

**SWITZERLAND COUNTY SCHOOL CORPORATION**  
**Minutes of the July 20, 2009**

**EXECUTIVE SESSION BOARD MEETING      5:30 P.M.**  
**REGULAR SCHOOL BOARD MEETING      7:00 P.M.**

The School Board of Trustees met before the regular public meeting for an Executive Session beginning at 5:30 at the Switzerland County Middle School to discuss I.C.5-14-1.5-6.1(b)(9).

The board members present were Mr. Phipps, Mr. Roberts, Mr. Daugherty, Mr. McKay, Mrs. Moore, Mr. Truitt and Mr. Waltz. The Superintendent, Dr. Elizabeth T. Jones; Corporation Treasurer, Wilma Swango; and School Board Attorney, Ron Hocker, were also in attendance.

The board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Phipps called the meeting to order and led the group in the pledge to the flag.

**ATTENDANCE:**

Board members in attendance were Mr. Phipps, Mr. Roberts, Mr. Daugherty, Mr. McKay, Mrs. Moore, Mr. Truitt and Mr. Waltz.

Others in attendance were Dr. Elizabeth T. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Michael Jones, Rhonda Pennington, Terry Lancer, Bob Demaree, Chad Combs, A.J. Waltz, Ginna Watson, Kathryn Williams, Gayla Bullock, Daniel Noel, Tony Spoores, David Todd, Evalina Brown, Lawrence N. Brown, Ron Downing, and Vonda Downing.

**ADOPTION OF AGENDA:**

Mr. McKay made a motion to approve the agenda with the addition of the investigation of 0% bonds under the recovery act. Mr. Truitt seconded the motion. The vote was unanimous.

**APPROVAL OF MINUTES:**

The board voted to approve the minutes of the regular school board meeting of July 20, 2009 with Mr. McKay abstaining from the vote and all others voting AYE. Mrs. Moore made the motion to approve the minutes. Mr. Roberts seconded.

**FUND REPORT:**

Mr. McKay moved to approve the fund report as submitted. Mrs. Moore seconded. Mrs. Swango wanted to point out fund #7950 and how it was funded by the Department of Education. She also pointed to the fact that the cafeteria was now in the black, thanks to director, Gayla Bullock. Mr. McKay said that he would like a comparison of last year's cash balance and this year's. There being no further questions, the board voted unanimously to approve the report.

**CLAIMS:**

Vendor Claims #37796 through 37957 and Payroll Claims for 6/26/09 and 07/01/09 were presented for approval in a motion by Mr. Daugherty and seconded by Mr. Truitt. The board voted unanimously to approve the claims as submitted.

**OLD BUSINESS:**

The construction of the new Administration Building was discussed. Terry Lancer of RQAW gave an overview of the project. He showed a sketch of what the building would look like based on the information given to him of what was needed according to an estimated budget. Mr. Lancer gave a summary of the materials that would be used for the construction of the building and what the surrounding areas would entail.

Mrs. Moore made a motion to approve the cost estimate and to solicit bids for the construction of the Administration Building. Mr. Truitt seconded the motion. The estimate for the building was given at \$600,000 plus another \$200,000 for the entrance and other site costs. Mr. Phipps asked what the square footage would be. Mr. Lancer said that the square footage would be approximately 5000. Mr. Waltz asked about the reasons for the location. Mr. Lancer explained that the easement was placed directly across from an existing easement on the highway, and that the reason for going that far back was to allow for any future expansions to the existing schools and possibly a Transportation Garage. Mr. Truitt asked if the restrooms would be handicapped accessible. Mr. Lancer said that the restrooms, as well as the rest of the building, would be up to current construction codes, which would be compliant with the American Disabilities Act. Mr. Lancer said that at the present time, the plans do not include landscaping around the building. He said that perhaps in the interest of cost consciousness, the board should do this at a later date and thought getting a local company to do this would be the best choice. Mr. Lancer also mentioned that on some things, such as a security camera system, they would take alternate bids for to protect the budget. He said there may be other things such as this that came later in the design that will need alternate bids as well. Mr. Phipps asked about a timeline. Mr. Lancer said that they should be finished with drawing the specifications in about 2 weeks. Mr. Lancer continued to say that August would be the bidding period and then 60 days after receiving bids, the construction process could begin. Mr. Waltz asked when the projected completion date would be. Mr. Lancer said he felt that next May would be a fair estimated completion time. The vote to approve the cost estimate and the solicitation of

bids was as follows: AYES: Daugherty, McKay, Moore, Phipps, Truitt, Waltz. NAYS: Roberts

### **NEW BUSINESS:**

Recently retired, Lawrence "Doc" Brown was honored for his 11 years of service to the corporation as a bus driver. Board President, Mr. Phipps, presented Mr. Brown with a plaque.

