

**SWITZERLAND COUNTY SCHOOL CORPORATION
SPECIAL SCHOOL BOARD MEETING**

July 30, 2007

7:00 P.M.

The School Board of Trustees met before the Special public meeting for an open working session from 4:10 p.m. to 5:53 p.m. at the Jefferson Craig Elementary School Library for the purpose of interviewing school board candidates. An Executive Session was held from 6:00 to 7:00.

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mr. Phipps called the meeting to order and led the group in the pledge to the flag.

ATTENDANCE:

Board members in attendance were Mr. Phipps, Mr. Roberts, Mr. Cole, Mr. Mckay, Mr. Waltz, Mr. Daugherty and Superintendent Caddell.

Others in attendance were Wilma Swango, Mona Crabtree, Ronald Hocker, Darin Gullion, Dr. Elizabeth Jones, Candis Haskell, Janet Daugherty, Wayne Daugherty, Tammy Gregory, Ronald Otter, Nancy Peters, Gerry Peters, Melody Smith, Ivan Green, Connie Ingles, Gayla Bullock, Larry Gault, Sheila Gault, Lowell Reynolds, Melissa Reynolds, Mary Stogsdill, Sean McGarvey, LeeAnn Boggs, Nancy Stearns, and Pat Lanman.

ADOPTION OF AGENDA:

Mr. Cole made a motion to approve the agenda. Mr. Roberts seconded the motion. The vote was unanimous.

MINTUES:

None.

FUND REPORT:

None.

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CLAIMS:

None.

OLD BUSINESS:

Mr. Cole made the motion to approve the proposed Support Staff Handbook reflecting a few updated changes. The motion was seconded by Mr. Waltz. The vote was unanimous.

Mr. Roberts moved to approve an amended cell phone policy which was approved at a prior meeting. Mr. Cole seconded the motion. In the amended policy, the words "corporation drivers" were changed to "corporation and contract drivers". The board's vote was unanimous.

NEW BUSINESS:

Endowment Requests were presented for the board's approval.

Cafeteria Director, Gayla Bullock, requested two new electric convection ovens, a cook/hold oven cabinet, and a new electric convection steamer. The total amount of the requested items was \$46,361. Mr. McKay moved to approve the request. Mr. Waltz seconded the motion. Mr. Cole asked if the new ovens were taking the place of current ovens. Mrs. Bullock indicated that they were. Mr. Cole then asked if the requisition amount covered taking out the old ovens. Mrs. Bullock said that it did not. Electrical issues were also discussed. The vote was as follows: AYES: Roberts, McKay, Waltz. NAYS: Cole, Phipps.

Mrs. Bullock also requested an increase of ten cents in cafeteria prices for the 2007-2008 school year. Mr. Waltz made a motion to approve a five cent increase to all prices, while Mr. McKay seconded. The vote was as follows: AYES: Waltz, McKay, Phipps. NAYS: Cole, Roberts.

A Care of Indiana Public School Records Schedule was presented by Superintendent Caddell to be approved by the board. Mr. Cole moved to approve the schedule as presented. Mr. Waltz seconded and the board's vote was unanimous. The next step is to take the schedule to a local board of public records for approval.

Mr. Cole moved to approve the bids for dairy products, bread products, snow removal, trash pickup, and fuel delivery as presented. Mr. McKay seconded the motion. The board voted unanimously to approve the bids as follows: (see attached list)

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High School Principal, Candis Haskell, presented a list of proposals for the board to consider regarding changes to the school's current policies.

The board unanimously approved changing the current drug testing policy in a motion by Mr. Waltz and seconded by Mr. Roberts. The old policy held a student liable for grades 9-12, while the newly adopted one made the student liable for the current school year.

Mr. Waltz made a motion to approve a policy classifying the prom as an extracurricular activity, thus making the event fall under any proposed guidelines. Mr. Roberts seconded the motion. The board's vote was unanimous.

Mr. McKay moved to approve a one-year pilot incentive program allowing a student in good standing and receiving a C or better in a particular class on a particular day will be exempt from that final for that day only. Activities and/or field trips will be scheduled for those students. Mr. Waltz seconded the motion. Mr. Cole said it sounded like a scheduling nightmare to him. AYES: McKay, Waltz, Roberts. NAYS: Cole.

The board unanimously approved a one year pilot procedure for optional scheduling to better meet individual student needs and issues to include seniors falling under specific guidelines. Mr. McKay moved to approve the program. Mr. Cole seconded the motion.

Mr. Cole moved to approve a \$9.00 Science Lab fee per student per class per year. Mr. Waltz seconded. The board's vote was unanimous.

PUBLIC COMMENTS:

None.

PERSONNEL:

The board unanimously approved a nine-week maternity leave for Angie Todd in a motion by Mr. Roberts, seconded by Mr. Cole.

Vice-President, Phipps, presented a perfect attendance plaque to Ivan Green, Larry Gault, and Connie Ingels. He said that he appreciated them very much.

Mr. Cole moved to approve David Galusha for a fulltime second shift High School custodian position. Mr. McKay seconded the motion. The vote was unanimous.

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Mr. Waltz made a motion to nominate Wayne Daugherty to replace Wilma Swango who resigned from the School Board of Trustees to take the Treasurer position. Mr. Cole seconded the motion. The vote was unanimous.

School Corporation Secretary, Mona Crabtree, administered the Oath of Office to Mr. Daugherty who then took his place with the Trustees.

The board unanimously approved a resolution approving Wilma Swango as the agent to accept pension liability (PERF) on behalf of the school corporation in a motion by Mr. McKay, seconded by Mr. Cole.

PROFESSIONAL LEAVE / FIELD TRIPS:

The board unanimously approved one field trip request and one professional leave request in a motion by Mr. Cole and seconded by Mr. McKay. They are as follows:

- David Todd to attend School Safety Specialist training on 11/14-15/2007 and 4/14/2008 in Indianapolis
- V. Reeves, C. Haskell to attend NCA fall conference in Indianapolis on October 1 and 2, 2007.

USE OF FACILITIES:

None.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent Caddell announced that the committee formed to improve and evaluate the internal financial controls of the corporation, met on Tuesday, July 30th. The committee consisted of Andy Truitt, Virgil McKay, Wilma Swango, Melissa May, Tracy Caddell, Darin Gullion, and Travis Martin. Mr. McKay gave the board a report of current procedures and some of the committee's recommendations for improvements.

Mr. Caddell announced that the next meeting of the Endowment Committee would meet on July 31, 2007.

Mr. Caddell also announced that the next board meeting was scheduled for August 20, 2007.

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BOARD REPORT AND COMMENTS:

None.

ADJOURNMENT:

Mr. Roberts moved to adjourn the meeting. Mr. Waltz seconded and the vote was unanimous. The meeting was so adjourned.

Andy Truitt, President

James Phipps, Vice President

William Roberts, Secretary

Duane Cole, Member

Wayne Daugherty, Member

Virgil McKay, Member

Vernon Waltz, Member