

Oct. 15, 2012

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE OCTOBER 15, 2012  
EXECUTIVE SESSION BOARD MEETING   4:00 P.M.  
REGULAR SCHOOL BOARD MEETING    5:00 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00pm at the Switzerland County School Corporation's Administration Office according to I.C.5-14-1.5-6.1(b)(9), to discuss the job performance evaluation of an individual employee.

Board members present were Mr. Phipps, Mr. Roberts, Mrs. Moore, Mr. Daugherty, Mrs. Peters, Mr. Truitt and Mr. Waltz. Michael L. Jones, Superintendent; School Board Attorney, Ron Hocker and Matthew Hocker were also in attendance.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned and the meeting was opened to the public.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Phipps called the regular meeting to order and led those in attendance in the pledge to the flag.

**ATTENDANCE:**

Board members present were Mr. Phipps, Mr. Roberts, Mrs. Moore, Mr. Daugherty, Mrs. Peters, Mr. Truitt and Mr. Waltz.

Others in attendance were Michael L. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Matthew Hocker, David Todd, Angela Grubbs, Colleen Lay, Jennifer Holyoke, Dennis Roark, Josh Deck, Sean McGarvey, Greg Curlin, Tammy Hayes, Rita Sebree, Lisa Craig, John Sieglitz, Taffy Scudder, Patti Kappes, Carol Smith, Sara Hankinson, Michael Ellis, Dickie Romans, Latasha Whipple, Melody Reese, Todd Reese, Kasey Drockelman, and Josh Reeves.

**ADOPTION OF THE AGENDA:**

Mr. Truitt made a motion to approve an amended agenda with the omission of the financial report and the addition of a recommendation of part-time employment. Mrs. Moore seconded. The board voted unanimously to approve the amended agenda.

**PUBLIC COMMENTS:** (Football)

As in the previous meeting, a number of children and parents were present to speak on behalf of the football program. Mr. Phipps opened the floor for public comments

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regarding football after announcing that a meeting will be held on November 12, tentatively at the High School, to talk specifically about the football program, and if there is sufficient information gleaned from that meeting, a vote will be called for at the regular Board meeting on November 19, 2012.

Mr. Daugherty began by saying that there was a committee of eight people. He said they were looking at the pros and cons of a football team. He said one of the biggest issues is what the cost will be now and in the future. He said there were things that needed to be considered such as the development of a field, maintenance of the field, purchase of equipment, insurance and coaches. He said the Corporation budget has been proposed so those funds have already been committed to other things.

Mr. Waltz said he was involved in football when he was younger and was not opposed to the idea of the program at all. He just wanted to point out that nothing is free and wondered where the money for the program was going to come from.

Mr. Roberts said he felt a football program would benefit the kids. He said if the Corporation could provide something to keep kids off the street and provide an incentive to keep their grades up, this was a good thing.

Josh South asked the Board if they had permission to seek pledges from businesses.

Mr. Phipps said they should wait until after the meeting on November 19. Mr. Waltz said he felt it would be premature until it was decided what to do, but he could see where Josh was coming from.

Casey Drockelman asked when they could officially go forward with getting donations to which Mr. Phipps replied that he preferred they wait until after a decision was made at the November 19 meeting. He said the Board will have had a chance to review all of the information gathered at the November 12 meeting. Mr. Daugherty wondered if they did receive donations what they intended to do with the money.

Mrs. Moore said she has been waiting on this for twenty years. She told the group not to give up faith in the Board members, themselves and their community.

Rick Wallace said he appreciated the Board giving up their time to hold a meeting on November 12 to hear from the community.

Latasha Whipple wondered if it would help their case if pledges were presented at the November 12 meeting.

Mr. Phipps suggested that if they went forward with seeking pledges, perhaps the best way to phrase the question would be, "In the event the Corporation approves a football program, what will your donation be?"

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**FUND REPORT:**

Business Office Manager, Wilma Swango, explained there were issues with the August bank statement reconciliation and expected to present it for approval at the special Board meeting scheduled for November 5, 2012.

**APPROVAL OF MINUTES:**

The minutes of the School Board meeting of October 1, 2012 were approved unanimously in a motion by Mr. Truitt, seconded by Mr. Daugherty.

**CLAIMS:**

Mr. Jones took a moment before presenting claims to introduce Patti Kappes, a graduate of Switzerland County, who is now working for the Corporation as a Business Office Assistant. He welcomed her to the staff and said he was glad to have her on board.

