

**SWITZERLAND COUNTY SCHOOL CORPORATION  
REGULAR SCHOOL BOARD MEETING  
JUNE 20, 2005  
7:30 P.M.**

The School Board of Trustees met before the regular public meeting for an executive session from 6:30 p.m. to 7:30 p.m.

**CALL TO ORDER AND PLEDGE TO THE FLAG:**

President Ranz called the meeting to order and lead the group in the pledge to the flag.

**ATTENDANCE:**

Board members in attendance were Mr. Ranz, Mr. Truitt, Mrs. See, Mr. Cole, Mr. Phipps, Mr. Roberts, Mrs. Swango, and Superintendent Caddell.

Others in attendance were Mona Crabtree, Melissa May, Ron Hocker, Jade Cooney, Andrea Woolums, Candis Haskell, Michelle Brett, Adam Dennis, Jeff Mersmann, and Julee Cole.

**ADOPTION OF AGENDA:**

In a motion by Mr. Cole and seconded by Mrs. See, the board voted unanimously to approve the agenda as amended. Four additional items were added to the agenda. They included the resignation request from custodian Carl Hutchinson, an additional Endowment Request, an announcement of an additional meeting in July, and the formation of a summer bid committee. The vote to approve the agenda with these additions was unanimous.

**APPROVAL OF MINUTES:**

Mr. Phipps made a motion to approve the minutes of the regular meeting of the school board of trustees held on May 16, 2005. Mrs. See seconded. Mrs. Swango questioned the statement regarding fund raisers for summer band. Mr. Caddell said that this would be omitted from the minutes. The vote to approve the minutes with this change was unanimous.

**FUND REPORT:**

The board voted unanimously to approve the fund report as submitted in a motion by Mr. Truitt and seconded by Mr. Roberts. Mr. Caddell wanted to point out that the cafeteria fund was in much better shape and felt they would continue to do so. Mr. Cole noticed that the elementary attendance officer account was minus \$10,000. Mr. Caddell said that we needed to send that in for reimbursement. Mr. Cole said he noticed that there were

two drug free school accounts and wondered if they were for separate buildings. Mr. Caddell said he believed that one was closing out one year and the other was the beginning of a new year. Assistant Treasurer, Melissa May confirmed. The vote to approve the fund report was unanimous.

### **CLAIMS:**

Mrs. Swango moved to approve claim numbers 30475 through 30771 for payment as submitted. Mr. Cole seconded. Mr. Ranz asked for an explanation for claim number 30655 to the U.S. Post Office in the amount of \$13.66. Jefferson Craig Principal, Mr. Hansel, explained that this was for certified letters sent to individuals who had pledged money for fundraisers at the school and had not responded to previous requests for payment. He said the next step would be to take them to small claims court. Mrs. Swango asked about claim numbers 30482 and 30492. It was explained that they were credit card payments for American Express and MasterCard. Mrs. Swango wondered why the corporation had accounts with two different credit card companies. Mr. Caddell explained that the corporation already had the MasterCard account, but that last year, they had decided to open an account with American Express because it had no credit limit. Mr. Ranz asked about claim number 30739 to Plastic Recycling of Iowa Falls, Inc., in the amount of \$2,277.97. Mr. Caddell said that even though the description for the claim only mentions one park bench, this payment was actually for six park benches and two picnic tables ordered for the High School. Mr. Cole mentioned that he would like to see individuals present a claim for mileage on a monthly basis rather than three or four months at a time. The board voted unanimously to approve the claims, excepting Mrs. See, who abstained from voting on claim numbers 30607 and 30686 to See's Dairy Queen.

### **OLD BUSINESS:**

Mr. Roberts made a motion to approve the sale of surplus buses through the sealed bid process. Mr. Truitt seconded the motion. At the previous meeting, the board had approved the sale of buses at an automobile auction. It was discovered after the meeting, however, that this auction had already taken place. The vote to approve the sealed bid process was unanimous.

### **NEW BUSINESS:**

Six Endowment Requests were presented to the board for consideration.

Mr. Cole made a motion to approve the \$18,950 request for reimbursement for the sealing, coating, and striping of the parking lots at the High School, Middle School, and Jefferson-Craig Elementary done by O'Mara Seal Coating. Mr. Phipps seconded. The vote to approve the reimbursement was unanimous with the exception of Mr. Ranz who abstained from the vote. Mr. Ranz is an employee of O'Mara.

