

August 28, 2017

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE AUGUST 28, 2017**

REGULAR PUBLIC SCHOOL BOARD MEETING

6:00 P.M.

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at 1040 West Main Street, Vevay, Indiana, beginning at 6:00 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<i><u>Present</u></i>
		<i>Kim Cutter, Student Rep.:</i>	<i>Unable to Attend</i>
		<i>Cora Castle, Student Rep.:</i>	<i>Unable to Attend</i>

Others in attendance: Wilma S. Rosenberger, Mona L. Crabtree, Matthew Hocker, John Sieglitz, Gregg Goewert, Tony Spoores, David Todd, Pat Lanman, Rae Ann Link, Joseph Earls, Bonnie Baur, Kristopher Sandlin, Greg Curlin, Cori Dawson, Ryan Jesop, Kyle Green, Matt Longville, Beth Cornell, Roy Leap, Matt Drake, Russell Wiggins, Bill Kurch, John Groover, Dezmond Lange, Christian Wilson, Nathan Edwards, Colton Schirmer, Sean McGarvey, Debbie Bledsoe, Michael Lay, Teresa Earls, John Scott, Nick Gatto, Kyzick Byrum, Jodie Byrum, Brenden Otter, Tre Batchelor, Darian Fixmer, Eddie McCarty, Peyton Fixmer, Dakota Wallace, Austin Taulbee, Logan Skaggs, Hunter Records, Colton Skaggs, Angie Grubbs, and Sally Weales.

OVERALL AGENDA:

An overall agenda with a date correction for Minutes to be approved was presented to the Board for approval. Motion to approve the overall agenda: Deck / Second: Sullivan. Discussion: Cord wanted to make an additional amendment to the agenda to add discussion of the saving and repurposing of the old Vevay School: Motion: Cord / Second: Bosaw / Vote: AYES: Cord, Bosaw / NAYS: Bennett, Collier, Combs, Deck, Sullivan. Motion failed five to two. Motion to amend the overall agenda to include School Board Member Comments: Cord / Second: none. Motion failed due to lack of a second. President Collier asked for a vote on the original motion to approve the overall agenda made by Deck and seconded by Sullivan. Vote: AYES: Bennett, Bosaw, Collier, Combs, Deck, Sullivan / NAYS: Cord.

August 28, 2017

CONSENT AGENDA ITEMS:

Cord requested the removal of the minutes of the July 17, 2017 meeting and Payroll & Vendor Claims from the consent agenda. They will be discussed later in the meeting. The remaining consent agenda items were approved as follows: Motion: Combs / Second: Bennett / Vote: Unanimous.

- Monthly Financial Report: June, 2017
- Grants/Donations:
 - \$ 5,000.00 – VSCF: HS River REACH Floating Classroom
 - \$ 7,500.00 - VSCF: MS PBIS Incentive Trips
 - \$ 650.00 – VSCF: MS Gr. 7 Language Arts Flexible Seating
 - \$ 2,500.00 – VSCF: MS Relationship Building Day
 - \$15,120.00 – VSCF: 21st Century Pre-School Project
 - \$ 250.00 – generationOn Indiana: (V. Smith) Riverboat Cruise and Service Day
 - \$ 250.00 – generationOn Indiana: (E. Schroeder) Riverboat Cruise & Serv. Day
 - \$2,000.00 – CFSCI: River REACH Floating Classroom
 - \$3,400.00 – Dairy & Nutri. Council of IN: FACS “Fuel Up to Play 60”
 - \$1,200.00 – Southeastern Indian REMC: River REACH Floating Classroom
 - \$ >700.00 per student – IDOE: (OARS) Opportunity Alternative Res. School
- ECA Fundraisers:
 - HS B&G Basketball – Golf Scramble for club expenses, 8/18/17
 - HS Cross Country – Clothing Sale for club expenses, August, 2017
 - SCES 6th Gr. – Candle Sales for Whitewater Camp expenses, Nov. 6-18
 - SCES 6th Gr. – Talent Show donations for annual camping trip, Oct. 6
 - Varsity Girls Soccer – cookout for teachers, staff, community for program expense, 8/7
 - HS Girls Basketball – Subway Days for program expenses, Nov., Dec., Jan., 1x per wk
 - HS B&G Basketball – Alumni Basketball Game, (Hardwood Hysteria), for program expenses, Nov. 11
 - HS Boys Basketball – Youth League camp fees for program expenses, Sept., 2017
 - SCES Library – Scholastic Book Fair for library supplies, 9/18 – 9/22
 - MS Library – Sales of sports magnets & buttons for library supplies, Aug., 2017-Jun., 2018
 - MS Adm./Office – St. Patrick’s Day Dance admission fees for Neediest Kids Fund, Mar., 2017
 - JCES Adm./Office – Sale of old basketball jerseys for student activity account for reading incentives and other student activities throughout the year, Present date, until sold
 - SCES Computer Lab – Recycling of used ink cartridges for class supplies, 17/18 School Year
 - HS Football – Swiss Ambassador Program for needy student athlete supplies, camps, meals, 17/18 school year
 - HS Football – Subway Day for program expenses, 17/18 school year
 - HS Football – Football gear for program expenses, 17/18 school year
 - HS Football – Swiss Wine Festival Gate rewards, 2017 Swiss Wine Festival
 - HS Cheerleading – Fan Cloth sales for program expenses, (cheer camp, uniforms), 9/1-9/27
- Overnight Staff Professional Leaves:
 - Professional Leaves:
 - S. McGarvey: 2017 School Safety Specialist Academy Adv. Training, 8/31/17 – 9/1/17
 - K. Thayer: 2017 BPA Regional Coordinator’s Retreat, 9/15/17 – 9/16/17

