

March 18, 2013

SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE MARCH 18, 2013
EXECUTIVE SESSION BOARD MEETING 4:00 P.M.
REGULAR SCHOOL BOARD MEETING 5:00 P.M.

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00pm at the Switzerland County School Corporation's Administration Office to discuss a job performance evaluation of individual employees, identified by Indiana Cole 5-14-1.5-6.1(b)(9).

The Board members present were Mrs. Peters, Mr. Truitt, Mr. Daugherty, Mr. Deck, and Mrs. Hayes, and Mr. Waltz. Mr. Roberts was unable to attend. Mr. Michael L. Jones, Superintendent; School Board Attorney, Ron Hocker and Matthew Hocker were also in attendance.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned and the meeting was opened to the public.

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mrs. Peters called the regular meeting to order and led those in attendance in the pledge to the flag and a moment of silence.

ATTENDANCE:

Board members present for the public session were Mrs. Peters, Mr. Truitt, Mr. Daugherty, Mr. Deck, Mrs. Hayes and Mr. Waltz. Mr. Roberts was unable to attend. Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Matthew Hocker, Josh South, Ryan Jesop, John Sieglitz, Tony Spoores, Gregg Goewert, Melody Smith, Sean McGarvey, Tonya Moore, Rhea Dawn Powell, Greg Curlin, William Carpenter, Susan Benning, Denise Crawford, Danny Hon, and Mark Powell.

ADOPTION OF THE AGENDA:

Mr. Daugherty made a motion to approve an amended agenda which included the addition of two New Business items and two Field Trips and the omission of a Professional Leave Request. Mr. Deck seconded the motion. The Board's vote to approve the agenda as amended was unanimous.

APPROVAL OF MINUTES:

The Board voted unanimously to approve the minutes of the February 18, 2013 meeting in a motion by Mr. Waltz and seconded by Mr. Truitt.

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FUND REPORT:

Mrs. Hayes moved to approve the January Financial Report as submitted. Mr. Deck seconded the motion. Mrs. Swango mentioned that the HRA and Self Insurance Funds would be going away at the end of the calendar year. Title 1, fund #4113, is reimbursable so the Corporation will be requesting that money as well as for fund #6873. She said there was an accounting issue regarding the state and county withholding which was an internal error that has been adjusted. The Board's vote to approve the report was unanimous.

CLAIMS:

The following Payroll and Vendor Claims were recommended for approval by the Board in a motion by Mr. Deck, seconded by Mr. Truitt:

- Payroll Claims for 3/1/13 and 3/15/13
- Transfer to Payroll: #44551
- Voided Claims: #44558, #44563, and #44573
- Prewritten Claims: #44495- #44527, 44528-#44550, #44552-44557, #44559-#44562 and #44564
- New Claims: #44565-#44644

OLD BUSINESS:

Mr. Daugherty spoke on behalf of the Grounds Committee about current and future plans for the school grounds. He said that maybe by Fall, the grass will be established enough to use. He did not know what the cost will be. He said there were timeline issues with county workers who might do the work for free. Mr. Daugherty said space was available behind the baseball field to put a practice field for football. The ground behind the bus parking lot could be used for a proposed soccer field area. He was unsure whether or not the soccer field needed to be crowned or was okay to leave flat. Mr. Hocker said if 5 or more acres will be disturbed, the Corporation needs to submit a plan to the county. Mr. Daugherty said Mr. Hocker would need to assess property lines and the Johnson grass needed to be cleaned up. Mrs. Hayes wondered where the Band was going to practice now. Mr. Goewert said it was a good idea to get the fields ready and the Band can practice in the parking lot. He said he did want to mention in comparison with the other school buildings, the High School has by far the most events scheduled at their building but has fewer custodial staff members. He said with the addition of football locker rooms, etc., he would like for the Board to take that into consideration. Mr. Truitt moved to approve a request to receive quotes on the preparation of a soccer/football field. Mrs. Hayes seconded the motion and the Board's vote was unanimous.

