

August 20, 2012

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE AUGUST 20, 2012  
EXECUTIVE SESSION BOARD MEETING      4:00 P.M.  
REGULAR SCHOOL BOARD MEETING      5:00 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00 p.m. at the Switzerland County Administration Office to discuss a job performance evaluation of an individual employee.

The Board members present were Mr. Phipps, Mr. Daugherty, Mr. Roberts, Mrs. Moore, Mrs. Peters, Mr. Truitt and Mr. Waltz. Michael L Jones, Superintendent; School Board Attorney, Ron Hocker, and Matthew Hocker were also in attendance.

The Board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

Upon conclusion of the discussion, the Executive Session meeting was adjourned.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Phipps called the regular meeting to order and led those in attendance in the pledge to the flag.

**ATTENDANCE:**

Board members in attendance were Mr. Phipps, Mr. Daugherty, Mr. Roberts, Mrs. Moore, Mrs. Peters, Mr. Truitt and Mr. Waltz.

Others in attendance were Michael L. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Matthew Hocker, Rhonda Pennington, John Druba, Jaclyn Hart, Megan Gilliam, Susie Rayes, Mikayla Turner, Shelby O'Neal, Nila Johnson, Ashley Watson, Lauren Edwards, Rebecca Ballis, Cole Splain, Angela Splain, Trina Hart, Sharon Hansel, Cheri Gilliam, Marlena Ballis, Kodi Thayer, Natalie Wheeler, Josh Wheeler, Sally Weales, William Carpenter, Kali Carfield, Haley South, John Sieglitz, Eric Weflen, Terry Lancer, Mark Powell and Angela Grubbs.

**ADOPTION OF AGENDA:**

Mrs. Moore made a motion to approve an amended agenda with the addition of a Use of Facilities request. Mr. Roberts seconded the motion and the vote was unanimous.

**APPROVAL OF MINUTES:**

The Board voted unanimously to approve the minutes of the meetings of July 16, 2012 in a motion by Mr. Truitt, seconded by Mrs. Peters.

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### **FUND REPORT:**

Mr. Truitt moved to approve the fund report as submitted. Mr. Daugherty seconded. Corporation Treasurer, Wilma Swango, explained that Property Taxes came in June and that is why revenue is showing in that account. There being no further questions, the Board voted unanimously to approve the report.

### **CLAIMS:**

Payroll Claims for 8/13/12 and 8/17/12, as well as Vendor Claims #43255 through 43258; 43260; 43366; 43397 through 43412; 43414 through 43420; 43422 and 43423; and 43424 through 43469 were presented for approval in a motion made by Mr. Waltz and seconded by Mr. Truitt. Mrs. Moore asked about claim #43440 to Josh Harrell for \$2,960. Mrs. Swango said part of it was to repair lightening damage to the sidewalk at Switzerland County Elementary and the other part was for the replacement of an unsafe ladder with wood steps and hand railing in the Keep-Out Room at the High School. Mr. Phipps asked about claim #43443 for \$175. Mrs. Swango said this went to Hord's Landscaping for the repair of a water leak at the Soccer field. Mr. Phipps also asked about claim #43449 to Lawrenceburg Community Schools Detention Center for \$360.40. Mrs. Swango said this was for transfer tuition for Switzerland County students in their detention center receiving educational services. The Board voted unanimously to approve the claims as presented.

### **PRESENTATIONS/RECOGNITIONS:**

4-H Club members were on hand to explain their 2012 Autism and Special Needs Benefit. The Club was able to raise a total of \$4,211 after expenditures for food, copies and newspaper ads and was happy to present the Corporation with the donation. Each school received \$1,052.75 for Special Needs classes. Mrs. Hansel thanked the club members on behalf of the other receiving teachers for their gratuitous gesture. Mrs. Moore moved to approve the donation. Mr. Roberts seconded and the Board's vote was unanimous.

