

April 15, 2013

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE APRIL 15, 2013
REGULAR SCHOOL BOARD MEETING 5:00 P.M.**

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mrs. Peters called the regular meeting to order and led those in attendance in the pledge to the flag and a moment of silence.

ATTENDANCE:

Board members present for the public session were Mrs. Peters, Mr. Roberts, Mr. Truitt, Mr. Daugherty, Mr. Deck, Mrs. Hayes and Mr. Waltz. Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Matthew Hocker, John Sieglitz, Tony Spoores, Gregg Goewert, Greg Curlin, William Carpenter, Jill Cord, David J. Lockwood, Judy Kinne, Shyla Prince, Diana Johnson, John Druba, Sally Weales, Kathy Williams, Anna Lockwood, Olivia Hewitt, Vicky Abbott, Adeli Kinne, Robin Furnish, Nila Johnson, Donna Baker, and Jerry Clayton.

ADOPTION OF THE AGENDA:

Mr. Truitt made a motion to approve an amended agenda with the omission of a football fundraising presentation under New Business and the omission of a Professional Leave Request as well as the addition of a Personnel item. Mr. Roberts seconded the motion. The Board's vote to approve the agenda as amended was unanimous.

APPROVAL OF MINUTES:

The Board voted unanimously to approve amended minutes of the March 18, 2013 meeting with wording changes to pages 25 and 28 in a motion by Mrs. Hayes and seconded by Mr. Truitt.

FUND REPORT:

Mr. Daugherty moved to approve the February Financial Report as submitted. Mr. Waltz seconded the motion. Mrs. Swango mentioned that two buses have been purchased and that we are expecting them to be delivered in a few weeks. She said this was part of last year's Bus Replacement Plan and wanted to mention it because it will reduce the cash balance in that fund. The Board's vote to approve the report was unanimous.

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CLAIMS:

The following Payroll and Vendor Claims were recommended for approval by the Board in a motion by Mr. Truitt, seconded by Mr. Daugherty:

- Payroll Claims for 3/29/13 and 4/12/13
- Prewritten Claims: #44645- #44687, and #44688-#44712
- New Claims: #44713-#44799

OLD BUSINESS:

The 2013-2014 High School Student Handbook was presented at the March meeting for first reading and Mr. Goewert was seeking final approval at this meeting. Mr. Waltz moved to approve the handbook as presented. Mr. Deck seconded the motion. Mrs. Hayes said she did not agree with the changes being made to the handbook regarding drug testing. She said she did not want students to think this is an easy way to go since they were only getting a 25-day suspension from activities as opposed to the previous 45 days. Mr. Goewert explained that the 13 students who did not sign papers this year agreeing to random drug testing are aware they are not allowed to participate in any school activities. He said the change to 25 days will be a minimum and that parents can always say it's alright to have more. Mr. Goewert said he was just trying to provide an incentive for students to clean up their act if there is something coming up that they want to participate in and 45 days ends up being an entire 9 weeks. Mrs. Hayes said she believed in the zero tolerance policy and that it should be upheld. Mr. Daugherty asked if the athletic handbook was part of the student handbook. Mr. Goewert said the athletic rules were not part of this document and that Mr. Todd will be presenting a student Athletic Handbook at a later date. Mrs. Hayes abstained from the vote while all other Board members voted to approve the handbook as presented.

NEW BUSINESS:

Mr. Deck moved to approve a fundraiser request for players and Firemen to stand at various stops throughout the county on 5/25/2013 to collect donations to offset the startup costs for the Football program. Mr. Waltz seconded the motion. Some Board members voiced concerns regarding collecting money in this manner. Mr. Spoores said the fundraiser has been approved by the Police Chief and Sheriff and he knew it was not ideal, but it was for a good cause. The motion to approve the request passed with the following vote: AYES: Deck, Peters, Hayes, Truitt, Roberts. NAYS: Daugherty, Waltz.

The Board voted unanimously to approve the formation of a "Pacer Varsity Club" and an accompanying website with a \$30 annual membership fee fundraiser in a motion made by Mr. Deck and seconded by Mrs. Hayes. Josh South will donate his time and labor to create the website. There will be student membership and adults can be associates. This club will be for the benefit of all sports, not just football.

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Mr. Daugherty moved to approve a baseball fundraiser with proceeds going to their program from members of the Jefferson-Craig Fire Department parking cars at \$2 a car for the Chris Cagle concert being held at the High School Gym on April 25, 2013. Mr. Roberts seconded the motion. Mrs. Hayes asked that someone make sure the students are safe. It was determined that local law officials will be overseeing things. The Board's vote to approve the fundraiser was unanimous.

Mr. Truitt moved to approve the PTA/SCES Walk-A-Thon at the school, April 17, 18 and 19 to raise money for the purchase of a Bounce House. Mr. Deck seconded the motion and the Board's vote was unanimous.