August 28, 2017

MINUTES:

The Minutes of the July 17, 2017 Board Meeting with corrections to page 342 pertaining to a Use of Facility request date and a vote pertaining to retaining counsel were pulled from the Consent Agenda for discussion. Cord commented that she appreciated the changes already made to the Minutes but added that there was a statement under Public Comments which also needed to be corrected. Cord also requested that additional words be added to her discussion comments under Bid Recommendations. Motion to table Minutes until the next regular meeting: Sullivan / Second: Bennett / Vote: Unanimous.

CLAIMS:

The following Payroll and Vendor claims were presented for approval by the Board:

Payrolls: 07/21/17; 08/04/17; 08/18/17

Voucher #'s: Prewritten: 52756 – 52775; 52776; 52777-52796

New: 52797 – 52969

Motion to approve as submitted: Bennett / Second: Bosaw / Discussion: Cord asked about claim #52906 in the amount of \$570 to Hummel Insurance for the coverage of four new buses. It was her understanding that the Corporation had acquired the services of Henriott Group for its insurance. Business Manager, Wilma Rosenberger, explained that The Henriott Group does not provide insurance. The Corporation has a working agreement with the company to assist with developing specifications for the bidding process. Cord also inquired about the absence of a claim for Andrew Manna. Rosenberger explained that if our insurance company does not cover this claim, it will be included once an invoice is received. Vote to approve claims as submitted: Unanimous.

TRANSPORTATION:

It was recommended that the Board approve the following bus route modifications and recommendations as presented:

- Roger Christman (#32)
- Roger Christman (#9)
- New Pre-School Bus Route, including driver & monitor position to begin 9/5/17

Motion: Sullivan / Second: Cord / Vote: Unanimous.

PERSONNEL:

It was recommended that the Board approve the resignations and employment of the following individuals for the 2017-2018 school year:

- Resignation of Liz Conrad Brown – MS Guidance Counselor (& Asst. MS Track Coach)

Motion: Deck / Second: Bosaw / Vote: Unanimous

It was recommended that the Board approve the employment of the following Personnel for the 2017-2018 school year:

- Carrie Flicklin as Title 1 Instructional Assistant
- Amanda Cappel for After-School Site Coordinator @ JCES
- Sharon Hansel for Long Term Classroom Substitute @ SCES

August 28, 2017

- Michelle Self for Pre-School Route Bus Driver
Motion: Sullivan / Second: Combs / Vote: Unanimous.

