

**SWITZERLAND COUNTY SCHOOL CORPORATION  
MINUTES OF THE  
SCHOOL BOARD OF TRUSTEES  
MONDAY: JUNE 15, 2009**

**OPEN WORKING SESSION: (Interviews)      3:00 P.M.  
EXECUTIVE SESSION BOARD MEETING:      6:00 P.M.  
REGULAR SCHOOL BOARD MEETING:      7:00 P.M.**

The School Board of Trustees met on Monday, June 15, 2009 at the Switzerland County Elementary School for an Open Working Session at 3:00 P.M. for the purpose of conducting interviews for the Jefferson Craig Elementary Principal position. Mr. Phipps called the meeting to order.

The board members present were Mr. Phipps, Mr. Daugherty, Mrs. Moore, Mr. Truitt and Mr. Waltz and Dr. Elizabeth T. Jones, Superintendent.

Others in attendance were Mona Crabtree, Ginny Reeves, Connie Wallace, Sara Pavey, Peggy Eckerty, and interviewees, Larry Hutchinson, David Todd, Rhonda Pennington, and Melissa Jones.

After the conclusion of the last interview, the board voted unanimously to adjourn the meeting in a motion by Mr. Truitt, seconded by Mrs. Moore.

The School Board then met before the regular public meeting for an Executive Session beginning at 6:00 at the Switzerland County Elementary School to discuss I.C.5-14-1.5-6.1(b)(5).

The board members present were Mr. Phipps, Mr. Daugherty, Mrs. Moore, Mr. Truitt and Mr. Waltz. Mr. Roberts and Mr. Mckay were not in attendance. Dr. Elizabeth T. Jones, Superintendent, and School Board Attorney, Ron Hocker, were also present for the meeting.

The board discussed no subject matter in the Executive Session other than the subject matter specified in the public notice.

The School board then met for the Regular Session at 7:00.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

Mr. Phipps called the meeting to order and led the group in the pledge to the flag.

**ATTENDANCE:**

Board members in attendance were Mr. Phipps, Mr. Daugherty, Mrs. Moore, Mr. Truitt and Mr. Waltz. Mr. Roberts and Mr. McKay were unable to attend.

Others in attendance were Dr. Elizabeth T. Jones, Wilma Swango, Mona Crabtree, Ronald Hocker, Pat Lanman, Dan Noel, Michael Jones, Dave Ziegler, John Sieglitz, Rhonda Pennington, Kathy Williams, Ginny Reeves, Connie Wallace, Steve Miles, Gina Miles, Jenna Rose, Tony Spoores, Anna Spoores, Tasha Rose, Ruth Lohide, Vanessa Hawkins, Marcia Lock, Gayla Bullock, Jean Rose, Sean McGarvey, Marlene Jones, Melody Smith, Anne Findley, and Mark Lohide.

#### **ADOPTION OF AGENDA:**

Mr. Truitt made a motion to approve the agenda. Mr. Daugherty seconded the motion. The vote was unanimous.

#### ***CAPITAL PROJECTS AMENDMENT HEARING:***

*There was a break in the regular meeting in order to conduct a Capital Projects Hearing: Corporation Treasurer, Wilma Swango, presented an amended Capital Projects plan. The original 2009-2011 plan is being amended to include provisions for the construction of a new Administration Office; to conduct an Operations and Maintenance Feasibility Study; and to begin a Traffic Safety Improvement Project. The proposed amended plan would use \$400,000 that was not spent in 2008 for these projects. Mr. Phipps opened the meeting for public comments. There being no public comments, the regular session resumed.*

#### **APPROVAL OF CAPITAL PROJECTS AMENDMENT:**

Mr. Truitt moved to approve the adoption of the amended Capital Projects plan as presented. Mr. Waltz seconded. The vote was unanimous.

#### **APPROVAL OF MINUTES:**

The board voted unanimously to approve the minutes of the regular school board meeting of May 18, 2009. Mr. Daugherty made the motion to approve the minutes. Mrs. Moore seconded.

