

August 19, 2013

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE AUGUST 19, 2013
EXECUTIVE SESSION BOARD MEETING 4:00 P.M.
REGULAR SCHOOL BOARD MEETING 5:00 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00 P.M. at the Switzerland County School Corporation's Administration Office to discuss a job performance evaluation of individual employees, identified by Indiana Cole 5-14-1.5-6.1(b)(9).

The Board members present were Mrs. Peters, Mr. Truitt, Mr. Daugherty, Mr. Deck, Mr. Waltz, Mr. Roberts and Mrs. Hayes. Mr. Michael L. Jones, Superintendent and Matthew Hocker were also in attendance.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned and the meeting was opened to the public.

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mrs. Peters called the regular meeting to order and led those in attendance in the pledge to the flag and a moment of silence.

ATTENDANCE:

Board members present for the public session were Mrs. Peters, Mr. Truitt, Mr. Daugherty, Mr. Deck, Mr. Waltz, Mr. Roberts and Mrs. Hayes. Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, Matthew Hocker, John Sieglitz, Tony Spoores, Gregg Goewert, Rhonda Pennington, Sally Weales, William Carpenter, Pat Lanman, Louise Hartman, Vicki Bear, Allan Bear, Justin Hartman, Chris Hartman, Adam Dennis, Melody Smith, Brooke Levell, Greg Curlin, Brian Morton, Zane Foland, Wayne Ellegood, and Sean Oatman.

ADOPTION OF THE AGENDA:

Mr. Daugherty made a motion to approve an amended agenda with the addition of an Endowment Request; the omission of SCES building project change order; the omission of a recommendation of employment under Personnel; the omission of two Use of Facilities requests, and the addition of a Use of Facilities request. Mrs. Hayes seconded the motion. The Board's vote to approve the amended agenda was unanimous.

RECOGNITION OF RETIREE:

Wilma Louise Hartman was honored for the 39 years she served the Corporation before her retirement last month from her Instructional Assistant position at Switzerland County

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Elementary School. Mr. Jones said Mrs. Hartman was always willing to do what was needed of her. Mrs. Weales concurred and said Mrs. Hartman was very patient with the kids and they responded well to her.

APPROVAL OF MINUTES:

The Board voted unanimously to approve the minutes of the July 31, 2013 meeting in a motion by Mr. Deck and seconded by Mr. Waltz.

FUND REPORT:

Mr. Waltz moved to approve the June Financial Report as submitted. Mr. Truitt seconded the motion and the Board's vote to approve the report was unanimous.

CLAIMS:

The following Payroll and Vendor Claims were approved unanimously by the Board in a motion by Mr. Deck, seconded by Mr. Daugherty:

- Payroll Claims for 8/2/13 and 8/16/13
- Transfer to Section 125: #45273
- Voided: #45274
- Prewritten Claims: #45275, #45359-#45388, and #45444
- New Claims: #45389-#45443

NEW BUSINESS:

Four Endowment Requests were presented to the Board for approval and voted on as follows:

- 547,773.54 for payment of 2014 Debt Service –
Motion: Truitt, Second: Waltz, Vote: Unanimous
- \$10,000 for \$100 per instructor for reimbursement of purchase of approved instructional classroom materials –
Motion: Deck, Second: Waltz, Vote: Unanimous
- \$2,500 for course fees for Boys/Girls Basketball team Golf Scramble benefit –
Motion: Hayes, Second: Deck, Vote: Unanimous
- \$60,000 of matching funds with Corporation for development of property between the high school and administration building for athletic fields to be used by students and community –
Motion: Deck, Second: Truitt, Vote: Unanimous

Extra-Curricular Activities Fund Raisers for the 2013-2014 School Year were presented for approval by the Board. Mr. Daugherty questioned whether the groups had a budget to go by. After answers from Mr. Goewert and Mr. Spoores, Mr. Daugherty wasn't sure he had posed his question in the right way. He wondered if the money brought in from athletic events were earmarked to be spent in a certain way. Mr. Spoores and Mr.