Mrs. Haskell presented a request for approximately \$27,000.00 for the installation of carpet on the walls at the Middle School in order to help protect the dry wall and provide noise control. The board voted unanimously to approve the request in a motion made by Mr. Phipps and seconded by Mr. Truitt.

Mr. Roberts moved to approve the request for payment of student textbook rental and class fees for the 2005-2006 school year, up to \$160,000. Mr. Truitt seconded the motion. The motion passed with the following vote: AYES: Ranz, Truitt, See, Roberts, Phipps, Cole. NAYS: Swango.

The board voted unanimously to approve the \$13,567 reimbursement request for the replacement of floor drains in the High School Cafeteria in a motion by Mrs. See, seconded by Mr. Truitt.

Mr. Truitt moved to table the request from Head custodian, Teresa Theetge, for new carpet or tile at Switzerland County Elementary School. Mrs. See seconded. The vote was unanimous.

A motion was made by Mrs. See to approve the request from Switzerland County Elementary Principal, Dr. Jones, for \$29,300 for Dave O'Mara Contractor, Inc. to repair and resurface the front driveway, as well as widen the parking area in front of the building. Mr. Phipps seconded. The vote to approve the request was as follows: AYES: Truitt, See, Roberts, Cole, Swango, Phipps. As an employee of O'Mara, Mr. Ranz abstained from the vote.

Mr. Hansel gave a presentation regarding a Parent Involvement Policy for Jefferson-Craig and Switzerland County Elementary School. It is a requirement for Title 1. Mr. Caddell recommended that the board table the approval of the policy until the July 11<sup>th</sup> meeting in order to give the board members more time to review. Mr. Phipps moved to table the policy. The motion was seconded by Mr. Cole. The vote was unanimous.

Mrs. Swango moved to approve the Indiana Department of Education's Letter of Agreement for School Nutrition Program as presented. Mr. Phipps seconded. The board's vote was unanimous.

A motion was made by Mrs. See to approve the changes to the drug testing policy as presented. Mr. Truitt seconded. The changes included an addition to the consent form giving the school corporation consent to release the Student Test Number to the drug company performing the random drug testing. The board voted unanimously to approve the revised policy.

Mr. Truitt moved to table the approval of a \$5.00 student handbook fee and a \$15 PE uniform fee at the High School, as it was not clear how the fees would be administered to the students. Mr. Roberts seconded the motion, with the vote being unanimous.

Jade Cooney, of the Prevent Child Abuse Switzerland County organization, made a presentation to the board. Ms. Cooney requested the board to approve a teacher seminar/program featuring Chick Moorman, a published author and experienced educator and parent. The seminar would involve no cost to the school corporation. Mr. Truitt moved to approve the seminar as a teacher in-service. Mr. Phipps seconded the motion. The vote was unanimous.

Mr. Caddell reported to the board the 2004 AYP results for the school corporation. AYP stands for Adequate Yearly Progress, imposed by the federal government under the No Child Left Behind Act for every school system receiving Title 1 monies. Mr. Caddell said he was pleased to say that the Language Arts, Special Education at the Middle School was the only category in which the corporation did not meet the standards. The bar is raised every year. If a corporation fails in a category for a certain number of years in a row, Title 1 funds will be withheld at 10 percent. Mr. Caddell said the Middle School would be addressing the situation with such things as "Full Inclusion", and team teaching. He said that he has met with Mr. Mahoney and Mrs. Haskell about this method of teaching. It will be a big change for the school, but Mr. Caddell has every confidence that it will improve the Middle School's performance next year.

Mr. Caddell recommended the formation of a committee to open summer bids on July 18<sup>th</sup>, 2005 during the day. Mr. Truitt and Mrs. See volunteered to serve on the committee.

**PUBLIC COMMENTS:**

None.

**PERSONNEL:**

The board voted unanimously to approve the employment of Greg Deaton for the summer tech position as presented, in a motion by Mr. Cole and seconded by Mr. Phipps. The position will be for 8 weeks during June, July and August for 30 hours per week, under the supervision of John Sieglitz at a rate of \$11 per hour to be paid from technology grant monies.