Several Donations to the Business Professionals Association to assist with food, and hotel and registration fees for upcoming competitions were approved unanimously by the Board in a motion made by Mr. Truitt and seconded by Mrs. Hayes. They are as follows:

- \$100 – American Legion
- \$100 – Cash Saver
- \$330 – Friendship State Bank
- \$ 50 – Shannon Phipps
- \$100 – Main Source Bank
- \$500 – SwitzCo

The Board unanimously approved the following grants and donations in a motion by Mr. Waltz, seconded by Mr. Deck:

- \$2000 from the Community Foundation, Inc for the Green Team
- \$100 from the American Legion for the Green Team's 4/20/13 Community Park Cleanup Project meals
- \$25 from Walmart for a Green Team gift card

Mrs. Hayes moved to approve the 6-Year, Elementary Reading Textbook Adoption. Mr. Daugherty seconded. Mrs. Peters asked if a class set meant that one set of books is purchased which would stay in the classroom. Mr. Spoores, who served as the Textbook Adoption Coordinator said that is the case. He commended the time and effort put into this adoption by all of those involved. The Board voted unanimously to approve the adoption as follows:

Kdg.	Ind. Comprehensive PKG Kit	McGraw-Hill	9780021255849	\$2499.00/class
1 st	Ind. Comprehensive PKG 1	McGraw-Hill	9780021195664	\$ 157.71/stdt
2 nd	Ind. Comprehensive PKG 2	McGraw-Hill	9780021190201	\$ 90.00/stdt
3 rd	Ind. Comprehensive PKG 3	McGraw-Hill	9780021190652	\$ 96.00/stdt
4 th	Ind. Comprehensive PKG 4	McGraw-Hill	9780021185931	\$ 65.00/stdt
5 th	Ind. Comprehensive PKG 5	McGraw-Hill	9780021193523	\$ 65.55/stdt
6 th	Ind. Comprehensive PKG	McGraw-Hill	9780021193011	\$ 65.55/stdt

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Mr. Truitt moved to approve an Endowment Request for \$215,000 for the purchase of books for the newly adopted Elementary Reading Textbook Rental Adoption. Mr. Daugherty seconded the motion. Mr. Waltz asked how the use of I-Pads was going. Mr. Druba said there has definitely been a learning curve with the usage of the I-Pads. Mr. Sieglitz said there almost needs to be one full time person from the technology department to work on them. Mr. Spoores said it has been challenging for several reasons, one of them being that it takes more training for the tech team and professional development for staff. He said he would be addressing this at the next Principal's meeting. Mr. Waltz said it will be fascinating to see if the scores go up because of their use. Mr. Druba added that it was not a question of if, but when all schools will be using this from of technology. The Board's vote to approve the request as submitted was unanimous.

An Endowment Request in the amount of \$2,486.46 for staff expenses for the Business Professionals Association's National Leadership Conference trip was presented to the Board for approval with half the expenses to be paid by the Endowment \$1,243.23 and half to be paid by the Corporation. The field trip for the students was previously approved by the Board. Mr. Truitt made a motion to approve the request as presented. Mr. Waltz seconded. Mr. Daugherty asked if this was the first time the Corporation had paid for staff member's expenses on a trip the school had not required of them. Mrs. Swango said this may be the first time for such an Endowment request. The Board's vote to approve the request was unanimous.

Mrs. Peters called for a ten-minute break from the meeting. Mrs. Hayes was ill and left during this break.

Sealed bids for surplus High School gym lights were opened at the Administration Office on April 12, 2013. The bids received are as follows:

- \$125 from JJ Sullivan
- \$240 from Jamie Peters

Mr. Waltz made a motion to accept the higher bid of \$240. Mr. Daugherty seconded the motion and the Board's vote was unanimous.

A revision of the existing Vending and Concessions Resolution was submitted for first reading at the March Board meeting. Mr. Deck moved to approve the resolution as presented. Mr. Roberts seconded the motion. The Board's vote was as follows: AYES: Deck, Waltz, Peters, Roberts, Truitt. NAYS: Daugherty. The approved resolution is as follows:

WHEREAS there is a soda vending machine located in the lobby of Switzerland County High School,

WHEREAS the Athletic Department manages the vending function for that machine,

BE IT RESOLVED that the proceeds from the soda vending machine go to the Extra Curricular Account for the Athletic Department of the Switzerland County High School.

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WHEREAS there is a snack vending machine located in the lobby of Switzerland County High School,

WHEREAS the machine is serviced and maintained by an outside vendor,

BE IT RESOLVED that the proceeds from the snack vending machine go to the Extra Curricular Account for the Student Activity/General Fund of the Switzerland County High School.

