

SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE DECEMBER 19, 2016
RE-ORGANIZATION SCHOOL BOARD MEETING **6:00 P.M.**
BOARD OF FINANCE MEETING **6:30 P.M.**

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Deck, Vice President:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Bennett, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mr. Sullivan, Member:	<u>Present</u>	Mr. Jones, Superintendent:	<u>Present</u>

Others in attendance: Cindy Haskell, Mona Crabtree, Matthew Hocker, Greg Curlin, Sean McGarvey, Chris Oatman, Michelle Oatman, Floyd Knaus, Macy Collier, Lane Penick, Luke Sullivan, Brooke Sullivan, Tony Spoores, John Sieglitz, Chad Combs, Pat Lanman, and Roy Leap.

OATHS OF OFFICE:

Board Attorney and Notary Public, Matthew Hocker, administered the Oath of Office approved by the Board of School Trustees to the following re-elected and newly elected Board members: Katie Collier, Joshua Deck, Amy Combs, and Tye Sullivan. The Oaths will be filed at the County Recorder’s Office within the next thirty days. The approved oath is as follows:

“I SOLEMNLY SWEAR (OR AFFIRM) THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES OF AMERICA, THE CONSTITUTION OF THE STATE OF INDIANA, AND THE LAWS OF THE UNITED STATES AND THE STATE OF INDIANA. I WILL SUPPORT, TO THE BEST OF MY ABILITY, THE POLICY STATEMENTS ADOPTED FOR SWITZERLAND COUNTY SCHOOL CORPORATION BY THE BOARD OF SCHOOL TRUSTEES. I SUBSCRIBE TO THE CODE OF ETHICS RECOMMENDED BY THE INDIANA SCHOOL BOARDS ASSOCIATION AND SHALL NOT USE MY POSITION ON THE BOARD IN ANY WAY, WHATSOEVER, FOR PERSONAL GAIN OR PERSONAL PRESTIGE. I WILL FAITHFULLY EXECUTE THE DUTIES OF THIS GOVERNING BODY, SO HELP ME GOD.”

OVERALL AGENDA:

An amended agenda, reflecting a switch in the order of items was presented for approval. Motion: Bennett / Second: Deck / Vote: Unanimous.

REORGANIZATION OF THE BOARD: 2017

Superintendent Jones asked for nominations for the President's position on the Board. Collier was nominated in motion by Cord / Second: Bosaw. No other nominations. Nominations closed. Vote: Unanimous.

President Collier asked for nominations for Vice President of the Board. Motion to nominate Deck: Bennett / Second: Sullivan. Nominations closed. Vote: Unanimous.

Motion to nominate Cord for Board Secretary: Deck / Second: Bennett. Nominations closed. Vote: Unanimous.

Nominations accepted for Corporation Treasurer. Motion to nominate Wilma Swango: Cord / Second: Bosaw. Nominations closed. Vote: Unanimous

Mrs. Swango recommended Cindy Haskell to serve as the Deputy Treasurer for the Corporation. Motion to approve: Deck / Second: Cord / Vote: Unanimous.

Collier opened the floor for nominations for School Board Attorney. Motion to nominate Matthew Hocker: Sullivan / Second: Bosaw. Nominations closed. Vote: Unanimous.

Regular Board Meeting dates and times for 2017 were set for the third Monday of each month at 6:00 P.M., with Executive Sessions and Special Meetings to be held as necessary. Motion: Deck / Second: Bosaw / Vote: Unanimous.

The following Board Member compensation for 2017 were recommended to the Board for approval: \$112 for each regular meeting; \$62 for each committee meeting; annual salary of \$2000. Motion: Bennett / Second: Bosaw / Vote: Unanimous.

The continuation of the following School Board Member Benefits was recommended to the Board: \$70,000 Life Insurance; \$70,000 Accidental death and Dismemberment; and Social Security Match of 7.65%. Motion: Bennett / Second: Bosaw. Discussion: Mr. Bennett asked Deputy Treasurer, Haskell, if the cost to the Corporation for the life insurance was substantial. She replied that members of the Board paid the same amount as what staff members pay for the benefit and the cost to the Corporation was minimal. Vote: Ayes: Bennett, Bosaw, Combs, Cord, Deck, Sullivan. Nays: Collier. Motion passed.

