

May 15, 2017

SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE MAY 15, 2017
EXECUTIVE SESSION BOARD MEETING **5:30 P.M.**
REGULAR PUBLIC SCHOOL BOARD MEETING **6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana with respect to any individual over whom the governing body has jurisdiction: to receive information concerning an individual's alleged misconduct; and to discuss before a determination, an individual's status as an employee; and for the discussion of records classified as confidential by state or federal statute. This is in compliance with the following Indiana Codes: I.C.5-14-1.5-6.1(b)(6)(A); I.C.5-14-1.5-6.1(b)(6)(B); and I.C.5-14-1.5-6.1(b)(7).

Those in attendance: Board Members: Collier, Deck, Cord, Bennett, Bosaw, Combs and Sullivan. Others in attendance: Superintendent Jones and Board Attorney, Matthew Hocker. The Board discussed no subject matter in the Executive Session other than the subject matters specified in the public notice. The Executive Session adjourned.

A Public Meeting followed the Executive Session

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<i><u>Present</u></i>
		<i>Kim Cutter, Student Rep.:</i>	<i><u>Present</u></i>
		<i>Cora Castle, Student Rep.:</i>	<i><u>Unable to Attend</u></i>

Others in attendance: Wilma S. Rosenberger, Mona Crabtree, Matthew Hocker, John Sieglitz, Greg Curlin, Sean McGarvey, Sally Weales, Roy Leap, Gregg Goewert, Matt Levell, Elyssa Haskell, Melissa Mullen, Rachel Gasser, Cory Proffitt, Pat Lanman and Angie Grubbs.

OVERALL AGENDA:

The overall agenda with the addition of a Personnel item was presented to the Board for approval. Motion: Sullivan / Second: Bennett / Vote: Unanimous.

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RECOGNITION/PRESENTATION:

Students participating in the Ivy-Tech Welding program were recognized at the Board Meeting. Those participating in the program include Cory Cupp-Proffitt, Richard “Drew” Swim, Allen Jones, Donald Scudder and Hunter Hoskins. High School Principal, Gregg Goewert, introduced Cory Proffitt who has earned a certificate in Stick and Mig welding. The Board presented him with a medallion for his accomplishments. Goewert also mentioned that Drew has earned his certificate in Mig welding. These students have learned good life skills along with welding skills that will help them with future careers. Most of the students were unable to attend the meeting but medallions were given to Goewert to pass on to them.

CONSENT AGENDA ITEMS:

The following consent agenda items were approved as recommended: Motion: Combs / Second: Bosaw / Vote: Unanimous.

- Minutes of prior meeting: 04/17/2017
- Payroll & Vendor Claims:
 - Payroll: 04/28/17 & 05/12/17
 - Voucher #'s: Prewritten: 52291 – 52328; 52329 - 52355;
52356 (Payroll Transfer)
 - New: 52357 – 52453
- Monthly Financial Report: March, 2017
- Grants/Donations:
 - IDOE Early Intervention Grant: \$8,407.50
 - Community Found. of Switz. County Grant: \$2000 to JC Riverbotics, 2017/2018
 - Jefferson Township Donation: \$500 to Boys & Girls Golf Teams
- ECA Fundraisers:
 - JC Riverbotics: Sponsorship logos on website, banners, t-shirts for trophy; purchase of robot parts, t-shirts for students and coaches, and competition fees – throughout the 2017-2018 school year
 - HS Boys Basketball: Golf Scramble Sales for Basketball Comps – May, June & August, 2017
- Overnight Staff Professional Leaves/Field Trips:
 - R. Wiggins for PLTW Human Body Systems Core Training, Missouri Univ. of Science & Technology, 6/4-6/16, 2017
 - E. Schroeder: AP Summer Institute for New AP Chemistry Teachers, Loyola Univ., Chicago, IL., 7/10-7/14, 2017
 - S. McGarvey to IMLEA State Conference, Indianapolis, IN, 9/17-9/18, 2017
 - C. Welch to STAI 2017 Annual Conf., Ft. Wayne, IN, 6/19, 6/20, 6/21, 2017
 - K. Byars, J. Monjar, J. Lozier, J. Scott, Train the Trainer Prog., Ft. Wayne, IN, 6/19-6/20, 2017
 - M. Jung to Leadership Dev. Program for Manuf. Conf. at Purdue Univ., 7/10-7/14, 2017
 - M. Jung to Leadership Dev. Program for Manuf. Conf. at Purdue Univ., 6/5-6/9, 2017
 - A. Wehner to IN Ag Teacher Region Summer Workshop at Purdue Univ., 6/26-29, 2017
 - G. Curlin to IN Ag Teacher Region Summer Workshop at Purdue Univ., 6/26-29, 2017
 - FFA Students (12) to Purdue Univ. for State FFA Convention, 6/19-6/22, 2017

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REPORTS:

Student Representative Report:

Cutter reported that the members of the Student Government were still holding their CORE meetings.

