

November 20, 2017

SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE NOVEMBER 20, 2017
REGULAR PUBLIC SCHOOL BOARD MEETING **6:00 P.M.**

The Board of School Trustees met for a regular public meeting in the Board Room of the Switzerland County Administration Building located at 1040 West Main Street, Vevay, Indiana, beginning at 6:00 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag. Prior to a moment of silence, Superintendent Jones asked for those present to remember the recently injured student athlete as well as some staff members who are battling serious illnesses.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>
		<i>Kim Cutter, Student Rep.:</i>	<u>Present</u>
		<i>Cora Castle, Student Rep.:</i>	<i>Unable to Attend</i>

Others in attendance: Mona L. Crabtree, Cindy Haskell, Matthew Hocker, John Sieglitz, Kristopher Sandlin, Roy Leap, Sean McGarvey, Angie Grubbs, Sally Weales, Tony Spoores, Marla Edwards, Paul Hewitt, Sandee Hewitt, Georgia Henry, Jennifer Canfield, Aliya Young, Kaylee Wetzal, Hailee Jester, Madesyn Byrd, Emily Schroeder, Andrea Ogden, Tiffany Young, Elizabeth Jester, Leah Anders, Amy Anders, Traci Pavy, Sara Dickerson, and Destine Peelman.

OVERALL AGENDA:

The overall agenda presented to the Board for approval. Motion to approve as presented: Bosaw / Second: Sullivan / Vote: Unanimous.

BOARD RECOGNITIONS:

Cheerleading Team – State Competition Contenders: Kaylee Wetzal , Georgia Henry, Destine Peelman, Madesyn Byrd, Alya Young, and Hailee Jester. Sponsor, Andrea Ogden, explained that the team first competed at Semi-State against 13 other teams. The team then placed 6th in the State competition. Other sponsors are Emily Schroeder, Casie Jesop, Abby Fox, and Hailey Gault.

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Leah Anders – Cross Country State Competition Advancement - Coach, Kris Sandlin: Leah won sectionals, the first female and the second person in school history to do so. She is the fourth person from Cross Country to qualify for the State competition.

CONSENT AGENDA ITEMS:

Consent agenda items were presented for approval as submitted. Motion: Bennett / Second: Combs / Vote: Unanimous. They are as follows:

- Minutes: 10/20/17 Reg. Board Meeting & 11/03/17 Board Facilities & Grounds Committee Meeting
- Payroll & Vendor Claims: Voucher #'s: Current: 53257-53304; 53305-53336
New: 53337 – 53432
Payrolls: 10/27/17; 11/10/17
- Monthly Financial Report: September, 2017
- Grants/Donations:
 - \$2,000.00 – Community Foundation of Switz. Co., Inc. for SCES Robotics Team
 - \$72,065.00 – I.D.O.E.: Title 11, Part A – Supporting effective Instruction Application
- ECA Fundraisers (2017-2018):
 - MS Student Council: 10/27 Halloween Dance for Angel Tree Proj., Red Ribbon Wk
 - MS Student Council: 10/6 Lip Sync Contest for Angel Tree Proj, Red Ribbon Wk., Riley’s Children’s Hospital, & Teacher Appreciation Week
 - HS Intro to Culinary Arts Class: Auction of Colts tickets for class supplies, Sept.20 – Oct.
 - HS Cheer Team: Sale of Pacer Outfitters items for new uniforms, team competition expenses, 217-2018 home games
- Overnight Staff Professional Leaves:
 - Professional Leaves:
 - J. Slone to IN Music Edu Assoc. Conf., Ft. Wayne, IN 1/11/18 - 1/12/18
 - T. O’Collins to IN Music Edu Assoc. Conf., Ft. Wayne, IN 1/11/18 - 1/12/18
 - R. Gasser to KY Music Edu Assoc. Conf., Louisville, KY, 2/8/18 – 2/9/18
 - Field Trips: none

REPORTS:

Student Representative Report: none.

