

**SWITZERLAND COUNTY SCHOOL CORPORATION**  
**MINUTES OF THE JULY 16, 2012**  
**EXECUTIVE SESSION BOARD MEETING     4:00 P.M.**  
**REGULAR SCHOOL BOARD MEETING     5:00 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00 at the Switzerland County School Corporation's Administration Office to receive information about and interview prospective employees [I.C.5-14-1.5-6.1(5)] and for discussion of strategy with respect to collective bargaining, [I.C. 5-14-1.5-6.1(b)(2)(A)].

The board members present were Mr. Phipps, Mr. Roberts, Mrs. Moore, Mr. Daugherty, Mrs. Peters, Mr. Truitt, and Mr. Waltz. Superintendent, Michael Jones, and School Board Attorney, Ron Hocker, were also in attendance.

The board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned and the meeting was opened to the public.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Phipps called the regular meeting to order and led those in attendance in the pledge to the flag.

**ATTENDANCE:**

The board members present were Mr. Phipps, Mr. Roberts, Mrs. Moore, Mr. Daugherty, Mrs. Peters, Mr. Truitt, and Mr. Waltz.

Others in attendance were Mr. Michael Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Matthew Hocker, Jill Cord, Rahe Jean Griffin, Angela Grubbs, Terry Lancer, Gayla Bullock, Rhonda Pennington, John Sieglitz, Sally Weales, Matt Levell, Brooke Levell, Melody Smith, Tony Spoores, John Druba, Matt Jung, David Todd, Gregg Goewert, Greg Curlin, and Sean McGarvey.

**ADOPTION OF THE AGENDA:**

Mr. Truitt made a motion to approve an amended agenda which omitted a non-certified employee recommendation and included the appointment of an Administrator to the Negotiations team, the approval of issuance of a diploma to a WWII veteran, and a bid recommendation from RQAW for JC & HS Fire Alarm Systems, and a Use of Facilities request. The motion was seconded by Mrs. Moore. The Board's vote to approve the amended agenda was unanimous.

**FUND REPORT:**

Mr. Daugherty made a motion to approve the May Fund report as presented. Mrs. Moore seconded the motion.

**CLAIMS:**

Mrs. Moore moved to approve Vendor Claims as follows: Prewritten : #43211 through #43253, #43261 through #43271, and #43272 through #43276; New Claims: #43277 through #43332; and Transfer of Funds: #43272. Mr. Waltz seconded the motion. Mr. Truitt asked if the amount of \$3,100 paid to Mr. Christman in claim #43285 was for work on the grounds and Mrs. Swango confirmed. Mr. Truitt also asked what \$919.25 in claim#43302 to Lowes was for. Mrs. Swango said it was for six, 5-gallon buckets of interior paint for Switzerland County Elementary School and a 7-ft. step ladder. Mr. Truitt asked what claim #43303 for \$225 to Madison Ironworks was for. Mrs. Swango said this was for electrical plate covers for the Middle School. Mrs. Peters commented that the description for claim #43282 indicated that \$422.46 to Burriss Mechanical, Inc. was for toilet repairs at JC. Mrs. Swango said this was for toilet repair labor, a vacuum breaker, and fluorescent lamps. Mrs. Peters asked what claim #43289 to DataBank IMX, LLC for \$399 was for. Mrs. Swango explained that this was a maintenance fee for keeping old paper student records that were converted into digital form. Mrs. Peters also asked about the cameras listed in claim #43293 to ESI Technology Advisors for \$4,851.20. Mrs. Swango said this was for replacement cameras at the High School for the security system. Mrs. Peters asked what claim#43298 for \$2,571.88 to Ivy Tech Community College was for. Mrs. Swango said this was actually a grant from Community Foundation for High School students' Certification exams for Excel Power Point and Microsoft Word. Mr. Phipps asked for an update on the bus cameras. Mrs. Swango said Dawn and John are working on a proposal. She said she had asked them to break it down as to how much money was needed to have working cameras for our buses, and separate that amount from the cost for cameras that are good but have no sound and also cameras for buses that are not ours but carry our students. Mr. Phipps asked that the page numbers for the claims be marked as they were for the past couple of meetings in order to expedite the questioning process.