WHEREAS there is a snack vending machine located in the lobby of Switzerland County Middle School,

WHEREAS the machine is serviced and maintained by an outside vendor,

BE IT RESOLVED that the proceeds from the snack vending machine go to the Extra Curricular Account for the Student Activity/General Fund of the Switzerland County Middle School.

WHEREAS there is a water vending machine located in the lobby of Switzerland County Middle School,

WHEREAS the Athletic Department manages the vending function of the that machine

BE IT RESOLVED that the proceeds from the water vending machine go to the Extra Curricular Account for the Athletic Department of the Switzerland County Middle School.

WHEREAS Concession stands in each school are established for specific activities and

WHEREAS the concession stands are managed by a specific Extra Curricular Activity group

BE IT RESOLVED that the proceeds from each concession stand go to the specific Extra Curricular Account group managing the stand.

In addition, a beginning inventory, purchases, distributions, items sold and ending inventory shall be maintained and reconciled to the amount of funds received for each activity season. Such reconciliation of vending and concessions shall use form SA-9 for Accountable Items Review.

Persons with access to vending and concessions shall be properly designated by school administrators and access shall be limited to those designated.

This resolution is in compliance with Indiana Board of Accounts School Manual 6-4 revised 2010 and with The School Administrator Volume 167, September 2004.

Mr. Spoore, Mrs. Weales and Mr. Druba were on hand to point out changes being recommended for the MS, SCES and JC Student Handbooks. This is a first reading for the handbooks which will be presented for final approval at the May meeting. Mr. Druba pointed out that the Middle School handbook has the exact same drug testing policy as that of the High School. He said not many other changes were made to the handbook other than the obvious. Mr. Spoore commented that some of the changes being made to the Jefferson-Craig Elementary School Student Handbook, include adding the bullying policy when it is available, amending the emergency closing procedures and code red policies; updates to the Title 1 class information; omission of teeter-totter to playground rules and cell phones to electronic games & devices. Mrs. Weales pointed out that most of the changes to Switzerland County Elementary School's Student Handbook was

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wording changes to current information. Some significant changes had to do with academic guidelines, attendance policy, the High Ability Program, homeschool

information, necessity of identification for the release of a student, and the omission of names when photos are published on media.

Members of the FFA gave a presentation of their Parliamentary Procedures. Olivia Hewitt presided as acting President for the demonstration. Mr. Curlin explained there are sixteen areas of competition in which speed and accuracy are key components.

Jeremy Clayton and Anna Lockwood presented a slide show representing the Band, Choir and Art. The slide show represented past and present program participants and their competition results and accreditations. Some highlights included the selection of 6 Switzerland County students to perform with the Indiana All-Star Band, Jennifer Johnson's invitation to perform at Carnegie Hall, the choir's participation in the Ohio River Valley Choral Festival and an upcoming Spring Concert on May 30, and the Band's upcoming performance on May 25 at the Indy 500 Festival Parade.

Shyla Prince represented the Business Professionals Association. She explained that the High School has two state officers. Twenty-six members participated in state competitions at which they worked as a team to earn eight chapter awards. Nine members of the HS's BPA will be attending the National Leadership Conference. Ms. Prince said the officers assisted with Mr. Jesop's formation of the new Middle School BPA this year, of which five members will compete at Nationals.

Nila Johnson represented SLAC which stands for Student Leadership Advisory Committee. She explained that the committee is the voice of students on how to make their school better.

Mr. Truitt made a motion to grant permission to advertise for the replacement of the Jefferson-Craig/Switzerland County Middle School Gym floor. Mr. Deck seconded the motion. Mr. Druba said the floor was in terrible shape and really needed to be replaced if events are to be held there in the future. He said something to keep in mind was that eventually, renovations to the Old Gym will become cost prohibitive. Mr. Truitt said he believes this should be done right so the gym can be used to its full potential. The Board's vote to grant permission to advertise for the project was unanimous.

Mr. Roberts moved to approve the foreign exchange students and faculty members from Thailand to attend school and various school functions during their stay in Vevay. Mr. Truitt seconded the motion. The students and staff will be staying with members of the community who have graciously volunteered to be host families. The purpose of this international program is to explore ways in which the two schools may cooperate in cultural, educational and social exchanges. The Board voted unanimously to approve the list of Thai staff and students as presented.

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PUBLIC COMMENTS:

Mrs. Jill Cord wanted to know if there was a report on the Interim Sessions. Mr. Jones said the results will be presented at the May meeting. Mrs. Cord felt the sessions were a good thing but felt they needed to be promoted differently.

Mr. Druba mentioned that there was a two-hour lockdown at the schools on Friday. He said whenever presented with a threatening situation he would always err on the side of caution. He mentioned that members of the local law enforcement were great and handled things very well.