NEW BUSINESS:

The following ECA fundraisers were unanimously approved by the Board in a motion by Mr. Truitt, seconded by Mr. Waltz:

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- Weales: Yoyo sales for free NED Show Presentation at SCES, 4/1-4/5
- Jesop: Football Fund/Athl. Department-Working entry gate at 2013 Swiss Wine Festival, 8/23, 8/24 & 8/25
- Jesop: Football Fund/Athl. Department. – “My Team Shop”-% of sales of apparel/equipment on online website, year round beginning March, 2013

The Board voted unanimously to approve the following grant in a motion by Mr. Daugherty, seconded by Mrs. Hayes:

- \$1050 – Vevay-Switzerland County Foundation, Inc. for 8th grade Job Shadowing program submitted by Ryan Jesop

Denise Crawford was on hand to explain and answer questions regarding her Endowment Request for \$10,000 for the continuation of Dolly Parton’s Imagination Library program for the children in the county to receive an age appropriate book once a month beginning at birth and continuing until the child reaches age 5. Mrs. Hayes made a motion to approve the request. Mr. Deck seconded and the Board’s vote was unanimous.

Mr. Goewert was present to explain some of the changes he wished to include in the 2013-2014 High School Student Handbook. As this was the first reading of the handbook, there was no vote taken. It will be presented for approval at the April Board Meeting. Some of the changes Mr. Goewert mentioned were pre-arranged absence procedures to try to alleviate the problem of students missing the last week of the 9-week period; dress code to align with the Middle school’s; the new salutatorian and valedictorian moving to summa cum laude and magna cum laude in 2014 per the rule previously adopted by the Board; reduction in required Core 40 credits for graduation in 2014 from 42 to 40; implement plan for students to be unable to participate in the graduation ceremony and receive a blank document until credits can be earned during the summer after the ceremony; attendance rule to include participation in 7 periods a day to count as a full day; adjust the definition of a student in good standing as one passing classes, earning grade level credits, and willing to sign the voluntary drug testing form; changes to the wording of the drug testing policy to giving the student 40 ounces of water (was 25 ounces); and the reduction of drug testing time periods to 45 school days instead of 25 school days.

A Vending and Concessions Resolution was presented to the Board for first reading. Mr. Daugherty asked if the vending machines are being filled by outside vendors. Mrs. Swango explained that there are two snack machines, one at the High School and one at the Middle School that are being serviced by outside vendors. She said when that happens, the State Board of Accounts requires that the money goes into the general or activity funds in that building. The water machine and soft drink machines are serviced by the athletic departments so that money can be put into the athletic funds. Mr. Daugherty questioned why all of the machines are not being managed in this way instead of charging extra money to the students which is being pocketed by outside vendors. Mrs. Swango said Mr. Druba had done that for several years and finally decided that his trips to Sam’s to purchase the items did not result in enough savings to the students to

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warrant continuing with that practice. The Resolution will be presented for approval at the April Board Meeting.

The Board unanimously declared the following list as surplus items to be offered for sale by sealed bids in a motion by Mr. Truitt, seconded by Mr. Deck:

Gym Musco Lights, HID LUMINAIRE, Dry Locations Only,

24 – light fixtures/light bulbs, 1000 watts

6 Light Pad-System Electrical Boxes – 277 Ballast Input Voltage, 120v, 208v, or 240v supply Wiring Schematics, 4.1/3.5 Amps

The ECA Reports scheduled for this meeting are now rescheduled for the April meeting. Mr. Goewert said when these presentations were scheduled he did not take into consideration that this meeting fell during the week of Spring Break.

Mr. Daugherty moved to approve the advertisement of a part-time seasonal mowing and weeding position at Switzerland County Elementary School. Mrs. Hayes seconded the motion. Mr. Daugherty said the position should start around March and extend through October and felt the maximum hours per pay period should be 25. He said it was not always going to take that amount of time, but that would be the maximum. He wondered if the person would need an over-seer. Mr. Jones said that responsibility should be handled by the Building Administrator which is Mrs. Weales. The Board voted unanimously to approve the advertisement of the position.

The Board unanimously approved the formation of a Job Description Committee to include Mr. Waltz as Chairperson, Mrs. Hayes and Mr. Roberts in a motion by Mr. Truitt, seconded by Mr. Daugherty.

PUBLIC COMMENTS:

Tonya Moore said she keeps up with education funding and where it goes and at a refurbishing cost of \$32,750 for the HS gym floor, as a tax-payer and parent, she felt the upcoming concert scheduled in the gym might be a mistake. She said she was not knocking Froggy and she knew every precaution was being taken to protect the floor, but she had reservations and felt more thought should have gone into the consideration of this event. On another note, although she felt the remediation week is a good thing, she did not appreciate her child being told that if she didn't attend, she would not pass.

