

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE OCTOBER 17, 2016**

**REGULAR MONTHLY SCHOOL BOARD MEETING 6:00 P.M.**

The Switzerland County Board of School Trustees met for a regular monthly meeting at 6:00 P.M. in the Board Room of the Administration Building located at 1040 W. Main Street, Vevay, Indiana.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

President Collier, called the meeting to order, asking for the silencing of all communication devices, and led those in attendance in the pledge to the flag, followed by a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mr. Deck, Vice President:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Bennett, Member:	<u>Present</u>
Mr. Bosaw, Member:	<u>Present</u>	Mr. Daugherty, Member:	<u>Present</u>
Mr. Roberts, Member:	<u>Present</u>	Mr. Jones, Superintendent:	<u>Present</u>

Others in attendance: Mona Crabtree, Wilma Swango, Roy Leap, Rachel Gasser, Matt Hocker, John Sieglitz, Sean McGarvey, Tony Spoores, Sally Weales, Fred Ross, Amy Combs, Tye Sullivan, Greg Curlin, Jon Grice, and Teresa Chandler.

**CONSENT AGENDA ITEMS:**

The following items on the consent agenda were approved as follows: Motion: Bosaw / Second: Cord / Vote: Unanimous.

- Agenda
- Minutes of Prior Meeting: 9/19/16
- Monthly Financial Report: August, 2016
- Vendor Claims: Voucher #'s: Prewritten: 51170 – 51212; 51213-51231  
New: 51232 - 51318  
Payrolls: 9/30/16 and 10/14/16
- Approval of Grants/Donations: \$11,669.00 IDOE 2016 High Ability Grant; \$6,348.83 Vevay Switzerland County Foundation Grant – FFA National Convention / \$500.00 Final Grade (Tom Stow) In-Kind Services Donation to Pacer Varsity Club

- ECA Fundraisers: 2016/2017:
  - a. HS Girls Basketball -Pink Out Games entry fees for donation to The Cure Starts Now, Feb., 2017
  - b. HS Girls Basketball – Gear Sales for program expenses, Nov., Dec., 2016
  - c. HS Girls Basketball – Soup & Sandwich sales for program expenses, Jan., 2017
  - d. HS Girls Basketball – Fall/Spring Camp fees for program expenses, Fall, 2016/Spring, 2017
  - e. Friends of Rachel Club – Be Brave, Be Bold Go Bald Assembly fee & spare change donations for Kicking Chemo Buckets for KDH Cancer Treatment Center, Oct. 3 – Oct. 21, 2016
  - f. HS Girls & Boys Basketball – Alumni Game fee for program expenses, Nov. 12, 2016

**PUBLIC COMMENTS:** Board President, Collier opened the floor for public comments to those in attendance. Hearing none, the time for public comments was closed and the regular meeting continued.

#### **BOARD COMMITTEE REPORTS:**

Facilities & Grounds: Bennett: Another meeting needs to be scheduled regarding the athletic facility to see what needs to be done there. Next Spring, he would like to see the fields on the opposite side of the main fields utilized to give the main fields a break. He thanked Technology Director, John Sieglitz, for moving a copier to the new wing at Jefferson-Craig today. Mr. Jones mentioned that a gentleman from Indiana Landmarks was coming to Vevay in the next week to ten days to go through the Old Administration Building. He has been collecting data regarding similar buildings and how they are being utilized. This gentleman does have a background in historical preservation and renovation. Mr. Jones encouraged Board Members to let him know if they wish to be present during the walk-through. Daugherty wanted to know why weed killer was used to kill the grass two feet on each side of the fence behind Jefferson-Craig, instead of mowing. Mr. Jones reported that this has already been addressed with the grounds crew.

Endowment: Cord: CPA, Julia Barber, was present to report on the 2014-2015 audit. There were no problems to report. Bob Casper of the Windsor Group reported on the status of long-term and short-term investments as of August, 2016. Requests brought before the committee were Debt Service, YMCA, Jefferson-Craig construction project, and Textbooks. Bennett asked if attendance of a Board Member at the Endowment Meetings was necessary, since the Superintendent was there as the Corporation's representative. Mr. Jones replied that the original by-laws would need to be reviewed.

