

February 05, 2018

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE SPECIAL SCHOOL BOARD  
FACILITIES & GROUNDS COMMITTEE MEETING**

A meeting of the Board's Building & Grounds Committee was held at 5:30 P.M. on Monday, February 5, 2018 in the Administration Office of the Switzerland County School Corporation, located at 1040 W. Main Street, Vevay, Indiana.

Superintendent Jones led those present in the Pledge of Allegiance to the flag.

**ATTENDANCE:**

Committee Members: Joseph Bennett and Tye Sullivan. Committee Chairman, Bennett, led the meeting.

Others in attendance: Superintendent, Michael L. Jones, Matt Hocker, Jill Cord, Mona Crabtree, Wilma Rosenberger, Terry Lancer, Joe Heffelmire, and Don Neal.

The topic of discussion was the demolition of the Old Vevay School Building and the possible salvaging of materials.

Superintendent Jones reported that he had invited representatives of a couple of different companies to speak to the committee. He explained that he had spoken with a couple of other school corporations that have been through the demolition of buildings in their districts and the salvaging of materials from those buildings. Most of those corporations have used an architect to assist with the process.

Don Neal, a representative of KovertHawkins, provided a general outline to the Committee regarding what the firm could do to assist the Corporation in the process of demolition of the old building and the recovering of salvageable materials. A list of thirteen steps for the process was provided, as well as a list of potential companies for the salvaging of materials. A guide from the Indiana Department of Environmental Management regarding hazardous materials notification procedures and requirements was included with the printed materials given to Superintendent Jones and Committee members. Neal explained that no cost estimates can be provided until the architect knows more about what the Board wants the company to do with the project. Sullivan inquired about the timeline that might be involved with the process. Neal could not give an estimated time, as it would depend on any unexpected circumstances that might be involved.

Terry Lancer of Lancer+Beebe was invited to speak about what his company might be able to do for the demolition/salvage process. Lancer said that his company would be happy to assist with the bid process in much the same way as Mr. Neal explained his company would do if that is the route that the Board wished to take. He mentioned that if the salvage and demolition can be done for less than \$150,000, he could save the Corporation money by eliminating the need to solicit bids. If that would be the case, his

company would be happy to assist with the quote process. His company would be able to identify hazardous materials and then determine whether they were friable or non-friable. His company would work with their salvage partners. Once the salvage value was assessed by them, a credit would be applied and that amount would be taken off the bid quote as a credit. Superintendent Jones asked what went into that process. Lancer explained that in order to determine what items are considered valuable, pictures would be taken at the site, the pictures sent to the salvage company, and the salvage company would identify the items that they consider to be valuable and assess the amount of that item. The company would most likely pass on any items that would actually cost the Corporation money to salvage as opposed to the items the company finds valuable that would help bring down the cost of the demolition. In conclusion, he wanted to mention that his company is fully licensed, insured and bonded to do that kind of construction and demolition work.

The Committee Meeting adjourned at 5:50 P.M.

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Joseph Bennett, Committee Chairman

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Tye Sullivan, Committee Member

\*Presented & Board Approved: 02/19/18