

**SWITZERLAND COUNTY SCHOOL CORPORATION**

**MINUTES OF THE JANUARY 8, 2018**

**EXECUTIVE SESSION BOARD MEETING**

**5:30 P.M.**

**RE-ORGANIZATION SCHOOL BOARD MEETING**

**6:00 P.M.**

**BOARD OF FINANCE MEETING**

**6:30 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana to discuss a job performance evaluation of individual employees; and with respect to any individual over whom the governing body has jurisdiction: to receive information concerning the individual’s alleged misconduct; and to discuss before a determination, the individual’s status as an employee. This is in compliance with the following Indiana Codes: I.C.5-14-1.5-6.1(b)(9); I.C.5-14-1.5-6.1(b)(6)(A); I.C.5-14-1.5-6.1(b)(6)(B), respectively.

Those in attendance: Board Members: Collier, Deck, Cord, Bennett, Bosaw, Combs and Sullivan. Others in attendance: Superintendent Jones and Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matters specified in the public notice. The Executive Session adjourned.

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**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

President Collier called the regular meeting to order and asked for the silencing of all communication devices. Superintendent Jones led those in attendance in the pledge to the flag, followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mr. Deck, Vice President:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Bennett, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Sullivan, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>

Others in attendance: Wilma Rosenberger, Mona Crabtree, Matthew Hocker, Greg Curlin, Sean McGarvey, Tony Spoores, David Todd, Gregg Goewert, Sally Weales, John Sieglitz, Pat Lanman and Roy Leap

**OVERALL AGENDA:**

An amended agenda with the addition of a Personnel item regarding employment was presented for approval. Motion: Bennett / Second: Deck / Vote: Unanimous.

**REORGANIZATION OF THE BOARD: 2018**

Superintendent Jones asked for nominations for the President's position on the Board. Collier was nominated in motion by Sullivan / Second: Combs. No other nominations. Nominations closed. Vote: AYES: Sullivan, Combs, Bosaw, Bennett, Deck / NAYS: Cord / Collier Abstained.

President Collier asked for nominations for Vice President of the Board. Motion to nominate Deck: Bennett / Second: Bosaw. Nominations closed. Vote: AYES: Sullivan, Combs, Bosaw, Bennett, Collier, Cord / Deck Abstained.

Motion to nominate Bennett for Board Secretary: Combs / Second: Deck. Nominations closed. Vote: AYES: Collier, Bosaw, Combs, Deck, Sullivan / NAYS: Cord / Bennett Abstained.

Nominations were accepted for the 2018 Corporation Treasurer. Motion to nominate Wilma Rosenberger: Collier / Second: Sullivan. Nominations closed. Vote: Unanimous

Mrs. Rosenberger recommended Cindy Haskell to serve as the 2018 Deputy Treasurer for the Corporation. Motion to approve: Sullivan / Second: Deck / Vote: Unanimous.

Collier opened the floor for nominations for School Board Attorney for 2018. Motion to nominate Matthew Hocker: Deck / Second: Bennett. Nominations closed. Vote: AYES: Bennett, Bosaw, Combs, Collier, Deck, Sullivan / NAYS: Cord.

Regular Board Meeting dates and times for 2018 were set for the third Monday of each month at 6:00 P.M., with Executive Sessions and Special Meetings to be held as necessary. Motion: Bennett / Second: Bosaw / Vote: Unanimous.

The following Board Member compensation and Benefits for 2018 were recommended to the Board for approval: \$112 for each regular meeting; \$62 for each committee meeting; annual salary of \$2000; \$70,000 Life Insurance; \$70,000 Accidental Death and Dismemberment; and Social Security Match of 7.65%. Motion: Bennett / Second: Combs / Vote: Unanimous.

The President of the Board is responsible for the annual appointment of Board Members to serve on designated Board Committees. Collier announced that she would review the committees and make recommendations at the regular January meeting of the Board scheduled for Monday, January 22, 2018.

Conflict of Interest Statements from Combs and Sullivan were received by the Board. Motion to acknowledge as submitted: Bennett / Second: Bosaw / Vote: Combs & Sullivan Abstained / Ayes: Bennett, Bosaw, Collier, Cord, Deck. Motion passed. As required by law, a copy of each statement will be filed with the State Board of Accounts and the Switzerland County Clerk of the Circuit Court within the next 15 days.

### CONSENT AGENDA ITEMS:

The Minutes of 12/18/ 2017 and Grants were removed from the Consent Agenda for further discussion. The remaining items of the Consent Agenda were approved as follows: Motion: Sullivan/ Second: Cord / Vote: Unanimous.