The Board recognized the Switzerland County Softball team for their 2012 Championship win in the Regional tournament and their outstanding participation in the state finals. Head Coach of the Softball team, Steven Konkle, introduced the members of the team which includes Kali Carfield, Haley South, Courtney Carfield, Lauren Edwards, Nila Johnson, LoriAnn Lozier, Shelby O'Neal, Mikayla Turner, Ashley Watson, Vicky Abbott, Rebecca Ballis, Alleyshia Jones, Tyler Peelman, Susie Reyes and Kristen Halloran. Mr. Konkle said the girls had started out slowly, but had rallied and worked on their skills and ended the season strong. He said this could not have happened without the help of Assistant Coaches, Rob Daugherty, Alan Konkle, Kodi Thayer and Natalie Wheeler, and the team's manager, Chelsea Duvall. Mr. Daugherty said he wanted to thank Steven Konkle for his service to the School Corporation in his coaching capacity and for the extra mile in taking care of the fields.

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### **OLD BUSINESS:**

Mr. Daugherty moved to approve a Superintendent Evaluation Model prescribed by the State. Mrs. Peters seconded the motion. The model is very similar to the RISE model which will be used to evaluate teachers. The approval of the model by the local School Board is due to the Indiana Department of Education by September 17, 2012. The Board's vote to approve the model was unanimous.

At a previous meeting, a list of 2012-2013 Extra-Curricular Activities Fundraisers was approved. Additional fundraisers were submitted for approval. Mr. Truitt moved to approve the additional ECA fundraisers. Mrs. Moore seconded and the Board's vote to approve was unanimous. They are as follows:

- SCES 5<sup>th</sup> gr.– student run carnival for class field trip, dance & supplies, 9/25-3/12
- SCES PTA – spirit wear sales for family to show school spirit, 8/13-8/28
- MS Lib. – Scholastic book sales for purchase of new books, 11/26-12/03/12
- MS Lib. – Scholastic book sales for % of profit for library, 4/3-4/11/13
- 7<sup>th</sup> gr. class – MS Dance for base money, 3/2012
- 8<sup>th</sup> gr. class – Whitiker catalog sales for class trip expenses, Oct.-Jan.
- MS Builders Club – Valentines candy grams for charity projects, Feb., 2013
- MS Student Council – Trick or Treat bags for projects, Oct., 2012
- MS Athl. – ticket sales for all sporting events for free employee adm., 2012-13
- MS Athl. – concessions for food & drink for officials/workers, 2012-2013
- MS Office – beverage sales for stocking the staff refrig. with drinks, 2012-2013
- MS Athl. – candy machine sales for replenishing athletic fund, 2012-2013
- MS Fell. Chr. Athl. – dues for general supplies for meetings, 2012-2013 (1<sup>st</sup> term)
- MS Builder's Club – club dues for charity, 2012-2013 (1<sup>st</sup> term)
- MS Student Council – Halloween dance for projects, 10/26, 2012
- MS Student Council – Valentine dance for projects, 2/15, 2013
- MS/Elem MOMH Class – box tops for class supplies, field trips, 2012-2013
- MS MOMH Class – Campbell soup labels for class supplies, 2012-2013
- MS/Elem MOMH Class – EcoPhones recycling for supplies, 2012-2013
- HS Volleyball – assisting parking at Swiss Wine Festival, 8/24,25,26, 2013
- HS Baseball – % of sales on Subway Day, third Wed. each month, 8/12-8/13
- HS Baseball/Softball – soup/sandwich dinners & silent auction at home basketball games, 2012-2013
- HS Baseball – raffle drawing for a processed pig for team supplies, 3/13-4/13
- HS Baseball – spirit wear sales, for team supplies, 2/13-5/13
- HS Swim Team – 3-3 Wine Festival Basketball Tournament for suits & supplies, 8/25-26, 2012
- HS Swim Team – Car Washes for suits & supplies, Summer, 2012
- JC Reading & Math Classes – Target Cards for incentive gifts, 8/21/12-9/8/12
- JC General Fund – Market Day sales for teacher & classroom supplies, monthly, 2012-2013
- JC General Fund – [www.glcscrp.com](http://www.glcscrp.com) sales for incentives/programs, 2012-2013

