

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE NOVEMBER 05, 2012  
SPECIAL SCHOOL BOARD MEETING      5:00 P.M.**

The School Board of Trustees held a special public meeting beginning at 5:00 p.m. at the Switzerland County Administration Office on November 5, 2012.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Board President, James Phipps called the meeting to order and led those in attendance in the pledge to the flag.

**ATTENDANCE:**

Board members in attendance were Mr. Phipps, Mr. Daugherty, Mr. Roberts, Mrs. Moore, Mrs. Peters, Mr. Truitt and Mr. Waltz.

Others in attendance were Michael L. Jones, Wilma Swango, Mona Crabtree, Ron Hocker, Matthew Hocker, Tony Spoores, John Druba, Jill Cord, Terry Lancer, William Carpenter, John Sieglitz, Rhonda Pennington, Kathy Spoores, Colleen Lay and Greg Goewert.

**ADOPTION OF AGENDA:**

Mr. Truitt moved to approve an amended agenda with the omission of Administrator's Contracts under New Business, and the addition of an ECA Fundraiser request and a Field Trip request. Mrs. Peters seconded the motion and the vote to approve the amended agenda was unanimous.

**APPROVAL OF MINUTES:**

The Board voted unanimously to approve the minutes of the meeting of October 15, 2012 in a motion by Mr. Truitt, seconded by Mrs. Peters.

**FINANCIAL REPORT:**

The August fund report was presented for approval by the Board. Mrs. Swango mentioned that the Corporation was currently in the process of a regular audit by the State Board of Accounts. She mentioned that the federal grant funds were running in the red and would be reimbursed once the monies were received. Mrs. Moore moved to approve the report as presented. Mr. Roberts seconded. The Board's vote was unanimous.

**CLAIMS:**

The following claims were presented for approval by the Board:

- Payroll Claims for 10/26/2012
- Vendor Claims:  
Prewritten: #43562; 43636; 43659 through 43687; 43393; 43772 through 43788; 43790 through 43798  
New Claims: 43828 through 43832; 43833 through 43901  
Transfer of Claims: 43789 and 43799

Mr. Truitt made a motion to approve the claims. Mr. Waltz seconded. Mrs. Peters questioned claim #43850 to Edelweiss Floral \$417.25 for indoor garden plants. Corporation Treasurer, Mrs. Swango, explained that refurbishing the indoor garden at SCES was part of a project based learning project. Mrs. Peters also asked what the \$515 to the Indiana Association of School Principals in claim #43856 was for. Mrs. Swango explained that this was annual membership in the Association. Mrs. Peters asked if this is something that was done for all building principals. Mrs. Swango said yes if the principal requests it and it is her belief that all of them belong. Mrs. Swango pointed out that she had placed a document at each of their seats providing information regarding bus repair in response to questions posed by Mr. Daugherty at the last meeting. The Board’s vote to approve the claims as submitted was unanimous.

**OLD BUSINESS:** None

**NEW BUSINESS:**

Mr. Phipps recognized Mr. Lancer of RQAW who informed the Board of the results of the meeting held on November 1, 2012 when the bids for the Switzerland County Elementary School renovation/construction project were opened and recorded. The submitted bids are as follows:

Bidder	Base Bid	Alt. 1 Skylight	Alt. 2 Lights/ Ceilings	Alt. 3 Café Ceiling	Alt. 4 Accord. Part.	Totals
Poole Group	2,002,000.00	24,030.00	\$35,600.00	\$17,525.00	13,900.00	\$2,093,055.00
Performance Constr.	1,954,000.00	23,600.00	\$27,400.00	\$15,800.00	7,500.00	\$2,028,300.00
Empire Bldg. Co.	2,198,000.00	25,000.00	\$30,000.00	\$10,000.00	10,000.00	\$2,273,000.00
Endeavor Constr.	2,051,000.00	25,000.00	\$27,000.00	\$16,000.00	10,000.00	\$2,129,000.00
Seyferth Bldg. Co.	1,938,342.00	19,800.00	\$27,900.00	\$13,889.00	8,670.00	\$2,008,601.00
Harmon Constr.	2,045,000.00	17,727.00	\$30,706.00	\$20,710.00	9,461.00	\$2,123,604.00
Bruns-Gutzwiller	1,998,000.00	27,000.00	\$35,000.00	\$15,000.00	8,700.00	\$2,083,700.00

Mr. Lancer said it was his recommendation that the Board approve Seyferth Building Company as the lowest responsive and responsible bidder at \$2,008,601.00. Mr. Lancer

said Seyferth had all of the bidding requirements covered and he had checked to see if the company could follow through with the project if it were awarded the bid. Mr. Lancer assured the Board he had checked the company's references and all previous projects had been completed on time within the budgets set for the projects. Mr. Daugherty asked about a new road around the building. Mr. Lancer said the project plan does include the relocation of the current playground as well as the construction of a new road around the building. Mr. Jones said SCES Principal, Mrs. Weales, will be working with the company regarding alternate bus travel while construction is going on. Mrs. Peters asked if the company had previously done any school projects. Mr. Lancer said Seyferth had completed a school project in Ohio and had worked on an Indiana project in Lawrenceburg. Mrs. Moore moved to award the bid for the renovation/construction project at SCES to Seyferth Building Company. Mr. Waltz seconded the motion. The Board's vote was unanimous.