**OLD BUSINESS:**

2016-2017 School Improvement Plans for all four schools were presented to the Board for first reading at a meeting held on 9/19/16. It was recommended that the Board approve the plans as submitted. Cord asked about remediation plans listed on page 23. Jefferson-Craig Principal, Tony Spoores, explained that Mr. Ross is presenting new information later in the meeting and the plans will be edited to reflect those changes once the Board approves. Cord also asked how parental involvement in the plans was achieved. Spoores reported that the schools asked for parental input during parent/teacher conferences. Cord then asked how the documentation for the required survey was obtained. Spoores explained that there was a parent, student, staff survey done through the AdvanceED Company, good for three to five years, which helped in the development of the School Improvement Plans, but the main information was derived from the Speak Up Surveys. Motion: Deck / Second: Bennett / Vote: Unanimous.

**NEW BUSINESS:**

Public Hearings on the 2017 Capital Projects Plan, Bus Replacement Plan, and the 2017 Budget were held during the Board's regular meeting on September 19, 2016.

It was recommended that the Board adopt a resolution for the Capital Projects Plan, 2017 as presented. The plan identifies projects planned for the years, 2017, 2018, and 2019. Motion: Bosaw / Second: Deck. Discussion: Cord expressed concerns about some of the items in the Capital Projects Plan, such as additional student parking, additional staff parking, and a new electronic sign at High School. She wondered why those things were necessary. She also wondered why there was such an increase in the tax rate estimates. Corporation Treasurer, Wilma Swango, explained that when preparing a budget, it is always in the best interest of the Corporation to advertise the rates high, even though it is known that the actual rate will not be that high. It is done to protect the Corporation. Mr. Jones also commented that the state has cut funding to the Corporation in the amount of close to a million dollars which would naturally result in an increased tax rate. Daugherty thought there had been a quote submitted for cleaning up the property behind the Vevay campus. Mr. Jones indicated that a quote was received, but it was a little high and the Corporation was going to try to get additional quotes with the inclusion of the property in the front and the west side of the Administration Building. Motion passed with a 4 to 3 vote: AYES – Bennett, Collier, Bosaw, Deck / NAYS – Cord, Daugherty, Roberts.

It was recommended that the Board approve a 2017-2028 Bus Replacement Plan Resolution as presented. Motion: Daugherty / Second: Bosaw / Vote: Unanimous. The twelve-year plan outlines the estimated purchase of buses each year from 2017 to 2028. For example, in 2017, the Corporation plans to purchase two activity buses and one 66 passenger bus. The plan is based upon the presumption that the minimum useful life of a school bus is not less than 12 years.

It was recommended that the Board approve the 2017 Budget Resolution for Appropriations and Tax Rates as presented. Motion: Deck / Second: Bennett / Vote: Unanimous. Details of the 2017 Budget are as follows:

Fund Name:	Adopted Budget:	Adopted Tax Levy:	Adopted Tax Rate:
General	\$10,800,000	\$ 0	0.0000
Debt Service	\$ 663,861	\$ 532,761	0.1141
Capital Proj. (School)	\$ 2,203,740	\$1,779,365	0.3810
Transportation	\$ 1,664,444	\$1,279,857	0.2740
Bus Replacement	\$ 672,500	\$ 229,242	0.0491
Totals:	\$16,004,545	\$3,821,225	0.8182

It was recommended that the Board approve Southeastern Career Center’s Seconded Amended and Restated Operation Agreement as presented. Motion: Deck / Second: Daugherty / Vote: Unanimous.

