

APPROVAL OF MINUTES:

The Board voted unanimously to approve the Minutes of the February 17, 2014, and the amended Minutes of February 24, 2014, following a motion to do so by Mr. Daugherty, and seconded by Mrs. Peters.

FUND REPORT:

The Financial Report for January, 2014, was presented to the Board for approval by Deputy Treasurer, Cindy Haskell. Mr. Deck moved to approve the report as submitted. Mrs. Peters seconded the motion. Mrs. Peters asked if computer equipment purchases were taken out of different Technology Fund Accounts. Deputy Treasurer, Cindy Haskell, explained that the purchases were broken down by schools, as well as separating the hardware and software. Mrs. Peters also had a question regarding the Textbook Rental Fund. She wanted to know if the cost of the educational material put on the devices, when textbooks aren't purchased, is taken out of the Textbook Rental Fund. Mrs. Haskell explained that she and Mrs. Swango were working on that with Mrs. Pennington. If the resource material is a replacement for a student text, then it comes from the Textbook Rental Fund. If it is considered supplemental materials, it comes from the General Fund.

CLAIMS:

The following payroll and vendor claims were presented to the Board for approval and approved by a unanimous vote in a motion by Mr. Daugherty, seconded by Mrs. Hayes.

Payroll Claims: 02/28/2014 and 03/14/2014

Prewritten Claims: #46468 - \$46519

New Claims: #46520 - #46575

OLD BUSINESS:

Mr. Daugherty made a motion to approve the purchase of a zero-turn Kubota mower from Brown's Farm Implement, LLC for a cost of \$14,495. Mr. Deck seconded the motion. Mr. Jones explained that there were quotes received from three different companies. Mr. Daugherty said the grounds committee had met regarding the quotes and agreed that this quote was the lowest and best. He mentioned that this equipment was needed to get started this year. Mrs. Peters asked if any thought was given to trading in any of the current equipment. Mr. Daugherty said the Committee had discussed this and decided that the best scenario is to keep the current equipment as backup in case the new equipment was down for maintenance or repairs, instead of getting very little credit for a trade-in. Mr. Daugherty said so far this year, he had seen a figure of \$30,000 spent on snow removal. He feels it will not be possible to use our own people for that, as discussed, if we have another winter like this one. He mentioned that members of the Grounds Committee will be investigating the need for more equipment and will make a recommendation at a later date if that is the determination. There being no further discussion regarding the mower, Mr. Truitt called for a vote. The Board's vote was unanimous.

Discussion was held regarding revisions to the 2014-2015 School Corporation Calendar which was approved by the Board in December. Consideration of revisions to the calendar came after changes were made to the Career Center's calendar, after re-thinking the possibility of another bad winter next year. The modifications suggested by the Calendar Committee showed the first week of Fall Break being eliminated and the first week of Spring Break being identified as possible makeup days. Another noted change was Friday, August 22nd, to be used as a Vacation Day, enabling students and staff volunteers to attend Swiss Wine Festival activities. Switzerland County Elementary School Principal, Mrs. Weales, serving as chairperson for the Calendar Committee, said the committee was mostly looking at what was best for the High School students, as it affected those attending the Career Center. Middle School Principal, John Druba, said he liked the idea of the extra five days in the fall, as it gave that much more instruction time for ISTEP preparations. Since the other Principals were not present to comment, Mr. Daugherty moved to table the decision on the revisions to the calendar until the April meeting. Mrs. Schroer seconded the motion. The Board's vote to table the calendar revision was unanimous.