Board Committee Reports:

Facilities & Grounds: Bennett: A committee meeting was held on November 13, 2017 during which the topics of discussion were the Old Vevay School and the Old Gym. A response has been received from the Town of Vevay indicating they were not interested in accepting the donation of the Old Vevay School back to the Town. Board Attorney, Matt Hocker, provided the Board with more information regarding the use of school funds, depending on the direction the Board wished to take. At the November 13 meeting, Jarrad Holbrook of Indiana Landmarks told committee members that his board has decided that if the Corporation were to donate the building to their organization, they

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would make a \$20,000 investment to stabilize the building. Mr. Holbrook also estimated that the demolition /salvage value would not be over \$35,000. A demolition estimate was previously provided by Lisa Fischer. No vote was taken on the issue as it was decided that more information must be gathered from both groups. Mr. Jones gave a brief update on the Old Gym drainage issues. Peggy Duffy is still hoping, after conversations regarding the town's storm drain conditions, something can be done to solve the current drainage problems.

Internal Controls: Cord: A four page report was compiled and submitted to Mr. Jones and members of the Board during the meeting regarding an audit of ECA accounts at three of the schools. Another report will be submitted after auditing the ECA accounts of Switzerland County Elementary School.

Negotiations/Discussion Group: Jones: At the last CTA Discussion Group, the main topic of discussion was the 2018-2019 School Calendar. It is 90% complete. The calendar will be discussed again at the next meeting of the group and options will be submitted to the Board for approval when complete.

Endowment: Jones: The last meeting was held here at the Administration Office on Tuesday, October 24, 2017. The current cash balance is \$93,270.39 with a supplemental payment expected from Belterra on Tuesday. Bob Kasper of the Windsor Group presented the investment report: Short term investments = \$248,205.00; Long term investments = \$1,601,249 with a year to date yield of 9.3%. Since inception, on August 26, 2003, the approximate net gain for both funds is \$350,000. Based upon market value, the current management fee is .801%. An annual debt service request of \$661,058 for 2018 was presented and approved. Vevay Newspapers reported recently that funding from the Endowment towards Debt Service has saved Switzerland County taxpayers \$9,366,707.33 over 15 years. November's meeting will be held on Tuesday, the 28th. The December meeting will be held on the 19th.

PUBLIC COMMENTS: *This portion of the meeting is limited to fifteen (15) minutes, unless extended by a vote of the Board. Anyone wishing to speak is required to identify themselves, keep comments to three minutes and address comments only to the Board President. If this isn't enough time, they are free to submit the balance of their comments in writing. The Board will take comments under advisement. If a written response is requested, they may leave an address with the Administrative Secretary. Commenters are advised that specific names be withheld from comments without that person's written consent. The floor was opened for public comments.*

Hearing none, Public Comments were closed.

OLD BUSINESS: None.

NEW BUSINESS:

It was recommended that the Board approve an Endowment Request in the amount of \$18,704.00 to cover transportation expenses for the 8th grade trip to Gettysburg/Washington, D.C. Motion: Sullivan / Second: Deck / Vote: Unanimous.

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It was recommended that the Board approve the Certificate of Appointment of Wanda Benzing as a member of the Switzerland County Public Library Board beginning December 1, 2017 through November 30, 2021. Motion: Cord / Second: Bosaw / Vote: Unanimous.

It was recommended that the Board approve the following bus route modifications and recommendations as presented:

- J. Monjar: Route 63: Route Modification round trip – additional 3.4 miles = \$21.56 modif. pymt.
- J. Monjar: Route 4: Route Modification round trip – additional 2.8 miles = \$31.05 modif. pymt.
- J. Monjar: Route 63: (9/25-11/9) Route Modification round trip - additional 7.4 miles = \$2,778.24 modif. pymt.

Motion: Combs / Second: Bosaw / Vote: Unanimous.

It was recommended that the Board approve an INFINISource Benefit Services Proposal/Agreement for COBRA and Fringe Benefits Administration, pending the Corporation's insurance company's approval of the addition of an indemnification clause. Motion to approve: Deck / Second: Sullivan/ Vote: Unanimous.

