

May 16, 2016

SWITZERLAND COUNTY SCHOOL CORPORATION
Unofficial **MINUTES OF THE MAY 16, 2016**
REGULAR PUBLIC SCHOOL BOARD MEETING **6:00 P.M.**

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

The Public Session was convened in the Board Room of the Administration Building of the Switzerland County School Corporation. President of the Board, Peters, called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Peters, President:	<u>Present</u>	Mrs. Collier, Vice President:	<u>Present</u>
Mr. Deck, Secretary:	<u>Present</u>	Mr. Bennett, Member:	<u>Present</u>
Mrs. Cord, Member:	<u>Present</u>	Mr. Daugherty, Member:	<u>Present</u>
Mr. Roberts, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>

Others in attendance: Wilma Swango, Mona Crabtree, Matt Hocker, Sean McGarvey, Rhonda Pennington, Drew Hewitt, Mac Hankins, Harold Scranton Gayla Bullock, Ashley Wehner, Gregg Goewert, Tony Spoores, Anna Spoores, Greg Curlin, Roy Leap, Deb Archer, Mike Archer, and Sally Weales.

STAFF AND STUDENT RECOGNITION:

Medallions were presented to the following students and staff for outstanding achievements:

- FFA students were recognized for their many outstanding competition performances and projects such as their recent Mother's Day project where they worked with elementary students, assisting them with making gifts for their mothers. Sponsors, Greg Curlin and Ashley Wehner introduced Drew Hewitt and Macy Hankins who spoke about their project. The gifts the elementary students made tied in with Agriculture, by using pictures of animals and live flowers. A number of other students who worked on the project were unable to attend: (Names will be added at a later date)

May 16, 2016

CONSENT AGENDA ITEMS:

The following items on the consent agenda were approved as follows: Motion: Bennett / Second: Deck / Vote: Unanimous.

- Agenda with the addition of a field trip
- Minutes of prior meeting: 04/18/2016
- Monthly Financial Report: March, 2016
- Payroll & Vendor Claims: Payroll: 4/22/16 and 5/06/16
Vouchers: Prewritten: #50406 – #50409;
#50410 (Transfer to Payroll);
#50411 - #50451
New: #50452 - #50539
- ECA Fundraisers:
- Acceptance of Grant Monies/Donations:
 - \$3,536.61 Archery Grant: Community Foundation of Switzerland County, Inc.
 - Donations to BPA: \$1,100 from Arvin Sango; \$500 from Switz. Co. Natural Gas; \$300 from Friendship State Bank; \$200 from American Legion
 - \$7,000 Educational New York Band Trip Grant: Vevay Switzerland County Foundation, Inc.
 - \$1,137.50 JC Field Day Grant: Vevay Switzerland County Foundation, Inc.

PRESENTATIONS:

Curriculum Director, Rhonda Pennington, presented information regarding the 2016-2017 Alternative School Program. She explained methods by which the program is being expanded and improved. Motion to approve the program for 2016/2017: Collier / Second: Roberts / Vote: Unanimous.

PUBLIC COMMENTS: None

BOARD COMMITTEE REPORTS:

Endowment: Cord. No old business or old business conducted. A tour of the Jefferson-Craig construction was conducted by Mr. Ed Harvey.

Negotiations: Superintendent Jones met informally with CTA Representative, Greg Curlin and teachers last Monday and has another informal meeting scheduled for June 6 at 4:00 P.M.. Formal meetings can't be scheduled until after August 1.

Facilities & Grounds: Bennett indicated there had been no official committee meetings so there was no report. Peters asked if the watershed issue was being addressed. Superintendent Jones indicated that after receiving a large quote from one vendor, nothing else has been done. When questioned, Business Manager, Wilma Swango, affirmed that she was not comfortable with the amount. Bennett asked if doing it in sections would be an option. Daugherty asked if it could be put into the budget. Swango will be getting input regarding Capital Projects from building Principals in the next few weeks, as sometimes priorities do change. She believed that projects above \$50,000 was

May 16, 2016

the threshold for seeking bids. This project wouldn't meet that requirement, but certainly additional quotes should be sought if the project is desired. Peters asked if the water issues at the Old Gym had been addressed. Daugherty mentioned that he noticed a downspout on the asphalt. Mr. Jones said he knew someone had been there to look at the problem. Daugherty mentioned that weeds are beginning to take over the sports fields again. It no longer seems to be a priority. Daugherty feels a great deal of money has been spent on fields to look nice and now they need upkeep.