#### **FUND REPORT:**

Mr. Truitt moved to approve the fund report as submitted. Mr. Daugherty seconded. Mrs. Swango pointed out that fund # 610, the Rainy Day Fund, was approved for revision at the last meeting, and a resolution needs to be approved at this meeting to put the funds into additional appropriations. Mrs. Swango said this was also true for the Capital Projects Fund. She said that this fund, as well as the Transportation Operating and Bus Replacement Funds have not received property tax funds as yet. The corporation expects to receive cash advances on the funds soon. Mrs. Swango also mentioned that funds from the Endowment Reimbursement Fund, # 1000, were used to pay some outstanding bills and will be in the negative until the reimbursement is received. There being no further questions, the board voted unanimously to approve the report.

**CLAIMS:**

Vendor Claims #37658 through #37795 and Payroll Claims for 5/29/2009 and 6/12/2009 were presented for approval in a motion by Mr. Truitt and seconded by Mr. Daugherty. Mr. Phipps asked about the CAPE van repairs. Mr. Sieglitz explained the accident, while Mrs. Swango mentioned that the amount for repairs was less than the deductible, so the corporation paid for the repairs. Mr. Phipps mentioned that the phone bill seemed rather large. Mrs. Swango said that she knew it was and that the bill would be even larger next month due to the addition of phone lines at the Middle School and Jefferson-Craig to accommodate the administration staff's relocation. She said that at this time, the regular phone service was through Embarq and the long distance service was through Indicom, but that other options were being looked at. Mrs. Swango said that on the subject of phones, she wanted to mention that she believed the corporation would need to look at replacing the current phone system in the next three to four years and that it would be a rather large expense. She said that the funds for this project would need to be pulled from the Capital Projects Fund. Mr. Sieglitz also added that the current phone system is at the end of its life and that if anything goes wrong with the system now, replacement parts will be hard to get. He said that an original 5 year maintenance contract that began in 2001 is being extended with an agreement for upgrades, but that in another year, the corporation would need to start upgrading the system. There being no further questions, the board voted unanimously to approve the claims as submitted.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

The school board honored retirees, Marcia Lock for her 35 years and Jean Rose for her 40 years of service in the Food Services Department. Mr. Phipps presented each of them a plaque in appreciation of their years of service. Food Services Director, Gayla Bullock, was on hand to say that the two ladies were exceptional people and that they would be greatly missed.

One Endowment Request was presented to the board for approval. Myron Browning requested \$30,000 for the last ten heat pumps, out of 64, to be installed at Switzerland County Elementary School. Mr. Truitt moved to approve the request. Mrs. Moore seconded and the vote was unanimous.

Mrs. Moore made a motion to approve a resolution to establish a Fixed Asset Policy as presented. Mr. Waltz seconded the motion. Mr. Phipps asked about the threshold amount of \$5000 and above. Mrs. Swango explained that the board could change that to whatever amount they wished, but that most schools have set theirs at this amount, and that it was necessary to specify a threshold amount. She explained that some items could be grouped to add up to that amount. She went on to explain that going forward, there would be a list with the dates that the items were purchased. She said that Mr. Sieglitz

had also worked very hard and already had most of the computer items listed with the amounts, but were missing some dates. The board unanimously approved the resolution.

In a motion by Mrs. Moore, seconded by Mr. Daugherty, the board approved an agreement between the corporation and the Indiana Department of Education for the 2009-2010 School Nutrition Program as presented. The board's vote was unanimous.

Mrs. Moore made a motion to approve the appointment of Tom Scott to serve as a taxpayer representative on the Prevailing Wage Committee. Mr. Truitt seconded the motion. Dr. Jones explained that Mr. Scott had been asked and was willing to serve on the committee. The vote was unanimous.

The board unanimously approved an Additional Appropriations Approval in a motion by Mr. Waltz, seconded by Mr. Daugherty. The additions were \$400,000 for The Capital Projects Fund; \$19,250 for the Pre-School Fund; and \$500,000 for Rainy Day Funds, (\$400,000 for Construction and up to \$100,00 for Textbook Rental Funds).