Susan Benning of Froggy Radio Station was present to provide information regarding the upcoming Chris Cagle concert to be held in the High School Gymnasium. She began by explaining that there was a \$6 million policy in place for the concert. She said a tarp was going to be put down to protect the floor. She said the Jeff-Craig Fire Department is going to handle the parking at \$2 per vehicle and those proceeds are going to the baseball team. She said the Senior class was handling the concessions and proceeds from that will go toward their class projects. She said a total of 1600 tickets are being sold and some will be given away. She said the proceeds of the concert would be split between Carrollton, Gallatin County and the Switzerland County Community Foundations. Mr.

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Goewert said the Fire Marshall came today to the school today to check the capacity for this and other events such as graduation.

Mr. Goewert mentioned that in order for a student to pass a grade, the state requires they have a 94% attendance rate, must attempt a graduation advancement test each time it is offered and must attend a school offered remediation in order to be eligible for a waiver if the student is unable to pass the test.

Dan Hon wondered if there hasn't always been a dress code or if there just needs to be better enforcement for what is already in place. He also felt repeat drug offenders need to be dealt with and parents held responsible.

PERSONNEL:

Several persons were recommended to serve as Volunteer Assistant Football Coaches as submitted by Mr. Spoores and Mr. Todd with the support of Mr. Jesop. Mr. Jesop said he thought it was great that these persons have stepped up to volunteer and that there will be three at the Middle School and three at the High School. The following volunteer personnel were approved unanimously by the Board in a motion by Mr. Truitt, seconded by Mr. Deck:

- Dustin Bentz
- Jim Hess
- Matt Levell
- Chris Mattox
- Sean McGarvey
- Adam Pietrykowski

The retirement notice of Mary Jane Rogers from her teaching position at Switzerland County Elementary School at the end of this school year was approved unanimously by the Board in a motion by Mr. Waltz and seconded by Mr. Deck

Mr. Truitt moved to approve the Spring Intercession Staff as submitted by Coordinator, Fred Ross. Mr. Waltz seconded the motion. The Board voted unanimously to approve the following staff:

JC: L. McGarvey, M. Kazmarek, J. Stoner, M. Morris, J. Hickman

SCE: K. Keith, R. Banta, S. Fowler, D. Crawford, F. Ross, L. Lohide

MS: M. Boggs, R. Griffin, C. Mattox, M. Jordan, D. Cole

HS: J. Hess, M. Higgins, S. Holiday, A. Dennis, P. Jones, C. Jesop, R. Bowling,
B. Smith, N. Wheeler, A. Shaw

Bus Drivers: J. Lozier, D. Brubaker, D. DeBaun, M. Powell, K. Headen

All staff members except for S. Holliday and M. Higgins will be working 3.5 hours a day for 5 days for a grand total of 17.5 hours. Mrs. Higgins and Mr. Holliday will be working 7.75 hours a day for 5 days for a grand total of 38.75 hours. Mr. Billingsley may substitute for Mr. Smith if he is unable to work. Bus Drivers will be paid by the number of miles they drive on their route.

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PROFESSIONAL LEAVE / FIELD TRIPS:

The Board unanimously approved the following Professional Leaves in a motion by Mr. Daugherty and seconded by Mrs. Hayes:

- Rita Ross to Indiana Speech and Hearing Assoc. Convention at Indianapolis, IN, April 4-5, 2013
- Cindy Haskell & Wilma Swango to attend the IASBO State Conference at Fort Wayne, IN, May 9-10, 2013

The following Field Trip Requests were presented to the Board for approval:

- Kyle Woolston to the FFA World Food Prize at Purdue University, April 4-5, 2013
- Thayer/Seaver/Grubbs to the 2013 National Leadership Conference in Orlando, Fla., 5/8-5/12, 2013

Mr. Truitt moved to approve the trip(s), excluding funding as they are seeking other funding sources to cover the expenses. Mr. Waltz seconded the motion and the Board's vote was unanimous.