Test Coordinator, Fred Ross, gave a presentation regarding the 2016-2017 Remediation / Enrichment Program. It was recommended that the Board approve the program as submitted. Motion: Daugherty / Second: Bennett / Vote: Unanimous. Details of the plan are as follows: Classes will be held one hour each day with elementary schools (grades 1 – 6) participating in the after-school sessions and the Middle School and High School holding sessions during the school day. First Semester: week 1 = Nov. 7-10, 2016; week 2 = Nov. 14-17, 2016. Second Semester: week 1 = April 3-6, 2017; week 2 = April 10-13, 2017. There will be limited bus service. Total cost estimates are as follows: Instruction: \$13,610.24; Transportation: \$4,717.17; Grand Total = \$18,327.41

It was recommended that Corporation bus drivers receive a pay increase of \$3.00 per day for regular routes and \$1.00 per day for ECA and express routes, retroactive to 8/9/2016. The recommendation comes after 4 years with no raise, while other non-certified employees receive approximately .25 per hour increases, annually. The cost of the increase for the year will be \$7,020.00. The plan, going forward, is for bus drivers to receive the same annual increase in pay as the other non-certified employees. Motion: Bennett / Second: Bosaw / Vote: Unanimous.

**PROFESSIONAL DEVELOPMENT/FIELD TRIPS:**

It was recommended that the Board approve several overnight Field Trips as presented:

- SCES/JCES 6<sup>th</sup> Graders to Whitewater Camp, 5/10-5/12, 2017
- Acapella Class to Kettering H.S., (Ohio), 11/11-11/12, 2016
- MS 8<sup>th</sup> Graders to Gettysburg/Washington, D.C. Class Trip, 4/6-4/10, 2017
- Student Council to State Convention in Indianapolis, IN, 11/5-11/6, 2016

Motion to approve: Daugherty / Second: Roberts / Vote: Unanimous

**PERSONNEL:**

It was recommended that the Board acknowledge the resignation of Sarah Hemmingway from her employment as a part-time bus monitor. Motion: Daugherty / Second: Roberts / Vote: Unanimous.

The following individuals were approved for employment for the 2016-2017 school year in vacant positions as indicated:

- Lindsay Platt: School Nurse @ Jefferson-Craig Elementary  
Motion: Deck / Second: Daugherty / Vote: Unanimous
- Mark Ely: Part-Time Bus Monitor  
Motion: Roberts / Second: Deck / Vote: Unanimous
- Hailee Lay: ECA Volunteer - Assistant Basketball  
Motion: Bosaw / Second: Daugherty / Vote: Unanimous

**USE OF FACILITIES:**

One application for the use of school facilities was recommended for approval by the Board as follows: Motion: Daugherty / Second: Deck / Vote: Unanimous: Administration Road by A. Rathje for YMCA's Larry Tolbert 10K/5K Run, 10:00 A.M. to 11:00 A.M., Saturday, Nov. 26, 2016. Waiver of Fee: Yes / Waiver of Certificate of Liability: No.

**ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent Jones made the following announcements:

- Next Regular Public Board Meeting: Monday, November 21, 2016, 6:00 P.M. An Executive Session will be held prior to the open session at 5:00 P.M.
- Next Endowment Meeting: Thursday, Oct. 20, 2016 @ 5:00 P.M.
- Upcoming "In the Neighborhood" meetings: Different staff members will be presenting information about various programs at each meeting. Wednesday, October 19, 2016, at 6:00 P.M., at the Florence Fire House, Marla Edwards will be presenting on different topics such as the Corporation's partnership with Ivy Tech and the dual credit that can be achieved, as well as aspects of the Kentucky Fame program. The next meeting will be held on November 16, 2016 in Patriot Town Hall at 6:00 P.M.

**BOARD MEMBER COMMENTS:**

Cord: Wondered what the period was for the rating sheets and comments due in November for the Superintendent Evaluation. It was explained that the schedule was for a calendar year instead of a school year, so the evaluation period for the November meeting would be 2016. She also wondered where the comment sheets were that Board

members submitted for the last evaluation. Secretary to the Superintendent, Mona Crabtree, stated that she had received rating sheets for filing, originally given to Mr. Sieglitz, but she was not aware of additional comments submitted by the Board. Mr. Sieglitz was also unaware of comment sheets.

Daugherty: He wondered if the Corporation could get the KET documentary, "Take the River". He feels it would be a great tool for teaching Indiana history to students.

**ADJOURNMENT:** (6:50 P.M.)

Motion to adjourn: Roberts / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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S. Jill Cord, Secretary

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Joseph Bennett, Member

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Greg Bosaw, Member

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L. Wayne Daugherty, Member

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William Roberts, Member