

December 18, 2017

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE DECEMBER 18, 2017**

EXECUTIVE SESSION SCHOOL BOARD MEETING **5:00 P.M.**
REGULAR PUBLIC SCHOOL BOARD MEETING **6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:00 P.M. in the Board Room of the Switzerland County School Corporation Administration Building located at 1040 W. Main Street, Vevay, Indiana to discuss job performance evaluations of individual employees. This is in compliance with the following Indiana Code: 5-14-1.5-6.1(b)(9).

Board Members in attendance: Collier, Deck, Cord, Bennett, Bosaw, Combs, and Sullivan. Others in attendance: Superintendent Jones, and Board Attorney, Matthew Hocker.

The Board discussed no subject matter in the Executive Session other than the subject matters specified in the public notice. The Executive Session adjourned.

Following the Executive Session, the regular public meeting of the Board of School Trustees began at 6:10 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order. Superintendent Jones led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

| | | | |
|---------------------------|----------------|-----------------------------------|-------------------------|
| Mrs. Collier, President: | <u>Present</u> | Mr. Bosaw, Member: | <u>Present</u> |
| Mr. Deck, Vice President: | <u>Present</u> | Mrs. Combs, Member: | <u>Present</u> |
| Mrs. Cord, Secretary: | <u>Present</u> | Mr. Sullivan, Member: | <u>Present</u> |
| Mr. Bennett, Member: | <u>Present</u> | <i>Mr. Jones, Superintendent:</i> | <i><u>Present</u></i> |
| | | <i>Kim Cutter, Student Rep.:</i> | <i>Unable to Attend</i> |
| | | <i>Cora Castle, Student Rep.:</i> | <i>Unable to Attend</i> |

Others in attendance: Mona L. Crabtree, Wilma Rosenberger, Matthew Hocker, John Sieglitz, Kristopher Sandlin, Roy Leap, Sean McGarvey, Sally Weales, Tony Spoores, Marla Edwards, Zoe Cole, Ava Cole, Amanda Cole, Adam Cole, Garrett Demaree, Craig Demaree, Mary Jane Demaree, Christine Demaree, Eddie Demaree, Robert Anders, Sunny Anders, Leah Anders, Greg Curlin, Pat Lanman, and Angie Splain.

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OVERALL AGENDA:

The overall agenda was presented to the Board for approval. Motion to approve as presented: Sullivan / Second: Bennett / Vote: Unanimous.

BOARD RECOGNITIONS:

Board President Collier presented students with medallions in recognition of their outstanding achievements as follows:

- Volleyball Academic All State: Emmerson Schroer (unable to attend)
- Lilly Endowment Community Scholarship Recipient: Abby Dayadharum (unable to attend)
- Cross Country Academic All State: Leah Anders, Garrett Demaree, Zoe Cole. Bri Vinup was unable to attend.

Staff Member, Greg Curlin was also recognized for the following achievement:

- Outstanding Service Citation from National Assoc. of Agriculture Educators

CONSENT AGENDA ITEMS:

Consent agenda items were presented for approval as submitted. Motion: Bosaw / Second: Deck / Vote: Unanimous. They are as follows:

- Minutes: 11/20/17
- Monthly Financial Report: October, 2017
- Payroll & Vendor Claims: Voucher #'s: Current: 53433-53469; 53470-53476
53477 (Transfer to payroll)
53478 - 53507
New: 53508 – 53594
Payrolls: 11/24/17 & 12/08/17
- Grants/Donations:
 - \$13,922.00 – IN Dept. of Workforce Dev.: Career & Technical Education Grant
 - \$8,514.00 – I.D.O.E.: Indiana Literacy Early Intervention Grant
- ECA Fundraisers (2017-2018):
 - SCES Gr. 4: Sale of homemade items: origami bookmarks/bracelets, Dec. – Feb. for donation of proceeds to classmate's family for current needs (Comb's class)
 - MS BPA: Valentine's Day Flower Sale for BPA National Conf. expenses, 2/14
 - MS BPA: Movie Night admission fee for BPA expenses, (date to be determined)
 - MS BPA: Bake Sale prior to MS basketball games for club expenses, basketball season
 - HS Student Council: Homecoming Dance entry fees for state convention costs, January
 - HS Student Council: Sale of baked goods for donation to Give Kids the World, January
 - HS Student Council: Flower Grams for club expenses, February
 - HS Sophomore Class: Cookie Dough Sales for Prom & Graduation expenses, February
- Overnight Staff Professional Leaves:

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Professional Leaves:

- M. Kaczmarek: IN Assoc. for the Gifted Conf., Indianapolis, IN, 12/11& 12/12, 2017
- S. Streett: IN Assoc. for the Gifted Conf., Indianapolis, IN, 12/11& 12/12, 2017
- M. Griffin: IN Assoc. for the Gifted Conf., Indianapolis, IN, 12/11& 12/12, 2017
- M. Detmer: 2018 National Title 1 Conf., Philadelphia, PA, 2/7-2/12, 2018
- A. Kitts: 2018 National Title 1 Conf., Philadelphia, PA, 2/7-2/12, 2018
- M. Prichard: Beyond School Hours National Educ. Conf., Orlando, FL., 2/20-2/24, 2018
- K. Goerler: Equipping Minds Conf., Frankfort, KY, 4/9-4/11, 2018
- L. Cole: Equipping Minds Conf., Frankfort, KY, 4/9-4/11, 2018
- W. Rosenberger, C. Haskell: IASBO Conf., French Lick, IN, 5/8-5/11, 201

Field Trips: none

REPORTS:

Student Representative Report: None. The student representatives have been working and unable to attend the last few meetings.

Board Committee Reports:

Facilities & Grounds: Bennett: No report, but questioned how far back the land went behind Switzerland County Elementary School, as he was questioned about it over the weekend. Principal, Weales, answered that the property extends out into the woods, but not quite to the road. Bennett wondered if someone was growing soy beans on the property. It was reported that Bobby Johnson has been farming that area for years. He also mows it for the school during the summer. Superintendent Jones mentioned that he was reaching out to salvage companies regarding the Old Vevay School and is hoping to have something ready by the January Board meeting.

Negotiations: Discussion Group: Jones: A committee comprised of teachers from each building has been formed and met last Monday regarding curriculum and technology. They will meet again on January 11, 2018. The Corporation calendar was also discussed. The legislative session begins in January.

Endowment: Jones: The last meeting was held here at the Administration Office on Tuesday, November 28, 2017. The current cash balance is \$241,328.31. Short term investments = \$248,205.00; Long term investments = \$1,601,249.00. It was reported that the County Council approved recommended changes to the Endowment bylaws, although they requested that pay for Endowment Board members not be a part of the bylaws, but be determined through an ordinance. Other changes to the bylaws include Endowment Board Members being able to join a meeting electronically if they are unable to do so physically and no active member of the School Board being able to serve as a member of the Endowment Board. A request for \$18,704 for transportation for the 8th grade class trip to Washington, DC was presented for first reading. The next meeting will be held Tuesday, December 19, 2017.

Internal Controls: Cord: Nothing to report at this time.

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PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names be withheld from comments without that person's written consent. The floor was opened for public comments.*

Angela Splain, Part-Time Nurse at Health Department and involved in Drug Free SC Task Force: She recently attended an Indiana Attorney General Prescription Drug Abuse Symposium in Indianapolis where she saw a presentation by a non-profit organization called Overdose Lifeline. The organization is trying to tackle the current opioid overdose problem. They introduced a new program called "Preventure" which targets adolescents and identifies high risk students before addiction begins. The organization agreed to include Switzerland County in a grant they already have. All we have to do is provide the time. It involves a questionnaire which identifies the high risk students in four behavior pattern categories then holding two ninety-minute sessions with each group. She met with High School Principal, Goewert, who thought it was a good idea. She also mentioned that she and Sally Weales are holding monthly Special Needs Support Group meetings at the Lantern Coffee House.

Pat Lanman of Vevay Newspapers: Announced that Hunts Brothers Pizza, who had promised to double the amount of proceeds from pizza sales during a fund raiser on Saturday to assist with medical bills for injured student, Colton Schirmer, chose not to do so. Instead, they have chosen to triple the amount, resulting in a total of \$51,750.

Board Member, Jill Cord, asked for permission to speak during the Public Comment portion of the meeting as a member of the public. President Collier inquired about the topic of her comments. Cord responded that it was regarding information she recently received from Indiana Landmarks. Collier denied Cord's request on the grounds that any comments regarding the Old Vevay School would be redundant. After protests from Cord, Collier again denied Cord's request to speak. Cord was informed that she was free to submit her comments in writing to members of the Board.