USE OF FACILITIES:

Three Use of Facilities applications were presented to the Board for approval as follows:

- SCES Cafeteria – S. Holman for Cub Scout Crossing Over Event, Aug. 21, 2013, 6-8pm
- SCHS Gym – S. Mathews for After-Prom, April 5 & 6, 2013, 3pm to 6am
- SCES Cafeteria – J. Meadors for Patriot Alumni Assoc. Dinner & Meeting, Sat., May 25, 2013, 4-9pm

Mr. Daugherty made a motion to approve the applications with the waiver of the policy not to rent the High School Gym. Mr. Truitt seconded the motion and the Board's vote was unanimous.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones made the following announcements:

- Next Endowment Meeting to be held Tuesday, March 19, 2013 at 5pm
- Next Regular Board Meeting scheduled for Monday, April 15, 2013 at 5pm at Switzerland County Elementary School with a walk-through at 4pm
- ISBA Region 10 Spring Meeting May 21, 2013 in Seymour, IN at the Pines Evergreen Room at 6pm

Mr. Jones said on March 20, 2013, at the Indiana Senate Chamber, there will be a hearing on Senate Bill 528 at 9:00am regarding Riverboat Gaming Revenue and at 1:30pm, the House Bill 1003 regarding the School Voucher Expansion Bill.

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Mr. Jones mentioned he would be holding a Superintendent/Community Roundtable discussion at the Florence Fire House at 6pm with no official Board business being conducted.

Mr. Jones initiated a discussion about a Resource Officer position brought up at the last Board Meeting. He said the State of Indiana has not presented the grant schedule. Mr. Spoores said it was mentioned that an additional person was needed. He said financially, there would be no way to pay more than one person an hourly rate. Mr. Jones said there have been discussions with the Sheriff and Police Departments regarding an officer who might agree to train school staff members as “reserve” officers. He said this person could receive a stipend similar to an ECA stipend. Mr. Jones said the Indiana State Police Alliance has sixteen officers. He said when they are off duty they are used as resource officers at North Harrison School Corporation and we would like to look at using officers in the same way. There will be a follow-up meeting on Monday at 1:30pm.

Mr. Jones asked Mr. Carpenter to give an update on the progress at the Elementary School. Mr. Carpenter said 18 days were lost due to waiting on bricks but the project, as a whole, was actually going along well.

BOARD REPORT AND COMMENTS:

Mr. Waltz said he was glad progress was being made regarding the Resource Officer. He also mentioned that school vouchers are a big deal and public schools will need to fight together or lose students to private schools.

Mr. Daugherty mentioned that when discussing future grounds plans, Mr. Goewert mentioned there were 3 custodians at the High School and two subs were being called in on a regular basis. He wondered if the hiring of one person would replace the two subs currently being called in.

Mr. Daugherty wondered about the threshold for bidding regarding Capital Projects. He asked if there is still a hold on projects unless they are considered absolutely necessary. Mrs. Swango said some business will have to go on. She said if the funding is there and it is already in the Capital Projects plan, and it doesn't require bids, the project can go forward.

Mr. Daugherty asked about the Use of School Facilities. He said he understood the law to say that the school can be used if it is for school events. Mrs. Swango said this is true except for some things, such as the After-Prom which is for our students, but is not considered a school event and is sponsored by an outside entity. Mrs. Swango said the stricter rules regarding proof of insurance has occurred due to the change in the Corporation's insurance company and she will know more about the matter in a couple of weeks after she has spoken with a company representative. She said it had to do with the level of risk involved. For example, she explained, the use of a bouncy house by students in the gym would be considered riskier than a group of adults having a dinner in the cafeteria.

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Mr. Daugherty asked if there were responses sent out to persons who made public comments. Mr. Jones said written responses were usually sent out unless the questions were answered during the meeting.

Mrs. Hayes wanted to know what bully icons were. Mr. Spoore explained that he has set up an icon that students can click on in order to report bullying.

Mrs. Hayes also mentioned the letters from students in the Board packet about art and wondered if art wasn't being taught anymore. Mr. Jones explained that art was being incorporated into the classrooms to correspond to subject matter.

Mrs. Peters said she attended the Ohio Valley Choral Festival. She said it was super and the Corporation was well represented.

Mrs. Peters asked if the General Assembly ended on April 20. Mr. Jones said he knew it was around the end of April.

Mrs. Peters asked about the status of the Policy Manual. Mr. Hocker said he was still working on it.

ADJOURNMENT:

Mr. Truitt moved to adjourn the meeting. Mr. Deck seconded and the vote was unanimous. The meeting was so adjourned. (7:50 p.m.)

Nancy Peters, President

Unable to Attend
William Roberts, Vice President

Andy Truitt, Secretary

Wayne Daugherty, Member

Josh Deck, Member

Tammy Hayes, Member

Vernon Waltz, Member