Mr. Goewert voiced his concern about students living in the Land Development in Patriot. His main concern at the moment involved 3 female students who do not have cars and no internet access with little parental support. He said one was a teen mom that needed a location for access to Nova Net. He wondered if someone could use an activity bus to bring them to school. Ten students have graduated since May of 2012. Mr. Waltz wondered if it would be possible to set the teen mom up in some public area if space is available. Mr. Jones also mentioned Catch-A-Ride as a possible transportation solution.

PERSONNEL:

The Board voted unanimously to approve the following ECA Assignments in a motion by Mr. Waltz and seconded by Mr. Truitt:

- Amanda Cole – Gr. 7 & 8 Cheerleading Sponsor
- Pete Schonfeld & James Richards - Volunteer Assistant Baseball Coaches

Mr. Truitt made a motion to approve Tim Hoffman to serve as a volunteer driver for Sharon Hansel's upcoming field trip to a River Bats game in Louisville, Kentucky on Tuesday, April 30, 2013. Mr. Waltz seconded the motion and the Board's vote was unanimous.

Mr. Daugherty moved to approve the dismissal of Chris Jacob as the Technology Department Assistant. Mr. Deck seconded the motion. The recommended dismissal falls within the probationary time period and follows a required evaluation as outlined in the Non-Certified Staff Handbook. The Board's vote to approval the dismissal was unanimous.

PROFESSIONAL LEAVE / FIELD TRIPS:

The Board unanimously approved the following Professional Leaves in a motion by Mr. Truitt and seconded by Mr. Deck:

- James Hess to Kokomo, IN for Project Lead the Way training, June 16 through June 28, 2013
- James Hess to Indianapolis, IN for Advanced Manufacturing Training with Conexus and Ivy Tech, July 14 through July 20, 2013

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USE OF FACILITIES:

Two Use of Facilities applications were unanimously approved by the Board in a motion by Mr. Daugherty, seconded by Mr. Roberts. They are as follows:

- SCHS Cafeteria – J. South for Republican Party Lincoln Day Dinner, April 28, 2013 from
- SCE –K. Zimmerer for Cub Scout Meetings, April 11 & May 9, 2013, 5:30-8:00pm

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones made the following announcements:

- Next Endowment Meeting to be held Tuesday, April 23, 2013 at 5pm at SCES
- Next Regular Board Meeting scheduled for Monday, May 20, 2013
- ISBA Region 10 Spring Meeting May 21, 2013 in Seymour, IN at the Pines Evergreen Room at 6pm

Mr. Jones mentioned that he had held his first Superintendent/Community Roundtable at Florence and he was hopeful that attendance will increase with each one. He said the next discussion will be held at the Moorefield Store on Thursday, April 18, 2013 at 6pm with no official Board business being conducted. He said he hoped to see everyone there.

Mr. Jones also mentioned that at a recent Certified Teachers Association meeting, different planning committees were mentioned such as the RISE Model Modification committee, job descriptions committee, and technology committee. Board members were encouraged to let Mr. Jones or Mrs. Peters know if they are interested in serving on any of these committees.

Mr. Jones announced that April 18, 2013 is the deadline to apply for the part-time, seasonal mowing position that is posted. Mrs. Peters assigned Mr. Daugherty, Mr. Roberts and herself to serve on the interview committee for that position.

BOARD REPORT AND COMMENTS:

Mr. Daugherty felt that Mr. Jones was doing a good thing by holding the roundtable discussions. He thanked Mr. Goewert for caring about the students.

Mr. Daugherty talked about the long range plans for school grounds. He said the big culvert at the Administration Office will be a monumental task. In considering future practice and playing fields for soccer and football and tennis courts, he did not think 6 fields could be constructed with the property currently available. He said McAlister has a great plan. He said he didn't think the Corporation can trust the fact that the town will be able to help due to time constraints. Mr. Jones said what the Corporation needs to do is

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decide what is needed now and work on that. It was agreed that the football and soccer practice fields should be the main focus of attention. Mr. Daugherty's fears are that something will get started for a good price but then the Corporation won't be able to get the next phase completed for that price.

Mr. Spoore said he and Mr. Todd looked at companies other schools had used and the cost for three quality fields was \$89,000. He said one example of some things that need to be considered is that even if there is equipment donated to the school for free, qualified operators will still be needed to complete the job. Mr. Deck asked if anyone had considered turf. He said this might cost less in the long run.

Mr. Goewert said while all of the grounds issues are being considered, he wanted to add that a weight room will also be needed.

Mr. Waltz thanked the students for their presentations and commented that they had done an excellent job.

ADJOURNMENT:

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (7:55 p.m.)

Nancy Peters, President

William Roberts, Vice President

Andy Truitt, Secretary

Wayne Daugherty, Member

Josh Deck, Member

Tammy Hayes, Member

Vernon Waltz, Member