

August 15, 2011

**SWITZERLAND COUNTY SCHOOL CORPORATION**  
**MINUTES OF THE AUGUST 15, 2011**  
**EXECUTIVE SESSION BOARD MEETING 4:00 P.M.**  
**REGULAR SCHOOL BOARD MEETING 6:15 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 4:00 at the Switzerland County School Corporation's Administration Office to discuss I.C.5-14-1.5-6.1(b)(9).

The board members present were Mr. Truitt, Mr. Roberts, Mrs. Moore, Mr. Daugherty, Mrs. Peters, Mr. Phipps and Mr. Waltz. Dr. Elizabeth T. Jones, Superintendent; School Board Attorney, Ron Hocker and Matthew Hocker were also in attendance.

The board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The Executive Session adjourned and the meeting was opened to the public.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Truitt called the regular meeting to order and led those in attendance in the pledge to the flag.

**ATTENDANCE:**

The board members present were Mr. Truitt, Mr. Roberts, Mrs. Moore, Mr. Daugherty, and Mrs. Peters, Mr. Phipps and Mr. Waltz.

Others in attendance were Dr. Elizabeth T. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Matthew Hocker, Michael Jones, Rhonda Pennington, Dan Noel, Greg Curlin, Brenda Shaw, Adrienne Shaw, John Sieglitz, Tony Spoores, Sean McGarvey, Sally Weales, Cayla Chase, Cassandra Courtney, Roger Christman, Eric Cole and Amy Beckett.

**ADOPTION OF THE AGENDA:**

Mr. Phipps made a motion to approve the agenda with the addition of a Professional Leave and Use of Facilities Request as well as some changes and additions to the ECA Assignments. Mr. Daugherty seconded. The board voted unanimously to approve the amended agenda.

**APPROVAL OF MINUTES:**

The minutes of the school board meetings of July 18, 2011 and July 25, 2011 were approved in a motion by Mr. Roberts, seconded by Mrs. Peters. Mr. Truitt abstained

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from the vote as he was not in attendance at the July 18 meeting while all other board members voted to approve.

### **FUND REPORT:**

The June, 2011 Fund Report was unanimously approved by the board in a motion by Mrs. Moore and seconded by Mr. Phipps. Mr. Phipps asked if another CD had been purchased. Mrs. Swango said she just keeps renewing the CD's as they come due.

### **CLAIMS:**

Mr. Phipps made a motion to approve **Vendor** Claims #41540 through #41650 and **Payroll** Claims for 07/22/2011 and 08/05/2011. Mr. Waltz seconded the motion. Mrs. Moore asked what the \$3,000 was for in claim #41604. Mrs. Swango said it was a High School workstation, or kiosk. Mrs. Moore asked what it was made of. Mrs. Swango said she believed it was oak. Mrs. Moore said she was wondering why the corporation paid so much for this piece of furniture. Mr. Noel said he wanted something that was more than just pressed wood that would last a very long time. Mrs. Moore asked if he was going to make sure it did last. Dr. Jones said she wanted to add that she had strongly supported the purchase because the school needed something that was presentable to the public and yet durable. Mrs. Moore said she hoped it would last a very long time because she had been approached by a number of upset community members about the amount of money spent on it. Mrs. Moore asked if the landscaping described in claim #41608 for \$16,367 was done at Jefferson-Craig Elementary School. Mrs. Swango said that it was and the work was done by Enviroscope as part of the school's Capital Projects. Mrs. Moore asked claim #41609 for the Switzerland County Elementary School workstations for \$15,773.75. Mrs. Swango said this claim was for a company called ESI. She said as part of the Capital Projects plan, each year it was specified which computers are going to be replaced and this year the bulk of them were located at that school. Mrs. Moore asked if the gazebo at the Administration Building was being paid from Capital Projects. Dr. Jones explained that the gazebo was being purchased with money left over from the original Endowment Request for the Administration Building construction and was being used as a dining area for staff, including bus drivers, since there is no dining area inside the building. Mr. Waltz asked about claim # 41627 to Nading Mechanical for \$11,992.00. Mrs. Swango explained that the smaller amounts were part of the testing and certification of the heating and cooling equipment and the larger amount was for a motor replacement on a heat exchange boiler at the Middle School. Mr. Waltz wondered if we hadn't just spent a lot of money putting in a new system. Mr. Sieglitz said that was the air conditioning unit and this was for the heating system. Mrs. Swango said this was a planned activity since February, but they had just waited until summer to do it. Mrs. Peters asked if the \$1,347.50 in claim #41591 to Donald Ball was the final invoice. Mrs. Swango said this was an invoice for hours dated August 4<sup>th</sup> and the work was not done, so she didn't believe this would be the final invoice. Mrs. Peters asked about #41612 to HP Products for \$2,805.82. Mrs. Swango said \$2,196.37 was for custodial supplies such as stripping and finishing for the floors and the rest was for herbicides for each school. Moore asked about claim #41629 to Rhonda Pennington for \$152.00. Mrs. Swango said

