

September 18, 2017

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE SEPTEMBER 18, 2017**

**REGULAR PUBLIC SCHOOL BOARD MEETING**

**6:00 P.M.**

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at 1040 West Main Street, Vevay, Indiana, beginning at 6:00 P.M.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>
		<i>Tyler Perry, Student Rep.:</i>	<u>Present</u>

Others in attendance: Wilma S. Rosenberger, Mona L. Crabtree, Matthew Hocker, John Sieglitz, Angie Grubbs, Traleen O'Collins, Jamie Slone, Pat Lanman, Gregg Goewert, Tony Spoores, Sally Weales, Greg Curlin, Sean McGarvey, Roy Leap, and Lisa Fischer.

**OVERALL AGENDA:**

An overall agenda was presented to the Board for approval. Motion to approve the overall agenda as presented: Combs / Second: Bennett. Discussion: Cord was thankful that the discussion of the Old Vevay School was on the agenda. Motion to amend the overall agenda to include School Board Member Comments: Cord / Second: none. Motion failed due to lack of a second. President Collier called for a vote on the original motion to approve the overall agenda made by Combs and seconded by Bennett. Vote: Unanimous.

**CONSENT AGENDA ITEMS:**

The Consent Agenda items were presented for approval: Motion: Sullivan / Second: Deck. Discussion: Cord requested the removal of the Minutes of the August 28, 2017 meeting from the consent agenda to be discussed later in the meeting. Vote to approve the remaining consent agenda items as presented: Unanimous. They are as follows:

- Minutes: 9/11/17 Board Committee Mtg. – Facilities and Grounds
- Monthly Financial Report: July, 2017

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- Payroll and Vendor claims: Payrolls: 09/01/17; 09/15/17  
Voucher #'s: Prewritten: 52971– 52971;  
52972 - 53010  
New: 53011 – 53089
- Grants/Donations:
  - \$ 1,295.00 – CFSCI: Gmetrix-Digital Apps Practice Software
  - \$ 1,500.00 - VSCF: SCSC Physical Ed. PoundFit for Students/Staff
  - \$ 2,000.00 – VSCF: HS College and Career Fair
- ECA Fundraisers: none
- Overnight Staff Professional Leaves / Field Trips:
  - Professional Leaves:
    - J. Griffith, E. Lamkin, S. Whaley, B. Curlin, J. Chase: IN Conf. for Kdg. Teachers, Indianapolis, IN: 11/9 –11/10, 2017
  - Field Trips:
    - FFA/Ag Class: National Ag. Sci. Team, Amer. Degrees, Indianapolis, IN: 10/25 – 10/28, 2017

#### **MINUTES:**

The Amended Minutes of the July 17, 2017 Regular Board Meeting, tabled from the August 28, 2017 meeting, were presented for approval. Motion: Combs / Second: Bennett / Vote: Unanimous.

The Minutes of the August 28, 2017 meeting were pulled from the Consent Agenda for discussion. Cord felt there was an error in the Minutes regarding the square footage of the Old Vevay School. Motion for the Minutes to be amended to clarify that the square footage mentioned was for each floor of the building: Deck / Second: Bennett / Vote: Unanimous.

#### **PERSONNEL:**

It was recommended that the Board approve the dismissal and resignation of the following individuals for the 2017-2018 school year:

- Dismissal of High School Instructional Assistant  
Motion: Deck / Second: Bosaw / Vote: Unanimous
- Resignation of Diane McCarty – SCES 21<sup>st</sup> Century After-School Site Coordinator  
Motion: Sullivan / Second: Bennett / Vote: Unanimous

It was recommended that the Board approve the employment of the following Personnel for the 2017-2018 school year:

- Amy Hoskins as Title 1 Instructional Assistant  
Motion: Combs / Second: Bosaw / Vote: Unanimous.

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The following 2017-2018 Extra Curricular Activity recommendations were approved as follows:

- ECA Resignations:
  - Lauren Haskell - resignation from MS Assistant Soccer Coach
  - Jamie Slone - resignation from MS Concessions

Motion: Bosaw / Second: Cord / Vote: Unanimous

- ECA Position / Volunteer Recommendations :
  - J. Slone – Music - Elem Band (JC)
  - R. Gasser – Music K-6 Gen / Choral (SCES)
  - R. Gasser – Music - Elem Band (SCES)
  - S. Koller – Gr. 6 Cheer Coach (MS)
  - S. Griffin – Gr. 8 Boys Basketball Coach (MS)
  - D. Griffin – Gr. 8 Boys Basketball Volunteer (MS)
  - D. Wolf – Volunteer Assistant Wrestling Coach (HS)
  - A. Makin – Volunteer Assistant Football (for Strength & Conditioning) - (HS)

Motion: Sullivan/ Second: Bosaw / Vote: Unanimous

## REPORTS:

Student Representative Report: *Tyler Perry - no report at this time.*

Board Committee Reports:

Internal Controls: Cord: No report at this time.