Mr. Waltz made a motion to approve the Social Studies Textbook Adoptions for 2009-2014. Mrs. Moore seconded. Dr. Jones explained that in order to try to reverse the deficit in the book rental fund, most grades, especially on the elementary level, agreed to re-adopt from the State's approved Continued-Use list. The board's vote was unanimous. The adoption list is as follows:

<u>Switzerland County Elementary School:</u>				Social Studies
<u>Gr.</u>	<u>Proposed Text</u>	<u>Company</u>	<u>Price</u>	<u>ISBN#</u>
2 <sup>nd</sup>	About My Community	Harcourt	31.25 (Re-Ad)	0-15-320179-7
3 <sup>rd</sup>	People and Communities	Harcourt	35.75 (Re-Ad)	0-15-320180-0
4 <sup>th</sup>	Indiana	Harcourt	40.80 (Re-Ad)	0-15-321348-5
5 <sup>th</sup>	Making A New Nation	Houghton Mifflin	65.90	978-0-15-377045-6

<u>Jefferson-Craig Elementary School:</u>				Social Studies
<u>Gr.</u>	<u>Proposed Text</u>	<u>Company</u>	<u>Price</u>	<u>ISBN#</u>
2 <sup>nd</sup>	About My Community	Harcourt	31.25 (Re-Ad)	0-15-320179-7
3 <sup>rd</sup>	People and Communities	Harcourt	35.75 (Re-Ad)	0-15-320180-0
4 <sup>th</sup>	Indiana	Harcourt	40.80 (Re-Ad)	0-15-321348-5
5 <sup>th</sup>	Making a New Nation	Houghton-Mifflin	65.90	978-0-15-377045-6

<u>Switzerland County Middle School:</u>				Social Studies
<u>Gr.</u>	<u>Proposed Text</u>	<u>Company</u>	<u>Price</u>	<u>ISBN#</u>
6 <sup>th</sup>	World Cultures & Geog. Western Hemisph. & Europe	McDougal/Littell	41.79(Re-Ad)	0-618-20352-4
7 <sup>th</sup>	Eastern World	Holt McDougal	59.20	978-0-55-401653-5
8 <sup>th</sup>	Creating Amer.: US Hist. Beginnings-Reconstruction	McDougal/Littell	55.50(Re-Ad)	0-618-16254-2

<u>Switzerland County High School:</u>				Social Studies
<u>Course</u>	<u>Proposed Text</u>	<u>Company</u>	<u>Price</u>	<u>ISBN#</u>
Economics	Today and Tomorrow	Glencoe	58.50(Re-Ad)	0-07-825980-0
Geography	Geography & History of the World	Glencoe	76.50	0-07-879989-9
Government	Magruder's Am. Gov.	Prentice Hall	73.97	0-13-365331-5
Psychology	Understanding Psych.	Glencoe	55.98(Re-Ad)	0-07-828571-2
United States	Reconstr. to the Present	Prentice Hall	79.97	0-13-350369-0
World History	Pr. H. World History	Prentice Hall	82.97	0-13-365217-3

The board voted unanimously to approve a Borrowing Resolution as presented by Business Manager, Wilma Swango. The motion to approve the resolution was made by Mrs. Moore and seconded by Mr. Truitt, and reads as follows:

WHEREAS, it has been determined that it is now necessary to request a loan for a maximum of \$950,000 for Jefferson-Craig Guaranteed Energy Savings Program, the Board of Trustees for Switzerland County School Corporation approves financing with Friendship State Bank based on a 10 year amortization schedule.

The loan with Friendship State Bank will be at an interest rate of 3.875% with a 5-year balloon payment. A line of credit will be available as needed for project claims payment.

The School Board authorizes Jim Phipps, School Board President, as the designated representative to sign the loan contract and Wilma Swango, Business, to release the draws to pay the contractor, Energy Systems Group.

