BOARD MEETING**

**5:30 P.M.**

**REGULAR PUBLIC SCHOOL BOARD MEETING**

**6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana to receive information about and interview prospective employees, in compliance with Indiana Code: I.C.5-14-1.5-6.1(b)(5); and for the discussion of strategy with respect to litigation that is either pending or has been threatened specifically in writing in compliance with Indiana Code: IC 5-14-1.5-6.1(b)(2).

Those in attendance: Board Members: Collier, Deck, Cord, Bennett, Bosaw, Combs and Sullivan. Others in attendance: Superintendent Jones, Board Attorney, Matthew Hocker, and Hiring Consultant, Rod Hite.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice. The Executive Session adjourned.

Following the Executive Session, the Board of School Trustees met for a regular public meeting beginning at 6:00 P.M.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

Board President, Collier, called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Jones led those in attendance in the pledge to the flag followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Cord, Member:	<u>Present</u>
Mr. Bennett, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>

Others in attendance: Mona Crabtree, Wilma Rosenberger, Matthew Hocker, John Sieglitz, Sean McGarvey, Tony Spoores, David Todd, Angie Grubbs, David Todd, Gloria Day, Rachael Gasser, Eric Cole, Adam Ulrich, Rahe Jean Griffin, Rosemary Bovard, Tim Hillman, Luke Sullivan, Brooke Sullivan, Roman Hite, Saxton Hite, Mandy Hite, and Rod Hite.

June 18, 2018

## **OVERALL AGENDA:**

The overall agenda was presented to the Board for approval as amended with the addition of an Endowment Request under New Business as well as additional personnel items. Amendments to the 5/21/18 Minutes were also provided to the Board prior to the start of the meeting. Motion to approve the amended agenda as presented: Sullivan / Second: Bosaw / Vote: Unanimous.

## **CONSENT AGENDA ITEMS:**

Consent agenda items were presented to the Board for approval with corrections made to the Minutes of 5/21/18. Motion: Deck / Second: Combs / Vote: Unanimous. Approved items are as follows:

- MINUTES: 5/21/18, (amended 6-18-18), Reg. Board Mtg.; 6/04/18 Special Board Mtg.
- MONTHLY FINANCIAL REPORT: April, 2018
- PAYROLL/VENDOR CLAIMS:
  - Prewritten Voucher #'s: 54366 –54402; 54403-54434;
  - New Voucher #'s: 54435 – 54528
  - Payroll: 05/25/18 & 06/08/18
- APPROVAL OF GRANTS/DONATIONS:
- a. \$ 250 –generationON Indiana grant facilitated by IASP & IMLEA for Bedtime Bags service learning project
- b. \$2500 – marketing donation from LANCER & BEEBE, LLC Architectures
- ECA FUNDRAISERS: None.
- OVERNIGHT STAFF FIELD TRIPS/ PROFESSIONAL LEAVES :
  - Field Trips:
    - a. Cheerleaders: Cheerleader Lock-In at M.S. Gym, 7/10-7/11, 2018
  - Professional Leaves: None.

## **REPORTS:**

Superintendent & Board Committee Reports:

Superintendent's Legislative Report – Nothing to report at this time.

Facilities & Grounds: (Sullivan / Bennett): Sullivan: A meeting will be scheduled for late June or early July for discussion of current issues.

Negotiations/Discussion Group: (Collier / Deck): Superintendent Jones reported that there have been no informal discussions for June.

June 18, 2018

Internal Controls: (Bosaw/Combs): Report: None at this time.

Endowment: Superintendent Jones Reported: The previous meeting was held here at the Administration Office on Tuesday, May 22, 2018. Current Financial Report: Cash Balance: \$223,776.23 / Short Term Investments: \$251,315 / Long Term Investments: \$1,492,284. There was discussion about textbook bills. Mr. Cole wondered if dual credit class invoices for IVY Tech could be considered separately at a later date when the Endowment no longer pays textbook rental. The next meeting will be held Tuesday, June 26, 2018 at the Administration Building beginning at 5:00 P.M.

**PUBLIC COMMENTS:** *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised to withhold specific names from comments without that person's written consent. The floor was opened for public comments. None.*

### **OLD BUSINESS:**

The 2018-2019 Parent/Student Handbook for Switzerland County Elementary School was presented for first reading at the regular meeting of May 21, 2018. It was recommended that the Board approve the handbook as submitted. Motion: Bennett / Second: Bosaw / Vote: Unanimous.

### **NEW BUSINESS:**

The Board approved bonds for the following school personnel as follows: Motion: Cord / Second: Combs / Vote: Unanimous

- Kim Stout, Sec/ECA Treasurer, SCHS \$ 10,000
- Donita Cole, Sec/ECA Treasurer, SCMS: \$ 5,000
- Sheila Gault, Sec/ECA Treasurer, JCES: \$ 5,000
- LeeJaye Lohide, Sec/ECA Treasurer, SCE: \$ 5,000
- Wilma Rosenberger, Treasurer: \$100,000
- Cindy Haskell, Dep. Treasurer: \$ 75,000
- Blanket Bond for positions: \$5,000 each: Food Service Director  
Cafeteria Secretaries (2)  
Athletic Directors (2)  
Concessions Sponsors  
Business Office Assistant  
Guidance Secretary

It was recommended that the Board approve an AdTec Agreement for E-Rate Funding Services as submitted. Motion: Bennett / Second: Combs / Vote: Unanimous.