Board Committee Reports:

Internal Controls: Cord: She and Mr. Bosaw are needing to know what direction to take, as the school year is almost over. The date for the Corporation's audit has not been scheduled at this time and there has been no word as to whether the committee needs to do an audit of the schools' Extra-Curricular Accounts or if this will be covered by the State Board of Accounts. Treasurer, Wilma Rosenberger, explained that the audit will actually cover the two-year period ending June 30, 2016. Cord will proceed with coordinating with committee member, Bosaw, and will contact Principals to schedule audit times.

Discussion Group: Jones: reported that he met with Mr. Curlin and a few teachers the previous Monday about end of school issues. Committees are being formed for informal negotiations. Legislation has pushed back formal negotiations 45 days.

Endowment: Jones: The last meeting was held at Jefferson-Craig Elementary on April 20, 2017. After the meeting, members toured the new wing there. The current balance in the Endowment Funds is \$252,437.58. Long term investments equal \$1,794,193.00. Short term investments equal \$234,615.00. The Endowment voted to request the quarter revenue of \$80,334.56 being held by the county to be paid to the Endowment. Financial Investment Advisor, Bob Casper, reported that since removing funds from cd's to stock market investments, net gains have been \$248,000. The Corporation's request for 80% of the cost for textbooks for 2017-2018 was approved. The next Endowment meeting will be held Tuesday, May 23, 2017 at 5:00 P.M. at Switzerland County Elementary School.

Facilities & Grounds: Bennett: No meetings since last report. The grounds have looked good for the track meets. Superintendent Jones suggested a meeting in the near future to discuss the Old Gym and also review the asbestos report he received. The report identifies asbestos containing areas which include the central portion of the roof, plaster located on ceilings and walls throughout the building, and vinyl floor tiles in the entry areas.

Superintendent Legislative Report:

Mr. Jones gave Board Members a report of Senate and House Bills as of April 22, 2017, issued by the Indiana Small and Rural Schools Association. Jones feels this is a very good digest of all of the bills concerning educational issues. The report is attached.

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PUBLIC COMMENTS: None.

OLD BUSINESS:

The first reading of the Middle School's Student and Parent Handbook was held on April 17, 2017. Middle School Principal, Sean McGarvey, presented an edited version of the handbook for the Board to approve in order to ensure consistency with current policies regarding grades. Motion: Sullivan / Second: Deck / Vote: Unanimous.

An Ivy-Tech 2017/2018 TGEC Dual Enrollment Memorandum of Understanding was presented to the Board for approval. Motion: Bosaw / Second: Bennett / Vote: Unanimous.

Discussion was held regarding the future of the Old Administration Building, formerly the old Vevay Grade School. Superintendent Jones presented the Board with an Asbestos Report. The Board is aware that the asbestos in the building will need to be removed no matter what future is decided for it. Cord would like to see the building saved and remodeled into a school museum. She contacted the President of the Tourism Board who indicated that the Corporation needed community support before he could take it to his executive committee. She also mentioned the possibility of working to get the building placed on the list of ten most endangered structures in our state in order to get the attention of developers, potential buyers and strategies for saving the building. Other members of the Board expressed their opinions that the plight of the building has been discussed numerous times with two articles about it in the local newspaper in the last four months. They did not see the community support pouring in. The majority of community members they spoke to are not in favor of spending money on upgrades to a building which has not been inhabited by students for over forty years or staff since 2009. Collier feels that the Board should honor the request of the Vevay Alumni to hold off on any demolition plans until after their meeting during the Wine Festival so that they can get a picture of former students with the building in the background. Bennett feels that buildings currently being used by students should be the Board's first priority. Motion to proceed with demolition of the Old Vevay Grade School after the August meeting of the Vevay Alumni Association: Bennett / Second: Combs. Cord cited a number of projects that are part of the budget's Capital Projects Funds. She cannot agree to spending funds for those projects while the Board isn't trying to find grant funds for saving a historic building. She feels a formal letter should be sent to the Tourism Board requesting funds to re-purpose the building for a school museum, community meeting place for tourism and special school related activities. She also mentioned that an elected county official was prepared to start a petition to save the building. Bennett commented that if this person was inclined to start a petition, so be it. It did not change his stance on proceeding with Board action. He stated if circumstances change in the three months prior to the initiation of the demolition process, the subject could be revisited and the decision rescinded if deemed necessary. Sullivan added that this establishes a timeline that will prompt action by anyone passionate about saving the building. Collier added that this has not been a hasty decision. It has been discussed numerous times and considered with a lot of thought. She feels there should be no more delays. Cord shared information about