OLD BUSINESS:

The 2016-2017 Middle School Student Handbooks, presented to the Board for first reading at the April 18, 2016 Board Meeting, were recommended for Board approval. Motion: Collier / Second: Cord / Vote: Unanimous. Mrs. Cord thanked the Principals for all of their hard work on the handbooks.

Updated technology forms, including a Media Release, and Device and Internet Agreements for grades K-2 and for 3-12 were recommended for approval. Motion: Daugherty / Second: Deck / Vote: Unanimous.

NEW BUSINESS:

Bids for the delivery of bread and milk for the 2016-2017 school year were handled by the Wilson Procurement Center and were opened on April 22, 2016. It was recommended that the Board accept bids from Klostermans for bread and Prairie Farms for milk. Motion: Collier / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve a Summer Feeding Program submitted by Food Service Director, Gayla Bullock. Motion: Deck / Second: Roberts / Vote: Unanimous. Details of the approved program are as follows:

- Two sites – SCES & SCHS
- Each worker to be paid \$10.97 per hour
- Donita Cole – 3hrs, (breakfast & lunch); Joan Hickman, 2 hrs, Lisa Scranton, 1 hr./ Jennifer Canfield, 2 hrs., (breakfast & lunch); Becky Curlin & Madonna Jordan as needed / Martha Schmidt, 1.5 hrs., (Jump-Start Kdg.).

A new Gang Policy for the Corporation was recommended by the Corporation's Safety Resource Officer, Roy Leap, for approval by the Board. The state required policy must be approved by the local Board of School Trustees by the first of June. Motion to approve: Daugherty / Second: Cord / Vote: Unanimous. The new gang policy includes the following information:

*Policy to Address Criminal Gangs & Criminal Gang Activity
in the Switzerland County School Corporation*

It is the policy of the Switzerland County School Corporation to prohibit gang activity and similar destructive or illegal group behavior on school property or school buses or at school-sponsored functions.

May 16, 2016

It is the policy of the Switzerland County School Corporation to prohibit reprisal or retaliation against individuals who report gang activity and similar destructive or illegal group behavior or who are victims, witnesses, bystanders, or others with reliable information about an act of gang activity and similar destructive or illegal group behavior.

“Criminal gang defined (per IC 35-45-9-1) - “criminal gang” means a group with at least three (3) members that specifically:

1. Either:

- a. Promotes, sponsors, or assists in; or*
- b. Participates in; or*

2. Requires as a condition of membership or continued membership; the commission of a felony or an act that would be a felony if committed by an adult or the offense of battery. (IC 35-42-2-1).

“Gang Activity” - a student who knowingly or intentionally participates in a criminal gang or a student who knowingly or intentionally solicits, recruits, entices, or intimidates another individual to join a criminal gang.

Procedures for reporting suspected gang activity are presented as a guide that by no means limits the school system from implementing additional procedures for reporting acts of suspected gang activity or similar destructive or illegal group behavior.

Per IC 20-33-9-10.5, a school employee shall report any incidence of suspected criminal gang activity, criminal gang intimidation, or criminal gang recruitment to the principal and the school safety specialist. The principal and the school safety specialist may take appropriate action to maintain a safe and secure school environment, including providing appropriate intervention services.

Appropriate consequences and remedial actions are those that are graded according to the severity of the offenses and consider both the developmental ages of the student offenders and students’ histories of inappropriate behaviors, per the code of student conduct.

Any corporation or school employee who promptly reports an incident of suspected gang activity and makes this report in compliance with the procedures of this policy, is immune from a cause of action for damages arising from any failure to remedy the reported incident.

The principal or designee shall conduct a thorough and complete investigation for each report of suspected criminal gang activity. The investigation shall be initiated by the principal or the principal’s designee within one school day of the report of the incident. The principal may appoint additional personnel and request the assistance of law enforcement to assist in the investigation for the administrator’s safety. The investigation shall be completed and the written findings submitted to the principal as soon as possible, but not later than five (5) school days from the date of the report of the alleged incident of criminal gang activity.

The principal shall submit the report to the superintendent of the school corporation within ten (10) school days of the completion of the investigation. The superintendent or his/her designee shall report the results of each investigation to the board of education on a quarterly basis during regularly scheduled board meetings.