Adopted this 15<sup>th</sup> day of June, 2009

Mr. Truitt made a motion to recognize the appointments of board members to different principal selection committees as follows: Jefferson-Craig: Mr. Truitt, Mr. McKay / Middle School: Mr. Roberts, Mrs. Moore / High School: Mr. Phipps, Mr. Waltz. Mrs. Moore seconded the motion and the vote was unanimous.

#### **PUBLIC COMMENTS:**

Mr. David Todd said that he wanted to make known his sentiment that when certain people leave a place of work, an empty spot is left, and that is how he felt about Jean Rose.

There being no other comments, Board President Phipps announced the public comments closed.

#### **PERSONNEL:**

Mrs. Moore made a motion to approve the resignation request from Nancy Stearns as Middle School Principal position while granting her request to remain in the employment of the corporation as a classroom teacher. Mr. Truitt seconded the motion. The vote was unanimous.

Mrs. Moore made a motion to approve the Superintendent's recommendation to employ Rhonda Pennington as the Principal for Jefferson-Craig Elementary School for the 2009-2010 school year. Mr. Truitt seconded the motion and the vote was unanimous.

Mr. Waltz moved to approve the recommendation to employ John Druba as the Middle School Principal and Tony Spoores as the Dean of Students/Athletic Director for the Middle School for the 2009-2010 school year. Mr. Daugherty seconded the motion and the vote was unanimous.

The board voted unanimously to approve Regina Miles and Leanne Dunker as Elementary classroom teachers as presented by Switzerland County Elementary School Principal, Michael Jones, in a motion by Mrs. Moore, seconded by Mr. Truitt.

Mr. Truitt moved to approve Brian Grigsby for a Learning Disability Teacher position for the 2009-2010 school year. Mr. Waltz seconded the motion and the board's vote was unanimous.

The board's vote was unanimous to approve Janet Hendricks as the High Ability Coordinator for the 2009-2010 school year in a motion made by Mr. Truitt and seconded by Mr. Waltz.

The board voted to approve Dawn Works Powell as the Technology Software Specialist/Transportation Secretary in a motion made by Mr. Truitt, seconded by Mr. Daugherty. The vote was as follows: AYES: Daugherty, Phipps, Waltz, Truitt. NAYS: Moore.

Mr. Truitt made a motion to approve the employment of Rachael Christerson as the Technology Instructional Assistant at Switzerland County Elementary School as presented by Principal, Michael Jones. Mr. Waltz seconded the motion and the vote was unanimous.

The board voted unanimously to approve Lee Jaye Lohide as the Cafeteria Secretary at Switzerland County Elementary School as presented by Principal, Michael Jones. Mr. Truitt made the motion, while Mr. Waltz seconded.

Mr. Truitt moved to approve Becky Tressler as the Title 1 Aide, and Tasha Rose as a Stimulus Title 1 Aide at Switzerland County Elementary School as presented by Principal, Michael Jones. Mrs. Moore seconded the motion. The board's vote was unanimous.

In a unanimous decision, the board voted to employ Patricia Stewart as a Corporation Bus Driver for the 2009-2010 school year as recommended by Dr. Jones and Transportation Director, Ivan Green.

Mr. Waltz moved to approve the employment of several 2009 Summer School personnel. Mr. Truitt seconded and the board's vote was unanimous. Those approved are as follows:

- SCES Jumpstart: Becky Curlin, Nicole Berg, Sally Weales
- JC Jumpstart: Becky Bunner, Linda Kurdys
- English: Janet Hendricks
- Agriculture: Greg Curlin
- Band: Tammy Beitzel

Mr. Truitt made a motion to approve several ECA resignations as presented by Athletic Directors, David Todd and John Druba. Mr. Waltz seconded the motion and the board voted unanimously to approve the following resignations:

- Shannon Barger as Varsity Baseball Coach
- Travis Martin as Assistant Varsity Baseball Coach
- Lesa McGarvey as Junior Varsity Volleyball Coach

The board voted unanimously to approve Kayla Konkle and Jenna South as Middle School Cheerleader Sponsors, as recommended by Mr. Druba. The motion to approve the ECA positions was made by Mr. Truitt and seconded by Mrs. Moore.

