

June 17, 2013

SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE JUNE 17, 2013
EXECUTIVE SESSION BOARD MEETING 4:00 P.M.
REGULAR SCHOOL BOARD MEETING 5:00 P.M.

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00 P.M. at the Switzerland County School Corporation's Administration Office to discuss a job performance evaluation of individual employees, identified by Indiana Cole 5-14-1.5-6.1(b)(9) and for the discussion of strategy with respect to initiation of litigation or litigation that is either pending or has been threatened specifically in writing, I.C. 5-14-1.5-6.1(b)(2)(B).

The Board members present were Mrs. Peters, Mr. Truitt, Mr. Daugherty, Mr. Deck, Mr. Waltz and Mr. Roberts. Mrs. Hayes was unable to attend. Mr. Michael L. Jones, Superintendent and Matthew Hocker were also in attendance.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned and the meeting was opened to the public.

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mrs. Peters called the regular meeting to order and led those in attendance in the pledge to the flag and a moment of silence.

ATTENDANCE:

Board members present for the public session were Mrs. Peters, Mr. Truitt, Mr. Daugherty, Mr. Deck, Mr. Waltz and Mr. Roberts. Mrs. Hayes was unable to attend. Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, Matthew Hocker, John Sieglitz, Tony Spoores, Gregg Goewert, Tonya Moore, Ruth Lohide, Rhonda Pennington, Sally Weales, Jill Cord, William Carpenter, Eric Cole, Kathy Williams, Bob Demaree, Jennifer Canfield, Gayla Bullock, Trevor Sefton, Sydney Sefton, Ginna Watson, Rita Sebree and Angela Grubbs.

ADOPTION OF THE AGENDA:

Mr. Deck made a motion to approve the agenda as posted on Friday, June 14, 2013. Mr. Roberts seconded the motion. The Board's vote to approve the agenda was unanimous.

APPROVAL OF MINUTES:

The Board voted unanimously to approve the minutes of the May 20, 2013 meeting in a motion by Mr. Truitt and seconded by Mr. Deck.

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FUND REPORT:

Mr. Daugherty moved to approve the April Financial Report as submitted. Mr. Waltz seconded the motion. Mrs. Swango mentioned that the Transportation Operating Fund, #410, is getting low. She explained this is because it is a Property Tax Fund and there will be half a year's worth of payment in June, and we will receive the rest in December. Bus Replacement 420 and Capital Projects also works that way except that they carry a cash balance whereas Transportation Operating does not. Fund #2100, the Endowment Reimbursement for Dolly Parton's Imagination Library, is showing a negative balance, but that money has now been received. The Board's vote to approve the report was unanimous.

CLAIMS:

The following Payroll and Vendor Claims were recommended for approval by the Board in a motion by Mr. Waltz, seconded by Mr. Roberts:

- Payroll Claims for 5/24/13 and 6/7/13
- Prewritten Claims: #44969- #44975; #44976-#44995, #44996-#45003, #45004-#45005 and #45006-#45029
- New Claims: #45030-#45114; and an additional claim to Vevay Mercantile in the amount of \$794.96, as yet un-numbered.

Mrs. Peters asked about claim #45005 to Indiana State University in the amount of \$1,248.00. Mrs. Swango explained that this was for Meghan Kaczmarek's High Ability Classes which is paid for through a High Ability Grant written by Mrs. Hendricks each year. Mrs. Swango assured Mrs. Peters that this is the only time the Corporation pays for a teacher's endorsement or licensure, as it is required by the State.

OLD BUSINESS:

Mr. Jones announced that the 2011-2012 School Board of Trustees of Switzerland County had received an award for Outstanding School Board by the Indiana School Board Association. That Board included former members, James Phipps and Tonya Moore. A plaque for this award was presented and Mr. Jones said that it would be placed in the Administration Board Room. Mrs. Peters said she had attended a regional meeting and it was really exciting when it was announced that Switzerland County had received this award.

James Wingate presented a Memorandum of Understanding between the Switzerland County Health Department and the Corporation regarding the use of school facilities as a POD area, (point of distribution) in the event of an emergency situation for review at the May 20, 2013 meeting. Mr. Daugherty moved to approve the MOU as presented. Mr. Truitt seconded. After discussion regarding instances for which this would be necessary, the Board's vote was unanimous.

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Mr. Truitt moved to approve an Endowment Request for \$6,250 for Swim and Track records boards for the HS gym. Mr. Deck seconded the motion. There was much discussion regarding the need for this and the absence of other school sports records being displayed. Roberts, Truitt, and Deck voted to approve the request. Daugherty and Waltz voted against the request. Mrs. Peters abstained. There being no majority vote, the motion failed to pass.

Mr. Daugherty spoke on behalf of the Grounds Committee. He said seven companies had picked up bid packets for the Sports Field projects and there had only been two that responded with bids. He said he did not know what the problem was, but the Grounds Committee felt there should have been more bids and they should throw out all of the bids and start over with an architect.