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Goewert answered that the money was used to pay for travel expenses, uniforms, equipment, etc. Board President, Nancy Peters, then called for a vote. The Board unanimously approved the fundraisers as presented. The approved list is as follows:

SCES:

- Music Dept. - Selling popcorn & water during Christmas Program to raise money for music department, 12/11 & 12/12
- Literacy/RTI – BOO Pop Sales to raise money for lab supplies, 10/1,
- Literacy/RTI – \$1 Hat Ticket Sales to raise money for lab supplies, 9/17/13
- Gr. 5 – School Carnival to raise 5th grade incentive money, 9/24 & 3/4/13

SCHS:

- HS Swim Team - 3 on 3 Wine Festival Tourney for swim equipment, 8/24-25/13
- Cross Country - Corn Hole Tourney for tent funds , 9-7, during home football game
- Cross Country - “31” Bag Sales for tent funds, 8/9/13
- Cross Country – Wine Festival 5-K Run for tent funds, 8/24/13
- Boys Basketball – Mattress Sale in HS Gym to Switz. Co. residents, for supply funds, 10/26/13
- Softball – Discount Restaurant Cards sales for equipment & apparel funds, 2/2014
- Sophomores – Catalog sales for class funds, Sept. through Oct., 2013
- Sophomores – Sucker/candy sales for class funds, 2/2014
- Softball – Little Ceasar’s Pizza Kit sales for equipment & apparel funds, Mar., 2014
- Softball/Baseball – Meal & Silent Auction at basketball game for equipment funds, January & February, 2014

SCMS:

- Gr. 8 – Merchandise Catalog Sales for Class Trip to D.C. & Gettysburg, Sept.- Oct., 2014
- Gr. 8 – Market Day Sales for Class Trip to D.C. & Gettysburg, Jan/Feb., 2014
- Builders Club – Sucker sales for community service activity funds, Feb., 2014
- Fellowship of Christian Athletes – Bracelet sales for Friendship Award, Fall, 2013
- Student Council – Treat bags of candy for Jamboree trip, Oct. 1-30, 2013
- Student Council –Halloween Dance to fund RRW activities, Oct. 25, 2013
- MS/JC Special Needs Classes – collection of Box Tops for Education for class supplies and field trip funds, 2013-2014 school year.
- MS/JC Special Needs Classes – collection of Campbell Soup Labels for classroom supply funds, 2013-2014 school year.
- MS/JC Special Needs Classes – EcoPhones Recycling Project for classroom supplies and field trips, 2013-2014 school year.
- Football Fund-Athletic Dept. – Payment for working Entry Gate at Swiss Wine Festival for football funds, Aug. 23,24,25, 2013
- Student Council- Valentines Dance for Teacher Appreciation Activity Fund, Feb.7, 2013
- Football/Athletic Dept.- “My Team Shop” spirit wear sales for football equipment & supplies, 2013-2014 school year.

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****Board President, Nancy Peters, called for a break from the regular meeting to hold a hearing on the Capital Projects Additional Appropriations Resolution/Ordinance. Corporation Treasurer, Wilma Swango, explained that the original amount allowed for the Sports Fields was \$20,000, so more money is need for that project. Also, some projects, like the electronic sign at the high school, and the start-up costs for football were more than expected, so more funds are needed for that. Hearing no objections, the hearing was adjourned and the regular meeting resumed.*

Mr. Waltz moved to approve the Resolution/Ordinance for Additional Appropriations for the Capital Projects Fund in the amount of \$200,000. Mr. Daugherty seconded the motion and the Board's vote was unanimous.

****Board President, Nancy Peters, called for a break from the regular meeting to hold a hearing on the Amendment of the 2013 Capital Projects Fund Adoption Resolution. Mrs. Swango explained that the Resolution needed to be amended to change the amount of the original plan to include the items above. Hearing no objections, the hearing was adjourned and the regular meeting resumed.*

An Amended 2013 Capital Projects Fund Plan Adoption Resolution was unanimously approved by the Board in a motion made by Mr. Deck and seconded by Mr. Daugherty.

PUBLIC COMMENTS:

High School Principal, Gregg Goewert, introduced Sean Oatman, a student at the High School who is an Eagle Scout, a member of SLAC (Student Leadership Advisory Council), and is a member of the Cross Country team. Mr. Goewert said Sean is an outstanding student who has attended Board meetings and meetings of the Parent Advisory Group. Mr. Goewert also passed out flyers about the school to the Board which he plans on distributing at the Swiss Wine Festival and on First Friday, September 6, and hopefully at the Bicentennial Celebration in October. He also gave Board members brochures regarding the sign at the school and spoke of his hopes of replacing it with a new and improved version. He announced that the first home Freshman football game will be September 7 and a huge crowd with tailgaters are expected.

Pat Lanman, of Vevay Newspapers, asked if he was correct about the original projection of the cost of football being \$55,000 to \$60,000. He wondered if that was still in line.