The President of the Board is responsible for the annual appointment of Board Members to serve on designated Board Committees. Collier made the following appointments:

- Negotiations Committee: Deck / Collier
- Facilities & Grounds Committee: Bennett / Bosaw
- Internal Review Committee: Cord / Bosaw
- Endowment Committee: Collier
- Board Liaison to ISBA: Collier
- Hall of Fame (Ad-hoc): Sullivan

Mr. Jones recommended the approval of bonding certain school personnel for 2017.

Motion: Bosaw / Second: Cord / Vote: Unanimous. Bonding is as follows:

- Kim Stout, ECA, SCHS: \$ 10,000
- Donita Cole, ECA, MS: \$ 5,000
- Sheila Gault, ECA, JC: \$ 5,000
- LeeJaye Lohide, ECA, SCE: \$ 5,000
- Wilma Swango, Corp. Treasurer: \$100,000
- Cindy Haskell, Deputy Treasurer: \$ 75,000
- Blanket Bonding for Other Positions: \$ 5,000 each: Food Service Director
Cafeteria Secretaries
Athletic Directors
Concessions Sponsors
Business Office Assistant
Guidance Secretary

Conflict of Interest Statements from Combs and Sullivan were received by the Board. Motion to acknowledge as submitted: Bennett / Second: Bosaw / Vote: Combs & Sullivan Abstained / Ayes: Bennett, Bosaw, Collier, Cord, Deck. Motion passed. As required by law, a copy of each statement will be filed with the State Board of Accounts and the Switzerland County Clerk of the Circuit Court within the next 15 days.

CONSENT AGENDA ITEMS:

The following consent agenda items were approved as recommended: Motion: Deck/ Second: Sullivan / Vote: Unanimous.

- Minutes of prior meeting: 12/19/2016
- Monthly Financial Report: November, 2016
- Payroll & Vendor Claims:
 - Payrolls: 12/20/16 and 01/03/17
 - Voucher #'s: Prewritten: 51645 – 51695;
51696 (Transfer to Payroll)
51697-51700
 - New: 51701 – 51736
- Grants/Donations:
 - a. 21st Century: \$187,000.00
 - b. E-Rate Funding, Category 2: \$159,448.27
 - c. Title 1: \$504,568.69
 - d. Homeland Security: \$ 50,000.00
 - e. Formative Assessment: \$ 19,573.00

NEW BUSINESS:

A Transfer of Appropriations and Payment of Claims Resolution was presented for approval as submitted. Motion: Bosaw / Second: Bennett / Unanimous. The approved resolution is as follows:

WHEREAS, It is necessary to have Board action in order to pay claims and to transfer appropriations within major account classifications; and

WHEREAS, It is deemed to be in the public interest to facilitate the payment of amounts which are owed by the School Corporation, and to ensure that adequate appropriations are available for payment of such claims;

NOW THEREFORE BE IT RESOLVED, That the Board authorizes the Treasurer to Pay outstanding claims and to transfer appropriated amounts within the 2016 General, Debt Service, Capital Projects, Transportation and Bus Replacement Funds between December 19, 2016 and December 31, 2016. A claim docket and an appropriation transfer report for this period will be presented to the Board at the regularly scheduled Board meeting in February, 2017.

Adopted this 9th day of January, 2016.

PERSONNEL:

It was recommended that the Board employ Mikey Ray to serve as the bus driver for the newly approved special needs route for the remainder of the 2016-2017 school year. Motion: Deck / Second: Cord / Vote: Unanimous.

It was recommended that the Board employ Lana Kelley to serve as the bus monitor for the special needs route for the remainder of the 2016-2017 school year. Motion: Bosaw / Second: Combs / Vote: Unanimous.

Mike Turner was recommended fto serve as a volunteer baseball coach for 2016-2017 school year. Motion: Deck / Second: Sullivan / Vote: Unanimous.

STAFF PROFESSIONAL DEVELOPMENT LEAVES/FIELD TRIPS:

None.