The following 2017-2018 Extra Curricular Activity recommendations were approved as follows:

- ECA Resignations/Removal from List:
 - Rob Maust - resignation from MS Football
 - Denny Bowling - resignation from Gr. 8 Boys Basketball
 - Removal of Jamie Slone as Band Assistant from previously approved ECA list

Motion: Bosaw / Second: Bennett / Vote: Unanimous

- ECA Personnel Recommendations:
 - John Scott for MS Football Coach Assistant #1
 - Chad Combs for HS Baseball coach
 - Jennifer Sadler for JC Volleyball
 - Anthony Dennis for JV Boys Basketball Coach
 - Chris Hayes for Gr. 8 Girls Basketball Volunteer Coach
 - Sarah Wolf for HS Assistant Soccer Volunteer Coach
 - Switzerland Co. Elem. position recommendations for 2017-2018:

- Griffith, Travis OR Fugal, Clari	Acad. Discp. w/Comp Math	Sch. Yr.
- Whaley, Trent	Acad. Discp. w/Comp Spell Bowl	Sch. Yr.
- Whaley, Stephanie/Lamkin, Erin	Drama Club	Sch. Yr.
- Crawford, Denise / Fugal, Clari	Eckerty's Little Hoosiers	Sch. Yr.
- Toomey, Molly	Student Council	Sch. Yr.
- Curlin, Becky	Volleyball, Elem.	Fall
- Lamkin, Erin	Yearbook	Sch. Yr.
 - Jefferson-Craig Elem. position recommendations for 2017-2018:

- Maust, Rob / Grigsby, Brian	Acad. Discp. w/Comp Math	Sch. Yr.
- Ransdell, Dawn	Acad. Discp. w/Comp Spell Bowl	Sch. Yr.
- Lanman, Jacquita	Drama Club	Sch. Yr.
- Temple, Kim/Daugherty, Kathy	Eckerty's Little Hoosiers	Sch. Yr.
- O'Collins, Traleen	Music – K-6 Gen. / Choral	Sch. Yr.
- Ingels, Connie	Student Council	Sch. Yr.
- Sadler, Jennifer	Volleyball, Elem	Sch. Yr.
- Gault, Sheila	Yearbook	Sch. Yr.

Motion: Bosaw / Second: Bennett / Vote: AYES: Bennett, Bosaw, Collier, Cord, Deck, Sullivan / ABSTAIN: Combs.

REPORTS:

Student Representative Report: *(not present due to other commitments)*

Board Committee Reports:

Internal Controls: Cord: She and Bosaw will be conducting audits of the extra curricular accounts as their schedules will allow. They will be advising Secretaries and Principals well in advance of arriving at schools for this purpose.

August 28, 2017

Negotiations/Discussion Group: Jones: The second informal discussion meeting was held Tuesday, August 22, 2017. An informal discussion group is scheduled for September 11 after school. Formal bargaining will be allowed after September 15, 2017.

Endowment: Jones: A meeting was held here at the Administration Office last Tuesday, August 22, 2017. A second reading was held for the annual request for the YMCA agreement and approved for payment. A brief financial report was provided: Long term investments = \$1,515,293.00; Short term investments = \$240,146.00; Current Balance = \$375,262.58. Discussion was held regarding changing the By-Laws of the Endowment. The Endowment itself has no authority change the by-laws. Adam Cole and Mark Lohide will be making recommendations for the County Council to act on. The Endowment is proposing the following changes: adjusting the Secretary's salary; a sitting Board Member may not be an Endowment Member; members may participate in meetings via technology; and removing the word telegram from communications. The next meeting will be held September 26, 2017 at the Administration Office.

Facilities & Grounds: Bennett: Thanked soccer groups for keeping the practice fields looking nice. He requested that Mike South have more hours at the Vevay campus to assist with fields. For security reasons, he would like to see a buzzer on the door leading to the back offices. Mr. Jones updated the Board regarding the water issues at the Old Gym. It was suggested to him by an engineer from Jeffersonville that all water be removed from the property and a topographical survey be done. Brian McAllister will be doing this in order for public and private groups to look for existing underground water and sewage pipes in order to design a drainage ditch to prevent future water issues. Bennett would like to have a Facilities & Grounds Committee meeting in September. A meeting date of September 11, 2017 at 6:00 P.M. at the Administration Building was proposed.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names be withheld from comments without that person's written consent. The floor was opened for public comments.*

Lisa Fischer: The quote she received from the architect she contacted to repurpose and sell the Old Vevay School building was for \$150 per square foot. The building is approximately 3,036 square feet per floor which comes to a total of \$910,000.00. This means that the Corporation would need ninety investors at \$10,000 each. She learned that the wood and brick are considered irreplaceable because of their age, thus making them valuable. That building will actually be standing when this building is gone.

