

August 26, 2013

**SWITZERLAND COUNTY SCHOOL CORPORATION
MINUTES OF THE AUGUST 26, 2013
SPECIAL SCHOOL BOARD MEETING 5:00 P.M.**

The School Board of Trustees met for a special public meeting beginning at 5:00 P.M. at the Switzerland County School Corporation's Administration Office.

CALL TO ORDER AND PLEDGE TO THE FLAG:

Mrs. Peters called the meeting to order and led those in attendance in the pledge to the flag. Before holding the usual moment of silence, Mr. Jones mentioned that we should keep the Oeffinger family in mind as they deal with the recent loss of a loved one who was also a part of the school community.

ATTENDANCE:

Board members present were Mrs. Peters, Mr. Truitt, Mr. Deck, Mr. Waltz, Mr. Roberts and Mrs. Hayes. Mr. Daugherty was unable to attend.

Others in attendance were Mr. Michael L. Jones, Wilma Swango, Mona Crabtree, Matthew Hocker, John Sieglitz, Tony Spoores, Gregg Goewert, Rhonda Pennington, Sally Weales, Brooke Levell and Greg Curlin.

ADOPTION OF THE AGENDA:

Mr. Waltz made a motion to approve the agenda as submitted. Mr. Deck seconded the motion and the Board's vote was unanimous.

APPROVAL OF MINUTES:

The Board voted unanimously to approve the minutes of the August 19, 2013 meeting with a couple of corrections in a motion made by Mr. Truitt and seconded by Mrs. Hayes.

CLAIMS:

The following Vendor Claims were presented to the Board for approval in a motion by Mr. Deck, seconded by Mr. Truitt:

- Prewritten Claims: #45445 - #45450
- New Claims: #45451-#45464
- Additional Claim: \$20,114.66 to Custom Built

Mrs. Peters asked for an explanation of the term Payroll Correction. Mrs. Swango said it means that an employee was omitted from the payroll or was paid an incorrect amount, and a claim check was printed to correct that. There being no further questions, the Board's vote to approve the claims was unanimous.

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OLD BUSINESS:

Additional Extra-Curricular Activities fundraiser requests were presented to the Board for Approval. It was decided that eleven of the fundraisers were actually the Band Boosters requesting to use school facilities for their fundraisers and were deleted from the list provided to the Board. The following fundraisers were approved unanimously by the Board in a motion made by Mr. Deck and seconded by Mr. Truitt:

- HS Cheerleaders – Painting faces for Belterra for squad gear, September, 2013
- HS Cheerleaders – Scentsy sales for squad gear expenses, October, 2013
- HS Cheerleaders – Mini-Cheer Camp for squad gear expenses, November, 2013
- Class of 2014 – Beef jerky sales for senior picnic expenses, 2013-2014 school year
- Class of 2013 – Food Booth sales for senior dinner expenses, First Fridays, Spring, 2014
- Class of 2014 – MORP (Prom spelled backwards) dance on soccer field after football game, for senior dinner expenses, 9-21-2013
- Class of 2014 – Food booth for senior graduation flowers during 2013 Sleepy Hollow Festival weekend
- JC Gr. 5 – Valentine’s Day Candy Gram sales for Relay for Life, 1/31-2/14, 2014

NEW BUSINESS:

The Board unanimously approved three grants presented for approval in a motion made by Mr. Waltz and seconded by Mr. Roberts. Mr. Jones commended Mrs. Pennington for her work on the Title grants. The approved grants are as follows:

- Title I - \$398,403.53
- Title IIA - \$82,036.00
- \$200 Historic Architecture Art Grant for JC’s 4th grade from the Arts & Education Committee of the Vevay-Switzerland Bicentennial (2nd mini-grant)