Recently retired, Vonda Downing, was also honored by the board for her 38 years of service as a teacher in the corporation. Mr. Phipps presented her with a bell.

Mrs. Moore moved to approve a 2009-2010 Food Purchasing Agreement with HPS as recommended by Gayla Bullock. Mr. Truitt seconded. The board's vote was unanimous.

The board considered an amendment of the current Criminal History Policy to include new State requirements. No action was taken as this was the first reading of the policy.

The school board voted unanimously to approve William Carpenter as the Project Consultant for the Jefferson-Craig Elementary remodeling project and the Administration Building Construction per the contract presented. The motion to approve the Clerk of the Works Contract was made by Mr. Roberts and seconded by Mr. Truitt.

Mr. Waltz made a motion to approve an updated Non-Certified handbook and a 2 ½ % pay raise for non-certified employees for the 2009-2010 school year as presented. Mr. Roberts seconded the motion and the board's vote was unanimous.

The board voted unanimously to approve an annual Komputrol Software Maintenance Agreement as presented. The motion to approve the agreement was made by Mrs. Moore and seconded by Mr. Truitt. Mrs. Swango, said the corporation has used the Komputrol accounting software since around 1990.

Mr. Waltz moved to approve the Project Lead the Way Agreement as presented. Mr. Truitt seconded the motion. Aspects of the student program were presented to board members at a previous meeting. The board's vote was unanimous.

The board unanimously approved an Endowment Request for additional 08-09 Textbook Rental Funds in the amount of \$15,137.62 to cover additional fees incurred by new enrollees and schedule changes during the second semester. The motion to approve the request was made by Mr. Roberts and seconded by Mr. Truitt.

The board voted unanimously to approve Parham Excavating for snow removal, Rumpke for trash removal, HPS for bread delivery, Trauth for milk delivery, and Laughery Valley for fuel delivery for the 2009-2010 school year. Mr. Truitt made the motion to approve with Mr. McKay seconding. The bids were received as follows:

Mr. Truitt made a motion to approve the investigation into the possibility of issuing 0% bonds, as part of the Recovery Act, in order to re-fund the ESG project and to purchase equipment at the Jefferson-Craig Elementary School. Mr. McKay seconded the motion. School Board Attorney, Ron Hocker, explained that the corporation should contact Icemiller, the law firm that is usually contacted for bond council, and Umbaugh and that at the next meeting, the board will need to conduct a 10-28 Hearing. Dr. Jones said that the 0% bonds are part of the stimulus package that will save the taxpayers a substantial amount of money.

#### **PUBLIC COMMENTS:**

Cafeteria Director, Gayla Bullock, said she would like to thank the board for approving the Purchase Agreement. She then distributed data to the board which she had shown this last year when she was asking for a 10 cent increase in meal prices. She said the data showed a projected income of approximately \$240,000 and they actually brought in \$305,000 this year. She said for that reason, she is not asking for raises in lunch prices this year. Mrs. Bullock said that our prices have traditionally been higher than surrounding schools, but that this year, they are comparable. She said that she felt optimistic that they could do well without the increase with some hard work from her excellent staff and with the purchasing agreement.

Board members expressed their appreciation for Mrs. Bullock's hard work.

#### **PERSONNEL:**

The board unanimously approved a retirement request from Switzerland County Elementary School teacher, Debbie Allen, in a motion by Mr. Waltz, seconded by Mr. Roberts.

Mr. McKay moved to approve the retirement request of bus driver, Charlie Jester, as presented. Mr. Roberts seconded the motion. The board's vote was unanimous.

The board unanimously approved the employment of Chad Combs as a teacher at Switzerland County Elementary School for the 2009-2010 school year. The motion to approve the employment was made by Mr. Waltz and seconded by Mr. Roberts.

The employment of Ginna Watson and Danny DeBaun as bus drivers for the 2009-2010 school year was approved unanimously by the board in a motion by Mr. Daugherty and seconded by Mr. Truitt.

Mr. Truitt moved to approve the resignation of Tony Spoores as Middle School Boys Track and High School Boys Soccer Coach and Kim Self as Freshman Girls Basketball coach. Mrs. Moore seconded the motion and the vote was unanimous.