Carrie Wetherhold: Presented photographs to the Board of the current locker room situation. The locker room is not clean, not healthy, and is not aesthetically pleasing. Students involved in sports other than football can use the locker rooms. She wants this to be put back on the High School's 2018 CPF Plan. The students deserve a clean and healthy environment with running water, proper ventilation and secure lockers.

August 28, 2017

Bonnie Baur: Takes care of sports equipment for three buildings. She sweeps up dead bugs and mouse droppings. Socks, ear pieces of the helmets, chin straps, and mouth pieces have all been chewed on by mice. Shoulder pads have had mold in them due to improper ventilation. Helmets have been warped, causing screws to pop out. It has been necessary to purchase tubs with lids to hold the equipment. She doesn't feel the athletic program needs to be spending extra money on replacement equipment.

Stacey Niswander: Parent of two students. The family moved to this community in order for her son to lend his knowledge to a newly formed football program. These kids should have clean, efficient storage spaces. It is important for their morale. The athletes have the support of the community and also deserve the support of the Board.

Teresa Earls: The football team has done a lot for her autistic child. She would like to see more support for the kids by doing something about the locker rooms. They should not have to wait another year for facilities they can be proud of.

OLD BUSINESS: None.

NEW BUSINESS:

Budget Workshop: Corporation Business Manager, Wilma Rosenberger, presented the Bus Replacement Plan, the Capital Projects Fund Plan and the 2018 Budget. Detailed information presented at this meeting can be found in the Board Meeting file located at the Corporation's Administration Building. Budget Hearings will be held at the next regular Board Meeting scheduled for September 18, 2017.

It was recommended that the Board grant permission to advertise the Bus Replacement Plan, Capital Projects Fund Plan and the 2018 Budget as submitted. Motion to approve: Bosaw / Second: Cord / Vote: Unanimous.

It was recommended that the Board approve a Resolution to Shift Bus Contractual Costs. Motion: Deck / Second: Bennett / Vote: Unanimous. The approved resolution reads as follows:

"Whereas, IC so-40-7-7 allows a school corporation to shift a portion of bus contractual costs to the Bus Replacement Fund, and;

Whereas, the Board of School Trustees desires that Switzerland County School Corporation shift a portion of bus contractual costs to the Bus Replacement Fund;

Therefore, be it Resolved by the Board of School Trustees that Switzerland County School Corporation shift the amount of bus contractual costs to the Bus Replacement Fund as specified in the 2018 Bus Replacement Plan.

Adopted this 28th day of August, 2017

It was recommended that the Board approve an Endowment Request in the amount of \$661,058 for Debt Service payment. Motion: Sullivan / Second: Combs. Vote: Unanimous.

August 28, 2017

It was recommended that the Board approve School Improvement Plans for Switzerland County Middle School, Switzerland County High School, Switzerland County Elementary School and Jefferson-Craig Elementary School. Motion: Deck / Second: Bosaw. Vote: Unanimous.

It was recommended that the Board approve the Child and Adult Care Food Program (CACFP) agreement through the IDOE to provide food service to the SIEOC Head Start students at Vevay and East Enterprise. Motion: Combs / Second: Cord / Vote: Unanimous.

NEOLA Policy #3220.01 regarding Teacher Appreciation Grants was presented for approval by the Board. Motion: Bosaw / Second: Bennett / Vote: Unanimous. The approved policy reads as follows:

The School Board shall adopt an annual policy concerning the distribution of teacher appreciation grants. This policy shall be submitted to the Indiana Department of Education (IDOE) along with the School Corporation's staff performance evaluation plan online as one (1) document by September 15th of each year.

Definitions:

For purposes of this policy, the following definitions apply:

The term "teacher" means a professional person whose position with the Corporation requires a license (as defined in I.C. 20-28-1-7) and whose primary responsibility is the instruction of students. The term "license" means a document issued by the IDOE that grants permission to serve as a particular kind of teacher. The term includes any certificate or permit issued by the IDOE.