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Mrs. Pennington was being reimbursed for the purchase of overstocked books she had picked up for Jefferson-Craig's library, saving the school a ton of money.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

Mrs. Swango held a budget workshop. Mrs. Swango said there were not a lot of changes from last year except that the budget had been reduced a bit from last year, and one thing that has been added is the full day Kindergarten. Mrs. Swango went through the Capital Projects (\$2,550,499), School Transportation Fund, or Bus Operating Fund, (\$1,410,000), Bus Replacement Fund, (\$121,000) and General Fund Budgets (\$10, 496,249) for 2012. She said the Debt Service Fund total is \$538,176 which is comprised of two different debts, one being the Middle School Common School Fund Bonds and the other the Jefferson-Craig QZAB Bonds. She said the public hearings are scheduled for September 6 and the final budget adoption will be held on September 19, at which time a quorum of board members would need to be present. Mrs. Swango asked for permission to advertise the 2012 budget. Mr. Daugherty moved to approve, Mrs. Moore seconded and the vote was unanimous.

Mrs. Swango presented a Rainy Day Fund Resolution Amendment for first reading. Dr. Jones said the amendment was being proposed in order to have some flexibility on how funds are spent in order to set aside some monies for improvements to Switzerland County Elementary School. Mr. Daugherty asked what amount of insurance money the corporation was able to recover from the embezzlement and what it was based on. Mrs. Swango said the corporation was able to collect \$500,000 which was based on the bonds the corporation had. Mr. Daugherty asked if that was enough. Mrs. Swango said according to the State Board of Accounts, our school corporation had a higher amount than most Indiana schools, but that certainly did not mean the board could not go for a higher amount if they chose to do so and would be glad to check and see what the cost would be. The amended resolution will be presented for approval at the next board meeting.

Extra Curricular Activities Fund Raisers for each school for the 2011-2012 were presented for approval upon the suggestion from auditors that these be more concise and consistent. Mrs. Moore said she wanted to let Sally Weales know that the fund raisers she was in charge of at Switzerland County Elementary School were all for very good causes and she applauded her efforts. Mrs. Moore said she was concerned about a couple of fundraisers at the High School. She said she noticed that Mr. Curlin was selling discount cards and B.J. McAllister had also mentioned discount cards in one of his and she just wondered if these were the same thing. Mr. Curlin said his were the Pacer Card that has been sold year after year and involved local merchants, but Mr. McAllister's cards involved discounts at stores like Macy's, and did not involve local businesses. Mr. Waltz asked about PTA or PTO fundraisers. Dr. Jones said those organizations did their own fundraisers because they were a separate entity with their own officers and were not not audited by the State Board of Accounts in conjunction with our corporation. Mr.

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Waltz said as far as the public was concerned, they were one and the same. Dr. Jones said even though the PTO might use our facilities for their fundraisers, since they must fill out an application for the Use of School Facilities, the corporation does have some control in this way over what they do. Mrs. Moore moved to approve the fund raisers as presented. Mr. Waltz seconded and the board's vote was unanimous.

Mr. Phipps moved to approve the 2011-2012 YMCA Agreement. Mr. Roberts seconded the motion. Mr. Eric Cole, YMCA CEO, explained that the agreement was basically the same as last year's. He detailed the programs available to the students. The agreement was approved by the board in a unanimous decision.

