

**SWITZERLAND COUNTY SCHOOL CORPORATION**  
**MINUTES OF THE JULY 21, 2014**  
**EXECUTIVE SESSION BOARD MEETING                      4:00 P.M.**  
**REGULAR PUBLIC SCHOOL BOARD MEETING              5:00 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00 P.M. at the Switzerland County Administration Office to receive information about prospective employees, and for the discussion of the assessment, design, and implementation of school safety measures, plans and systems. This is in compliance with Indiana Codes 5-14-1.5-6.1(b)(5), and 5-14-1.5-6.1(b)(3), respectively.

The Board members present were Mrs. Peters, Mr. Deck, Mr. Daugherty, Mr. Roberts, and Mrs. Schroer. Mr. Michael L. Jones, Superintendent, was also in attendance. Mr. Truitt and Mrs. Hayes were unable to attend.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned.

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

In the absence of Board President, Mr. Truitt, Vice President, Mrs. Peters called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

**ATTENDANCE:**

Board members in attendance were Mrs. Peters, Mr. Deck, Mr. Daugherty, Mr. Roberts and Mrs. Schroer.

Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, David Todd, Greg Curlin, Matthew Levell, Brooke Levell, Gayla Bullock, Dwight Emerson, Sally Weales, Gloria Day, Tony Spoores, Cory Bougher, Marcus Duckworth, Jay Hull, Sean McGarvey, and Gregg Goewert.

**ADOPTION OF AGENDA:**

Mr. Daugherty made a motion to approve an amended agenda, with the omission of the first item under Old Business, regarding the recognition of a retired employee, the addition of an Endowment Request under New Business, changes to the ECA list, and the addition of employee recommendations for two non-certified personnel positions, and a request for the use of school facilities. Mrs. Schroer seconded the motion and the vote was unanimous.

**APPROVAL OF MINUTES:**

The minutes of the June 16, 2014 and July 08, 2014 meetings were presented for approval. Mr. Roberts made a motion to approve both sets of minutes with a correction of the nay votes to Peters and Deck on page 205 of the June 16 minutes regarding a motion to approve a contractor for services. Mrs. Schroer seconded the motion. The Board's vote to approve the minutes, reflecting this change, was unanimous.

**FUND REPORT:**

The Financial Report for May, 2014, was presented to the Board for approval by Corporation Treasurer, Wilma Swango. Mr. Daugherty moved to approve the report as submitted. Mr. Schroer seconded. Mrs. Swango explained that there were low balances in the CPF and Transportation Operating funds, which will be replenished with property tax dollars. She also mentioned that the corporation will be compliant with maintaining a zero balance once there is a refund made to employees from the Employee Group Insurance fund. The Board's vote to approve the report as submitted was unanimous.

**CLAIMS:**

The following payroll and vendor claims were presented to the Board for approval in a motion made by Mr. Daugherty and seconded by Mrs. Schroer:

Payroll Claims: 07/18/2014

Prewritten Claims: #47146-#47153; #47155-#47172; and voided check #47154

New Claims: #47173 to #47236, and additional claim #47237

Mr. Daugherty questioned claim #47236 regarding a reimbursement for mileage in the amount of \$672.92. He wondered why mileage was still being paid since the purchase of the Corporation van. Mrs. Swango said the van was used mostly for short distances. Mr. Daugherty wondered if it should also be used for further distances. Mrs. Peters asked about the reimbursement of food purchases in claim #47212. Mrs. Swango said the School Improvement Plan conference travel expenses will be reimbursed to the Corporation through the grant of the same name.

**OLD BUSINESS:**

The Board discussed the renovation plans for more secure entrances at the High School, as well as renovations to the Attendance Secretary's office and the Nurse's station. Mr. Roberts made a motion to move forward with the renovations. Mr. Daugherty seconded. There was much discussion regarding the extent of the plans, as well as the costs involved. Mr. Roberts wanted to know how the staff felt about the renovations. Mr. Daugherty said he was not in favor doing anything until it was decided where the money would come from. He said he was also not in favor of using money from Rainy Day Funds. When questioned about funds, Mrs. Swango said if the cost of the project goes over \$150,000, it must go out to bid. Mr. Daugherty felt if the other buildings gave up some of their CPF plans, perhaps there would be enough money freed up in 2015 to get all of the things Principal Gregg Goewert feels are necessities for his building. Mrs. Peters called for a vote. There was no action. Mr. Roberts rescinded his motion.