NEW BUSINESS:

Three grants from the Community Foundation of Switzerland County, Inc. were presented for approval in a motion made by Mr. Deck and seconded by Mrs. Peters. Mr. Daugherty asked what was meant by the statement on the grant letter that these funds are not to be used for expenditures, which are the responsibility of the school system. He wondered if that meant teacher salaries. Mrs. Haskell felt that was the case. She explained that the funds are probably meant to cover things such as the cost of transportation and registration fees for students attending competitions. The Board unanimously approved the grants as follows:

- \$442 for FFA from the 2013 Debbie Minch Memorial Endowment Fund
- \$600 for Pacer Band from the 2013 Kevin McSwain Memorial Endowment Fund
- \$1800 for Pacer Band from the 2013 Pacer Band Endowment Fund

The following Extra-Curricular Activities Fundraisers were unanimously approved by the Board in a motion made by Mrs. Hayes and seconded by Mrs. Schroer:

- Band– Candy bar sales for uniforms and field trip expenses, 3/31-4/18, 2014
- Student Council–Talent Show entrance fee to raise money for Special Needs classrooms, 4/18/14
- Football Team-Lift-a-Thon pledges for Football Camp expenses, April 7-11, 2014

First readings were held for the 2014-2015 Student and Parent Handbooks for the High School, Middle School and Switzerland County Elementary School. Mrs. Hayes had questions for Mr. Druba regarding dress codes at the Middle School. Mr. Druba said the dress code is an ever-challenging problem. He used an example of holes in jeans. He felt if the holes in the jeans were at the knee or below, this would not cause a disruption to the classroom. Board members said they had questions for other Principals regarding their

handbooks, but since they were not present, they would address them at a later time. The handbooks will be presented for final approval at the regular April Board Meeting.

Mrs. Weales introduced Michael J. Dolan, a sophomore at Switzerland County High School, who made a presentation on what he would like to do at Switzerland County Elementary for an Eagle Scout Service Project. The project involves building two concrete and two wood wheel chair ramps. All of his plans and estimated supply costs, \$570.00, are contingent upon compliance with current ADA laws. His father will be present to act as the adult supervisor for the project. Mrs. Hayes moved to approve the project as presented. Mr. Daugherty seconded and the Board's vote was unanimous.

Mrs. Peters moved to approve the rubrics for principal evaluations as submitted by Mr. Jones. Mr. Daugherty seconded the motion and the Board's vote was unanimous.

PUBLIC COMMENTS:

Mr. Truitt opened the floor to comments from the public. Hearing none, Mr. Truitt closed public comments and the meeting continued.

PERSONNEL:

A retirement request from Pam Jones, to become effective at the end of the 2013-2014 school year was approved unanimously by the Board in a motion made by Mrs. Peters and seconded by Mr. Deck.

Mrs. Schroer made a motion to approve the request of Steven Ward to end his part-time employment with the Corporation as an elementary music teacher at the end of the 2013-2014 school year. Mr. Daugherty seconded the motion and the Board's vote was unanimous.

Mr. Daugherty made a motion to approve the employment of Brandon Griffith for the Assistant Systems Administrator position at the specified rate of pay. Mrs. Hayes seconded the motion. The Board's vote to approve the employment as recommended was unanimous.

Several Extra-Curricular Activities position resignations and employments were presented to the Board for approval. The recommendations and corresponding Board action is as follows:

- Greg Grove: resignation as JV Baseball Coach & Varsity Assistant
Motion: Peters / Second: Deck / Vote: Unanimous
- Matt Levell: resignation as M.S. Girls Golf Coach
Motion: Daugherty / Second: Deck / Vote: Unanimous
- Jonathan Grice: recommendation for 2013-2014 M.S. Concessions
Motion: Hayes / Second: Deck / Vote: Unanimous

PROFESSIONAL LEAVES/FIELD TRIPS:

The following Professional Development Leave requests were presented and voted on by the Board as follows:

- S. Weales to School Discipline Conf. in Chicago, IL., 6/29-7/2, 2014
Motion: Peters / Second: Hayes / Vote: Unanimous
- M. Edwards to Teacher Recruitment Fair at Indiana St. Univ., 4/22/2014
Motion: Hayes / Second: Schroer / Vote: Unanimous
- M. Wright to CASE Curriculum Lead Teacher Orientation in Denver, CO, 4/25-28, 2014 - Motion: Peters / Second: Hayes / Vote: Unanimous
- W. Swango & C. Haskell to Annual IASBO Conf. in French Lick, IN, 5/7-5/9, 2014 - Motion: Hayes / Second: Deck / Vote: Unanimous

