

October 20, 2014

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE OCTOBER 20, 2014
REGULAR PUBLIC SCHOOL BOARD MEETING 5:00 P.M.**

The School Board of Trustees met for a regular public meeting in the Board Room at the Administration Office of the Switzerland County School Corporation located at 1040 W. Main Street, Vevay, Indiana on October 20, 2014 at 5:00 P.M.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Mr. Truitt, called the regular meeting to order and led those in attendance in the pledge to the flag followed by a moment of silence.

ATTENDANCE:

Board members in attendance were Mr. Truitt, Mrs. Peters, Mr. Deck, Mrs. Hayes, Mr. Roberts and Mrs. Schroer. Mr. Daugherty and Mr. Roberts were unable to attend.

Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, Greg Curlin, Tony Spoores, Rhonda Pennington, Sally Weales, Matthew Hocker, Sean McGarvey, David Hamilton, Gregg Goewert, David Todd, Laurice See, Jill Cord, Terry Lancer, Marcus Duckworth, Jonathan Grice, William Carpenter, Damon Peigh, and John Sieglitz.

ADOPTION OF AGENDA:

Mrs. Peters made a motion to approve an amended agenda, the omission of item I.7., under New Business, addition of New Business item I.10., (the Microsoft IT Academy pilot program), and the addition of item M.3, under Use of Facilities. Mr. Schroer seconded the motion. The Board's vote to approve the amended agenda was unanimous.

APPROVAL OF MINUTES:

The Board voted unanimously to approve the Minutes of the August 18, 2014 meeting, as submitted, in a motion made by Mr. Deck and seconded by Mrs. Peters.

FUND REPORT:

The Financial Report for August, 2014 was presented to the Board for approval by Corporation Treasurer, Wilma Swango. Mrs. Hayes moved to approve the report as submitted. Mrs. Peters seconded. The motion passed with a unanimous vote.

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CLAIMS:

The following payroll and vendor claims were unanimously approved by the Board for in a motion made by Mrs. Peters and seconded by Mrs. Schroer:

Payroll Claims: 09/26/2014 , and 10/10/2014

Prewritten Claims: #47557-#47595; and #47596-#47625

New Claims: #47626 - #47695

OLD BUSINESS: None

NEW BUSINESS:

Architect, Terry Lancer, of Lancer+Beebee, presented the Board with bid results for the High School's New Secure Entrance/Renovation project. The bid opening meeting was held October 6, 2014. At the August 18, 2014 Board meeting, Mr. Lancer presented the Board with price estimates for three Options, at which time the Board indicated their preference for moving forward with specifications for Option 3. It was felt this option provided the desired security and renovation needs at the lowest cost. Mr. Lancer recommended that the Board award the base bid of \$116,000 to Poole Group as the lowest responsive and responsible bidder. (*see attachment - Exhibit A*). Alternate 1 of the bid specifications included the addition of a meeting room and offices for the Guidance Department. Alternate 2 involved adding space for an ISS classroom and an office for the Safety Resource Officer. The base bid includes a secure vestibule at the front of the High School building, as well as the renovation of the nurse's clinic and the rear entrance of the school to make it more secure and more compliant with current ADA standards. Mrs. Hayes moved to award the bid to Poole Group for the base bid only. Mrs. Peters seconded the motion. The motion passed by a unanimous vote.

Mrs. Peters asked Mr. Lancer about the status of the Middle School's Secure Entrance Project. Mr. Lancer reported that the project was almost down to the punch list, and should be completed in two weeks.

The Corporation advertised that it was accepting bids for an old piano at Switzerland County Elementary School and that the bids would be opened at this meeting. No bids were received. Mrs. Swango said she will be meeting with SCES Principal, Mrs. Weales, to see how to proceed from here, as she assumed the school's music staff did not wish to keep the old, heavy piano in their building.

The Capital Projects Fund Plan for 2015, 2016 and 2017, was presented to the Board for approval. The total combined estimated amounts for each building's CPF plan for each year is as follows: \$2,214,299 (2015); \$3,124,799 (2016); and \$2,933,299 (2017). The Board's vote to approve the Resolution for a three-year CPF Plan was unanimously approved by the Board as presented in a motion made by Mrs. Hayes and seconded by Mr. Deck.