The Wellness Policy required by the state for local adoption was presented for a first reading at the meeting of July 8, 2014. Mrs. Schroer moved to approve the policy. Mr. Daugherty seconded. Mr. Spoores voiced his concerns regarding the policy. Mrs. Peters also mentioned there was vagueness in the second paragraph regarding a nutrition and physical activity policy. It was her understanding that the cafeterias were not allowed to sell soft drinks. It was pointed out that beverages with no caffeine and zero calories are allowed, but those that are carbonated are not. Mr. Jones explained that the policy is a state requirement and that it can always be amended later. The vote to approve the policy as submitted was unanimous. (*see Exhibit A after the signature page of these minutes.*)

### **NEW BUSINESS:**

The Board was presented with the results of a sealed bid opening meeting held on Thursday, July 17, 2014 for providing services to the Corporation for snow and trash removal, and for the delivery of milk, break and fuel for the 2014-2015 school year. (*see Exhibit B after the signature page of these minutes.*)

Mr. Deck made a motion to reject the bid for 2014-2015 snow removal services for non-compliance with the current bid specifications, and to re-bid with three-year bid specifications. Mr. Daugherty seconded the motion. The motion passed with a unanimous vote.

Mr. Deck moved to approve Best Way Disposal to provide 2014-2015 trash removal services. Mr. Roberts seconded and the Board's vote was unanimous.

The Board voted unanimously to approve Earthgrains (Bimbo Bakeries) to provide the 2014-2015 bread delivery services in a motion made by Mrs. Schroer and seconded by Mr. Deck.

Mr. Roberts made a motion to approve Louis Trauth dairy to provide 2014-2015 milk delivery services. Mr. Daugherty seconded the motion. The motion passed with a unanimous vote.

The Board voted unanimously to approve Bullock Oil (Southern Petroleum) for the 2014-2015 fuel delivery services in a motion made by Mr. Daugherty and seconded by Mr. Deck.

REMC representative, Barry Lauber, was present to give a presentation regarding a Solar Technology Grant awarded by his company in conjunction with Hoosier Energy and Mike Owen to Switzerland County Elementary School. Mr. Deck moved to approve the grant as submitted. Mr. Roberts seconded and the motion passed by a unanimous vote.

Mr. Deck moved to approve an updated version of the Bus Driver Handbook, which includes information regarding the new GPS system. Mr. Daugherty seconded the motion. The Board's vote to approve the handbook as presented was unanimous.

A recommendation to approve the 2014-2015 YMCA Agreement, pending Endowment approval, was unanimously passed by the Board, in a motion made by Mr. Deck and seconded by Mr. Roberts.

Three ECA fundraisers were unanimously approved by the Board in a motion made by Mr. Deck and seconded by Mrs. Schroer. They are as follows:

- Girls Soccer: Cookout on Aug. 1, 2014 for extra equipment
- HS Golf Scramble: Girls and Boys Basketball, August 9, 2014
- HS Volleyball: Sale of cookie dough for training equipment & uniforms, Aug. 4-13, 2014

Several Endowment Requests were presented to the Board for approval with action as follows:

- \$5,000 by HS Athletic Dept. for ½ cost of weight equipment  
Motion: Deck      Second: Schroer      Vote: Unanimous
- \$2,500 by HS Golf for course rental for annual Golf Scramble for enhancement of Girls and Boys Basketball programs  
Motion: Daugherty      Second: Roberts      Vote: Unanimous
- \$7,300 by Safety Specialist, Spoores for CrisisGo electronic application for Corporation  
Motion: Roberts      Second: Deck      Vote: Unanimous
- \$32,500 by Superintendent for annual YMCA Agreement  
Motion: Daugherty      Second: Deck      Vote: Unanimous

Mrs. Hayes moved to approve an Endowment Request from Mr. Spoores and the Jefferson-Craig Elementary School PTA, for \$12,386 to purchase additional playground equipment for the school. Mr. Roberts seconded the motion. After questions were satisfactorily answered regarding the placement of the equipment, the Board's vote to approve was unanimous.

**PUBLIC COMMENTS:** None.

#### **PERSONNEL:**

A resignation request from Bus Driver, Judy Lozier, was recommended to the Board for approval in a motion by Mr. Roberts, seconded by Mrs. Schroer. The Board's vote to approve the resignation was unanimous.

A list of Extra-Curricular Activities position recommendations and employments were presented to the Board for approval with the following changes:

- omission of Amanda Cole as gr. 6 cheer coach
- clarification that Veronica Buckler serve as Volleyball Coach for grades 6&7, combined
- Courtney Dayadharum as MS Soccer Coach, pending her resignation from Madison Special Services
- omission of Corely Lay as Volunteer HS Girls Basketball Coach.