Corporation Treasurer, Wilma Swango, held a Budget Workshop explaining the figures in the 2014 Budget, the Capital Projects Plan and the Bus Replacement Plan. She said she had met twice with Kenny Kidd to ensure the budget was in line. Mrs. Swango said there would be public hearings on September 30, 2013 and the final budget adoption was scheduled for October 21, 2013. Mrs. Swango said something to note is that the Corporation’s tax levy for the Debt Service fund is advertised at .0815, but it is actually paid by the Endowment Corporation. A letter from the Endowment will be sent to the Indiana Department of Local Government Finance and it is expected that they will accept it as revenue and reduce the tax rate to 0. The School Bus Replacement Plan for 2014-2025 was presented to the Board, as well as Capital Projects Plans for each building for 2014, 2015 and 2016 and projections for the expected 2014 General Fund Budget from the Department of Education.

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The estimated 2014 tax rates for each fund are as follows:

<u>Fund:</u>	<u>Adv. Rate:</u>	<u>Levy:</u>	<u>Estimated 2014 Budget:</u>	<u>2013 Approved:</u>
General Fund	0%	0	11,000,000	11,000,000
Debt Service	.0815	370,519	547,774	543,007
Capital Projects	.4722	2,146,842	2,431,301	1,847,779
Transportation	.2370	1,077,460	1,382,562	1,383,036
Bus Replacement	.0419	190,487	211,800	200,000
Totals:	.8326	3,785,308	15,573,437	14,973,822

In going over the State Tuition Support form, Mrs. Swango pointed out the Complexity Index Grant. In the fiscal year, 2014, that number is based on the percentage of students eligible for free and reduced lunches. In 2015, that number will be based on those students participating in the textbook rental program. For a number of years, now, the Corporation has not applied for textbook reimbursement from the state because the Endowment has paid for textbook purchases. This year, the Corporation will apply for reimbursement. As Food Service Director, Gayla Bullock, is collecting data for free and reduced lunches, she is also collecting for textbook rental, even though no parents will be responsible for paying that cost. The Corporation must submit a claim form to the state in order to get that reimbursement through the Complexity Index Grant.

In looking at the Capital Projects Plan, Mr. Waltz noticed that the old Administration Building is still listed and thought the Corporation was going to have to do something about it since the insurance company was no longer going to cover us for it. Mrs. Swango said that was true, but when we changed insurance companies, the new one decided they would cover it. Mr. Waltz asked what it was being used for. Mrs. Swango said it was being used for excess storage. She said old records were also left there because there was no room to store them in the new building. Mr. Jones said the Vevay Alumni has been approached about the building with little response other than their opposition to it being torn down. He said there is also an issue of available parking when games are held at the Old Gym. Mr. Waltz felt a decision needs to be made about the building since its upkeep is costing the Corporation money. Mrs. Hayes asked what a birds nest was. Mrs. Swango said it was seating in the gym, like a balcony. Mrs. Peters asked about NovaNet. High School Principal, Gregg Goewert said the credit recovery software from Pearson is now called Grad Point. It's the same software with a new name. Mrs. Hayes asked if there would be time to look over the budget and make suggestions before it is approved. Mrs. Swango said the final budget adoption would not happen until October and there will be public hearings before that happens.

The Board voted unanimously to grant permission to advertise the 2014 budget, capital projects plan and bus replacement plan for the corporation as presented in a motion made by Mr. Truitt and seconded by Mr. Deck.

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A Transportation Joint Program Fund Agreement with the Indiana School for the Deaf was unanimously approved by the Board in a motion made by Mr. Deck and seconded by Mrs. Hayes.

Two change orders for the Switzerland County Elementary School building project were unanimously approved by the Board in a motion by Mrs. Hayes, seconded by Mr. Truitt. They are as follows:

- 001 - 6/19/13: \$5,779.18 for new gate valve installation at restrooms, and installation of additional cold water line and piping
- 002 – 8/21/13: \$4,699.09 for cabinet sink and associated piping, installation of window at Principal’s office, & repair of existing damaged ductwork per school’s request

PUBLIC COMMENTS:

None.

PERSONNEL:

None.