Mrs. See moved to approve the employment of Greg Wentworth, Josh Wegman, Russell Washer and Ron Paradise as Summer Interns at a rate of \$8 per hour during June, July, and August for 30 hours per week under the supervised of Mr. Sieglitz. Mr. Roberts seconded the motion. The vote was unanimous.

A motion was made by Mr. Phipps to approve the resignation of Michelle Manaugh from the assistant track coach position at the Middle School. Mrs. Swango seconded the motion. The vote was unanimous.

The board voted unanimously to approve the resignation of Barbara Keith as a cafeteria employee at the Middle School in a motion made by Mr. Phipps and seconded by Mrs. See.

Mr. Cole made a motion to approve the employment of Michelle Brett for the Middle School English and Varsity Volleyball Coach positions. Mr. Truitt seconded the motion. The vote was unanimous.

Mrs. See moved to approve the employment of Jeffrey Mersmann for the Middle School's Computer/Technology and Social Studies positions. The motion was seconded by Mr. Phipps with the vote being unanimous.

Mr. Cole moved to approve a list of Middle School Extra-Curricular Positions for the 2005-2006 school year as presented by athletic director, John Druba. Mr. Phipps seconded the motion. The list presented is as follows:

- Gary Pavey – Boys 6<sup>th</sup> gr. Basketball
- Larry Gault – Boys 7<sup>th</sup> gr. Basketball
- Paul Hewitt – Boys 8<sup>th</sup> gr. Basketball
- Larry Gault – Boys Cross Country
- Tony Spoores – Boys Track
- OPEN – Boys/Girls Assistant Track
- Bill Kindle – Boys Golf
- Kyle Weaver – Soccer
- Dennis Cole – Girls 6<sup>th</sup> gr. Basketball
- Gary Pavey – Girls 7<sup>th</sup> gr. Basketball
- Larry Gault – Girls 8<sup>th</sup> gr. Basketball
- Tara Justice – Girls Track
- Becky Curlin & Karoline Green – Girls Volleyball
- Larry Gault – Girls Cross Country
- Becky Martin – 6<sup>th</sup> gr. Cheerleader
- Janie Konkle – 7<sup>th</sup> gr. Cheerleader
- Fred Ross – Girls Golf

The vote to approve the positions was as follows: AYES: Ranz, See, Roberts, Phipps, Cole, Swango. NAYS: Truitt.

In a unanimous decision, the board voted to employ Julee Cole for the High School and Middle School Spanish position. The motion to approve her employment was made by Mrs. Swango and seconded by Mr. Roberts.

The board voted unanimously to approve the resignation of Carl Hutchinson as a Switzerland County Elementary School custodian in a motion made by Mrs. Swango and seconded by Mr. Roberts.

### **PROFESSIONAL LEAVE / FIELD TRIPS:**

Mr. Phipps made a motion, with Mrs. See seconding, to approve two professional leave requests as presented. The board voted unanimously to approve the requests. They are as follows:

Denise Loaring – Paul Munger Conference at I.U. on June 21-24.

D. Gullion, J. Sieglitz, K. Hendricks, Cindy Haskell, M. Devers, J. Hickman, and

M. May – STI training/conference in Louisville, December 5-7, 2005.

### **USE OF FACILITIES:**

Mr. Cole moved to approve two requests for use of the High School Cafeteria. Mrs. See seconded and the vote was unanimous. They are as follows:

Farm Bureau for annual meeting on Oct. 11, 2005 from 5 to 8:30 p.m.

Switz. Co. Gideons for Pastor Appreciation Dinner on Oct. 1, 2005 from 5:30 to 9p.m.

### **ANNOUNCEMENTS AND REPORTS: (SUPERINTENDENT)**

Mr. Caddell announced that the next Endowment meeting would be on Tuesday, June 21, 2005 at the Administration Building at 6:30 p.m.

### **BOARD REPORT AND COMMENTS:**

Mr. Cole said he would like to welcome all the new teachers and it was exciting to see all the new faces.

Mr. Ranz said that he was sure all of the board members wanted to welcome the new employees.

### **ADJOURNMENT:**

The board voted unanimously to adjourn the meeting in a motion by Mr. Roberts and seconded by Mr. Truitt.