The board unanimously approved an Endowment Request for \$32,500 for the YMCA Agreement in a motion by Mrs. Moore, seconded by Mr. Waltz.

**PUBLIC COMMENTS:** None.

**PERSONNEL:**

The resignation of Nancy Stearns was approved unanimously by the board in a motion made by Mr. Waltz and seconded by Mr. Roberts.

Mr. Phipps moved to approve the employment of Adrienne Shaw to serve as an Instructional Assistant at the High School for the 2011-2012 school year. Mrs. Moore seconded the motion and the vote was unanimous.

The board voted unanimously to approve the employment of Cayla Chase to serve as an Elementary School Teacher for the 2011-2012 school year in a motion made by Mr. Roberts and seconded by Mr. Waltz.

Mrs. Moore made a motion to approve the Extra Curricular Assignment and Volunteer Recommendations for the 2011-2012 school year with the exception of the MS Soccer and Boys Varsity Baseball positions. Mr. Daugherty seconded the motion and the vote was unanimous. The approved assignments are as follows:

<b>Name:</b>	<b>ECA Appointment:</b>
Hendricks, Janet	Ac. Discp. w/Comp Coordinator
Hendricks, Janet	Ac. Discp. w/Comp English
Baker, Donna	Ac. Discp. w/Comp Fine Arts-Art
Beitzel, Tammy	Ac. Discp. w/Comp Fine Arts-Mus
Jones, Pam	Ac. Discp. w/Comp Math
Fancher, Bonnie	Ac. Discp. w/Comp Science
White, Michelle	Ac. Discp. w/Comp Soc. St.
Baker, Donna	Art Club
Beitzel, Tammy	Band 6 - 12
Beitzel, Tammy	Band Summer Program

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Kinney, Noel	Baseball Boys Assist.
Combs, Chad	Baseball Boys JV
Stow, Tom	Basketball Boys 6th
Lay, Corey	Basketball Boys 7th
Gault, Larry	Basketball Boys 8th
Boggs, Mark	Basketball Boys Reserve
McAlister B.J.	Basketball Boys Summer
McAlister B.J.	Basketball Boys Varsity
Dennis, Adam	Basketball Boys Varsity Asst
Lay, Stacey	Basketball Girls 6th
Pavy, Gary	Basketball Girls 8th
Bowling, Denny	Basketball Girls Reserve
Ellegood, Wayne	Basketball Girls Summer
Ellegood, Wayne	Basketball Girls Varsity
Chase, Ashley	Basketball Girls Varsity Assist
Yates, Pam	Builder's Club MS
Seaver, Debbie	Business Professionals
Thayer, Kodi	Business Professionals
Konkle, Kayla	Cheerleader 6-7-8 /3
Konkle, Kayla	Cheerleader 6-7-8 /3
Swango, Brianne	Cheerleader 6-7-8 /3
Cole, Amanda	Cheerleaders Var/Res/Fresh /3
Martin, Nancy	Cheerleaders Var/Res/Fresh /3
Sefton, Sydney	Cheerleaders Var/Res/Fresh /3
Holliday, Shaun	Class (Sponsor) Freshman
Curlin, Greg	Class (Sponsor) Junior
Edwards, Marla	Class (Sponsor) Senior
Smith, Valerie	Class (Sponsor) Sophomore
McGarvey, Sean	Class Sponsor 7th Grade
Gault, S./Hewitt, P.	Class Sponsor 8th Grade
Curlin, Greg	Concession HS
Fancher, Bonnie	Cons/Sci Club
Gault, Larry	Cross Country Boys MS
Boggs, Mark	Cross Country Boys Varsity
Gault, Larry	Cross Country Girls MS
Boggs, Mark	Cross Country Girls Varsity
Sebree, Rita	Dance Team
Seaver, Debbie	Dept. Head Business/Computers
Holliday, Shaun	Dept. Head Eng/For Lang
Baker, Donna	Dept. Head Fine Arts
Jones, Pam	Dept. Head Math

