

SWITZERLAND COUNTY SCHOOL CORPORATION  
REGULAR SCHOOL BOARD MEETING  
JUNE 21, 2004  
7:30 P.M.

- CALL TO ORDER AND PLEDGE TO THE FLAG      President Ranz called the meeting to order and lead the group in the pledge to the flag.
- ATTENDANCE      Board members in attendance included Mr. Ranz, Mr. Truitt, Mrs. See, Mr. Roberts, Mr. Daugherty, Mr. Cole, and Superintendent Caddell.
- Others in attendance were Ann Geyman, Mona Crabtree, Ron Hocker, Darin Gullion, Candis Haskell, Derek Marshall, Kent Dunning, Lisa Fisher, Janet Daugherty, Elizabeth T. Jones, Courtney Stewart, Peg Ehlers, Matthew Wegman, Sr., and Dennis Steinbis.
- ADOPTION OF AGENDA      Mrs. See moved to adopt the agenda with the addition of a request for bids banking services. Mr. Cole seconded and the vote was unanimous.
- APPROVAL OF MINUTES      The minutes were approved as submitted by a unanimous decision in a motion made by Mr. Daugherty and seconded by Mr. Roberts.
- FUND REPORT      Mr. Truitt moved to approve the Fund Report as submitted, with Mr. Daugherty seconding. Treasurer, Ann Geyman, mentioned that the Food Services would be receiving a reimbursement amount of \$75,000. Mr. Caddell also said that Mrs. Geyman, Mona Crabtree, and Deputy Treasurer, Melissa May, have been working diligently to get the Textbook Rental in better financial shape. Ann also mentioned that there would soon be a deposit made to the Greenhouse account. The board voted unanimously to approve the report.
- CLAIMS      Mr. Truitt moved to approve the claims for payment as submitted, with Mr. Cole seconding. Mr. Ranz questioned Claim #28723 to the Lee Company for \$430. Mr. Marshall explained that it was for repairs to the bleachers that was not under warranty. Mr. Ranz also had a question about Claim #28829 for \$1668.23 which Mr. Caddell explained as being for items purchased for the Life Skills class, as part of a Capital Projects Plan. Mr. Truitt asked about

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Claim #28745 for a Kodak camera purchased at Staples. Ann said that she would ask Mr. Gullion about it, who later said that it was an emergency purchase for Mrs. Seaver's Newspaper class. Mr. Cole asked if the amount of Claim #28862 to Versatrans Solutions for \$6,131 was for the total amount owed for the Transportation software. Ann said the amount was only twenty percent of the total cost. Mr. Caddell added that Cape Grant funds would be used to cover the cost. The claims were approved for payment in a unanimous decision by the board.

#### OLD BUSINESS

The SCES Student and Parent Handbook was presented for the board's approval in a motion made by Mrs. See and seconded by Mr. Truitt. The vote was unanimous.

#### NEW BUSINESS

Four Endowment requests were brought before the board for approval. They are as follows:

\*Mr. Marshall and Lisa Fisher requested new cheerleader uniforms at a cost of \$7,939.64. They had used the current ones for eight years and no more alterations could be made. Mr. Truitt moved to approve the request with Mrs. See seconding. The vote was unanimous.

\*Mr. Daugherty moved to table the requests by Linda McKenzie for new bathroom doors and a request for storage units made by Mr. Hansel for Jefferson-Craig Elementary. Mr. Truitt seconded and the vote was unanimous.

\*Mrs. Jones presented a request made by Tara Justice for 6<sup>th</sup> and 7<sup>th</sup> grade Social Studies and Science Department supplies in the amount of \$6,858.86. The board voted unanimously to approve the request in a motion made by Mr. Roberts and seconded by Mr. Cole.

\*Mr. Truitt moved to approve the request for Middle School restroom renovations which included terrazzo flooring, new lighting and new waterless urinals and water closets at a cost of \$111,505. Mr. Roberts seconded and the vote was unanimous.

Mr. Truitt moved to approve all endowment donations as presented. Mrs. See seconded and the vote was unanimous.