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letters written during the 2013-2014 school year by ten-year old students regarding historical buildings based on their own research. With this decision, one more of those buildings with special ties to the citizens of this community will be demolished. Collier called for a vote on the motion and second to proceed with demolition of the building after the August meeting of the Vevay Alumni Association. Vote: AYES: Bennett, Bosaw, Collier, Combs, Deck, Sullivan. NAYS: Cord.

NEW BUSINESS:

It was recommended that the Board approve the adoption of 7-12 Math and Health & Science Textbooks and Software for 2017-2023 as submitted. Matt Levell and Melissa Mullen presented information regarding the use of digital textbooks along with classroom sets and interactive websites. There are password codes for so many seats. Some things will download, but some things won't. It changes constantly. Everything is shifting from I-Pads to chrome books. There are no real updates on the Math series. The overall content stays the same. The license access is a once a year thing for each student. Not a lot of spares are kept because they cost money. They have determined that 75% to 80% of students have internet capabilities at home. There are other access points such as the YMCA where they can access school accounts. Motion to approve adoption: Deck / Second; Bennett / Vote: Unanimous. Detailed textbook adoption information may be found in the Board Meeting file kept at the Administration Office.

It was recommended that the Board approve an agreement with Spectrum for upgraded Internet Service. Technology Director, John Sieglitz, gave a brief explanation of the need for the upgrade. Motion: Deck / Second: Bosaw / Vote: Unanimous.

It was recommended that the Board approve another revision of the Application for Use of Facilities form. High School Athletic Director, David Todd, recommended the changes. The suggested change allows for the rental of all gyms for \$50 a day. Motion: Sullivan / Second: Cord / Vote: AYES: Sullivan, Cord, Bennett, Bosaw, Deck. NAYS: Combs, Collier.

PERSONNEL:

It was recommended that the Board accept the retirement requests from the following individuals at the end of the 2016-2017 school year as submitted:

- Rita Ross
- Sherrie Howard

Cord mentioned that according to the Master Contract, in order to receive retirement benefits, staff were supposed to contact the Superintendent by March 15, prior to the last day of school of the year they plan to leave the employment of the Corporation.

Rosenberger mentioned that this was a target date used for planning purposes for the following school year and staff members were asked to abide by that date. She indicated that each of these individuals had approached the Superintendent earlier of their possible intention to retire and since that time, circumstances had prompted action on their decision. Motion to accept: Deck / Second: Bosaw / Vote: Unanimous.

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It was recommended that the Board ratify the decision of the Superintendent to terminate the employment of a Corporation bus driver. Motion: Bennett / Second: Deck / Vote: Unanimous.

The following Extra Curricular Activity recommendations were approved as follows:

- Tully Anderson – Girls Varsity Soccer Coach
- Jonathan Groover – HS Volunteer Assistant Football Coach
- John Scott – Volunteer Assistant Football Coach

Motion: Bennett / Second: Bosaw / Vote: Unanimous

It was recommended that the Board approve a Summer 2017 Feeding Program with two locations, one in Vevay and one at Switzerland County Elementary School, and with the following individuals: Jennifer Canfield, Elliott Moore, Joan Hickman, Lisa Scranton, and Crystal Higgins, as a substitute. Motion: Sullivan / Second: Combs / Vote: Unanimous

It was recommended that the Board approve the employment of Elyssa Haskell as a Math teacher at the High School for the 2017/2018 school year. Cord asked what she would be teaching. Principal Goewert explained that she would be teaching AP Math, Geometry, Algebra 2 and Remediation. He further explained that there will be some shifting of positions which will not result in an increase in the number of staff members. Motion: Deck / Second: Sullivan / Vote: Unanimous.