The board unanimously approved Amanda Cole to serve as a High School Cheerleading Sponsor in a motion by Mrs. Moore, seconded by Mr. Daugherty.

Sydney Pike was unanimously approved by the board as a High School Cheerleading Sponsor in a motion by Mr. Waltz and seconded by Mr. Truitt.

In a motion by Mr. Daugherty, seconded by Mr. Waltz, Megan Meadors was approved by the board as a High School Cheerleading Sponsor. The vote was as follows: AYES: Daugherty, McKay, Phipps, Roberts, Waltz. NAYS: Moore, Truitt.

In a motion by Mr. Daugherty, seconded by Mrs. Moore, the board unanimously approved Casie Jesop as volunteer High School Cheer Coach/Consultant.

Mr. Truitt moved to approve Jeff Mullins as a volunteer Middle School Soccer Coach. Mr. McKay seconded the motion. The vote was unanimous.

Adam Cole was approved unanimously by the board as a volunteer Boys/Girls Assistant Cross Country Coach in a motion by Mrs. Moore, seconded by Mr. Daugherty.

Mrs. Moore made a motion to approve Kayla Konkle as JV Volleyball Coach. Mr. Daugherty seconded the motion and the vote was unanimous.

Mr. Roberts made a motion to approve Donna Brubaker, Jerry Monjar, Janet Scott, and Larry Monjar as summer bus drivers. Mr. Truitt seconded the motion. Mrs. Swango said they were being employed on an as needed basis at a rate of \$10.75 per hour.

#### **PROFESSIONAL LEAVE / FIELD TRIPS:**

Mrs. Moore moved to approve an Administrator's Retreat to Wooded Glen on July 29-30. Mr. Truitt seconded the motion. Mr. Roberts abstained from the vote while all other board members voted AYE. Those attending the retreat are as follows: Mike Jones, Darrell Mahoney, Darrell Hansel, Tony Spoores, Wilma Swango, Dan Noel, John Druba, David Todd, John Sieglitz, Virginia Reeves, Rhonda Pennington, Marla Edwards, and Elizabeth Jones.

The board unanimously voted to approve the request of Gayla Bullock to attend a Back to School Food Seminar on August 12, 2009. Mrs. Moore made the motion to approve the request. Mr. McKay seconded.

#### **USE OF FACILITIES:**

Mr. Daugherty moved to approve a request from Joy Briggs for the use of the High School Cafeteria for a Vevay High School Class of 1953 Class Reunion from 3:30p.m. to 7:30p.m. on September 19, 2009. Mrs. Moore seconded the motion and the board's vote was unanimous.

**ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent Jones announced that the next Endowment Meeting would be held on Tuesday, July 28, 2009 at 6:00 p.m.

Dr. Jones also announced that the next regular school board meeting was scheduled to be held on Monday, August 17, 2009.

Dr. Jones wanted to explain that when Jean Rose retired, she had posted a cook’s position, but she had decided move some people around and change their hours. She had decided to move Crystal Higgins from the Middle School to the High School and increase her to 8 hours. Dr. Jones said that Glenna Riley would be moved up to 4 hours at the Middle School for Crystal’s vacancy and then Donna Chambers would fill in for 2 hours on an as needed basis.

Dr. Jones also wanted to mention that there were 25 Instructional Assistant applicants for Special Services positions. She said seven of them will be hired. She said that Mr. Mahoney had to choose from an extremely well-educated pool of applicants and the decision to employ seven of twenty-five was very difficult because of their qualifications.

**BOARD REPORT AND COMMENTS:**

Mr. Phipps welcomed Mr. Combs to the staff and wished him success in his career with our corporation.

Mr. Waltz wanted to mention that Mr. Bowling had passed away. He said that Mr. Bowling was a wonderful man that had tutored at the High School for the last 6 or 7 years and felt that his death should be commemorated in some way.

Mrs. Moore thanked the Principals and Dean of Students for coming to the meeting.

**ADJOURNMENT:**

Mrs. Moore moved to adjourn the meeting. Mr. Roberts seconded and the vote was unanimous. The meeting was so adjourned. (8:55p.m.)

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James Phipps, President

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Wayne Daugherty, Vice President

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William Roberts, Secretary

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Virgil Mckay, Member

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Tonya Moore, Member

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Andy Truitt, Member

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Vernon Waltz, Member