Each school within the school corporation shall record the number of investigations disposed of internally and the number of cases referred to law enforcement, disaggregated by race, ethnicity, age and gender. Each school shall report this

May 16, 2016

information to the school corporation superintendent who shall submit a written report to the Indiana Department of Education by June 2 of each year.

The principal shall provide the parents of the students who are party to any investigation with information about the investigation, in accordance with Federal and State law and regulation. The information to be provided to parents includes the nature of the investigation, whether the corporation found evidence of criminal gang activity, and whether consequences were imposed or services provided to address the activity. This information is to be provided in an expedited manner.

The superintendent of the school corporation is authorized to define the range of ways in which the school staff and the principal or the principal's designee shall respond once an incident of criminal activity is confirmed, according to the parameters described in the corporation's code of student conduct. The school board recognizes that some actions of gang activity may be isolated incidents requiring that the school officials respond appropriately to the individuals committing the acts. Other acts may be so serious that they require a response either at the school corporation level or by law enforcement officials. Consequences and appropriate remedial actions for a student who engages in gang activity may range from positive behavioral interventions up to and including suspension or expulsion.

The principal shall proceed in accordance with the student code of conduct, as appropriate, based on the investigation findings. As appropriate to the investigation findings, the principal shall ensure the code of student conduct has been implemented, and provide intervention and/or relevant support services (i.e., refer to counseling, establish training programs to reduce gang activity and enhance school climate, enlist parent cooperation and involvement or take other appropriate action). The principal shall inform the parents of all students involved in alleged incidents, and, as appropriate, may discuss the availability of counseling and other intervention services.

The superintendent of the school corporation shall annually disseminate this policy to all parents who have children enrolled in a school within the school corporation. The superintendent shall ensure that notice of the corporation's policy appears in the student handbooks and all other publications of the school corporation that set forth the comprehensive rules, procedures and standards for schools within the school corporation.

The school system should provide information about the supports and services available for students who are 'at risk' for and/or suspected of participating in gang activity and their families. Information about other available supports and services, should be consistent with the gang policies and procedures of the board of education.

- 1. Gang awareness education (for students, parents, school faculty/personnel, law enforcement, and community stakeholders) that at the least shows promise of effectiveness based upon research. The gang awareness education information should be revised and updated regularly to reflect current trends in gang and gang-like activity.*
- 2. Culturally and/or linguistically appropriate services/supports for parents and families.*
- 3. Counseling coupled with mentoring for students and their families.*
- 4. Community and faith-based organizations and civic groups.*
- 5. Viable, sustainable after-school programs developed in collaboration with other stakeholders.*
- 6. Job training and employment opportunities as both a deterrent to gang involvement to gang involvement and an incentive to leave gang involvement.*
- 7. School sanctioned/facilitated extra-curricular activities.*

May 16, 2016

Recommendations concerning the mandated gang prevention and intervention services program for students are presented as a guide that by no means limits the school system from collaboration with community stakeholders to provide additional services. The Switzerland County School Corporation is encouraged to collaborate with stakeholders to provide gang prevention and intervention services and programs according to the policies and procedures of the school board of education. These strategies are based on evidence proven models for gang awareness as outlined by the Office of Juvenile Justice and Delinquency Prevention.

1. *Provide training for staff and teachers on gang prevention and intervention resources within a jurisdiction on a periodic basis. The gang awareness information should be revised and updated regularly to reflect current trends in gang activity.*
2. *Create formalized collaboration plans between local school administration and community based prevention and intervention providers (possibly using the existing County Safe Schools Commission as points of contacts). The formalized collaborations should be effective, coordinated, and maximized use of federal funding a priority.*
3. *Coordinate resources and funding opportunities to support gang prevention and intervention activities.*
4. *Integrate School Resource Officer Programs when available.*
5. *Consider integrating the Gang Resistance Education and training (G.R.E.A.T.) Program into curricula.*

It was recommended that the Board approve the adoption of textbooks entitled “The Developing Child” for a Family and Consumer Science class as submitted by Curriculum Director, Rhonda Pennington. Motion: Deck / Second: Bennett / Vote: Unanimous.

The 2016-2017 High School Student Handbooks were presented for first reading. The handbooks will be presented for final approval at a subsequent Board Meeting.