The following Professional Development Leave requests from Matthew Jung were unanimously approved by the Board in a motion made by Mrs. Hayes and seconded by Mrs. Schroer:

- PLTW Training for Principles of Engineering at Univ. of So. Carolina, 6/1-6/13, 2014
- PLTW Training in Dayton, OH, 6/15-6/20, 2014
- AML Training (Advanced Manufacturing & Logistics) in Indianapolis, IN, 6/22-6/28, 2014
- Digital Electronics Training in Kokomo, IN, 7/6-7/18, 2014

USE OF FACILITIES:

The following Use of Facilities applications were unanimously approved by the Board in a motion made by Mr. Daugherty and seconded by Mrs. Hayes:

- SCES: J. Slover for 4-H Meetings every other Thursday, March 30 thru July 10, 2014, 6:00 PM to 8:00 PM
- SCHS Gym: S. Mathews for Switz. County After-Prom, Fri., April 4, 5:00 PM, 'til 5:00 AM, April 6, 2014
- SCHS Café: T. Conroy, Dem. Party Chairman for Meet the Candidates Dinner, Sat., May 3, 2014, 6:00-9:00 PM
- SCES: J. Meadors, Patriot Alumni Assoc. Pres., for Annual Meeting, Sat., May 24, 2014, 4:00 PM -9:00 PM

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Endowment meeting is scheduled for Tuesday, March 18, 2014 at 5:00 P.M. at the Administration Office
- Next Regular Board Meeting, Monday, April 21, 2014 at the Administration Office. Public Session will begin at 5:00 P.M.
- The Superintendent's Community Roundtable Discussion will be held at the Union Baptist Church in Lamb on Thursday, April 24, 2014

BOARD REPORT AND COMMENTS:

Mr. Daugherty felt the display of the American flag in the Board Room was not suitable. He wondered if it could be put in a more respectful position that would also be more visible to the audience.

Mr. Daugherty suggested that a sketch of the building at which the person worked be given to a retiring employee as a gift from the Corporation. He asked Mr. Hocker what needed to be done to make that happen. Mr. Hocker said this was not a legal issue unless copies of an original sketch were being made without the permission of the artist.

Mr. Daugherty wondered what needed to be done in order for the schools to be able to display the American flag at half-staff during the day of the funeral of a retired Corporation employee. Mr. Jones said he checked with the Governor's office on this matter and was told that this was basically a local community's decision.

Mr. Daugherty said he was contacted by a contract driver regarding the cost of renting a Corporation owned bus when the contract driver's own bus was broken down. Mr. Jones said he knew that some time ago, a rental fee of \$175 a day was set to try to discourage the practice, when the Corporation felt the privilege was being abused. He relayed that this contract driver was now at 18 days trying to get their main bus repaired as well as their backup bus. Mr. Daugherty said someone should investigate the cost to see if a more reasonable or practical amount could be determined for such situations.

Mr. Daugherty mentioned that at an ISBA Regional Meeting in Seymour this Thursday, three members of the Board will be recognized. He said for those who have not been, it was a very informative meeting.

Mr. Daugherty urged people to attend the next Superintendent's Roundtable Community Discussion in Lamb. He feels they have not been well attended in the past. He said this was a great opportunity for folks who had questions to come where they might feel more comfortable and ask those questions.

Mrs. Peters announced that there were three job descriptions that needed revisions. She said they have all been organized and simplified. She hopes to have that done by the next Board meeting.

Mrs. Peters asked if the Open Working Session has been rescheduled. Mr. Jones said it had not been rescheduled at this time.

Mrs. Peters asked about the sports fundraiser meeting or event. Mr. Jones explained that there are still no specifics yet, but the goal was to have one this year. He has gotten a commitment from Belterra to be able to hold it there. He said Eric Robbie, of the IGA, also wants to be involved with this. He will see if Mr. Jesop and Mr. Goewert will get

with those individuals and arrange something. Mr. Jones said the last time they spoke, they were looking at a September date.