Mr. Roberts moved to approve the STEM Library Grant Agreement with the Community Foundation of Switzerland County which will provide STEM materials for each of the four schools in the Corporation. Mr. Truitt seconded the motion. The Board's vote to approve the agreement was unanimous.

The Board approved an ECA fundraiser request from Mrs. Weales for class "loose change" donations to contribute to the Red Cross's relief efforts for Hurricane Sandy, Nov. 5 through Nov. 14, 2012 in a motion by Mrs. Moore, seconded by Mr. Truitt. Mrs. Moore said she had wondered if any of the schools were going to be doing anything like this and she appreciated their efforts to help out.

**PUBLIC COMMENTS:** None.

**PERSONNEL:**

Mr. Waltz moved to approve the ECA appointment of Matthew Levell as M.S. Girls Golf Coach. Mr. Truitt seconded and the vote was unanimous.

Corey Lay was unanimously approved by the Board to serve in the ECA position of Grade 7 Girls Basketball Coach in a motion by Mr. Waltz, seconded by Mr. Truitt.

Mr. Truitt made a motion to approve James Martin to fill the ECA position of Freshman Boys Basketball Coach. Mr. Roberts seconded the motion. The Board's vote was as follows: AYES – Truitt, Roberts, Daugherty, Phipps, Peters, Waltz. NAYS – Moore

The Board unanimously approved Sam Johnson to serve as a volunteer Wrestling Coach for the High School in a motion by Mr. Roberts, seconded by Mr. Waltz.

**PROFESSIONAL LEAVE / FIELD TRIPS:**

A field trip to Indianapolis for 12 Student Council students to attend a Leadership Conference, Nov. 3 through Nov. 4 was presented to the Board for approval. Mrs. Moore

made the motion to retroactively approve the trip while Mr. Truitt seconded. Mr. Waltz said teachers should know by now that these trips need Board approval and should know to submit their paperwork ahead of time. Mr. Jones said he and Mr. Phipps had discussed this when the trip request was presented to the Transportation Department the day before the trip. Mr. Jones said Student Council Sponsor, Shaun Holiday had apologized profusely for the error. He also said he and Mr. Phipps felt this was a very resourceful trip and that the students should not be punished for the teacher's neglect. The Board's vote to approve the trip was unanimous.

### **USE OF FACILITIES:**

The Board voted unanimously to approve a Use of Facilities request by Connie Wallace to use Jefferson Craig Elementary School for Good News Club meetings on Tuesday afternoons from 2:50 to 4:45 from November 13 to December 18, 2012 and February 5 through March 12, 2013 in a motion by Mr. Daugherty, seconded by Mrs. Moore.

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent, Michael L. Jones made the following announcements:

- Next Special Board Meeting – Monday, Nov. 12 at 5pm at High School Cafeteria: Open Working Session to discuss the feasibility of the instigation of a new football program
- Next Regular Meeting – November 19, 2012, regular meeting at 5pm, Executive Session at 4pm if needed
- Endowment Meeting – November 27, 2012 (last Tuesday of month)
- Thanked Mr. Lancer of RQAW and Bill Carpenter for their work on the SCES construction project
- Spoke to Board members regarding Superintendent Evaluation form which needs to be finalized and submitted to State by November 19, 2012.

### **BOARD REPORT AND COMMENTS:**

Mrs. Peters asked if the Corporation had rules by which our schools are graded. Mr. Jones said it is a very complicated formula. Mrs. Peters said she felt it would help to see how the State comes by these grades. Mr. Jones said he could get those for her. He said he plans to give a full report to the Board at the December meeting.

Mrs. Peters said the Policy Committee will probably need to have one more meeting. She said she has a call in to Mrs. Slavens of the ISBA about a couple of things.

Mr. Truitt commended Angie Grubbs on the newsletter that she left at each Board Member's station.

Mr. Daugherty said sometimes we lose track of the things people have done for our Corporation. He said he just wanted the Community to know how much recently deceased, Mr. Tim Montgomery, did for the Corporation and for the community.

Mr. Daugherty said he truly appreciated the hard work being done by Nancy and other Policy Committee members. Mrs. Moore agreed.

Mr. Daugherty asked if the school ratings are subject to change. Mr. Jones said their application was submitted and denied.

**ADJOURNMENT:**

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (5:50 p.m.)

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James Phipps, President

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Wayne Daugherty, Member

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William Roberts, Vice President

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Nancy Peters, Member

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Tonya Moore, Secretary

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Andy Truitt, Member

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Vernon Waltz, Member