PERSONNEL:

The Board unanimously approved the following 2013-2014 Extra-Curricular Activity position recommendations in a motion made by Mr. Truitt and seconded by Mr. Daugherty:

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- Tyson Skinner – Boys Varsity Track
- Andrea Brogan – Volunteer Cheer Coach
- Travis Griffith – SCES Academic Discipline with Competition (Math)
- Becky Curlin & Erin Lamkin – SCES Drama Club
- Lisa Arnoldy – SCES General Music
- Kathy Keith – SCES Newspaper
- Sydney Sefton & Shellie Fowler - SCES Student Council
- Sharon Barbour & LeeJaye Lohide – SCES Yearbook

PROFESSIONAL LEAVE / FIELD TRIPS:

The following requests for Professional Leave were unanimously approved by the Board in a motion by Mr. Truitt and seconded by Mr. Waltz:

- Tony Spoores and David Todd to attend the annual School Safety Training in Indianapolis, IN, September 30, and October 1, 2013

USE OF FACILITIES:

A Use of Facilities Application from the Swiss Wine Festival for use of the Old Gym in case of rain on Sunday, 8/25/13, from 10:00 A.M. until noon was unanimously approved by the Board in a motion made by Mr. Truitt and seconded by Mr. Waltz.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Mr. Jones introduced the Corporation's new Curriculum Director/Grant Writer, Rhonda Pennington, who gave a presentation to the Board with a brief overview of what she has been working on so far. She said she is compiling a list of what teachers we have with specialized training to find ways to fully utilize their skills for the benefit of the students. She said she has been working to get both elementary schools on the same reading program which is important when it comes time for assessments. She said the Title I grant has already been approved. Mrs. Pennington said she was also assisting with the grant for a Resource Safety Officer for the Corporation.

Grounds Committee Representative, Wayne Daugherty, said committee members were investigating asking local lawn care businesses if they would be interested in bidding on the Corporation's current lawn care equipment. Mr. Jones asked Brian Morton for his input. Mr. Morton said he did not have anything to add since giving his presentation to the Grounds Committee and to the Board at a previous public meeting.

Superintendent, Michael L. Jones made the following announcements:

- Next *Special Meeting* (Budget Workshop) to be held Mon., 8/26/13 at 5:00 P.M. at the Administration Building
- Next Endowment Meeting scheduled for Tues., 8/27/13 at 5:00 P.M.

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- A *Special* Board Meeting will be held Mon., 9/9/13 at 5:00 P.M. for consideration of bids for Sports Field Project
- Next Regular Board Meeting is scheduled for Mon., 9/16/13 at 5:00 P.M.
- The September Endowment Meeting will be held Tues., 9/17/13 at 5:00 P.M., a week earlier than the original schedule)
- A Special Board Meeting will be held on 9/30/13 at 5:00 P.M. for the 2014 Budget Adoption
- Family Fun Night/Grandparent Night/Open House for New Wing at SCES, 9/5/13

BOARD REPORT AND COMMENTS:

Mr. Daugherty said if we get a grant for the RSO, then we also need to figure out how the Corporation will continue to pay for it. He said there were a few individuals that were originally hired through stimulus funds on a two-year basis that are still working for the Corporation and being paid through the General Fund.

Mr. Daugherty asked if the entry-way tiles into Switzerland County Elementary School have been fixed. Mrs. Weales assured him they were.

Mr. Daugherty said he had been contacted by persons interested in the old score boards that have been replaced with new ones and wondered what had been done with them. Mrs. Swango said any items that the Corporation does not intend to use should be declared surplus items. Then, the Corporation can choose to sell them to another school or put them up for sealed bids. This is usually done during the summer.

Mrs. Hayes said she was confused about the new sign at the High School. She wondered if anything could be done with the existing sign. Mr. Sieglitz said when the sign was ordered it seemed like a good size. He said it was as big as the white screen in the room. He said there have been some complaints about not being able to read the sign and he has been trying to adjust the fonts to make the messages more readable. Mrs. Hayes felt someone from the company should come back and fix it. Mr. Goewert explained that it was a custom made sign and the company's suggestion was to give that sign to one of the other schools that had a really old sign and order a different one for the High School. Mrs. Hayes felt it was an awfully expensive piece of equipment to just hand off to another school because you don't like it and turn around and order another sign from the same company.

Mrs. Peters asked if there was a Vision Committee update. Mr. Curlin said no updates are ready at this time.

Mrs. Peters asked how the changes to the Policy Manual were going. Matthew Hocker said he has actually been tied up with other matters lately but would get back to it.

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ADJOURNMENT:

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (6:20 P.M.)

Nancy Peters, President

William Roberts, Vice President

Andy Truitt, Secretary

Wayne Daugherty, Member

Josh Deck, Member

Tammy Hayes, Member

Vernon Waltz, Member