It was recommended that the Board approve the annual YMCA Agreement and submit to the Endowment Board for approval requesting the amount of \$25,000. Motion: Cord / Second: Sullivan / Vote: Unanimous.

June 18, 2018

It was recommended that the Board retroactively approve a modification of bus route #25 for an additional 2 miles for one evening only, (5/22/18), for an additional \$9.30.

Motion: Deck / Second: Sullivan / Vote: Unanimous.

### **PERSONNEL:**

The Board approved the following Extra Curricular Activity personnel as presented:

Motion: Combs / Second: Bosaw / Vote: Unanimous.

#### 2018 Summer Band Camp:

- Band Assistant – Spencer Cains
- Flag Corp – Alyssa Behrens
- Dance – Spencer Cains
- Brass – Alyssa Behrens
- Woodwind – Madison Herzner
- Percussion – Jared Zech

It was recommended that the Board approve LeeAnna White to serve as the High School Summer Volleyball Coach and Kris Sandlin as the Summer Cross Country Coach as submitted. Motion: Sullivan / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve the employment of Rod Hite for the Superintendent position in accordance with the Superintendent's Contract of Employment, (previously published in the local newspaper and on the Corporation's website in compliance with Indiana Code: I.C.20-26-4-4.3, and presented at a public hearing held on June 4, 2018.) Motion: Sullivan / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve the employment of Scott Rosenberger to fill the open third shift custodian position at the high school. Motion: Sullivan / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve David Todd to fill the High School Principal position at the administrator contract formula on a standard 230 day contract with 5 additional days added, at his daily rate, each year, for additional administrative duties assigned, beginning with the 2018-2019 school year. Motion: Cord / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve the employment of the following bus drivers beginning with the 2018-2019 school year: Motion: Bennett / Second: Deck / Vote: Unanimous:

- Mark Curry – to replace a retired driver for Bus Route #22
- Cheryl Mathews – to replace a retired driver for Bus Route #33

It was recommended that the Board approve Gloria Day for the position of Instructional Assistant at Switzerland County Elementary School for the 2018-2019 school year.

Motion: Sullivan / Second: Cord / Vote: Unanimous.

June 18, 2018

It was recommended that the Board approve the transfer of Stacy Streett to fill the Media Specialist position at the High School beginning with the 2018-2019 school year.

Motion: Cord / Second: Bosaw / Vote: Unanimous.

It is recommended that the Board approve the transfer of Cory Bougher to fill the Middle School's Social Studies position beginning with the 2018-2019 school year. Motion:

Bennett / Second: Cord / Vote: Unanimous.

It was recommended that the Board approve changes to the Technology Integration Specialist positions, beginning with the 2018-2019 school year, as follows: One specialist to provide service to both elementary schools and one to provide service to the middle and high school. Motion: Cord / Second: Bosaw / Vote: Unanimous.

### **USE OF FACILITIES REQUESTS:**

The Board approved two applications for use of school facilities as follows: Motion: Sullivan / Second: Bennett / Vote: Unanimous

- SCHS Cafeteria– T. Conroy for Democrat Birch Bayh Dinner, Sat., Oct. 6, 2018, 5:00 P.M.– 9:00 P.M.  
(Waiver of fee – Yes) & (Waiver of Certificate of Liability – Yes)
- Switzerland Co. Elementary: A. Lieland, SCES PTA representative, for Back to School Fun Fair, Wednesday, Aug. 8, 2018 from 4:00 P.M.– 6:30 P.M.  
(Waiver of fee – Yes) & (Waiver of Certif. of Liability –No )

### **ANNOUNCEMENTS: (SUPERINTENDENT)**

Superintendent, Michael L. Jones, made the following announcements:

- Next Endowment Meeting: Tues., June 26, 2018 @ 5:00 P.M. at the Admin. Office
- Special Board Meeting: Wed., June 27, 2018 @ 6:00 P.M. with an Executive Session at 5:30 P.M. at the Admin. Office
- Next Regular Public Board Meeting: Monday, July 16, 2018 @ 6:00 P.M.
- The Corporation has received an audit report and supplemental compliance report from the State Board of Accounts for the period of July 1, 2014 to June 30, 2016.

Superintendent Jones thanked the Board and others for their support. He is honored to be able to serve the Corporation for 39 years. He has been a Switzerland County Pacer his entire life and always will be. He wished his successor, Rod Hite, the best.

On behalf of the Board, President Collier thanked Jones for his service and added that a person would be hard pressed to find anyone who cares as much about the school corporation and the community.

June 18, 2018

**ADJOURNMENT: 6:22 P.M.**

Motion to adjourn: Combs / Second: Sullivan / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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Joseph Bennett, Secretary

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Greg Bosaw, Member

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Amy Combs, Member

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S. Jill Cord, Member

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Tye Sullivan, Member

(scheduled for Board approval: 06/27 or 7/16, 2018)