USE OF FACILITIES REQUESTS:

None.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Monthly Board Mtg. , Mon., January 30, 2017, Open Public Meeting at 6:00 P.M. and Executive Session, if needed, at 5:00 P.M.
- Next Endowment Mtg.: Tuesday, January 24, 2017 at 5:00 P.M.
- New Board Member Training: Greater Clark Comm. Schools Admin. Bldg. in Jeffersonville, IN, January 26, 2017
- National School Board Association Conference in Denver, CO, March 24-27, 2017. If anyone is interested in attending, the early discount date ends January 13, 2017. Each member is requested to make their own registrations & reservations and fill out a claim form with attached itemized receipts for reimbursement.
- Will resume giving legislative reports at each Board meeting beginning with the regular January meeting
- New Superintendent “In the Neighborhood” Meetings schedule is as follows with specific dates to be determined:
 - February: East Enterprise
 - March: Moorefield
 - April: Lamb

BOARD MEMBER COMMENTS:

Combs: Wanted to start out by saying that she attended a 40 minute-presentation by Addiction Counselor, Samantha Stout, on the dangers of drug abuse and how it affects the lives of the abusers and their families. She wants to thank all of those persons who do the work behind the scenes in procuring grants for the Corporation. She feels honored and privileged to be able to serve with the other persons of the Board as well as Superintendent Jones. She knows he truly cares about the community.

Bosaw: Congratulated the newly elected Board members and is looking forward to working with them.

Sullivan: He is honored to be able to serve on the Board with the other members. He is a Pacer through and through and has kids in the school system. He believes this will influence the decisions he will need to make as a Board member.

Cord: She has spoken with someone who is working on starting an Aurora High School Museum with assistance of community members. They don't have a definite site for the museum and are in the process of soliciting donations and items for display. She found this interesting and wanted to share it with this Board. She was present for the walkthrough of the Administration Building on Seminary Street. The gentleman from Indiana Landmarks gave excellent news regarding the soundness of the building's foundation. She welcomed the new members to the Board. She is proud that her former

students decided to stay in the community and are now giving back by serving on the Board. She is honored to serve with them.

Bennett: He thanked the newly elected members of the Board for running for the position. He is looking forward to serving on the Board with the present members. He feels this Board is solid and that the members will put the kids first.

Deck: Welcomed Combs and Sullivan to the Board. He believes they can all make good things happen.

Collier: Congratulated the cheerleaders for their placement in competition, as well as the girls and boys basketball teams for their Championship placements. She welcomed Combs & Sullivan to the Board. She is proud to serve on the Board with them. She feels this will be a great Board with members who will get behind students and staff.

A five minute break was called prior to the opening of the Board of Finance Meeting.

BOARD OF FINANCE MEETING: (6:30 P.M.)

The Board of Finance Meeting was opened by President Collier:

2017 Board of Finance Information was presented as follows:

- The floor was opened for the Nominations of Officers to serve as the President and Secretary of the Board of Finance. Motion to nominate Collier as President and Cord as Secretary: Deck / Second: Bosaw. Nominations closed. Vote: Unanimous.
- Review of Investment Policy: The State Treasurer's Investment Policy, which is adhered to by the Switzerland County School Corporation, was provided to Board Members
- Review of Investment Report: In 2016, the Switzerland County School Corporation retained all investments in regular checking accounts at MainSource Bank and Friendship State Bank. This meets the security requirements of Indiana Code and still gets better interest rates than Certificates of Deposit:
 - MainSource Bank: .07% (Interest Rate)
 - Friendship Payroll: .55
 - Friendship Lead: .25
 - 1/6/16: CD for \$200,000 was purchased from Friendship for 1 yr. @ .75%
- Approval of Depositories: The only two local depositories from the state approved list are MainSource Bank and Friendship State Bank. It was recommended that these two depositories be approved as the Corporation's depositories for 2017. Motion: Deck / Second: Combs / Vote: Unanimous
- Outstanding Check Report: No outstanding checks through 12/31/14

The Board of Finance Meeting was closed and the Regular Meeting resumed.

ADJOURNMENT: 6:35 P.M.

Motion to adjourn: Bosaw / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

S. Jill Cord, Secretary

Joseph Bennett, Member

Greg Bosaw, Member

Amy Combs, Member

Tye Sullivan, Member