PROFESSIONAL LEAVE / FIELD TRIPS:

The following requests for Professional Leave were unanimously approved by the Board in a motion by Mr. Deck and seconded by Mrs. Hayes:

- Waltz, Daugherty, Truitt, Roberts, Jones to attend the Indiana School Board Association Fall Conference in Indianapolis, IN, September 23 & 24, 2013

It was noted that Mrs. Hayes and Mrs. Peters are also attending the conference but do not plan on an overnight stay.

USE OF FACILITIES:

The following Use of Facilities Applications were unanimously approved by the Board in a motion made by Mrs. Hayes and seconded by Mr. Waltz:

- SCHS Cafeteria by L. Jones for Pastor Appreciation Banquet, Sat., Oct. 5, 2013, 5:00-9:00 P.M.
- SCES Cafeteria by K. Zimmerer for Cub Scouts Meeting, Wed., Aug. 28, 2013, 5:00-8:30 P.M.
- Band Boosters – as listed below:
 - a. Customized license plates, buttons, window clings, mirror tag sales for Band uniforms, supplies and field trip expenses, 2013-2014 school year.
 - b. Snacks & Great American jewelry sales for uniforms, supplies, and field trip expenses, late September through October, 2013
 - c. Sales of Thirty-One bags & coolers for uniforms, supplies and field trip expenses, Spring, 2014

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- d. Flower bulbs & Yankee Candle sales for uniforms, supplies and field trip expenses, March, 2014
- e. Sale of flip-flops & sunglasses with school logo for uniforms, supplies and field trip expenses, Spring & Summer, 2014
- f. Sale of walking tacos for band uniforms, supplies, and field trip expenses during lunch period, 2013-2014 school year
- g. Sale of Band/School Calendars for uniforms, supplies and field trip expenses, Fall & Spring, 2013-2014 school year
- h. Chili/Spaghetti Supper sales for uniforms, supplies, and field trip expenses, during the month of January, 2014
- i. Candy bar sales for uniforms, supplies and field trip expenses, Spring, 2014
- j. Gourmet cookie dough sales for Band uniforms, supplies and field trip expenses, Winter of 2013-2014
- k. Discount Cards for uniforms, supplies and field trip expenses, Fall & Spring, 2013-2014

ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)

Superintendent, Michael L. Jones made the following announcements:

- Next Endowment Meeting scheduled for Tues., 8/27/13 at 5:00 P.M. with a Negotiations meeting directly after that at 6:30 P.M.
- A *Special* Board Meeting will be held Mon., 9/9/13 at 5:00 P.M. for consideration of bids for the Sports Field Project
- Next Regular Board Meeting is scheduled for Mon., 9/16/13 at 5:00 P.M.
- The September Endowment Meeting will be held Tues., 9/17/13 at 5:00 P.M., a week earlier than the original schedule)
- A Special Board Meeting will be held on 9/30/13 at 5:00 P.M. for public hearings on the 2014 Budget
- Final 2014 Budget Adoption is scheduled for the regular October Board meeting on 21st
- Family Fun Night/Grandparent Night/Open House for New Wing at SCES, 9/5/13

Mr. Jones also mentioned that the North Putnam School Board Meeting is scheduled for this evening, so he should be hearing something soon regarding the status of James Hess.

BOARD REPORT AND COMMENTS:

Mrs. Peters commended Administrative Secretary, Mona Crabtree, for having the previous meeting's minutes done in a timely manner.

Mrs. Hayes also thanked Corporation Treasurer, Wilma Swango, for her diligence in the preparation of the budget documents provided to the Board.

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ADJOURNMENT:

Mr. Roberts moved to adjourn the meeting. Mr. Truitt seconded and the vote was unanimous. The meeting was so adjourned. (5:55 P.M.)

Nancy Peters, President

William Roberts, Vice President

Andy Truitt, Secretary

UNABLE TO ATTEND
Wayne Daugherty, Member

Josh Deck, Member

Tammy Hayes, Member

Vernon Waltz, Member