PERSONNEL:

It was recommended that the Board approve the Extra-Curricular Activity appointment of Nate Hunter as the Spring and Summer, 2016 High School Volunteer Assistant Baseball Coach. Motion: Deck / Second: Cord / Vote: Unanimous.

It was recommended that the Board acknowledge retirement requests from Nancy Wilson and from Sharon Barbour, effective at the end of the 2015-2016 school year. Motion: Deck / Second: Cord / Vote: Unanimous.

It was recommended that the Board accept the resignation of Christine Douglas from her bus monitor position, effective May 20, 2016. Motion: Daugherty / Second: Cord / Vote: Unanimous.

STAFF PROFESSIONAL DEVELOPMENT LEAVES/FIELD TRIPS:

May 16, 2016

One Professional Development Leave and four Field Trips were recommended for approval. Motion: Deck / Second: Daugherty / Vote: Unanimous. Approved trips are as follows:

Professional Development Leaves:

- G. Curlin / A. Wehner: State Agriculture Conf., at IPFW (Fort Wayne) , 6/07-6/09, 2016

Field Trips:

- Ag/FFA Students to Purdue for State Contest , 6/13-6/16, 2016
- Cross Country to Cereland Park @ Columbus, IN, 7/25-7/27, 2016
- Summer Band Camp @ Whitewater Christian Camp, 7/24-7/29, 2016
- Archery Team to World Tournament Competition, 6/22-6/25, 2016

USE OF FACILITIES REQUESTS:

Two applications for the use of school facilities were presented for approval by the Board as follows:

- SCHS Cafeteria: Katie Collier for 4-H Queen Contest, 6/30/16-4/24/16, 4:00 P.M. to 8:00 P.M. (Waiver of certificate of liability insurance: No (will provide) / Waiver of Fee: Yes) Motion: Daugherty / Second: Cord / Vote: Collier ABSTAINED. AYES: Daugherty, Peters, Roberts, Bennett, Deck, Cord.
- JC Elem.: Mike Moseng for Cub Scout startup meeting, 5/19, 2016, 6:30 P.M. to 8:00 P.M. (Waiver of certificate of liability insurance: No / Waiver of Fee: Yes) Motion: Deck / Second: Cord / Vote: Unanimous.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Jones, made the following announcements:

- Next Regular Public Board Meeting: Monday, April 18, 2016, 6:00 P.M.
- Next Endowment Meeting: Tuesday, April 26, 2016, 5:00 P.M. at the Jefferson-Craig Elementary School Library
- District ISBA Meeting Tuesday, April 19, 2016 @ Pines in Seymour @ 6:00 P.M.
- Superintendent's "In the Neighborhood" School/Community Meetings:
 - Wed., March 16, 2016 was held @ E. Enterprise Fire House, 6:00 P.M. with presentation by Valerie Smith on Biomed Class
 - Upcoming: Wed., May 4, 2016 @ Moorefield Firehouse, @ 6:00 P.M. (Grigsby: re: Class Composting project)
 - Upcoming: Wed., May 18, 2016 @ Union Baptist Church in Lamb @ 6:00 P.M. (Mr. Jung: re: Advanced Manufacturing & Robotics)

BOARD MEMBER COMMENTS:

Bennett: Congratulated the FFA on an impressive list of accomplishments this year. Congratulated the Archery Team. The Girls Track held a conference last week. One of

May 16, 2016

the track officials complimented the appearance of the Switzerland County school facilities looked.

Collier: Congratulated: Boys record breaking relay team, Girls record breaking relay team, ClayAlthoff for being recognized as top student in welding class at Career Center; Girls Middle School Track ORVC champs.

Cord: The 5/11 & 5/13 Band and Choir performances. Grice is doing a tremendous job. This may be the time to think about where we want Band and Music programs to go.

Daugherty: Questioned the standard operating procedures if a student misses a practice in one sport in order to participate in a contest in another. Mr. Goewert suggested that the parent read the parent/student handbook. The coaches try to work together.

ADJOURNMENT: (7:10 P.M.)

Motion to adjourn: Roberts / Second: Deck / Vote: Unanimous. The Meeting was so adjourned.

Nancy Peters, President

Kathryn Collier, Vice President

Josh Deck, Secretary

Joseph Bennett, Member

S. Jill Cord, Member

L. Wayne Daugherty, Member

William Roberts, Member