**OLD BUSINESS:**

The Board voted unanimously to approve the adoption of additional Business, Music, Agriculture and Home Economics Textbooks as submitted in a motion by Mr. Truitt, seconded by Mr. Roberts. They are as follows:

Subject	Name of Book	# Req.	Price	Net Amt.
A+ Computer	A+ Guide to Troubleshooting PC	15	\$90.00	\$1,364.85

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	Lab Manual-A+ Guide to Troubleshooting	15	\$75.49	\$1,132.35
			<b>TOTAL</b>	<b>\$2,497.20</b>
Agriculture				
	Subscription to iCEV On-Line Agriculture	1 year	\$1,470.00	\$1,470.00
			<b>TOTAL</b>	<b>\$1,470.00</b>
Adv. Nutrition & Wellness				
	Culinary Essentials	20	\$53.85	\$1,077.00
	Teacher Edition	1	\$70.29	\$70.29
	Lesson Planner CD	1	\$159.00	\$159.00
	Lab Manuals	20	\$15.96	\$319.20
	Examview	1	\$129.99	\$129.99
Prep College/Careers				
	Instructor Lab Manual	1	\$23.40	\$23.40
	Succeeding in the World of Workbooks with connect 6 yr. subscription	50		\$2,860.92
			<b>TOTAL</b>	<b>\$4,638.80</b>
HS Nutrition Wellness				
	Guide to Good Food	80	\$55.98	\$ 4, 478.40
	Guide to Good Food Workbook	80	\$12.00	\$960.00
	Guide to Good Food Teachers Res.	1	\$75.00	\$75.00
	Guide to Good Food Examview	1	\$183.00	\$183.00
	Guide to Good Food P.P Presentation	1	\$126.00	\$126.00
HS Interpersonal Relations				
	Teacher Workbook	1	\$34.50	\$34.50
	Contemporary Living	50	\$55.98	\$2,799.00
	Contemporary Living Workbook	50	\$12.48	\$624.00
	Teacher Edition	1	\$73.50	\$73.50
	Teacher Workbook	1	\$33.00	\$33.00
	Teacher Resource Guide	1	\$73.50	\$73.50
	Examview	1	\$150.00	\$150.00
HS FACS Rotation				
	Power Point Presentation	1	\$126.00	\$126.00
	Exploring Life & Careers	25	\$54.00	\$1,350.00
MS FACS Rotation				
	Teacher's Resource CD	1	\$186.00	\$186.00
	Exploring Life & Careers Exam View	1	\$183.00	\$183.00
			<b>TOTAL</b>	<b>\$11,454.90</b>

Home  
Economics

Dying High in the ER(DVD,Wkshts,Guide)	1	\$139.95	\$139.95
Health & Drug Charts, Trans. & Study Sheets	1	\$214.00	\$214.00
Alcohol & The Brain (DVD, Guide)	1	\$139.95	\$139.95
		<b>TOTAL</b>	<b>\$493.90</b>

**NEW BUSINESS:**

Sealed bids for trash, snow, fuel, milk and bread for the 2012-2013 school year were opened in a public meeting at 1:00pm on this same day. The bids were opened and read aloud as follows:

<b>Snow Removal:</b>	per hr for ea. pc. of eqptmt. Salt – upon request	<u>Parham Excav.</u> \$58 \$.11 per pound	<u>Works Excav.</u> <b>\$45</b> <b>\$.08 per pound</b>
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<b><u>Fuel/Oil Delivery:</u></b>	<u>Laughery Valley Coop.</u>	<u>SouthernPetroleum</u>
1.a. Ultra Low Sulfur Diesel Undyed Fuel (B5)		
Cetane rating of fuel bid	50 Cetane	<b>42</b> Cetane
Dock price today	\$2.901 per gal.	<b>\$2.905</b> per gal.
TOTAL delivered price	\$3.085 per gal.	<b>\$3.105</b> per gal.
	(+ .16 State Road Tax)= \$3.245	
1.b. B20 Premium Soy-Biodiesel Fuel		
Cetane rating of fuel bid	50 Cetane	(no bid)
Dock price today	\$2.895 per gal	
TOTAL delivered price	\$3.094 per gal	
	(+.16 State Road Tax) = \$3.254	
2. Unleaded Gasoline, 87 or 89 Octane		
Octane rating of fuel bid	89 Octane	<b>87</b> Octane
Dock price today	\$2.721 per gal	<b>\$2.705</b> per gal
TOTAL delivered price	\$2.902 per gal	<b>\$2.905</b> per gal
	(+.18 State Road Tax)= \$3.082	
3. Oil		
55 Gal Drum of 10-40	\$	<b>\$787.50</b> Drum
55 Gal Drum of 15-40	\$646.00 Drum	<b>\$695.50</b> Drum