Negotiations/Discussion Group: Curlin: After a couple of formal bargaining sessions, an agreement has been put together to be submission for Board approval.

Endowment: Jones: A meeting was held here at the Administration Office on August 22, 2017. A brief financial report was provided: Long term investments = \$1,550,437.00; Short term investments = \$243,724.00; Current Balance = \$375,262.58. The next meeting will be held September 26, 2017 at 5:00 P.M. in the Board Room of the Administration Office.

Facilities & Grounds: Bennett: A Committee Meeting was held on September 11, 2017. The meeting was open to the public and several items were discussed. The next steps to take regarding the Old Vevay School will be discussed during Old Business.

**PUBLIC COMMENTS:** *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names be withheld from comments without that person's written consent. **The floor was opened for public comments.***

Jill Cord: She invited everyone to view a website regarding an early 1800's building in the Louisville area which is currently being used for educational and cultural purposes

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and to read a Madison Courier article in which community members expressed regrets over the demolition of an old historic building. She feels the same thing will be true if the Old Vevay School is demolished. She also spoke of school owned property, deemed of little value at the time, which she purchased and from which she has since netted measurable profits. She pleaded with members of the Board to vote to rescind their decision to demolish the building.

### **OLD BUSINESS:**

Discussion of Old Vevay School Building (prior Administration Building): Matt Hocker explained that the Old Vevay School was built by the town of Vevay and as such was pulled into the Corporation through a consolidation process. If a building is acquired in this fashion, the law dictates that before it can be sold or demolished, the building first needs to be offered as a gift back to the town that owned it before consolidation.

First Step: The town must be given written notice as to the Corporation's intent to demolish the building. The town has 90 days to decide whether or not they want it. A sample draft letter to offer the building to the town with the law attached to the letter was presented to the Board for review. Hocker explained that once the town receives the letter, the 90 day period begins. If the town decides they want the property back, they must respond in writing to the Corporation during that time period. The Corporation must give it back to the town in a quitclaim deed and a survey would need to be done to determine what the town would actually be getting. If the town refuses the offer, then the Corporation can sell or deal with the property itself and move on to the second step.

Second Step: Hocker contacted Paul Diebold of the Indiana Department of Natural Resources, Division of Historic Preservation and Archaeology. At present, the property is not listed on the Federal Register of Historic properties, but is listed on the State Register. Diebold has responded that it depends on the types of funds being used for the demolition whether or not the Corporation is required to obtain a Certificate of Approval from the Review Board. Hocker explained to Diebold the types of funds the Corporation has available to use for the demolition and that it has also been suggested that the sale of scrap materials from the building could bring in enough funds to pay for its demolition. Hocker wanted to know from Diebold whether or not the Corporation should pursue obtaining a Certificate to demolish the building. Diebold referred the question to their legal team as to whether or not state funds can be used in the demolition of the building and we are now waiting to hear back from them. The next Review Board meeting is January 12, 2018. The Corporation will need to apply online by Friday, December 1, 2017, as it needs to be submitted approximately 40 days in advance.

Discussion: Collier asked when the next Town meeting would be held. Hocker responded that they meet the second and fourth Monday of the month, so the next meeting would be held the following Monday (9/25/17). He suggested that the next step would be for the Board to vote to give President Collier the authority to present the letter to the Vevay Town Council.

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Motion to take the letter to the next Vevay Town Council Meeting and proceed with the state application for demolition: Bennett / Second: Deck / Vote: AYES – Bennett, Bosaw, Collier, Combs, Deck, Sullivan / NAYS – Cord.

Hocker further commented that if the application to the state is required, the Review Board only meets quarterly, so if the December 1, 2017 deadline for the application is not met, the next deadline would not be until March. Hocker also mentioned that the Main Street Board has submitted an application to be on the National Register as a historic district, but that process is not complete and is unsure at this time where they are with the project. Previous applications have been denied. If the building were to be placed on the National Register, that might be a whole different process. He suggested waiting for a response from the Town and proceeding from there.