It is recommended that the Board approve Stephanie Whaley for the after-school 21st Century Program Educator at Switzerland County Elementary School. Motion: Cord / Second: Sullivan / Vote: Unanimous.

USE OF FACILITIES REQUESTS:

It was recommended that the Board approve the following request for use of school facilities as follows:

- HS Cafeteria: K. Collier for 4-H Fair Queen Contest, Thursday, 6/29/17 from 5:00 P.M. to 8:30 P.M.

Motion to approve with waiver of fee: Deck / Second: Bennett / Vote: AYES: Deck, Bennett, Bosaw, Combs, Cord, Sullivan // ABSTAIN: Collier. They will provide the Certificate of Liability.

- HS Cafeteria: K. Collier/T. Sullivan for 1997 Class Reunion Tail-Gate, Fri., 9/8/17, 4:00 – 7:00 P.M. (Will move to Middle School if needed)

Motion to approve with no waiver of fee, but with waiver of Certificate of Liability: Combs / Second: Deck / Vote: ABSTAIN: Collier, Sullivan – AYES: Bennett, Bosaw, Deck, Combs, Cord.

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ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Public Board Meeting: Monday, June 19, 2017 @ 6:00 P.M., Executive Session to begin at 5:00 P.M.
- Next Endowment Meeting: Tuesday, May 23, 2017 @ 5:00 P.M. at Switzerland County Elementary School.
- Superintendent's next "In the Neighborhood" Meeting:
 - Pleasant Township – Wednesday, 5/17/17 @ Brushy Fork Baptist Church @ 6:00 P.M. Members of the eighth grade class will be reporting on their trip to Gettysburg.
- The last Pre-K registration will be held at Switzerland County Elementary School 4:00 to 7:00 P.M., coinciding with the Endowment Meeting there which begins at 5:00 P.M.
- June 5 & 6: Administrators & Board Workshop will be held at 6:00 P.M., (Presenter: Jim Halik)
- Reminder: Since the schools were closed on our possible makeup day, Good Friday, April 14, 2017, the last student day will now be May 24 and Teacher Record Day will be May 25. The makeup day was needed to cover the day schools were closed on March 1, 2017, when high winds caused many power outages.

BOARD MEMBER COMMENTS:

Kim Cutter, Student Representative to Board: Congratulated the boys track, girls track, and baseball teams for their accomplishments. She welcomed Mrs. Haskell to the staff.

Combs: Welcomed Mrs. Haskell to the staff. She believes it is always good to have a Swango on the team. Mrs. Eckerty's flag presentation ceremony she attended was very nice. She wished luck to the sectional teams. She wonders if the method of posting job openings for the Corporation can be changed from posting on the bulletin boards to adding them as Corporation emails.

Bosaw: Congratulated Mrs. Haskell. He also offered congratulations to the Middle School and High School Track teams.

Sullivan: Congratulated Mrs. Haskell. It would not surprise him if she has her students singing the school song every morning. He wanted to recognize the BPA's participation at the National Competition. He congratulated Calleigh Powell for being in the top ten in the Prepared Speech category. He also congratulated the Archery team and wished luck to the graduating class of 2017.

Cord: Welcomed Mrs. Haskell aboard. She wanted to point out some research that has been done regarding adolescents' lack of sleep. The research indicated that the beginning of the school day would be better started at 8:30 rather than 8:00 A.M. She encouraged

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others to look into this topic. She wondered if there were any quotes on risk management insurance. Jones replied that Kelly Kitchell has visited the schools and pointed out some things at each building that needed to be addressed.

Bennett: Congratulations to Mrs. Haskell. He wished good luck to all of the sports teams.

Deck: Congratulated Mrs. Haskell. He feels the Food Packaging event for the Feed the Hungry project was very good.

Collier: Congratulated the retiring employees. She is grateful to those who worked on the Prom and the After-Prom and making it a special event. She wished luck to the sports teams and congratulated the academic teams for their competitions.

ADJOURNMENT: 7:20 P.M.

Motion to adjourn: Bennett / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

S. Jill Cord, Secretary

Joseph Bennett, Member

Greg Bosaw, Member

Amy Combs, Member

Tye Sullivan, Member