

February 13, 2017

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE FEBRUARY 13, 2017
SPECIAL SCHOOL BOARD MEETING 6:00 P.M.**

The Board of School Trustees met for a special public meeting beginning at 6:00 P.M. at the Switzerland County Administration Building located at 1040 W. Main Street, Vevay, Indiana.

CALL TO ORDER / PLEDGE TO THE FLAG / MOMENT OF SILENCE:

Board President, Collier, called the regular meeting to order and led those in attendance in the pledge to the flag, followed by a moment of silence.

ATTENDANCE:

Mrs. Collier, President:	<u>Present</u>	Mr. Bosaw, Member:	<u>Present</u>
Mr. Deck, Vice President:	<u>Present</u>	Mrs. Combs, Member:	<u>Present</u>
Mrs. Cord, Secretary:	<u>Present</u>	Mr. Sullivan, Member:	<u>Present</u>
Mr. Bennett, Member:	<u>Present</u>	<i>Mr. Jones, Superintendent:</i>	<u>Present</u>

Others in attendance: Wilma S. Rosenberger, Mona Crabtree, Matthew Hocker, John Sieglitz, Greg Curlin, Sally Weales and David Todd.

AGENDA:

The agenda was presented to the Board for approval. Motion: Bennett / Second: Deck / Vote: Unanimous.

CLAIMS:

Payroll & Vendor Claims were recommended for approval by the Board. Motion: Cord / Second: Bennett / Vote: Unanimous:

<u>Payroll:</u>	02/03/17;
<u>Voucher #'s:</u>	<u>Prewritten:</u> 51871 – 51873; 51874 - 51882; (51883 – 51886) voided – wrong check #'s 51887 - 51897
<u>New:</u>	51898 – 51992

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NEW BUSINESS:

A revised 2017/2018 Corporation Calendar was presented for approval.

Motion: Sullivan / Second: Bosaw / Vote: Unanimous. The difference in the calendars is that there are 2 less E-Learning Days in the revision.

The following 2016/2017 ECA Fundraiser was approved as recommended: Motion: Deck / Second: Bosaw / Vote: Unanimous.

- AP US History Class: "Parents Night Out" fees for St. Louis filed trip expenses, 2/17/17

PERSONNEL:

It was recommended that the Board accept the resignation of Ashley Kitts from her position as Varsity Girls Basketball Coach as submitted. Motion: Sullivan / Second: Combs / Vote: Unanimous. High School Athletic Director, David Todd, said that from a basketball perspective, Kitts has been the face of Switzerland County. She was born and raised here and was a great athlete herself when she attended school. She went on to college with a basketball scholarship. Leaving the program was a tough decision for her to make and was made in the best interest of herself and her family. Mr. Todd knows the High School respects that decision. He and many others are appreciative of the work she has done in her coaching position.

STAFF PROFESSIONAL DEVELOPMENT LEAVES/FIELD TRIPS:

It was recommended that the Board approve A. Alford to attend an overnight staff professional development leave to Franklin, IN for a Google Summit for Education, Apr. 8-9, 2017. Motion: Bosaw / Second: Cord. Vote: Unanimous.

DISCUSSION OF POLICY MANUAL ADOPTION:

Before the discussion began, Superintendent Jones wanted to briefly explain the process, as some members of the Board are new. Over two years ago, our Corporation decided to join other schools in contracting Neola to help us update our policy manual. A committee was formed to go over templates provided by the company in which options were chosen that would best suit our Corporation. In the process, the committee solicited the assistance from our SRO, Nurses, Athletic Directors, Food Services Director, Business Department, Technology Department, and others. Many calls were made to the Indiana Department of Education. The original committee was made up of the Superintendent, (Jones); a Principal, (Weales); the Administrative Secretary and Neola contact person, (Crabtree); Business Manager/Treasurer, (Rosenberger); and Board President, (Peters). Current Board President, Collier, will now serve on the committee. The committee began meeting with Neola representative, Dr. Peigh, for guidance. He is now retired. Jim Halik is our new Neola representative. The committee has met with him a couple of times to go over policy updates received from the company. At this time,

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the policy manual needs to be approved so that it can be published on-line. We will receive updates and the manual will reflect any updates approved by the Board. The company will back any of those policies derived from their templates, but the Corporation will be on their own in defending any “corporation specific” policies included in the manual.

The floor was then opened up for discussion.

Among the policies discussed were a couple concerning use of electronic mail by members of the Board to staff and community members. It was decided that the word “official” be added to one of the policies for some clarification. Another policy concerning Administrator holidays will need some revision. Other discussions involved corporal punishment, background checks, drug prevention, teacher mentor programs, cost savings incentive programs, use of facilities for adults, assessment of Corporation goals, the assignment and transfer of staff members, student fees and charges, and employment of substitutes.

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones, made the following announcements:

- Next Regular Public Board Meeting: Monday, February 20, 2017 @ 6:00 P.M./5:30 Exec. Session
- Next Endowment Meeting: Tuesday, February 28, 2017, 5:00 P.M. at the Administration Building Board Room
- National School Board Association Conference in Denver, CO, March 24-27, 2017 (Each member is requested to make their own registrations & reservations and fill out a claim form with attached itemized receipts for reimbursement.)
- Superintendent’s “In the Neighborhood” Wednesday Meetings 2017:
 - Cotton Township – 2/22/17 @ E. Enterprise Fire House @ 6:00 P.M., (SCES, Gr. 2 – Love the Hungry Project)
 - Jefferson Township – 3/15/17 @ Public Library @ 6:00 P.M., (JC River Robotics Team)
 - Craig Township – 4/19/17 @ Union Baptist Church in Lamb @ 6:00 P.M., (HS Robotics/Advanced Manufacturing Class)
 - Pleasant Township – 5/17/17 @ Brushy Fork Baptist Church @ 6:00 P.M., (Program to be announced)
- April 10 – School Administrators Workshop at 6:00 P.M. (Halik)
- June 5 & 6: Administrators and Board Workshop (Halik)

BOARD MEMBER COMMENTS:

Collier: Congratulated the Band Students for their participation and placements in the District 8 solo and ensemble contest.

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ADJOURNMENT: 7:25 P.M.

Motion to adjourn: Sullivan / Second: Combs / Vote: Unanimous. The Meeting was so adjourned.

Kathryn Collier, President

Josh Deck, Vice President

S. Jill Cord, Secretary

Joseph Bennett, Member

Greg Bosaw, Member

Amy Combs, Member

Tye Sullivan, Member