Distribution of Annual Teacher Appreciation Grants:

Teacher appreciation grant funds received by the Corporation shall be distributed to licensed teachers who meet the following criteria:

- A. employed in the classroom (including providing instruction in a virtual classroom setting);*
- B. rated as Effective or Highly Effective on their most recent performance evaluation; and*
- C. employed by the Corporation as of December 1st of the year in which the teacher appreciation grant funds are received by the Corporation.*

The Corporation shall distribute the teacher appreciation grant funds it receives as follows:

- A. A cash stipend as determined by the Superintendent shall be distributed to all teachers in the Corporation who are rated as Effective; and*
- B. A cash stipend in an amount that is 25% more than the stipend given the teachers rated as Effective shall be distributed to all teachers in the Corporation who are rated as Highly Effective.*

If the Corporation is the local educational agency (LEA) or lead school corporation that administers a special education cooperative or joint services program or a career and technical education program, including programs managed under I.C.20-26-10, 20-35-5, 20-37, or I.C.36-1-7, then it shall award teacher appreciation grant stipends to and carry out the other responsibilities of an employing school corporation under this section for the teachers in the special education program or career and technical education program with respect to the teacher appreciation grant funds it receives on behalf of those teachers.

A stipend to an individual teacher in a particular year is not subject to collective bargaining but is discussable and is in addition to the minimum salary or increases in the salary set under I.C.20-28-9-5.

August 28, 2017

The Corporation shall distribute all stipends from a teacher appreciation grant to individual teachers within twenty (20) business days of the date the IDOE distributes the teacher appreciation grant funds to the Corporation.

This policy shall be reviewed annually by the Board and shall be submitted to the IDOE annually by the Superintendent as indicated above.

I.C. 20-18-2-22; I.C. 20-28-1-7; I.C. 20-43-10-3.5

(Prepared via NEOLA 2017 Template)

It was recommended that the Board approve a Professional Services/Consulting Agreement with Diehl Consulting Group for 21st Century Program Evaluation Services as presented. Motion: Deck / Second: Sullivan / Vote: Unanimous.

Discussion was held regarding random drug testing for Administrators and members of the Board of School Trustees. Reference was made to a policy already in place in Lawrenceburg. Sullivan commented that if this is asked of staff members and students, it should also be asked of members of the Board. Board Attorney, Matt Hocker, was of the belief that Board Members, as elected officials, cannot be included in that group. He will check into that.

Discussion was held regarding the 2017-2018 school calendar as it relates to Elearning Makeup Days and a change to the Graduation date. The Elearning Days are set with decided makeup days. Combs wondered how the decision to change the graduation date for Saturday, May 26, 2017 at 10:30 A.M. came about. Principal Goewert said when the topic was brought up, he and other staff members looked at when other schools had scheduled their graduation times and this was the most favored. Additional discussion followed regarding whether the ceremony would be held in the gym or outside on the game field. Goewert indicated the location was still being discussed and was not set in stone. It was believed that the estimated seating capacity of the gym and the game field stands was about the same. Further discussion included the suggestion that the seniors should have input as to when & where the ceremony should be held.

USE OF FACILITIES REQUESTS:

The Board approved a request for use of school facilities with a waiver of fees as follows:
Motion: Bennett / Second: Deck / Vote: Unanimous:

- SCHS Cafeteria: K. Works for Edelweiss Princess Pageant on Sunday, August 6, 2017 from 1:00 P.M. to 8:30 pm. (Waiver of Certif. of Liability – No) (retro-active)
- SCHS Cafeteria: R. Lohide for Annual Farm Bureau meeting, Tuesday, October 10, 2017 from 5:00 P.M. to 9:00 P.M. with free will donations accepted. (Waiver of Certif. of Liability – No)

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Public Board Meeting: Monday, September 18, 2017 @ 6:00 P.M.

August 28, 2017

- Next Endowment Meeting: Tuesday, September 26, 2017 @ 5:00 P.M. at the Admin. Office
- Special Open Working Session Meeting of the Board: (to be determined)

ADJOURNMENT: 7:50 P.M.

Motion to adjourn: Bennett / Second: Sullivan. Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

S. Jill Cord, Secretary

Joseph Bennett, Member

Greg Bosaw, Member

Amy Combs, Member

Tye Sullivan, Member