NEW BUSINESS:

High School Guidance Counselor, Marla Edwards, gave a presentation regarding Graduation Pathways. With certain exceptions, to be eligible to graduate, each student must demonstrate college or career readiness through a pathway established by the state board, in consultation with the department of workforce development and the commission for higher education; meet the core 40 course and credit requirements adopted by the state board under IC 20-30-10; and meet any additional requirements established by the governing body. The Pathways recommendations are that each student acquire a high school diploma; learn and demonstrate employability skills; and acquire postsecondary-ready competencies. Edwards stated that students are already doing community participation, but they must keep better documentation of hours. Edwards mentioned that suicide prevention training will also be required for most school personnel.

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The Board held a discussion of legal expenses incurred by the Corporation for three recent Public Access Formal Complaints. Two of the complaints were filed by a current Board Member, while the other was filed by that Board Member's spouse. The Corporation has not received official invoices, but based on available information, the total cost for legal fees is estimated to be \$5,250.00. The remaining amount that EMC Insurance doesn't cover for the fees will be paid from the General Fund account. It was noted that in all three cases, the Public Access Counselor was of the opinion that the Corporation and Board were not in violation of the complaints made against them. The claim against the Board with the Public Access Counselor is #17-FC-160 (Open Door Law Complaint). The claims against the Corporation are as follows: #17-FC-205 (Access to Public Records Complaint); and #17-FC-208 (Access to Public Records Complaint).

Two options for the 2018-2019 Corporation Calendar were presented to the Board for consideration. The calendar committee met and formulated the two options after looking at other Corporation calendars throughout the state and considering the opinion of other staff members. Calendar Option #1 is the preferred option. Calendar Option #2 is the preferred backup if a change by the legislature prohibits schools from beginning student instructional days before the last Monday in August. Both calendars contain the required 180 student and 183 teacher days. Motion to approve the preferred Calendar Option #1 as submitted: Deck / Second: Bennett / Vote: Unanimous.

It was recommended that the Board adopt an Appropriations Transfer Resolution as presented. Motion: Bosaw / Second: Bennett / Vote: Unanimous. The Resolution reads as follows:

WHEREAS, It is necessary to have Board action in order to pay claims and to transfer appropriations within major account classifications; and

WHEREAS, It is deemed to be in the public interest to facilitate the payment of amounts which are owed by the School Corporation, and to ensure that adequate appropriations are available for payment of such claims;

NOW, THEREFORE, BE IT RESOLVED, That the Board authorizes the Treasurer to pay outstanding claims and to transfer appropriated amounts within the 2017 General, Debt Service, Capital Projects, Transportation and Bus Replacement Funds between December 18, 2017 and December 31, 2017. A claim docket and an appropriation transfer report for this period will be presented to the Board at the regularly scheduled Board meeting in February, 2018.

Adopted this 18th day of December, 2017.

PERSONNEL:

The following 2017-2018 Extra Curricular Activity recommendations were approved as follows:

- ECA Resignations:
 - RaheJean Griffin – Middle School Softball Coach

Motion: Sullivan / Second: Bosaw / Vote: Unanimous

- ECA Personnel Positions / Volunteers:

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- Lora Cole – Assistant Swim Coach (formerly O. Hewitt)

Motion: Bennett / Second: Bosaw / Vote: Unanimous

USE OF FACILITIES REQUESTS:

The Board approved an application for use of school facilities as follows: Motion: Bennett / Second: Combs / Vote: Unanimous

- Retroactively, (as previously unaware of conflicting schedule of swim meet at YMCA): Jefferson-Craig Gymnasium: A. Rathje for YMCA Basketball, Saturday, Dec. 9, 2017 from 8:00 a.m. to 2:00 p.m. (Waiver of: Fee– Yes / Certif. of Liability - No)

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Endowment Meeting: Tues., Dec. 19, 2017 @ 5:00 P.M.
- Reorganizational Board Meeting: Mon., Jan. 8, 2018 @ 6:00 P.M.
- Next Regular Monthly Board Meeting: Mon., Jan. 22, 2018
- Superintendent in the Neighborhood Meetings:
 - Announcements of future meetings to be held in other townships in February, March, April, and May are forthcoming.

ADJOURNMENT: 6:50 P.M.

Motion to adjourn: Sullivan / Second: Bosaw / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

S. Jill Cord, Secretary

Joseph Bennett, Member

Greg Bosaw, Member

Amy Combs, Member

Tye Sullivan, Member

*Board Approved: 1/8/18