Mr. Cole made a motion to declare the old Math books as surplus items. Mr. Daugherty seconded. The vote was unanimous.

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In a motion made by Mr. Daugherty and seconded by Mr. Cole, the board approved the resolution to transfer funds to the transportation fund. The vote was unanimous.

The school board discussed the Gifted and Talented program after a presentation given by Mrs. Jones who had worked with Mrs. Haskell on a proposal for the program. Mr. Daugherty asked about the weighted classes. Mr. Caddell explained that there might be a situation where a student with 4.6 credits and a 4.0 GPA who took an A.P. class, and another student who also had 4.6 credits and a 4.0 GPA, but did not take an AP class, the first student would have a higher class rank.

The board voted in a unanimous decision to approve the appointment of Mr. Truitt and Mrs. See to a committee, along with Superintendent Caddell, Food Service Director, Gayla Bullock, and Secretary to the Superintendent, Mona Crabtree, to open summer bids for food service, transportation, and snow removal. The motion was made by Mr. Cole and seconded by Mr. Daugherty.

In a motion by Mr. Truitt and seconded by Mr. Cole, the board voted unanimously to approve a 7<sup>th</sup> grade Teen Leadership program. The goal of the program is to increase the participant's ability to connect within themselves and with others leading to enhanced learning, social and working relationships. The project will be sponsored jointly by the School Corporation, Purdue Extension, and the Switzerland County YMCA.

Mrs. See moved to table a policy for participation in graduation exercises at the High School. The motion was seconded by Mr. Roberts. The board agreed unanimously to table the policy until the July meeting.

In a motion by Mr. Truitt and seconded by Mr. Roberts, the board voted unanimously to table a change in the High School attendance policy for the 2004-2005 school year. Mr. Hocker offered to look up course case results which were the basis of the advice of Dave Emmert, legal counsel for the Indiana School Boards Association to make the attendance policy changes.

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The board voted unanimously to give Treasurer, Ann Geyman, permission to bid for banking services for the school corporation in a motion made by Mr. Truitt and seconded by Mrs. See. The RFP basically gives the treasurer permission to handle the corporation's finances.

PUBLIC COMMENTS

None

PERSONNEL

Mrs. See moved to approve the recommendation of Tony Spoores for Boys Varsity Soccer Coach. Mr. Daugherty seconded. The vote was unanimous.

In a unanimous decision, the board gave permission to Mr. Caddell to post any positions that become available during the summer. The motion was made by Mr. Daugherty and seconded by Mr. Cole.

In a motion made by Mrs. See and seconded by Mr. Truitt, the temporary employment agreement with Janet Daugherty was recommended for replacement with full-time employment and benefits. The vote was as follows: AYES: Ranz, See, Truitt, Roberts, Cole. ABSTAIN: Daugherty.

Mr. Truitt moved to approve the administrator contracts with the same 1.75% salary increase as the teachers. Mrs. See seconded with the vote being unanimous.

Mr. Daugherty made a motion to approve an addendum contract for Vern Waltz. The three-year contract was for an Assistant Principal position at the High School. Mr. Cole seconded the motion. The vote was unanimous.

In a motion made by Mr. Daugherty and seconded by Mr. Cole, the board voted unanimously to approve the employment of John Harkness as a Math/Science teacher at the High School and Middle School for the 2004-2005 school year.

In a unanimous decision, the board approved the summer school contracts of Megan Meadors and Janet Hendricks. The motion was made by Mr. Roberts and seconded by Mrs. See.

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Mr. Caddell presented the board with formal notification of several transfers of administrative personnel. They are as follows:

- \*Derek Marshall from Assistant H.S. Principal to Principal
- \*Candis Haskell from SCES Principal to MS Principal
- \*Elizabeth Jones from MS Principal to SCES Principal
- \*Vernon Waltz from HS Principal to part-time Assistant Principal

Board members voted unanimously to approve the employment of Kent Dunning as Administrative Assistant/Athletic Director at the High School for the 2004-2005 school year. Mr. Dunning will be put on an administrative salary formula and will receive an initial 2-year contract as soon as he has completed the necessary requirements for his administrative license as required by law. The motion to approve Mr. Dunning's employment with these stipulations was made by Mr. Daugherty and seconded by Mr. Cole.