Mrs. Schroer seconded the motion. Mr. Daugherty mentioned that he observed several volunteer coaches for Football on the list. He wondered if he was correct that coaches now need to have courses every five years. Mr. Todd said every three years a head coach will need to take courses which goes into effect next year. Mr. Daugherty brought up the fact that some of the volunteer coaches are only showing up at games and not for the practices. Mr. Todd said that may end up being the case, and the head coach should address that if he or she is not happy with that situation. Mr. Todd stressed that the volunteers need to be approved to protect the Corporation from liability. The vote to approve the recommendations was unanimous. (*See attachment: Exhibit C*).

The following 2014-2015 employment recommendations were acted upon by the Board as follows:

- Ken Byars - Bus Driver for route #27  
Motion: Daugherty Second: Deck Vote: Unanimous
- Jamie Slone – Elem. Music/Band Teacher at Jefferson-Craig  
Motion: Deck Second: Schroer Vote: Unanimous
- Cory Bougher – Technology Integration Coach for Corporation  
Motion: Daugherty Second: Schroer Vote: Unanimous
- Carrie Barwick – HS Credit Recovery/Graduation Coach Instr. Assistant  
Motion: Roberts Second: Daugherty Vote: Unanimous
- Amber Brunner – Part-Time Nurse Instr. Assistant at SCES  
Motion: Roberts Second: Schroer Vote: Unanimous

**PROFESSIONAL LEAVES/FIELD TRIPS:** None.

#### **USE OF FACILITIES:**

The following Use of Facilities application was unanimously approved by the Board in a motion made by Mr. Deck and seconded by Mrs. Schroer:

- SCHS Café: SCES PTA for Back to School Fun Night, 3:30 P.M. to 7:00 P.M., 08/04/2014

#### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent, Michael L. Jones, made the following announcements:

- Next Endowment meeting is scheduled for Tuesday, July 22, 2014 at 5:00 P.M. at the Administration Office
- Next Regular Board Meeting, Monday, August 18, 2014 at the Administration Office. Public Session will begin at 5:00 P.M.
- The Superintendent's Community Roundtable Discussion will be held at the Vevay Public Library with the date yet to be determined.
- A Special Board Meeting will tentatively be held Monday, August 11, 2014 at the Administration Office, at 5:00 P.M. with no Executive Session scheduled prior to the meeting.
- The 2013-2014 SA-5 Reports, (the financial records for the Extra-Curricular Activities accounts), are available in the Board Room utility table for Board Members to review.

### **BOARD REPORT AND COMMENTS:**

Mr. Daugherty said he has met with persons regarding the sports fields. He voiced his unhappiness over the situation. He feel the only alternative at this point is to use Astro-Turf or sod. When they met last fall, the fields looked good. The harsh winter killed the grass. A representative has been back twice to kill weeds. He said six inches of rain filled the valleys between the fields which drained quickly. Mr. Daugherty feels there is no need to try to do something now. It is his determination to get the fields in acceptable condition. He still holds Enviroscape accountable for the holes, where grass did not grow. He said rolling the fields is now being discussed. He could see very few ruts. He saw some that were made from someone driving near the pond area. He said, as far as stones found in the back fields, they will push towards the surface during winter.

Mrs. Peters said according to the ISBA, school corporation's financial officers need to be working toward making security and technology plans a priority.

Mrs. Peters asked Food Service Director, Gayla Bullock, about the summer food program. Mrs. Bullock responded that it was going well.

Mrs. Peters asked about the progress of streamlining the Board meetings. Technology Director, John Sieglitz, said better microphones were needed. The cameras are already installed.

Mrs. Peters thanked Mr. Goewert for the handbook.

Mr. Jones met with the Vevay Town Board and was happy to report that an inter-local agreement between them and the Corporation for an SRO is in the planning stages. He felt the earliest someone could start, with finalizing the agreement, the posting of the positions, and conducting interviews, would be October.

Mr. Daugherty reported that he would like to have the Hall of Fame proposal on the next Board meeting agenda.

**ADJOURNMENT:** (7:00 P.M.)

The Board voted unanimously to adjourn the meeting in a motion made by Mr. Roberts and seconded by Mr. Daugherty. The meeting was so adjourned.

Unable to Attend  
Andy Truitt, President

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Nancy Peters, Vice President

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Josh Deck, Secretary

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Wayne Daugherty, Member

Unable to Attend  
Tammy Hayes, Member

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William Roberts, Member

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Laura Schroer, Member