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McClure, Mike	Dept. Head PE/Dr. Ed/Health
Fancher, Bonnie	Dept. Head Science
Jackson, Denny	Dept. Head Soc. Studies
Fox, Michelle	Dept. Head Spec Education
Curlin, Greg	Dept. Head Vocational
Swetland, Ashley	Drama Club (HS)
Lanman, Jacquita	Drama Club Elem (JC)
Curlin, Becky	Drama Club Elem (SCE)
McClure, Mike	Fellowshp of Christ. Athl.
Yates, Pam	Fellowshp of Christ. Students
Curlin, Greg	FFA/2
McKim, Aaron	FFA/2
Sebree, Rita	Flag Corp
Swetland, Ashley	French Club
Hart, Nancy	General Music JC
Ward, Stephen	General Music SCE
McClure, Mike	Golf Boys
Jesop, Ryan	Golf Boys MS
McClure, Mike	Golf Girls
Ross, Fred	Golf Girls MS
Hendricks, Janet	High Ability Coord
Hendricks, Janet	Jr. Hist. Society
Smith, Valerie	Key Club (1)
Eckerty, Peggy	Little Hoosiers SCE
Jones, Pam	Nat Honor Soc
Weaver, Phyllis	Nat Honor Soc -JR
Jesop, Ryan	Newspaper MS
Jesop, Casie	Pep Club (1)
Jesop, Casie	SADD
Ward, Steve	Show Choir HS
Holliday, Shaun	Ski/Outdoor Recreation Team
Lockwood, Kellie	Soccer B/G MS Assist
Eddy, Timothy	Soccer Boys Assist
Grigsby, Brian	Soccer Boys Varsity
Mullins, Jeff	Soccer Girls (Varsity) Assist
Leap, Roy	Soccer Girls Varsity
Konkle, Alan	Softball Girls Assist
Daugherty, Rob	Softball Girls JV
Konkle, Steve	Softball Girls Varsity
Cole, Julee	Spanish Club
Lohide, L.J. / Scudder,	Student Council /2 SCE

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Tina	
Holliday, Shaun	Student Council HS
Ingels, Connie	Student Council JC
Weaver, Phyllis	Student Council MS
Cole, Eric	Swimming HS
Miles, Regina	Swimming MS
Holliday, Shaun	Track B/G MS Assist
Grubbs, Angela	Track B/G Varsity Asst
McGarvey, Sean	Track Boys Varsity
Jesop, Casie	Track Girls MS
Cole, Adam	Track Girls Varsity
Ward, Steve	Vocal 6 - 12
Daugherty, Kathy	Volleyball Elem - JC
Konkle, Steve	Volleyball Girls
Curlin, Becky	Volleyball Girls - SCE
Gabbard, Keli	Volleyball Girls 6th & 7th
Alford, Amanda	Volleyball Girls 8th
Konkle, Kayla	Volleyball Girls Assist
Konkle, Steve	Volleyball Girls Summer
Wallace, Rick	Wrestling - HS
Seaver, Debbie	Yearbook HS
Jesop, Ryan	Yearbook MS
Barbour, S/Devers, M	Yearbook SCE

Jamie Darbro: Volunteer	Boys Basketball
Eric White: Volunteer	Girls Soccer
Adam Cole: Volunteer	Cross Country
Lindsay Stultz: Volunteer	Girls Basketball
Jeff Priest: Volunteer	Wrestling
Natalie Wheeler: Volunteer	Softball
Kodi Thayer: Volunteer	Softball
Paul Powers: Volunteer	MS Soccer

**PROFESSIONAL LEAVE / FIELD TRIPS:**

The board voted unanimously to approve the following Professional Leaves in a motion by Mr. Phipps, seconded by Mr. Waltz:

- G. Curlin, D. Noel, W. Daugherty, J. Sieglitz to St. Louis, MO for NAAE Convention, Nov. 16-19, 2011
- Valerie Smith to Costa Rica for Toyota Teacher Program, Nov. 19-Dec. 3, 2011
- Phipps, Daugherty, Moore, Peters, Waltz, Dr. Jones to Indianapolis, IN for ISBA Convention, Sept. 26-27, 2011