<b><u>Trash Removal:</u></b>		<u>Rumpke / Best Way</u>
SCHS	2 – 8 yd. / 2 x week	\$288.40 / <b>\$249.40</b>
JCES	1 – 8 yd. / 2 x week	\$144.20 / <b>\$124.70</b>
SCES	1 – 8 yd. / 2 x week	\$144.20 / <b>\$124.70</b>
SCMS	1 – 8yd. / 2 x week	\$144.20 / <b>\$124.70</b>
Additional Pickups Per container		\$ 35.00 / <b>\$ 50.00</b>

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<b>Milk Delivery:</b> (all prices firm):	<u>Prairie Farms</u> / <b>Louis Trauth</b>	<u>Prairie Farms</u> / <b>L. Trauth</b>
	(1/2 Pints:)	(pints:)
Fat free chocolate	\$.190 / <b>\$.2280</b>	
Fat free Strawberry	\$.190 / <b>\$.2283</b>	
Fat free vanilla	\$.190 / <b>\$.2380</b>	
Fat free white	\$.190 / <b>\$.2080</b>	
1% chocolate		\$.68 / <b>\$.76</b>
1% white	\$.190 / <b>\$.2125</b>	
Orange juice	- / <b>\$.1450 (4 oz)</b>	\$.68 / <b>\$.70</b>
Lemonade drink		\$.68 / <b>\$.52</b>
Tea		\$.68 / <b>\$.52</b>

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**Bread Delivery:**

<u>IBC (Butternut Bread)</u> (Hostess Brands)	(Only bidder – Same prices as 2011)
24 oz. loaf, white sandwich	\$1.25
12 oz. (12 count) 3 1/4" hamb. buns	\$1.25
12 oz. ( 8 count) hot dog buns	\$1.25
21 oz. (12 count) 4" golden honey hamb. buns	\$1.25
Wnдр white SD Deli Rolls 16 oz. 6 ct.	\$1.25
Steak roll or hoagie bun (deli roll)	\$1.25
Texas Toast	\$1.25
Bnut Autumn Wheat Bread 20 oz.	\$1.25

Mr. Truitt moved to table voting on the snow clearing and fuel/oil bids until further information, such as equipment to be used and the difference in the fuel and oil prices could be obtained and scrutinized. Mr. Waltz seconded the motion and the Board's vote was unanimous. The bids will be presented again for approval at the July 30<sup>th</sup> meeting.

The Board voted unanimously to approve Best Way to provide trash removal services for the Corporation for 2012-2013 in a motion made by Mr. Roberts and seconded by Mr. Truitt.

Upon the recommendation of Food Services Director, Gayla Bullock, Mr. Truitt made a motion to approve Prairie Farms to provide milk to the Corporation for the 2012-2013 school year. Mrs. Peters seconded the motion and the Board's vote was unanimous.

Mr. Truitt made a motion to approve IBC, (Butternut Bread), to deliver bread products to the Corporation for the 2012-2013 school year. Mrs. Peters seconded. The Board's vote was unanimous.

An updated Non-Certified Handbook was presented for first reading. Mrs. Swango went through the handbook and pointed out each of the proposed changes. The handbook will be presented at a later date for approval.

The appointment of Middle School Principal, Mr. John Druba, to the Negotiations team was unanimously approved by the Board in a motion by Mr. Daugherty, seconded by Mr. Truitt.

The Board voted unanimously to approve the issuance of a diploma to Switzerland County WWII Veteran, Russell Lee Fitzgerald, in a motion made by Mr. Waltz and seconded by Mr. Daugherty.