Mr. Daugherty made a motion to approve **Vendor** Claims #43395; 43652; 43551; 43526 through 43550; 43628; 43637 through 43651; 43653 through 43658; 43688 through 43692; and 43693 through 43771 and **Payroll** Claims for 09/28/2012 and 10/12/2012 Mrs. Moore seconded the motion. Mr. Truitt asked which buses were being serviced in claim #43730 to K&J Auto for \$1,514.62. Mrs. Swango said those buses listed on the invoices are as follows: #A3-front rotors & brake pads; #31-battery replacement; #18-EOR tube replacement; #11-oil change & filter; #25-oil change & filter; #3-water pump and anti-freeze. Mrs. Moore asked which bus was being worked on at McCubbin Ford Inc. in claim #43739 for \$2,596.65. Mrs. Swango said this was for a bus engine replacement in bus #6. She said they took it to McCubbin's because it was going to take K&J a long while to do and the bus was needed before the work could be done there. Mr. Daugherty asked if he could see a list of buses, the year of the buses, how many miles were logged for each bus and their assignments because it seems everyone wants to drive a newer bus, but it isn't wise to put so many miles on the newer ones. Mrs. Swango said most of that information was actually part of the bus replacement plan, but she would see about getting all of that together for him. She said historically, Ivan tries to save the newer buses for field trips that are going long distances and assign the older buses to the routes. Mr. Daugherty also asked who was responsible for cleaning the buses. Mrs. Swango said the driver is responsible for cleaning the bus used for their route. She said as far as ECA trips, the coach or driver is supposed to be responsible for cleaning that vehicle at the conclusion of the trip. She said she did not know if that was actually happening, but she did know that Ivan was routinely checking on them. Mrs. Moore said she assumed the \$1,074 for Midwest Toxicology was going toward drug testing for bus drivers. Mrs. Swango affirmed and said it was also for student drug testing. Mrs. Moore asked if the testing was random and Mrs. Swango confirmed that was the case.

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**OLD BUSINESS:**

Mrs. Peters moved to approve the updated Non-Certified Handbook. Mr. Roberts seconded. Mrs. Peters explained that the Non-Certified Handbook Committee had met and gone over the handbook and felt the language was now clarified and unified. The vote to approve the updated handbook was unanimous.

A motion was made by Mr. Roberts to approve non-certified pay raises associated with a revised pay schedule. Mrs. Moore seconded the motion. Mr. Roberts explained that there were changes made in order to remove the discrepancy in amounts between levels of the pay schedule. He explained that everyone would receive some kind of raise which averaged out to be around 2.1%. He said, in addition, those people that have worked for the Corporation for more than 20 years will now get a ten cent raise every year instead of having to wait for a raise every five years after year 20. The Board's vote to approve the revised pay schedule and pay raises resulting from that pay schedule was unanimous.

The Board unanimously approved additional staff for the Fall Intercession as recommended in a motion made by Mr. Truitt and seconded by Mrs. Moore. They are as follows:

- Donita Cole & RaheJean Griffin
- Bus Drivers: Danny DeBaun, Mark Powell, Judy Lozier, MaryLou Griffin, Rebecca Lageman, & Eddie Bright

Mr. Daugherty made a motion to approve the Capital Projects Plan for 2013, 2014 and 2015 as presented, based on an assessed valuation of \$502,068,064. Mr. Waltz seconded the motion. The total combined estimated amounts for each building for each year is as follows: \$2,500,000 (2013); \$3,207,086 (2014); and \$2,788,911 (2015). The motion passed with six Board members voting to approve the plan and Mr. Truitt voting against.

Mr. Truitt moved to approve the 2013-2024 School Bus Replacement Plan as submitted. Mr. Waltz seconded. The Board's vote to approve the plan with an amount of \$200,000 for 2013 was unanimous. The twelve year plan estimates the number of buses to be replaced each year and the estimated cost as follows:

2013 = 0	\$200,000	2019 = 4	\$325,000
2014 = 2	\$180,000	2020 = 3	\$270,000
2015 = 0		2021 = 2	\$184,000
2016 = 4	\$284,000	2022 = 1	\$60,000
2017 = 5	\$408,000	2023 = 1	\$92,000
2018 = 1	\$57,000	2024 = 0	

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A motion to approve the 2013 Budget was made by Mr. Truitt and seconded by Mrs. Peters. Mrs. Swango did not go over the budget at this time, as a budget workshop was held on 8/27/12 and hearings were held on 10/1/12. The fund amounts and resulting tax rates are as follows:

<u>Fund:</u>	<u>Rate:</u>	<u>Levy:</u>	<u>2013 Budget:</u>
General Fund	0%	0	11,000,000
Debt Service	.15	624,924	543,007
Capital Projects	.42	2,105,148	2,500,000
Transportation	.27	1,150,019	1,400,000
Bus Replacement	<u>.05</u>	<u>200,066</u>	<u>200,000</u>
Totals:	0.89	4,080,157	15,643,007

**NEW BUSINESS:**

Joe Ward from WTHR Technology gave a presentation to the Board regarding his GIS mapping company. He explained that his company works with towns and counties throughout the United States. He said one of the things his company provides is a locally built map which ends up being much more accurate than a Google map. He said in this case, the Automatic Vehicle Location (AVL) is what is being considered. With this system in place, vehicles can be tracked as they move around the County with only those persons authorized for access able to retrieve this information. Mr. Ward said it kind of feels like the internet and looks like the internet but it is not the internet. He said it is information traveling from the vehicles to specific software locations. He said the system could also be integrated with a student database in order to track individual students. Joining the meeting from Indianapolis via telephone conference, Eric Lowry walked the Board through the basics of the software's capabilities. Mr. Lowry said one great feature of this system is that if a report of safety issues were received regarding a specific bus, that bus could be monitored closely by a web cam while maintaining a view of the entire fleet. In that way, if the police or emergency medical services are needed, the exact location of that bus can be relayed to them. He said reports can be generated showing the travel patterns of a bus with dates and times which can provide good information such as actual miles driven within a certain time period. Mr. Sieglitz said the Corporation would be paying for the license for the software. He said we could have one or we could go with five, meaning one for each building. He said he was working on incorporating the bus cameras with internet access which has to be done through Verizon and thought this would be a good time to look at this system. Sheriff Roy Leap explained that his department has partnered with this company for about five years and it has proved to be an invaluable tool for them. He said the dispatch personnel love it. Mr. Phipps thanked Mr. Ward and Mr. Lowry for the presentation and informed Mr. Sieglitz that the Board was looking forward to a proposal on this with any grant information he could come up with. He said he appreciated Mr. Sieglitz's efforts on this project and to keep working on it.

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The Board unanimously approved two grants in a motion by Mr. Waltz, seconded by Mr. Truitt. They are as follows:

- \$565.62 from IDOE for Non-English Speaking Program submitted by Phyllis Weaver
- \$2500 from Vevay-Switzerland County Foundation for the Girls and Boys Basketball programs

Two fundraisers were unanimously approved by the Board in a motion by Mr. Truitt, seconded by Mrs. Moore. They are as follows:

- SCES PTA – selling of candy bars, mid-November through December
- Art Club – face painting at sporting events through school year for club supplies

Mr. Truitt moved to approve an agreement with Vincennes University for fork-lift training. Mr. Waltz seconded. The Memorandum of Understanding was to provide forklift and warehouse logistics training, including the forklift, textbooks, instructional supplies, internet access, hands-on materials and classroom space at \$400 per day for each class day for 9/17-19; 10/8-11; and 10/15-17, 2012. The Board's vote to approve the agreement was unanimous.

Three Endowment Requests were brought before the Board for approval.

Mr. Daugherty made a motion to approve the request for approximately \$1.5 million for the SCES construction/renovation project. Mr. Waltz seconded the motion. The amount of the request to the Endowment is around half of the estimated cost of the project. Mr. Truitt voted against the request while all other Board members voted to approve.

Mr. Waltz made a motion to approve the request for \$12,740 by Paul Hewitt to cover the transportation costs of the 8<sup>th</sup> Grade class trip to Washington and Gettysburg. Mr. Truitt seconded. The Board's vote to approve the Endowment request as presented was unanimous.

Jennifer Holyoke, Vice President of the Band Boosters was on hand to answer any questions the Board might have regarding the request from Band Director, Tammy Beitzel for \$8,506 to Conrad Music for instruments for Beginning Band students at the elementary schools. She said Mrs. Beitzel had asked her to attend the meeting and apologize for her absence due to a family matter that required her attention elsewhere. Mrs. Holyoke said an Open House was held where 34 students expressed interest in Band and 16 of those students' parents said they could not afford to purchase an instrument. Mr. Roberts made a motion to approve the request. Mrs. Moore seconded. The vote to approve the Endowment Request was unanimous.

#### **PUBLIC COMMENTS:**

None.

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### **PERSONNEL:**

Mr. Waltz moved to approve Kendra Johnson to serve in the Extra-Curricular Activities capacity as a volunteer coach for the Girls Basketball program. Mr. Truitt seconded. The vote was unanimous.