Kelly Kitchel of the Henriott Group provided the Corporation with assistance in doing a gap analysis with our current Property/Workers Compensation Insurance policy as well as setting up the process to receive quotes to get the best prices we can get. Several companies were contacted for quotes during this process with two responses. The two proposals received to provide services to begin in January, 2018 were from Seitz Agency, Inc. and Hummel Vevay Insurance. Kitchel presented the Board with a summary of the proposals for consideration. There was less than 1% difference between the quotes. It was recommended that the Board approve Hummel Vevay Insurance to provide the aforementioned services. Motion: Sullivan / Second: Bosaw / Vote: Unanimous.

A grant from the TechPoint Foundation for Youth through the 2017 State Robotics Initiative was submitted for approval. Motion: Bosaw / Second: Bennett / Vote: Unanimous.

PERSONNEL:

The following 2017-2018 Extra Curricular Activity recommendations were approved as follows:

- ECA Resignations:
 - Corey Lay – Girls 3rd High School Assistant Basketball Coach

Motion: Bennett / Second: Deck / Vote: Unanimous

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- ECA Personnel Positions / Volunteers:
 - Megan Griffin – High Ability Assistant - Jefferson-Craig
 - Megan Kaczmarek – High Ability Assistant – Switzerland County Elem
 - Matt Jung – Robotics Sponsor – Middle School
 - Darren Byrd – Track/Field Assistant Coach – Middle School
 - Ryan Peters – Boys Basketball Coach, Gr. 7 (Volunteer)

Motion: Bennett / Second: Combs/ Vote: Unanimous

USE OF FACILITIES REQUESTS:

The Board approved several applications for use of school facilities as follows: Motion: Sullivan / Second: Bennett / Vote: Unanimous

- Retroactively: (was not received prior to last month's Board Meeting): SCHS gym, cafeteria, & track by B. Morton for Switz. County Sheriff's Office Deputy Testing Process on Saturday, Nov. 4, 2017 from 12:30 a.m. to 4:30 p.m. (Waiver of: Fee– Yes / Certif. of Liability - No)
- SCHS/SCES Gyms: J. Canfield for Pound for Staff Classes, Mon.'s (HS) & Wed.'s (SCES), 3:30p.m.-4:30p.m. (Waiver of: Fee - No/ Certificate of Liability - No)
- SCHS/Adm. Road: A. Rathje for YMCA Sponsored Larry Tolbert 5K/10K Run, Saturday, 11/25/17, 10:00 a.m. – Noon (Waiver of: Fee – Yes /Certificate of Liability - No)
- SCES: A. Lieland for PTA Sponsored Pictures with Santa, Mon. & Tues., 12/5 & 12/6, 2017, early morning to late afternoon (Waiver of: Fee – Yes / Certificate of Liability – No)
- SCHS Gym: A. Dennis for Boys/Girls Basketball for Youth League , Sun., 12/17/17, 1:00p.m. – 6:00p.m. (Waiver of: Fee – Yes / Certificate of Liability – Yes)
- SCHS Cafeteria: S. Douglas for Band Boosters Sponsored Christmas Dance, Fri., 12/08/17, 9:00p.m. – 11:30p.m. (Waiver of : Fee – Yes / Certificate of Liability – Yes)

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Public Board Meeting: Monday, December 18, 2017 @ 6:00 P.M.
- Next Endowment Meeting: Tuesday, Nov. 28, 2017 @ 5:00 P.M. at the Admin. Office
- Superintendent in the Neighborhood Meetings:
 - *Completed:* Oct. 19 @ Florence Firehouse @ 6:00 P.M. (Art Teacher, Donna Baker & Students)
 - *Completed:* Nov. 15 @ Patriot Town Hall @ 6:00 P.M. (Mr. Banta & students from SCES, with the assistance of Ms. Mullen, & Mr. Sieglitz)
 - The announcement of future meetings to be held in other townships in February, March, April, and May will be forthcoming.

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ADJOURNMENT: 6:25 P.M.

Motion to adjourn: Bennett / Second: Bosaw / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

S. Jill Cord, Secretary

Joseph Bennett, Member

Greg Bosaw, Member

Amy Combs, Member

Tye Sullivan, Member

*Approved: 12/18/17