

February 20, 2017

**SWITZERLAND COUNTY SCHOOL CORPORATION**  
**MINUTES OF THE FEBRUARY 20, 2017**  
**EXECUTIVE SESSION BOARD MEETING** **5:30 P.M.**  
**REGULAR PUBLIC SCHOOL BOARD MEETING** **6:00 P.M.**

The Board of School Trustees met before the regular public meeting for an Executive Session beginning at 5:30 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana for the discussion of records classified as confidential by state or federal statute. This is in compliance with the following Indiana Code: 5-14-1.5-6.1(b)(7).

Those in attendance: Board Members: Collier, Deck, Cord, Bennett, Bosaw, Combs and Sullivan. Others in attendance: Superintendent Jones and Board Attorney, Matthew Hocker. The Board discussed no subject matter in the Executive Session other than the subject matters specified in the public notice. The Executive Session adjourned.

A Public Meeting followed the Executive Session

**CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:**

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag. Immediately following the pledge, Superintendent Jones asked everyone to reflect on the recent death of former employee, Bev Parrott, and keep her family members in mind during a moment of silence.

**ATTENDANCE:**

Mrs. Collier, President:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>
		<i>Cora Castle, Stud. Rep.:</i>	<u>Present</u>
		<i>Kimberly Cutter, Stud. Rep.:</i>	<u>Present</u>

Others in attendance: Wilma S. Rosenberger, Mona Crabtree, Matthew Hocker, John Sieglitz, Tony Spoores, Greg Curlin, Sean McGarvey, Sally Weales, Roy Leap, Gregg Goewert, Rachel Gasser, Mark Boggs, Jack Taylor, Olivia Hewitt, David Todd, Janet Hendricks, Roger Garvey, Cecil Voils, Jarrad Holbrook, and Kelly Kitchel.

**OVERALL AGENDA:**

The overall agenda was presented for approval. Motion: Bosaw / Second: Deck / Vote: Unanimous.

February 20, 2017

## CONSENT AGENDA ITEMS:

The following consent agenda items were approved as recommended: Motion:  
Sullivan / Second: Deck / Vote: Unanimous.

- Amended Minutes of prior meetings: 01/30/2017 and 02/13/2017
- Monthly Financial Report: December, 2017
- Payroll & Vendor Claims:
  - Payroll: 02/17/17;
  - Voucher #'s: Prewritten: 51923 – 51931
  - New: 51932 – 51989
- Donations: \$1,000 – IGA Donation to High School BPA
- Grants: \$ 200 - CFSCI: HS FFA for Washington Leadership Conf.  
(Debbie Minch Memorial Fund)
  - \$ 400 - CFSCI: HS Pacer Band (Kevin McSwain Memor. Endowmt)
  - \$ 1,000 - CFSCI: HS Pacer Band (Pacer Band Endowment Fund)
  - \$ 600 – VSCF: JC River Robotics
  - \$ 2,500 - VSCF: Jr. Hist. Society for Historical Marker Replacement
  - \$74,815 – Title II, Part A
- ECA Fundraisers: 2016/2017:
  - MS Jr. National Honor Society: Daffodil Sales, March, 2017
  - SCES Library: Spring Book Fair / Family Night, 3/16-3/23, 2017

## PRESENTATIONS:

Jarrad Holbrook, the Director of Indiana Landmarks, was present to give his perspective about the Old Administration Building located at 305 W. Seminary Street in Vevay. It was his opinion that the building was structurally sound. In response to President Collier's question as to what it might cost to fix the current issues, Mr. Holbrook suggested that a Feasibility Study be done. Typically, the feasibility study would cost from \$5,000 to \$8,000. He mentioned that a certified structural engineer would need to come and assess the property and give an estimate as to what the total restoration cost would be. Bennett seemed to remember an amount of \$400,000 to fix all of the current problems. Business Manager, Wilma Rosenberger, has attempted to find something in writing but has been unable to do so. In speaking with several people involved with the building at that time, that does seem to stick in people's minds. Mr. Holbrook mentioned that there are matching grants that the Corporation might apply for to assist with the cost of the feasibility study. Mrs. Cord asked if this building would be eligible for the National Register of Historical Buildings. Mr. Holbrook responded that this building, as part of a larger Corporation, will be eligible for the Registry and that is a requirement for applying for a matching grant. Bennett and Collier believe the property has been discussed many times over the last two years and there has hardly been a response from the community as to what should be done with the building. They feel it is time to move on and concentrate on the buildings that are now in use. Combs hates to see it disappear

February 20, 2017

but if there are no takers, there is not much else to consider. Since the building is vacant, and there are no plans to inhabit it, it is difficult to obtain insurance. The future of the property will be decided at another time.

Kelly Kitchel, Risk Management Consultant with Henriott Group, gave a presentation and offered a proposal to the Board to assist the Corporation with insurance. The whole idea is to reduce the Corporation's claims. One of the things the company does is provide safety training for kitchen and custodial staff. Motion to approve proposal: Sullivan / Second: Cord / Vote: Unanimous.