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Mr. Deck moved to approve the Resolution for Bus Replacement Plan for 2015 as presented. Mrs. Schroer seconded the motion. The Board's vote to approve the plan with an amount of \$121,800 for 2015 was unanimous. The total twelve year plan estimates the number of buses to be replaced each year with the estimated costs as follows:

2015 = 0	0	2021 = 2	\$184,000
2016 = 4	\$284,000	2022 = 1	\$ 60,000
2017 = 5	\$408,000	2023 = 0	0
2018 = 1	\$ 57,000	2024 = 1	\$92,000
2019 = 4	\$325,000	2025 = 2	\$120,000
2020 = 3	\$270,000	2026 = 1	\$92,000

Mr. Deck moved to adopt the Resolution for Appropriations and Tax Rates for the 2015 Budget as presented. Mrs. Peters seconded the motion. The Board's vote to approve the budget as follows was unanimous:

<u>Fund:</u>	<u>Tax Rate:</u>	<u>Tax Levy:</u>	<u>2015 Budget:</u>
General Fund	0%	0	11,000,000
Debt Service	0%	0	547,487
Capital Projects	.4075	1,783,551	2,214,299
Transportation	.2568	1,124,001	1,435,228
Bus Replacement	<u>.0459</u>	<u>201,000</u>	<u>121,800</u>
Totals:	.7102	3,108,552	15,318,814

Dr. Damon Peigh of NEOLA, Inc. presented a plan to the Board by which the Corporation can develop and maintain an updated School Board Policy Manual with administrative guidelines and correlated forms in electronic or printed formats. Mr. Peigh presented the Board with a list of school corporations that are current clients of the company he represents. He explained that there are several different options the Corporation can choose to implement. The three components of their service is the development of bylaws and policies; the development of administrative guidelines; and electronic publishing service. A one-time fee of \$9,250.00, is the amount NEOLA, Inc. charges for the development of bylaws and policies (\$9,500 if making quarterly payments through the year). The current charge for update services is \$1,095 per update, \$2,190 per year, which is subject to change. The amount for the development of administrative guidelines is the same as for the bylaws and policies. The base price for the electronic publishing service is \$4,900. Subsequent fees for the electronic maintenance of the policy manual will be \$550.00 per year, which is also subject to change. The Board will take the company's services into consideration.

The Board unanimously approved the following ECA Fundraisers in a motion made by Mrs. Hayes and seconded by Mr. Deck:

- Bowling Team: Subway % sales for lineage & membership fees (2014-2015 school yr)
- Bowling Team: Lanyard & paracord bracelet sales for lineage & membership fees (10/6-12/31)
- JC Dram Club: Performance admission sales for club supplies (February performance)
- SCHS Girls Soccer: Cookie sales for soccer camp & supplies (beginning 10/13/14)
- SCES Music: Earplug to parents of music students for music supplies (10/29-12/31)

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2014-2015 School Improvement Plans for each school were presented for approval by the Board. Action was taken by the Board as follows:

- High School: Motion: Deck / Seconded by: Hayes / Vote: Unanimous
- Middle School: Motion : Schroer / Seconded by: Deck / Vote: Unanimous
- Jefferson-Craig Elem: Motion : Hayes / Seconded by: Schroer / Vote: Unanimous
- SCES: Motion: Hayes / Seconded by: Deck / Vote: Unanimous

The re-submission of an Endowment Request from Vicky Hinman in the amount of \$1503.60 to go towards Buddy Benches for both elementary schools was unanimously approved by the Board in a motion made by Mrs. Hayes and seconded by Mrs. Schroer. The request was resubmitted due to the original request being approved in the amount of \$500 and subsequently being approved by the Endowment for the whole \$1503.60. Since other outside entities have granted funds for the benches, the funds will go towards purchasing six benches instead of four indicated in the original request.

Mr. Deck made a motion to approve an Endowment Request in the amount of \$215,000 by all schools for all Switzerland County School Corporation students for Textbook Rental bills. Mrs. Hayes seconded. The Board's vote to approve the request was unanimous.

Mrs. Hayes moved to approve an updated list of textbook fees and corresponding courses. Mrs. Schroer seconded. The updated fees are not totally finalized. The Business Department has been working very hard on getting all of the information collected from the schools and matching up the prices with the proper course numbers. For several years now, the Endowment has been paying for textbook bills by invoices from book companies. The Corporation must now go back to the practice of providing individual student book bills. The Board voted unanimously to approve the updated fees for textbooks as presented. (*see attachment – Exhibit B*).

The Board voted unanimously to approve the Corporation's participation in the Microsoft IT Academy Pilot Program in a motion made by Mr. Deck and seconded by Mrs. Hayes. The program provides a complete IT education solution that boosts workforce preparedness by focusing on advanced technology and preparing students for industry-recognized certification. The Microsoft IT Academy is a site-based license and will cover all staff to use with students.

PUBLIC COMMENTS:

None.

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PERSONNEL:

The following retro-active employee recommendations for the Remediation/Enrichment Program were unanimously approved by the Board in a motion by Mrs. Hayes and seconded by Mrs. Peters. They are as follows:

- Bus Drivers: Janet Scott, Danny DeBaun, Ginna Watson, Jerry Monjar, Mark Powell
- SCES: Jessica Griffith/Tammy Tankersley/ Becky Curlin & Stephanie Adams
- JCES: Brian Grigsby/Matt Levell/Dawn Ransdell/Lesa McGarvey/Kathy Daugherty/Kim Temple
- SCMS: Cory Bougher, Becky Meyerhoff, RaheJean Griffin
- SCHS: Rotation of 2 Math Teachers and 2 English Teachers:

The following extra-curricular activities position recommendations were presented and acted on by the Board as follows:

- David Hamilton - Freshman Boys Basketball Coach (2014/2015)
Motion: Hayes Second: Schroer Vote: Unanimous
- Mikhail Cole – High School Assistant Swim Coach (2014/2015)
Motion: Peters Second: Deck Vote: Unanimous
- Evan Morgan- Junior Varsity Baseball Coach (2014-2015)
Motion: Deck Second: Peters Vote: Unanimous
- Jonathan Sanz – Volunteer Assistant Choir & Band Coach
Motion: Hayes Second: Deck Vote: Unanimous
- Kathy Williams – Flag Corps Sponsor
Motion: Deck Second: Hayes Vote: Unanimous

PROFESSIONAL LEAVES/FIELD TRIPS:

The following staff professional development leaves were unanimously approved by the Board in a motion made by Mr. Deck and seconded by Mrs. Schroer:

- Jonathan Grice – Acappella Fest observation in Kettering, Ohio, 11/7-11/8
- Kodi Thayer – Microsoft IT Academy Training & IBEA Conf., Indianapolis, IN, 11/20-11/22, 2014
- Michelle Hicks – IBEA Conference, Indianapolis, IN, 11/20-11/22, 2014
- Debbie Seaver – Microsoft IT Academy Training & IBEA Conference, Indianapolis, IN, 11/20-11/22, 2014

The Board unanimously approved the following field trip requests in a motion made by Mrs. Peters and seconded by Mr. Deck:

- Gr. 9 Student Council to Conv. Center in Indianapolis for State Convention Leadership Conference , 11/1-11/2, 2014
- Gr. 8 Class Trip to Washington, DC/Gettysburg, 4/16-4/20, 2015
- Acappella Club to Kettering, OH for observing other student competitors, 11/7-11/8, 2014

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USE OF FACILITIES:

The following Use of Facilities applications were unanimously approved by the Board in a motion made by Mrs. Hayes and seconded by Mrs. Schroer:

- SCES Parking Lot – C. Gillian, for E. Enterprise Trunk or Treat, 10/31/14, 5-7:30PM
- MS Parking Lot – A. Vann for HOPPS Carnival to benefit pediatric Cancer patients, 10/18/14, 8:00AM-5:00PM
- HS Cafeteria – Switz. Co. Little League Football Booster Club for Chili Supper, 11/1/2014, 5:00PM-9:00PM

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Endowment meeting is scheduled for Tuesday, October 28, 2014 at 5:00 P.M. at the Administration Office
- Next Regular Board Meeting, Monday, November 17, 2014 at the Administration Office. Public Session will begin at 5:00 P.M.
- The State Board of Education met last week. School grading has been pushed back to November 5, 2014. Results will be reported at the November Board Meeting.

BOARD REPORT AND COMMENTS:

Mrs. Peters asked about the changing of the title and job description approved at the previous meeting regarding the Instructional Resource Teacher. She wanted to know if this was a technology position. Mrs. Pennington said the description and title was changed so the individual would be covered by more than just one grant. She explained that the position encompassed more than just technology instruction and support for the teachers.

Mrs. Peters also wanted to know the status of the Pacer Athletic Club. Mr. Jones replied that Mr. Todd, Eric Robbe, and Mr. Conroy have been working on the dinner. He said he doesn't have numbers yet.

Mrs. Peters asked for a Five-Star program update. Mrs. Pennington said there was a Leadership meeting held this past Friday. There has been some discussion about student teams coming in and being student readers for individuals. This is in the talking stages until details are worked out. She explained that Professional Development is continuing in buildings. She explained there has been some restructuring so that longer periods of training time could be spent with teachers. She said the feedback so far from teachers has been very positive.

Mrs. Peters wanted to know if the High Ability Curriculum is in place. Mrs. Pennington responded that Mrs. Hendricks is in charge of that grant. She said from her perspective,

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there is no separate High Ability program, as it is not written as a pull-out program. Instead, it is differentiation within the classroom, in which every student receives Remediation and Enrichment instruction. She has heard great things, such as the offering of chess at Jefferson-Craig. Mr. Spoores said the students were also learning how to write grants themselves through this program and making their own presentations to grant committees. Mrs. Pennington said there is a Google Digital Leadership program at the Middle School. Mrs. Weales explained that the Enrichment Program centers mostly around the Odyssey-Ware and Open Book Programs at Switzerland County Elementary School. Staff members are teaching the students how to get started with something and continue to build on that knowledge and excel on their own, not just at school, but also at home.

ADJOURNMENT: (6:18 P.M.)

The Board voted unanimously to adjourn the meeting in a motion made by Mrs. Hayes and seconded by Mrs. Schroer. The meeting was so adjourned.

Andy Truitt, President

Nancy Peters, Vice President

Josh Deck, Secretary

Unable to Attend
Wayne Daugherty, Member

Tammy Hayes, Member

Unable to Attend
William Roberts, Member

Laura Schroer, Member