PROFESSIONAL LEAVE/  
FIELD TRIPS

Several overnight trips to sports camps and clinics were approved in a motion made by Mr. Cole and seconded by Mr. Truitt. The are as follows:

- \* H.S. Boys Basketball Team to clinic in Georgetown, KY from June 11 to June 14, 2004, (approved retroactively)
- \*9<sup>th</sup> grade and M.S. Girls Basketball to clinic at Huntington College from June 23 to June 25, 2004.
- \*Girls Varsity Basketball to camps at Vincennes College from June 30 to July 3, 2004, and Hunting College from July 20 to July 22, 2004.

USE OF FACILITIES

Mr. Truitt moved to approve the request for use of the softball field by 12 to 15 year old girls made by Steve Konkle and Debbie Sefton. Mr. Roberts seconded the motion. After some discussion regarding the use of lights for night use of the field, it was decided by the board to wait a year to see how much the extra voltage will impact the light bill before a policy is adopted. The facility use request was approved unanimously.

ANNOUNCEMENTS  
AND REPORTS:  
(SUPERINTENDENT)

Mr. Caddell read a thank you note from the Patriot Alumni Association to John Sieglitz for his help with their project. Mr. Caddell announced that the Girl's Athletic

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program was to be congratulated for winning the ORVC All Sports Championship award for 2004.

An update on the Professional Development Grant Processes and Activities was given by Mr. Caddell.

Mr. Fred Ross and Dr. Elizabeth Jones were announced as having been selected as the American Legion 9<sup>th</sup> District Elementary and Secondary Educator of the Year, respectively. It was also announced that the High School's FFA, under the direction of Greg Curlin, had been recognized at their annual State Convention as the 2<sup>nd</sup> Best Chapter in the State of Indiana.

Mr. Caddell then gave special recognition to out-going board member, Wayne Daugherty. Superintendent Caddell and Board President Ranz presented Mr. Daugherty with a plaque. Mr. Daugherty said that he was glad to have been a part of public service and was proud of all that has been accomplished by the school board through the years.

Mr. Caddell announced that there would be two board meetings in July. The first meeting of July 12, 2004, would be devoted to a re-organization of the school board, as well as reviewing the current drug testing policy and the corporal punishment policy. Mr. Caddell encouraged the public to offer comments at that time regarding each of these issues or to send comments to his office which could be distributed to the board members.

The Feasibility Study Report on the possible expansion of Jefferson Craig Elementary School will be presented to the school board for review on July 26, 2004. Mr. Caddell touched on the need for a new Administration Building/ Transportation garage, as well, and requested a study. He mentioned that if we incorporated both projects, we would only have to go through the proper legal procedures once and the project would ultimately cost less than if both projects were completed separately.

#### BOARD REPORT AND COMMENTS

Mr. Caddell personally thanked Mr. Daugherty for his service to the board and for going beyond the call of duty in his involvement in school and community activities.

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Mr. Ranz said that he considered Mr. Daugherty a personal friend and excellent board member and wanted to extend to him a personal thank you.

Mr. Roberts said that he also thought of Mr. Daugherty as a personal friend and colleague through the years and wanted him to know how much his service to his community was appreciated..

Mr. Truitt said that he wanted Mr. Daugherty to know that he would be missed.

Mr. Cole welcomed Mr. Dunning and Mrs. Daugherty back to the staff in their new capacities and thanked Mr. Daugherty for his services. He said it had been a pleasure working with him.

ADJOURNMENT

Mr. Daugherty moved to adjourn the meeting. Mr. Roberts seconded. The vote was unanimous.

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John S. Ranz, President

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Andy Truitt, Vice President

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Laurice See, Secretary

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William Roberts, Member

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James Phipps, Member

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Wilma Swango, Member

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Duane Cole, Member