## **REPORTS:**

### Board Committee Reports:

Facilities & Grounds: Bennett: No meetings since last report. He wanted to convey his belief that each building should have a calendar with maintenance priorities listing certain things to be done on certain days at specific times of the month.

Endowment: Jones: Last meeting date was January 24, 2017. The date of the next meeting has been changed due to the boys basketball sectional. It will be held a day earlier on Monday, February 27, 2017 at 5:00 P.M. at the Administration Building.

Negotiations/Discussion Group: Mr. Jones met with Mr. Curlin and some other teachers on Monday. He reported that teachers are looking at committees about what issues they should work on.

Internal Controls: Cord: She and Mr. Bosaw are still waiting to ascertain whether the State Board of Accounts will be auditing the Extra Curricular Accounts or whether that will still be the responsibility of the Internal Controls committee. Mrs. Rosenberger has contacted the Corporation's representative at the State Board of Accounts with that question. As yet, there has been no response.

### Superintendent Legislative Report:

Mr. Jones reported on a number of the following House and Senate Bills: HB 1001 regarding the state biennial budget to which several amendments have been added.; HB 1009 changes current school budgets from the current 5 to 3: Education, Operations and Debt Service; HB 1005 abolishes the Office of State School Superintendent after 2021 and would then appoint a Secretary of Education; HB 1130 provides protection for student journalists in grades 5-12 through the Freedom of Speech and Press which does not allow suppression unless it is libelous, slanderous or gratuitously profane; HB 1384 regarding graduation changes, SB 498 regarding teacher compensation which provides certain factors which may account for not more than 33.33%, (currently 33.00%) of the calculation used to determine a teacher's increase or increment; and SB 534 regarding Special Education Scholarship Account Programs.

February 20, 2017

### **OLD BUSINESS:**

NEOLA Policy Manual: Motion to approve the policy manual with revisions to policy #1421 regarding holidays for administrative employees, #3112 regarding staff communications to the Board, #3120.04 regarding the employment of substitutes, and #3130 regarding the assignment and transfer of professional staff, as discussed on 2/13/17: Sullivan / Second: Deck. Mrs. Cord asked about policy #0160. The policy has not been revised. One Board Member asked if the manual could be approved with the exclusion of that policy. There was no vote on the original motion. Motion to approve the manual as submitted with the omission of policy #0160: Cord / Second: Bennett / Vote: Unanimous.

It was recommended that the Board approve the Annual Year-End Allowance of Transfers. Motion: Combs / Second: Bosaw / Vote: Unanimous.

### **NEW BUSINESS:**

Parent/Student Handbooks for the High School, and both elementary schools were presented to the Board for first readings. The handbooks will be presented for approval at the regular March meeting.

It was recommended that the Board approve a list of early graduates provided by Guidance Counselor, Marla Edwards, with the exception of one student. Motion: Cord / Second: Bosaw. Mrs. Combs asked if the Corporation loses funding for those students once they are gone. It was confirmed that there is a loss per student for the second semester. It was asked if the students can graduate at any time once they receive 40 credits. Principal Goewert affirmed. He added that each of the students had a different story for wanting to graduate at an earlier date. Mrs. Collier called for a vote on the amended list: AYES: Bennett, Bosaw, Combs, Cord, Deck, Sullivan. NAYS: Collier.

It was recommended that the Board approve a new High School Business Course entitled Administrative and Office Management Course for the 2017-2018 school year. Motion: Bosaw / Second: Deck / Vote: Unanimous

### **PUBLIC COMMENTS:**

Mrs. Collier opened the floor for public comments:

Assistant Principal/Athletic Director, David Todd, announced that Sgt. Matt Simmons will be coming to make a presentation open to the community in the High School Cafeteria at 6:30 P.M. on March 2, 2017 regarding sexting, cyber-bullying, inappropriate social media usage, human trafficking that can develop through sexting and the internet, and how to report issues. He will be there for about an hour and will take questions after the presentation. The presentation is intended to help educate parents and their children on how to stay safe in a digital community. Board Member, Combs, wondered if the

February 20, 2017

session could be recorded. Todd responded that this was a good idea and he would ask the presenter.

Elementary Music Teacher, Rachel Gasser, spoke about the recent Pep Band presentation. They had a nice turn out of forty plus students on February 10, 2017 for a collaboration concert. She is looking forward to more collaborative sessions in April. She thanked the Board for their continued support of the music program.

### **PERSONNEL:**

The following Extra Curricular Activity recommendations were approved as follows:

- Brian Sparks and Matt Longville as Softball Assistant Coaches (splitting 1 stipend)  
Motion: Combs / Second: Bosaw / Vote: Unanimous
- Jack Taylor and Olivia Hewitt as Co-Coaches for the Varsity Volleyball  
Motion: Combs / Second: Cord / Vote: Unanimous
- Mark Boggs for 2017-2018 Girls Varsity Basketball Coach

It was recommended that the Board approve an employee's request for an extended medical leave until Friday, February 24, 2017. Motion: Bosaw / Second: Deck / Vote: Motion passed, four to three as follows: *AYES*: Bosaw, Collier, Combs, Deck. *NAYS*: Bennett, Cord, Sullivan.