Combs wanted to mention an inaccuracy she read in a “Letter to the Editor” in the local newspaper, referring to Public Comments during the August 28, 2017 meeting. The writer of the letter quoted an architect as saying that the Old Vevay School will be standing when this one is gone when in fact it was the opinion of the person participating in the meeting’s Public Comments and not that of the architect.

#### **NEW BUSINESS:**

##### ***Interruption of Regular Meeting to hold Public Hearings on CPF Plan, Bus Replacement Plan and 2018 Budget:***

###### ***Board President, Collier opened the Capital Projects Plan Hearing:***

*A Brief description of the 3-year Capital Projects Plan, (2018, 2019, 2020), was presented by Corporation Treasurer, Wilma Rosenberger. Mrs. Rosenberger mentioned that the tax rates are based on an unrealistic levy. There is a cap on the tax rate for Capital Projects, so the idea is to look at all projects the Corporation is considering. Even though it is a 3-year plan, a five-year plan is what they try to work with. There is a need to constantly see what projects are out there and how those expenses can be funded. After the presentation, Board President, Collier, asked if there were any comments from the public. Hearing no further comments, motion to **CLOSE** the Public Hearing on the CPF Plan: Sullivan / Second: Bennett / Vote: Unanimous*

###### ***Collier: Interruption of regular meeting to OPEN Bus Replacement Fund Plan Hearing:***

*The Bus Replacement Fund Plan was summarized by Wilma Rosenberger. Rosenberger explained that if you look at each year of the plan, from 2018 to 2030, the anticipated number of buses the Corporation will need to purchase is listed, as well as the estimated replacement costs. The plan is based upon the presumption that the minimum useful life of a school bus is not less than 12 years. Collier asked if there were any comments from the public. Hearing none, Motion to **CLOSE** public Hearing on Bus Replacement Fund Plan: Bosaw / Second: Combs / Vote: Unanimous*

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***Collier: Interruption of regular meeting to Open 2018 Budget Hearing:***

*A summarization of the 2018 Budget Hearing was presented by Wilma Rosenberger. Rosenberger began by explaining that the actual budget is advertised online in a program called Gateway which the public has access to. The county auditor runs an announcement in the newspaper saying that is where the budgets are so the public can look at them if they choose. The 2018 General Fund budget estimate is \$10,800,000 million. Debt Service is budgeted at 661,058 with an advertised tax rate of .1241. Capital Projects Fund is budgeted for \$2,120,478 at a tax rate of .4220. Transportation is budgeted for \$1,829,919 with an advertised rate of .3357. Bus Replacement budget is \$542,000 at an advertised rate of .0648. The total advertised tax rate is .9466. Collier asked if there were any comments from the public. Hearing no further comments, Motion to **CLOSE** Budget Hearing and resume regular meeting: Bennett / Second: Bosaw / Vote: Unanimous.*

It was recommended that the Board approve the Ratification of the 2017-2018 Master Contract as submitted. Motion: Sullivan / Second: Deck / Vote: Unanimous.

**USE OF FACILITIES REQUESTS:**

The Board approved a request for use of school facilities with a waiver of fees as follows: Motion: Bennett / Second: Cord / Vote: Unanimous:

- Retroactively: *(Included in last month's Board Packet but was not voted on at that time.)*  
S.C.E.S. Parking Lot by N. Swift for Emergency Vehicle Driver Training on Saturday, Sept. 9, 2017 from 8:00 a.m. to noon.  
(Waiver of fee: Y) (Waiver of Certif. of Liability: No- already provided )

**ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent, Michael L. Jones, made the following announcements:

- 2016/2017 Extra-Curricular Reports are available for viewing. They are located on the Board Room desk in front of the white board.
- Next Regular Public Board Meeting: Monday, October 16, 2017 @ 6:00 P.M.
- Next Endowment Meeting: Tuesday, September 26, 2017 @ 5:00 P.M. in the Board Room of the Admin. Building
- Upcoming Superintendent "In the Neighborhood" Meetings, (more will follow in other townships, Feb-May, 2018):
  - October 19, 2017 @ Florence Firehouse @ 6:00 P.M.
  - November 15, 2017 @ Patriot Town Hall @ 6:00 P.M.
- Benefit at SCES for T. Griffith, 2:00 P.M. until 8:00 P.M., Sat., 9/23/17

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**ADJOURNMENT: 6:50 P.M.**

Motion to adjourn: Sullivan / Second: Bennett. Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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S. Jill Cord, Secretary

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Joseph Bennett, Member

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Greg Bosaw, Member

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Amy Combs, Member

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Tye Sullivan, Member