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- JC Staff Fund – soda & healthy snack sales for re-stocking staff machines, 2012-2013
- JC Gr. 6 – Home Interior candle sales for Camp Livingston expenses, Jan-Feb, 2013
- JC Gr. 6 – Sno-cone, cotton candy, popcorn sales for Camp Livingston expenses, 2012-2013
- JC General Fund – 31 Special product, January, 2013

Terry Lancer of RQAW presented the Board with schematics for the renovation/ construction project at Switzerland County Elementary School. Mr. Lancer showed the Board the drawings for the new addition which will consist of 5 additional classrooms with a common area and 4 restrooms which will be ADA compliant. He said the new addition will keep the architectural details of the existing building. The playground will need to be moved and will be upgraded if needed to comply with current safety standards. The renovations include the re-configuration of the front office and entryway which will lead to a safety vestibule. There will also be a conference room and an Assistant Principal's office, as well as the Principal's office and a much larger clinic area. Other items included in the renovation are the replacement of current light fixtures with new, energy efficient ones; painting; a new boiler in the kitchen area; replacement of cracked tiles and sump pump piping insulation. Mr. Lancer agreed to attend the next Endowment meeting which will be held Tuesday, August 28, 2012. Mr. Lancer said the current projected timeline for the project is September 17, 2012 for the release of the final design; October 1 for the pre-bid meeting; October 11 for the bid opening; and October 15 for the awarding of the bid.

#### **NEW BUSINESS:**

Mrs. Peters moved to approve a Memorandum of Understanding with the Central Indiana Educational Service Center for the Indiana On-Line Academy as presented. Mr. Truitt seconded. Mrs. Peters wanted to make sure that no students were using this just to graduate early. Mr. Goewert assured her that was not happening. He said in some situations, it is used to enable fourth year seniors to acquire those last credits they are short in order for them to graduate with their peers in June. The Board's vote to approve the Memorandum of Understanding was unanimous.

A proposal from the Transportation Department for the Corporation to pay the expense of a bus driver to obtain a CDL was presented to the Board. The Corporation is in great need of substitute drivers at this time and it was hoped that this might entice more persons to apply. The cost of the pre-skills test is up to \$150 and the required physical is \$150, which comes to \$300. Each driver will be required to drive a minimum of 6 trips during the school year and will be expected to refund the payment. Mr. Daugherty moved to approve the Bus Driver Expense Policy as presented. Mrs. Moore seconded and the Board's vote was unanimous.

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The Board unanimously approved a Commercial Services Agreement with Orkin Pest Control for the 2012-2013 school year in a motion by Mrs. Moore and seconded by Mr. Truitt.

Mr. Truitt made a motion to approve the appointment of Mr. Roberts and Mrs. Peters to the Non-Certified Handbook Review Committee. Mr. Waltz seconded. The motion passed in a 6 to 1 vote, with Mr. Roberts abstaining.

Angela Grubbs presented a proposal to the Board regarding a Corporation Newsletter similar to the one that was previously mailed out to the community at intervals during the year. Mrs. Grubbs proposed a digital newsletter which would be available on the Corporation's website in PDF form which could also be put in the local newspaper. The Board voted unanimously to approve the newsletter in a motion by Mr. Daugherty and seconded by Mr. Roberts.

Mr. Daugherty moved to approve an Agreement with Electronic Auction Services, Inc. (EASI). Mr. Waltz seconded. Mr. Ted House explained that his company was a technology procurement company proposing a reverse bid auction process to assist the Corporation in acquiring a new copier agreement at a significant savings.. Mr. House explained that EASI will receive a 3% transaction fee from the top three vendors the Corporation chooses. Mr. House said his company is currently seeing a 14 ½ % savings with government agencies using this procedure. The motion passed with six Board members voting to approve the one-time Agreement, while Mrs. Peters abstained.