The Board's vote to approve Shane Billingsley to serve as an Instructional Assistant for the Alternative School for the 2012-2013 school year, effective 9/24/12, was unanimous. The motion to approve the employment was made by Mrs. Moore and seconded by Mr. Daugherty.

Mrs. Moore made a motion to approve the part-time employment of Steven Ward to serve as an Elementary Music Teacher for 2012-2013, subject to Mr. Ward's agreement of the terms offered. Mr. Waltz seconded the motion. The terms being offered Mr. Ward are 3.33 hours per day for 107 days at his educational degree of Masters plus 15 at fifteen years of experience (half of his earned experience level). The Board's vote to approve the employment was unanimous.

### **PROFESSIONAL LEAVE / FIELD TRIPS:**

The Board voted unanimously to approve several Professional Leaves in a motion by Mr. Truitt, seconded by Mrs. Peters. They are as follows:

- Stephanie Adams –IN Kindergarten Teacher Conf., Indianapolis, IN, 11/29-30
- Erin Lamkin - IN Kindergarten Teacher Conf., Indianapolis, IN, 11/29-30
- Sherrie Howard - IN Kindergarten Teacher Conf., Indianapolis, IN, 11/29-30
- Becky Curlin - IN Kindergarten Teacher Conf., Indianapolis, IN, 11/29-30
- John Druba – Principal's Conference in Indianapolis, IN, 11/19-20

Mr. Truitt moved to approve Mr. Kyle Woolston to accompany one FFA student to attend a World Food Prize Contest in Des Moines, Iowa, Oct. 17-20, 2012. Mrs. Peters seconded the motion. Mr. Curlin explained that Nila Johnson was selected through Purdue to attend. The Board's vote to approve the Field Trip request was unanimous.

### **USE OF FACILITIES:**

The Board unanimously approved two Use of Facilities requests as follows in a motion by Mrs. Peters, seconded by Mr. Truitt:

- SCES: Amy McAlister for SCES PTA Fall Carnival, Friday, 11/2/12, 6-8pm
- SCES (parking lot): C. Gilliam for Trunk or Treat, Wed., 10/31/12, 5-7:30pm

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### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Mr. Jones made the following announcements regarding construction/renovation at Switzerland County Elementary School:

- Notice to Bidders has been sent to the Vevay Newspapers to run the 11<sup>th</sup> and 18<sup>th</sup>
- A construction wage scale hearing will be held on 10/24/12 with the Superintendent serving as the Corporation's representative and Kyle Stout serving as the tax payers' representative.
- A pre-bid meeting will be held on 10/25/12 at SCES at 11:00am
- Opening of bids will be on Nov. 1, 2012 at the Administration Office Board Room at 11:00am
- A Special Board meeting will be held on Nov. 5 to award the construction bids

Mr. Jones announced that there would be an Endowment meeting on October 23, 2012. He again announced that as Mr. Phipps had mentioned earlier, there would be a meeting, probably at the High School, on November 12 to discuss a football program. He said the next Regular Board meeting is scheduled for November 19, 2012.

### **BOARD REPORT AND COMMENTS:**

Mr. Phipps mentioned that staff and community members should be made aware that any materials going to the Board for consideration should be submitted to the Administration Office by the Wednesday prior to the meeting so that the Board can review it in their Board meeting portfolios.

Mr. Jones asked Mr. Sieglitz about sending e-mail attachments for the Board Meetings. Mr. Sieglitz said the size of some of the attachments is just too large for the internet services or computers of some of the Board members to handle.

Mr. Phipps said he and Mr. Jones were meeting on Monday to go through and work on the Superintendent's Evaluation form.

Mr. Daugherty asked about the status of the backboards at the High School. Mrs. Swango said the standard sizes of the old goals and the new ones are different. She said the company is coming to do the installment so that size adjustments can be made and an inspection can be done at that time to ensure there are no safety issues. Mr. Curlin said the company was scheduled to come Monday or Tuesday of the coming week.

Mr. Daugherty said he wanted to remind folks of the forum being held Thursday, Oct. 18, at 6:30 p.m. at the Hoosier Theatre for the School Board candidates.

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Mrs. Peters said the policy committee had broken into sub-committees and one group had already met. She said both of the committees will be meeting at the end of the month to merge information.

**ADJOURNMENT:**

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (7:25 p.m.)

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James Phipps, President

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William Roberts, Vice President

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Tonya Moore, Secretary

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Wayne Daugherty, Member

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Nancy Peters, Member

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Andy Truitt, Member

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Vernon Waltz, Member