- Payroll & Vendor Claims:

<u>Payrolls:</u>	12/22/17 and 01/05/18
<u>Voucher #'s:</u>	Prewritten: 53595 – 53636;
	53637
	53638-53639; 53640-53649
	New: 53650 – 53672

- Extra-Curricular Activity Fundraisers
  - a. SCHS Student Council: Hat Day for Riley Hospital donation, 3/2018
  - b. SCHS Student Council: Talent Show fees for council funds, 3/2018
  - c. SCHS Student Council: Student/Teacher dodgeball/volleyball Tournament entrance fees for Riley Hospital donations, 4/2018
  - d. SCHS Sophomore Class: sales of chocolate dipped pretzels/candies for Prom and Graduation expenses, 4/2018
  - e. SCHS Student Council: Male Pageant Show collections for council funds, 5/2018

The Board Meeting Minutes of December 18, 2017 with the correction of a typographical error were presented for approval. Motion to amend the Minutes with the omission of a paragraph involving legal expenses associated with public access complaints: Cord / Second: none. Motion died for lack of a second. Motion to approve the Minutes as submitted: Bennett / Second: Combs. Vote: AYES: Collier, Combs, Bosaw, Bennett, Sullivan, Deck / NAYS: Cord.

Two grants were recommended for approval by the Board. Motion: Cord / Second: Bosaw. After some discussion, the grants were approved by a Unanimous vote as follows:

- IDOE: Rural & Low Income Schools Grant (FY17): \$28,183.93
- IDOE: 2017-2018 High Ability Grant: \$31,062.00

A five minute break was called prior to the opening of the Board of Finance Meeting.

**BOARD OF FINANCE MEETING: (6:30 P.M.)**

The Board of Finance Meeting was opened by President Collier:

2018 Board of Finance Information was presented as follows:

- The floor was opened for the Nominations of Officers to serve as the President and Secretary of the Board of Finance. Motion to nominate Collier as President and Bennett as Secretary: Sullivan/ Second: Bosaw. Nominations closed. Vote: AYES: Bosaw, Cord, Combs, Deck, Sullivan / Bennett & Collier Abstained.
- Review of Investment Policy: Business Manager, Wilma Rosenberger, gave a brief overview of the State Treasurer's Investment Policy. The policy, which is adhered to by the Switzerland County School Corporation, was provided to the Board Members for review prior to the meeting.
- Review of Investment Report: In 2017, the Switzerland County School Corporation retained most investments in regular checking accounts at MainSource Bank and Friendship State Bank. This meets the security requirements of Indiana Code and still gets better interest rates than Certificates of Deposit:
  - MainSource Lead: .06% (Interest Rates)
  - MainSource CD: .15
  - Friendship Payroll: .55
  - Friendship Lead: .25
  - Friendship CD: 1.00 (\$200,000.00 matures 01/08/18)
- Approval of Depositories: The only two local depositories from the state approved list are MainSource Bank and Friendship State Bank. It was recommended that these two depositories be approved as the Corporation's depositories for 2018. Motion: Deck / Second: Bennett / Vote: Unanimous
- Outstanding Check Report: Total : \$6,606.73. A check in the amount of \$1,020.00 to one of the school's ECA accounts was lost and will be replaced.

The Board of Finance Meeting was closed and the Regular Meeting resumed.

**NEW BUSINESS:**

An Emergency Action Plan for Athletics from the High School was presented to the Board for approval. Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

**PERSONNEL**

It was recommended that the Board employ Carol Conner and Frank Kappes to serve as part-time bus monitors at the rate of \$9.44 per hour, retroactive to January 4, 2018 with scheduled raises as they continue employment. Motion: Combs / Second: Bennett / Vote: Unanimous.

The authorization to send a letter of consideration of the non-renewal of an Administrator’s contract was presented to the Board for approval. Motion: Sullivan / Second: Combs / Vote: AYES: Bennett, Collier, Combs, Sullivan / NAYS: Bosaw, Cord, Deck.

**ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Monthly Board Mtg., Mon., January 22, 2018, at 6:00 P.M.
- Next Endowment Mtg.: Tuesday, January 23, 2018 at 5:00 P.M.
- National School Board Association Conference in San Antonio, TX, April 7-9, 2018. If anyone is interested in attending, the early discount date ends January 10, 2018. They will need to contact Cindy Haskell immediately for registration and reservations.

**ADJOURNMENT: 6:37 P.M.**

Motion to adjourn: Bennett / Second: Bosaw / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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Joseph Bennett, Member

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Greg Bosaw, Member

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Amy Combs, Member

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S. Jill Cord, Member

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Tye Sullivan, Member

Approved: 1/22/18