### **STAFF PROFESSIONAL DEVELOPMENT LEAVES/FIELD TRIPS:**

It was recommended that the Board approve Rita Ross to attend an overnight staff Professional Leave to Indianapolis, IN for a Speech, Language and Hearing Conference, April 20-22-16, 2017. Motion: Sullivan / Second: Bennett. Vote: Unanimous.

Two Fields Trips were recommended for Board approval as submitted:

- Marching Band to Christian Whitewater Camp, 6/4 to 6/9, 2017
- Student Council to Indianapolis Convention Center to Representative Assembly, Mar. 5 & 6, 2017

Motion: Combs / Second: Cord / Vote: Unanimous

### **USE OF FACILITIES REQUESTS:**

It was recommended that the Board consider the following requests for use of school facilities as follows:

- HS Practice Fields: C. Jesop for SAY Soccer, daily, beginning 3/6/17 through 10/27/17.

Motion to approve with waiver of fee: Bennett / Second: Deck. Discussion was held regarding giving relief to fields and the soccer kids needing access to the restroom/concessions building. Vote: Unanimous

February 20, 2017

- HS Cafeteria & Stage: R. Sullivan for Vevay HS Alumni Mtg. & Dinner, Aug. 25, 2017

Motion to approve with waiver of fee and waiver of certificate of liability: Deck /  
Second: Combs / Vote: Sullivan Abstained with all others votes AYES.

- Old Gym: C. Voils /R. Garvey for USWA Professional Wrestling event on 4/17/17 from 2pm to 11pm and every Friday evening beginning in May.

Motion: Bosaw / Second: Cord. Board members asked a number of questions of Mr. Voils including the entry fee charges, if the posts are anchored securely, whether there would be concessions and a clean-up crew, and whether the organization had a certificate of liability. There was no vote on the original motion. Bennett amended the motion to table the request. Second: Deck / Vote: Unanimous.

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Public Board Meeting: Monday, March 20, 2017 @ 6:00 P.M.
- Next Endowment Meeting: Monday, February 27, 2017 and Tuesday, March 21, 2017 @ 5:00 P.M. in the Administration Building Board Room
- National School Board Association Conference in Denver, CO, March 24-27, 2017 (Each member is requested to make their own registrations & reservations and fill out a claim form with attached itemized receipts for reimbursement.)
- School Board Workshop – (J. Halik, Presenter) – April 10, 2017 @ 6:00 P.M.
- Administrators & Board Workshop – (J. Halik)- June 5 & 6 @ 6:00 P.M.
- Superintendent’s “In the Neighborhood” Meetings 2017:
  - ✓ Cotton Township – Wed., 2/22/17 @ E. Enterprise Fire House @ 6:00 P.M. (SCES Grade 2 – Love the Hungry Project)
  - ✓ Jefferson Township – 3/15/17 @ Public Library @ 6:00 P.M. (JC River Robotics Class)
    - Craig Township – 4/19/17 @ Union Baptist Church in Lamb @ 6:00 P.M. (HS Robotics/Advanced Manufacturing Class)
    - Pleasant Township – 5/17/17 @ Brushy Fork Baptist Church @ 6:00 P.M. (Program to be announced)

### **BOARD MEMBER COMMENTS:**

Combs: Welcomed the coaches. She felt the BPA’s hands-on collaboration with IGA was very cool. She congratulated the Boys Basketball Team for the ORVC Championship, and wished them luck in the sectionals. She congratulated Whitley Schirmer for being named to the Honor All-Conference Team.

Bosaw: Welcomed the student representatives and the new coaches. Congratulated and wished luck to the Robotics Team in the state competition.

Sullivan: Great job to the Band. Welcomed the new coaches and wished the best of luck to those stepping down. Commended Mrs. Lanman for the Jefferson-Craig Drama Club performance. Terrific job.

February 20, 2017

Cord: Congratulated the coaches and the School Board Student Representatives. She thanked the High School and Elementary Principals for the student handbooks which had very clear language. She wondered if the electronic packets would be extra work for the staff.

Bennett: Congratulated the teams. Wondered if the Corporation could host a Madison league sometimes which could possibly bring in some extra money.

Collier: Congratulated Andrew Garland for achieving Junior Academic All-State Honorable Mention through the Indiana High School Wrestling Association and Allie Furnish for an awesome swimming season and making it to the swimming sectionals. She congratulated and wished the best of luck to the American Legion's State Teacher Contestants, Kathy Daugherty, Adam Dennis, and Paul Hewitt.

**ADJOURNMENT: 7:15 P.M.**

Motion to adjourn: Sullivan / Second: Bennett / Vote: Unanimous. The Meeting was so adjourned.

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Kathryn Collier, President

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Josh Deck, Vice President

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S. Jill Cord, Secretary

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Joseph Bennett, Member

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Greg Bosaw, Member

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Amy Combs, Member

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Tye Sullivan, Member