Upon a recommendation from Terry Lancer of RQAW, Stapleton Electric's bid for the replacement of the Fire Alarm Systems at both Jefferson-Craig Elementary and the High School was approved unanimously by the Board in a motion by Mr. Daugherty and seconded by Mr. Waltz. The bid tabulation is as follows:

**JC:**

- J & L Electric, Inc.                   \$120,000.00
- Glenwood Electric, Inc.           \$178,000.00
- Phasor Electrical Services       \$118,000.00
- Stapleton Electric                   \$ 77,200.00

**SCHS:**

- J & L Electric, Inc.                   \$64,700.00
- Glenwood Electric, Inc.           \$88,000.00
- Phasor Electrical Services       \$58,000.00
- Stapleton Electric                   \$37,100.00

**PUBLIC COMMENTS:**

Jill Cord said she had seen the banners in front of the Administration Office, the High School and Jefferson-Craig which she believed were posted before the Spring, 2012 ISTEP results were released. She said she wanted to know how the School Corporation could receive an "A" rating from the IDOE when at one time last year, Jefferson-Craig had earned a "D" rating, one school got a "B" rating and the other school a "C". She said she hoped the Board could answer this so that ratings could be clarified for her and other members of the community. Mr. Jones said this happened before he came on board as Superintendent but he would check it out. Mr. Phipps said some of the Board members had posed the same question. He said it was his belief that there had been an error in the way the rating was done at the state. He thanked her for her comments.

Kathy Williams thanked the Board for approving the recent Band trip. She said it was very productive and the students greatly appreciated being given the opportunity to attend.

**PERSONNEL:**

Several Certified personnel were approved for employment by the Board for the 2012-2013 school year as follows:

- Matthew Jung (Integrated Chemistry) – Motion by Waltz, Seconded by Moore.  
VOTE: Unanimous
- Peggy Higgins (Language Arts) – Motion by Daugherty, Seconded by Waltz.  
VOTE: Unanimous

- Matt Levell (Elementary Teacher) – Motion by Roberts, Seconded by Moore.  
VOTE: Unanimous
- RaheJean Griffin (Math Teacher) – Motion by Roberts, Seconded by Daugherty.  
VOTE: AYES – Phipps, Roberts, Moore, Daugherty, Peters, Waltz. NAYS –  
Truitt.

The Board unanimously approved the resignation of teacher, Michelle Mattox, in a motion by Mrs. Moore and seconded by Mr. Waltz.

### **USE OF FACILITIES:**

Mr. Truitt moved to approve the use of the High School cafeteria the evening of September 14 and the whole day on September 15, 2012 for the Sotherden/Hill wedding reception. Mr. Roberts seconded the motion. Mr. Phipps abstained from the vote while all other Board members voted to approve.

The Board unanimously approved the Switzerland County Soccer Association to use the Switzerland County Elementary School grounds and restrooms from July 12, 2012 through June 30, 2012 in a motion made by Mr. Daugherty and seconded by Mr. Waltz.

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Mr. Jones made the following announcements regarding upcoming meetings:

- Next Special Board Meeting – Monday, July 30, 2012, 4pm Exec. Sess./5pm Open
- Special Budget Workshop Meeting – Monday, Aug. 13, 2012 @ 5pm
- Next Endowment Meeting – July 24, 2012 (Tuesday)
- Next Regular Board Meeting – Monday, Aug. 20, 2012

### **BOARD REPORT AND COMMENTS:**

Mr. Daugherty said he wanted the Grounds Committee to have a meeting next week and asked that Mrs. Peters and Mr. Waltz choose the date and time. He said he would like to have the list of mowing equipment available. Mrs. Swango said she would go and get that for him right now.

Mr. Daugherty asked where staff evaluations are located. Mr. Jones said it was standard procedure for the Principal to keep a copy at the building and send the original to the Superintendent's office.

Mrs. Moore said she wanted to thank Mr. Jones for returning to the tradition of having Orientation for the entire staff at the High School. Mrs. Swango said there would be someone coming to the meeting to explain the new insurance format.

Mrs. Peters said she was waiting to coordinate with Mr. Goewert about getting a teacher from his building to serve on the policy committee.

Mr. Waltz welcomed the newly hired personnel to the Corporation. He said with the balanced calendar, the time to go back to school was reduced by almost three weeks and that the Administrators should be commended for their efforts in getting things ready for the kids to return to classes.

**ADJOURNMENT:**

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (6:30 p.m.)

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James Phipps, President

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William Roberts, Vice President

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Tonya Moore, Secretary

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Wayne Daugherty, Member

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Nancy Peters, Member

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Andy Truitt, Member

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Vernon Waltz, Member