Mrs. Peters brought up plans for security. She knew there was grant money for that kind of thing and wondered if anything was happening with that. Mr. Jones said he had spoken with Mrs. Swango and there were some issues now that may require an Architect to come in and look at things before going forward.

Mrs. Peters wanted to know if the cause of the water damage to the High School gym floor had been identified. Mr. Jones said the exact cause hasn't been identified, but the floor person will come in next week to look at it. The plan is to work on it over Spring Break. Mr. Jones said he does not have a definitive answer on the cause yet, but would make sure Board members are informed when that is determined.

Mr. Druba explained that the same gentleman looking at the High School Gym floor will also be looking at the Old Gym floor. He said the floor man will tell him whether the whole floor needs to be replaced or just the damaged sections. The damage occurred when part of the floor came up after painter's tape was used on it during an Archery event. Mr. Druba feels doing only part of the floor is not the best option, but that it definitely needs to be addressed before next season.

Mrs. Peters asked about the bleacher situation with the Jefferson-Craig/Middle School Gym. Mr. Hocker asked Mr. Druba if he was able to find any bleachers that might go in the gym. Mr. Druba said he was not able to find any that would fit there due to the new codes for handicapped individuals. He said the previous bleachers seated 400, which was great. With new handicapped accessibility laws, seating for that many would not be possible without putting people out on the gym floor. Mr. Hocker said a company representative was supposed to look at things a couple of weeks ago, but he hasn't heard anything from them, so he wasn't sure whether or not they had come up with a solution. Mr. Hocker felt sure some type of resolution would eventually be forthcoming since the company had not yet been paid.

Mrs. Peters asked if all of the busses were now equipped with the GPS system. Mr. Sieglitz reported that the majority of them had been installed, but the snow and ice conditions had caused some delays. Mr. Jones said his goal was to have the GPS Policy ready for the April meeting.

Mrs. Peters wondered about the status of the Five-Star Integration project. Mr. Jones reported that after he and Mrs. Pennington and Mr. Hocker had a conference call with Five-Star, a lot of headway has been made. Mr. Hocker explained that the copy write issues were discussed. Basically, the company did not want teachers to be able to use their analysis reports outside of the school. The hope is that the company will lower their restrictions and change the indemnity clause. Mrs. Peters voiced concerns that the company was holding up Professional Development for our teachers. The company's representative knows that the Corporation is ready and the company is ready to begin as soon as we sign off on the contract. The representative will be contacting his lawyer to

see what can be done with the language of the contract. The matter will be pursued in a timely manner.

Mrs. Peters recalled that at some point in time, the Board wanted to know what percentage of profit the Extra Curricular Activities fundraisers make. She wondered if anyone was doing anything about keeping that data. It was stated that the ECA secretaries at each school gather that information and should be included in their annual reports at the end of the school year to be reviewed by the Indiana State Board of Accounts during their audits.

Mr. Daugherty mentioned that he knew the old entrance to Jefferson-Craig was closed. He noticed that now, someone has decided to move one of the parking curbs. He wondered if that couldn't be opened back up again so that parents picking up their children could get back on the highway a little quicker. Mrs. Pennington reported that the Indiana Department of Transportation had ordered that closed. Mr. Hocker explained this was done as part of the Safety Study when the entranceway to the school was redesigned. It was the consensus of several attendees that the curb was probably moved during the process of snow removal. Mr. Daugherty felt if that area is to remain closed, the concrete curb should be moved back from the road with the others.

ADJOURNMENT: (6:35 P.M.)

The Board voted unanimously to adjourn the meeting in a motion made by Mr. Daugherty and seconded by Mr. Deck. The meeting was so adjourned.

Andy Truitt, President

Nancy Peters, Vice President

Josh Deck, Secretary

Wayne Daugherty, Member

Tammy Hayes, Member

Unable to Attend
William Roberts, Member

Laura Schroer, Member