Mrs. Moore moved to approve Steve Clark as the Varsity Volleyball Coach as recommended by Mr. Todd. Mr. Waltz seconded the motion. The board voted unanimously to approve the ECA position.

The board's vote was unanimous to also approve Steve Clark for the Summer Volleyball program in a motion made by Mrs. Moore and seconded by Mr. Truitt.

Mr. Truitt made a motion to approve Amanda McAlister as the Middle School Volleyball Coach, as recommended by Mr. Druba. Mr. Daugherty seconded the motion. The ECA position was unanimously approved by the board.

Mr. Todd's recommendation for Amanda Cole, Sydney Pike and Megan Meadors as the Varsity Cheerleader Sponsors was not approved, as an employment motion needs four AYE votes to pass. Mr. Waltz moved to approve the ECA positions. Mr. Daugherty seconded. AYES: Waltz, Daugherty, Phipps. NAYS: Truitt, Moore

Mrs. Moore made a motion to approve Wayne Ellegood for the ECA position of Summer Varsity Girls Basketball. Mr. Truitt seconded the motion. The board's vote was unanimous.

#### **PROFESSIONAL LEAVE / FIELD TRIPS:**

Mr. Truitt moved to approve three Field Trip requests while Mr. Daugherty seconded the motion. The board voted unanimously to approve the following requests:

- Greg Curlin: Purdue for FFA State Convention, June 14-17
- Greg Curlin: Washington for FFA Washington Leadership Conf., July 20-27

- Kathy Williams: E. Illinois Univ. for Band, Flag & Rifle Corps, and Percussion to attend Camp, July 7-10

Mr. Truitt made a motion to approve several Professional Leave requests. Mr. Daugherty seconded the motion. The board's vote was unanimous to approve the following leaves:

- Greg Curlin: Purdue for FFA State Convention, June 14-17
- Greg Curlin: Illinois for Region IV's NAAE Conf., July 22-25
- Greg Curlin: Kentucky for CASE Model Training, July 12-17
- Debbie Seaver: IUPUI for Tech. Camp, July 27-30

#### **USE OF FACILITIES:**

Mr. Daugherty moved to approve two Use of Facilities applications. Mr. Truitt seconded and the vote was unanimous. They are as follows:

- HS Kitchen: Gayla Bullock for Relay for Life dinner preparations, June 19
- HS Cafeteria: Joy Briggs for the annual Vevay Alumni Luncheon, Aug. 29, 10:30am-4:00pm

#### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent Jones announced that the next Endowment meeting will be held on Tuesday, June 23, 2009.

Dr. Jones also announced that the next regular board meeting would be held on July 20, 2009.

Dr. Jones said that two board meetings would be needed in August to finalize some things before the new school year began. She said she would get with the board members to discuss when that date would be.

#### **BOARD REPORT AND COMMENTS:**

Mr. Daugherty mentioned that he had received some Job Descriptions and appreciated that.

Mr. Phipps said that the new Principal positions were hard decisions to make because of the qualified individuals who had applied, but that he felt that the selection committees and the board had made the best choices.

Mr. Truitt said that he would like to thank Anne Findley and Connie Wallace for taking the time to serve on the selection committees.

Mr. Waltz said that he wanted to congratulate Rhonda Pennington on her new Principal position. He said that it had been a tough decision to choose from such good applicants.



**ADJOURNMENT:**

Mr. Truitt moved to adjourn the meeting. Mr. Waltz seconded and the vote was unanimous. The meeting was so adjourned.

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James Phipps, President

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Wayne Daugherty, Vice President

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William Roberts, Secretary

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Virgil Mckay, Member

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Tonya Moore, Member

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Andy Truitt, Member

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Vernon Waltz, Member