NEW BUSINESS:

Bids for the Sports Fields Projects were received from Romans Excavating and Enviroscape. Mr. Daugherty made a motion to reject all bids at this time and to move forward by inviting an Architect to meet with the Grounds Committee regarding specifications for the project and request that a sample contract be drawn up for consideration at a subsequent Board meeting. Mr. Deck seconded the motion. After much discussion about what needed to be done now and what plans could be saved until a future date, the Board's vote to approve the motion was unanimous.

A Conflict of Interest Statement from Tammy Hayes regarding photography services rendered to students and staff for special events throughout the school year was unanimously approved by the Board in a motion made by Mr. Truitt and seconded by Mr. Deck.

A 2014 AdTec Agreement was presented to the Board for approval. Mr. Deck moved to approve the agreement for three years. Mr. Truitt seconded. Mrs. Swango said she was asking for a multi-year approval as the company will hold the rate for us. She said it was an excellent rate and the service was excellent as well. The motion passed with a unanimous vote.

The Technology Plan Update was presented to the Board for approval. Mr. Truitt moved to approve the plan as submitted. Mr. Deck seconded. Mr. Sieglitz explained the many changes that were now in place with the Technology Plan such as the ISTEP tests being taken on-line this year and the formation of a new Technology Committee. The vote to approve the plan's update was unanimous.

PUBLIC COMMENTS:

Food Service Director, Gayla Bullock, said she had received a waiver from the State and as a result, she does not need to raise lunch prices this year.

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PERSONNEL:

The 2013 Summer Employment of Rita Ross for Speech Therapy Services was unanimously approved by the Board for seven, 1-hour speech therapy sessions in a motion made by Mr. Waltz and seconded by Mr. Roberts.

The Board retroactively approved summer employment as follows in a motion made by Mr. Waltz and seconded by Mr. Deck:

- Natalie Wheeler – Th, 6/6; Fri., 6/7; Mon., 6/10 8:00am-3:00pm
- Shane Billingsley – Tues, 6/11; Wed., 6/12, Thu., 6/13 8:00am-3:00pm
- Natalie Wheeler – Fri., 6/14; Mond. 6/17; Tue., 6/18 8:00am-3:00pm

Mr. Daugherty moved to approve the employment of Tyson Skinner in the position of Assistant Systems Administrator as recommended by John Sieglitz. Mr. Deck seconded the motion and the vote was unanimous. Mr. Skinner has 12 years of experience in this area.

The Board unanimously approved the following employee retirement and resignation requests in a motion made by Mr. Truitt and seconded by Mr. Deck:

- Retirement of Marilyn Devers, SCES Secretary as of June 21, 2013
- Retirement of Mary Lou Chase, MS Café Sec.
- Resignation of LaVern Wagner, HS Café
- Resignation of Gretta Yazel-Marzon as FACS teacher
- Resignation of Christopher Mattox as MS English teacher

The following ECA resignations and appointments were unanimously approved by the Board in a motion made by Mr. Waltz and seconded by Mr. Deck.

- Resignation of D. Seaver as Yearbook Sponsor
- Resignation of Yazel-Marzon as Key Club Sponsor
- Appointment of Alan Konkle for 2013 Gr. 6 Boys Basketball Coach (retroactive)
- Appointment of Amanda Cole as Gr.7&8 Cheerleading Sponsor (2013-2014)

Amy Hill was approved by the Board to serve as the Middle School English Teacher in a motion by Mr. Truitt, seconded by Mr. Deck. Mr. Roberts abstained from the vote while all others in attendance voted to approve the employment.

Mr. Truitt moved to approve Jennifer Tice to serve as a custodian at the High School as recommended by Head Custodian Janet Splain and High School Principal, Gregg Goewert. Mr. Waltz seconded the motion and the vote was unanimous.

The employment of Ginna Watson as a Special Education Bus Driver was unanimously approved by the Board in a motion made by Mr. Waltz and seconded by Mr. Daugherty.

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The employment of Brian Morton and Zane Foland for part-time, seasonal mowing positions for the Vevay Campus were unanimously approved by the Board in a motion made by Mr. Truitt and seconded by Mr. Waltz.

Mr. Waltz moved to approve the employment of Sydney Sefton as an elementary school teacher. Mr. Truitt seconded the motion. Mrs. Peters abstained from the vote while all other Board members in attendance voted to approve the employment.

PROFESSIONAL LEAVE / FIELD TRIPS:

The following Professional Leaves were unanimously approved by the Board in a motion by Mr. Waltz and seconded by Mr. Truitt:

- Superintendent Jones and Board President, N. Peters to ISBA Summer Brd. Academy@ French Lick, July 8-9, 2013
- Sharon Barbour: Technology Workshop on IPAD-101 Big Campus Software in Lincoln, IN - 6/19-20, 2013
- Rob Banta: Technology Workshop on IPAD-101 Big Campus Software in Lincoln, IN – 6/19-20, 2013
- Adam Cole: Apple Team Training in Indianapolis, IN, 6/18-6/21, 2013

Mrs. Peters said she was glad that staff members are attending technology workshops.