The Emergency Preparedness Plans for each school and the Corporation were presented for the Board's approval. Mr. Daugherty moved to table the consideration of the documents until the following Monday's meeting, which would give Board members more time to thoroughly review them. Mr. Roberts seconded the motion and the vote was unanimous.

An Endowment Request from the High School for \$10,000 for new glass backboards with LED lights and 36 padded chairs for in front of the bench was presented for approval. Mr. Daugherty moved to approve the request. Mr. Waltz seconded. After some discussion, the motion passed with the following vote: AYES: Roberts, Daugherty, Waltz, Peters. NAYS: Moore, Truitt, Phipps.

#### **PUBLIC COMMENTS:**

Mark Powell said he was pleased that the Board approved the On-Line Academy because his daughter benefited greatly from it and he was sure other students will continue to benefit from it. He thanked the Board for their vote of approval.

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### **PERSONNEL:**

The Board unanimously approved the resignation of Karen Noel as the Attendance Secretary at Switzerland County Elementary School, in a motion by Mr. Waltz, seconded by Mrs. Moore.

Mrs. Moore moved to approve five ECA appointment recommendations from the High School. Mr. Truitt seconded the motion and the Board's vote was unanimous. They are as follows:

- Jonathan Grice – Drama Club
- Gretta Marzon – Key Club
- Pam Ely – HS Newspaper
- Dustin Bentz – Soccer Boys Assistant
- Matt Clark – Volunteer Wrestling Assistant

Mrs. Moore moved to approve Mr. Goewert's recommendation for the employment of Natalie Wheeler to serve as the Social Studies/Nova-Net Instructor. Mr. Roberts seconded the motion. Mr. Daugherty abstained from the vote while the other Board members voted to approve the recommendation.

### **PROFESSIONAL LEAVE / FIELD TRIPS:**

Three Professional Leave requests were unanimously approved by the Board in a motion made by Mr. Daugherty and seconded by Mr. Roberts. They are as follows:

- David Todd to Indianapolis, Oct. 29-30, 2012 for Safety Specialist Conference
- Tony Spoores to Indianapolis, Oct. 29-30, 2012 for Safety Specialist Conference
- Rebecca Meyerhoff to Indianapolis, Sept. 18-19 for Lang. Arts Indiana Core Assessment Conference

### **USE OF FACILITIES:**

Mr. Truitt moved to approve the Use of Facilities Application from Tish Webb of Successful Family Resources to use Switzerland County Elementary School for a six week substance abuse program called Afternoon Rock, from 3:00-5:30pm, beginning September 28, 2012. Mr. Daugherty seconded the motion and the Board's vote to approve the request was unanimous.

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent, Michael Jones made the following announcements:

- Next Special Board Meeting: Monday, August 27, 2012
- Next Endowment Meeting: Tuesday, August 28, 2012
- Next Regular Board Meeting: September 17, 2012

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**BOARD REPORT AND COMMENTS:**

Mr. Truitt reiterated the fact that the Schools' Safety plans will be on the August 27 meeting agenda, and that Mr. Lancer will be at the August 28 Endowment Meeting to discuss the renovation/construction at Switzerland County Elementary School.

Mrs. Peters said the Policy Committee will be meeting on Mondays at 3:30 beginning in September. She said she would like Mrs. Moore to help the committee on the Non-Certified Handbook.

Mr. Daugherty brought up the fact that the last few Building and Grounds Committee meetings had been cancelled for one reason or another. Mr. Jones said another meeting was in the process of being re-scheduled.

**ADJOURNMENT:**

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (7:20 p.m.)

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James Phipps, President

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Wayne Daugherty, Member

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William Roberts, Vice President

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Nancy Peters, Member

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Tonya Moore, Secretary

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Andy Truitt, Member

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Vernon Waltz, Member