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### **USE OF FACILITIES:**

Mr. Walt moved to approve four Use of School Facilities applications. Mrs. Moore seconded the motion and the board's vote was unanimous. They are as follows:

- Lary Jones for H.S. Cafeteria for Pastor Appreciation Banquet, Sat., Oct. 1, 5-9pm
- Joy Briggs for H.S. Cafeteria for Vevay H.S. Alumni Meeting, Sat., Aug. 27, 10am-3:30pm
- Joy Briggs for H.S. Cafeteria for Vevay H.S. 1953 Class Reunion, Sat., Sept. 17, 2:30pm-7pm
- Brooke Level for SCES Grounds for Switzerland Co. Soccer Association's practices and games, Aug. 1, 2011 through July 31, 2012

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Dr. Jones made several announcements regarding upcoming meetings which included:

- Next Endowment Meeting – Tuesday, Aug. 23 at 5pm
- Special Meeting on September 6 to hold public hearings for 2012 Budget, Capital Projects Funds and Bus Replacement Funds
- Next Regular Meeting, September 19 at 5pm for the Adoption of the 2012 Budget, Capital Project Funds and Bus Replacement Funds. Dr. Jones reminded board members that a quorum would be required for that meeting.

Dr. Jones said the board might have noticed that Mr. Sieglitz was going to the St. Louis Convention in November and was attending because he was selected by the Agriculture Educator's Association for his Outstanding Cooperation. She also wanted to emphasize that Valerie Smith was chosen by Toyota to go to Costa Rica for their International Teacher Program which was very impressive. She said the student and staff orientations went very well with record turnouts at the Open Houses. She said the student count on the first day of school was 1,419 which is down ten from last year's number.

### **BOARD REPORT AND COMMENTS:**

Mr. Noel introduced Cassandra Courtney as a new member of the High School staff as a Special Services employee replacing Mrs. Chapman. He also introduced the new French Teacher, Ashley Swetland.

Grounds Committee Report: Mr. Daugherty said he had been phone-tagging with Mr. Christman for about two months and finally got together. He said he was directed to Mr. Christman by Eric Welch and he seems to have the equipment needed for re-seeding the yard and the back and soccer site. Mr. Daugherty said he and Roger have met a couple of times and looked around the site and hopefully Roger has a plan on how those areas can be leveled out. He said he had asked Mr. Christman to come to the meeting to inform the board about a plan that might work. Mr. Christman said both of the ditches were intact, but the area between the Administration Building and the High School was very unlevel and needed to be re-seeded. He said in order to get a lawn type of grass to grow,



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whatever was out there needed to be chemically burned down followed by some tilling and re-grading. He said his proposal was to do the grading and then plant a fescue mix, which is a lawn type fescue, using hydro seed which is a seed and mulch mixed together. Mr. Christman said he was sure lime and fertilizer would be needed. He said there had also been discussion as to whether additional soil would be needed. He said if that was the case, there might be some available from the site of the new Community Building. Mr. Christman said the best time to put down seed is late September to early October, so it could still happen this year. Mr. Daugherty said he really wanted to wait until after Cross Country season was over. Mrs. Moore asked if it would be too late then. Mr. Christman said there did need to be some time between the killing of the existing vegetation and the sowing of new seed. Mr. Daugherty said he wanted Roger to come to the board meeting to explain what his plans were as this is what the Grounds Committee had envisioned. Mr. Christman said he did have one question about the soccer area. He said he felt the soccer areas might be better accessed if a 10 foot walkway was put in the middle of the field and the ditches sloped to each end. He said in the proposal there would be straw netting put in for any areas that need erosion control.

Mr. Waltz welcomed all of the new employees. He said he thought he saw former students that had grown up a little bit.

Mrs. Moore told the principals she hoped they would all have a good year.

**ADJOURNMENT:**

Mr. Roberts moved to adjourn the meeting. Mrs. Moore seconded and the vote was unanimous. The meeting was so adjourned. (7:00 p.m.)

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Andy Truitt, President

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William Roberts, Vice President

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Tonya Moore, Secretary

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Wayne Daugherty, Member

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Nancy Peters, Member

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James Phipps, Member

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Vernon Waltz, Member