Mr. Truitt moved to approve a field trip request for seven (plus) students to attend a Summer Band Trip to Smith Walbridge, July 9-12 to be accompanied by Kathy Williams, who is also volunteering to drive a school mini-bus for the trip. Mr. Daugherty seconded the motion. The regular Band Camp will be held July 22-26, from 8am to 2pm. Mr. Waltz mentioned that there is a July 4th Parade in Patriot each year and is disappointed that the Switzerland County Band does not participate. Questions regarding insurance were raised. Mrs. Swango said we can make it a school sponsored event and the Corporation's insurance would suffice. The Board's vote to approve the trip was unanimous.

USE OF FACILITIES:

Four Use of Facilities applications were presented to the Board for approval as follows:

- New Bus Road: J. Pritchard for Vevay Police Dept. Pursuit Training, 7/9/13, 4-9pm
- MS Parking Lot: S. Glassmeyer for Scenic Road Rally for Area Residents, Sept. 7, 2013, 9am-3pm
- SCHS Cafeteria: J. Briggs for 1953 Class Reunion, September 21, 2013, 3:30-7pm
- SCHS Cafeteria: K. Works for Swiss Wine Festival's Edelweiss Princess Pageant, August 3, 2013, 3pm-9pm

Mr. Truitt made a motion to approve the applications. Mr. Daugherty seconded the motion and the Board's vote was unanimous.

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ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones made the following announcements:

- Next Endowment Meeting to be held Tuesday, June 25, 2013 at 5pm
- Next *Regular* Board Meeting scheduled for Monday, July 15, 2013 at 5pm at Switzerland County Elementary School with a walk-through at 4pm
- Superintendent/Community Round Table discussions will be held in August at the Fire House in East Enterprise and in September in Vevay with the time and places to be announced
- Asked Matt or Ron Hocker to look into House Bill 1381 regarding transfers of students from other schools
- Next Construction Meeting at 2pm on Thursday at SCES to discuss the progress of the renovations of classrooms and restrooms and office complex. Classrooms should be ready on time for the start of school
- Will begin interviewing for Curriculum Director position on Thursday

BOARD REPORT AND COMMENTS:

Mr. Truitt asked what the status of hiring a School Resource Officer was. Mr. Hocker said the Commissioners approved a Switzerland County School Safety Commission which now makes the Corporation eligible to apply for a grant through Homeland Security. Mr. Jones said he also planned to apply for a grant administered by the Criminal Justice Institute which has not yet been posted.

Mr. Daugherty said he wanted to point out that the Corporation previously used Stimulus Grant money to hire several individuals which are now being funded through the General Fund. He mentioned this because the Corporation is now intending to hire a Curriculum Director which will be funded through the General Fund and everyone needs to take notice of how these funds will be affected.

Mr. Daugherty said he had seen a lot of old equipment sitting around the storage shed out by the track and wondered if there was a way to get an inventory of what was being stored inside. He asked Mr. Sieglitz if there was a plan for the storage or disposal of old electrical equipment. Mr. Sieglitz said he used the old Administration Office for storage until the Jones Brothers pays for our old, unusable tech equipment once a year. He said the Tech Department did not use that shed for storage. Mr. Daugherty said the building is being crowded by equipment and wanted to see that cleaned up.

Mr. Daugherty said he was glad to hear that Mr. Goewert is looking into Hall of Fame for various aspects of our Corporation. Mr. Goewert said he has not yet had time to assemble a committee to take that on, but he and Mr. Todd have discussed it.

Mr. Waltz welcomed the new employees. He said Mr. Daugherty had gone above and beyond the call of duty regarding the sports fields project and he appreciated his dedication.

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Mrs. Peters said she was happy to say that the Technology Committee is up and running. She said there are five sub committees of that committee. She is excited about the Evaluation Compensation Committee. She said Mr. Goewert is chairing the staff committee. Mrs. Peters asked if the Board approves the Athletic Handbook. Mr. Goewert said if there were changes she would like to see made, please email those to him. He said he has also sent the handbook to all the Principals to look at and advise him of any issues they think should be addressed.

ADJOURNMENT:

Mr. Roberts moved to adjourn the meeting. Mr. Daugherty seconded and the vote was unanimous. The meeting was so adjourned. (6:35 P.M.)

Nancy Peters, President

William Roberts, Vice President

Andy Truitt, Secretary

Wayne Daugherty, Member

Josh Deck, Member

Unable to Attend
Tammy Hayes, Member

Vernon Waltz, Member